

**Extraordinary
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Hemwati Nandan Baguna Garhwal University,

OneOfीय िविवालय)

notification

Srinagar (Garhwal), July 14, 2017

285.—निConsider the following as simplefor informationis published:—

a!order: : : 01

Executive Council of the University (Approved by)

Department,

क"For appointment"bondand hundred\$

Central University Act, , , , 2009

1. of this ordinancefor planning, where referenceas required+to beexcept, The department will have the following member/s:
 - i) department teachers;
 - ii) In the department - 2 people doing research;
 - iii) /Faculty of Schools1 (Dean);
 - iv) associated with the departmentHonoraryोफेसर, यthe someone;
2. (a) of the departmentw6r7TamिशिकDepartment1 will be, Whoक8ma of v6r7taAccording toोफेसर0m- tothree on rotation basis yearShall be appointed by the Vice-Chancellor for a period of one year.

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(1)

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provided\$क –

i)यThere is no professor in the second department. So the departmentAssociate8 months of seniority from Professoraccording to based on rotationDepartment1 Department KAppointment",three yearsa periodor untilSection A- AnyOfficer workingWhatever happens first, till thenकWill go.

ii)यIn the second department - any professorcome onAssociateोफेसरIf not then B is the teaching of C and D.Of

Eminimumfive yearsOfexperienced assistantProfessor from Department1किनयुि"कWill go.

- (b) यDepartment of any department1 Touch orNot available due to UTII>Is,come onsomeone elseBecause of yourresponsibilities

Unable to followIs, then the department'sw6r7Tam-As M of Teacher Department 1-whatwill doOrयदिवभाग

m- someoneोफेसरcome onAssociateThere is no professorcome onDepartment1 post ofabove"Subdivisions (a)(i) and (ii) or this

of subdivisionunder provision 0could not be filledyes, then/Faculty of Schools1By Department 1of responsibilityCompliance

What will be done?

- (c) Thisunder sectionतDept. 1 K M- WhatDepartment 1 to the teacher doingिनयुि"selection conducted for Limitedany meetingOfThe representative will not have the right to-, butEtuOther Regulations or ordinanceOfावधानunderThat in such a meeting-OneCan participate as a member l

(d) Section (A)) i-no matter what happens, of this ordinance just before it happens Dept. 1 K M-
Whatnight

Every teacher under this ordinance appointed from January 15, 2009 will be deemed to have been
done And yet he ex

i-only three years is not incomplete. Still he will remain on this post.

3. of such committees constituted by the Departmental Committee Except at meetings in which the Chairman has not
been appointed, the Department

By Department A All meetings will be held And their A'y 1 ta के Will go.

but Etu Department 1 To Such Attendance at any committee meeting and Will have the right to speak, which the
departmental

limited or/ themselves formed by and whose सद/य नह > ho l

4. Department 1:-

(K) In the department- training and research work For operation of /cool faculty 1 Of be responsible

(b) Academics of the Department, Manage administrative and financial matters and This of ordinance subject to
caution,

Training duties to teachers of the department, academic And Assign or delegate administrative functions to
do Shi" ho Gee;

(c) Universities Act, 2009 sub-section (l) of section 28 and p 6 rinium 15 (5-B) of subject to caution

constituted department ये Limited सिफा 6 रश 0 appropriate for Will keep the car;

(d) department related p 6 rinyam 0, Ordinances and Regulations Anu instructions to follow medar will be;

(e) Higher education boards of the department like Counselor, what Kari Parishad, By the financial committee
and department related to the department.

study For/h वि त all pa] 8 m 0 Decisions taken regarding To strictly comply with this for

जि be gentlesing

(f) University Vice Chancellors and Decisions In view of the other person taking the loan -Department
A Financial and other

Be responsible for bringing need + Dsing

but Etu पूरे विभाग के विषय म- सभी मामल 0 म-, Only department 1 only/Faculty of Schools 1, Chancellor and

Other officers of the University or Will represent the department in communications to authorities;

(six) / Cool Faculty 1; ा रा निधा 6 Relating to Library under provision, Head of Laboratory D and Department

property appropriate tune 1a, Be responsible for maintenance and using

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(h) विभागीय समितय 0 ; ा रा/थायी आधार पर या विशेष योजन 0 के िल ए िनयु" समितय 0 के काय उको
will do;

(i) Post in the department less educational Char 6 ray 0 (other than education) and non--
Shay 1 िण क Less Char 6 ray 0 Of Administrative Administration Registrar or p 6 rinyam 0 come
on ordinance 0 Of Handed over to any other officer or authority under the provision Without any disciplinary
control in advance of some Will do.

(j) This Ordinance by the Cool Board, Student Counselor, what Any other duties assigned by the Executive
Council or the Vice-Chancellor Will follow.

a!order: : : 04

(वि # Executive Council of the School (Approved by)

campus/director of

क "For appointment" bond and hundred \$

Central University Act, , , 2009

1. Campus Director किनयु ि "vice chancellor; ा रा फे सर 0 m- to k will go and that As a Professor – Discharge of my
duties 20 to do In addition to "in Kat 20's will follow and In this regard what Fees determined by the Executive
Council And Facility D's entitled to will be.

whatकारी प6रषद को सं/तुितto do.

- (ii) विवविXालय केविभिनिनकाय0;ारा/वयं अथवा अंतरराज्यीय और सरकारी एज-िसय0 तथा गैर-सरकारी संगठन0 के

सहयोग या संयोजन से/वा/ेयAnd/वकछताIn relation to-छा_0, विवविXालय के शैिणक एवं गैर-शैिणक कमChar6ray0

म- जागाकतालानेऔर विविभिकार क चिकLसीय एवं/वा/ेयसंबंधीसम/याDसे संबंधितअभियान0 के संचालन के /ताव0 पर विचार करना और /वीकृतिदेना;

- (iii) खंड 3 के उप-खंड (ख) के अंतगत गठित विवविXालय /वा/ेय केEn सलाहकार समित के िन.िलिखत/ताव0 क सं/तुितwhatकारी प6रषद कोकरना:-

(1) विवविXालय /वा/ेय क- n कबुिनयादी सुविधाD, सेवाD और अEय सुविधाD म-सुधार और वि/तार;

(2) विवविXालय प6रसर0 म- विविभि/थान0 पर विवविXालय /वा/ेय क- n कअधीन/थ इकाइय0 क /थापनाAnd

उनOfbond; तथा

(3) विविभेिणय0 के उपयोगकताD के िलए विवविXालय /वा/ेय क- n क सेवाD और सुविधाD के ावधान के िनयम,जिसम-ासंगिक मामल0 म- लगाए जाने वाले शुुक शािमल हR;

- (iv) विवविXालय /वा/ेय क- n कवाषक योजनाD, बजट और वाषक 6रपोटको /वीकृत करना;

- (v) विवविXालयOfकसीाधिकारी या अEय िनकाय0 या उप-कुलपित ;ारा संदोभतsomeone elseमामले पर सलाह देना;

And

- (vi) ordinance0, विनयम0, whatकारी प6रषद या कुलपित ;ारा सVपे गए अEय काय करना।

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(b) /वा/ेय बोडके सिचव;ारा, अय1 केपयवे1णि-, whatवाही काअनुर1ण करनाऔर उससे संबंधितप_ाचारto do.

- 3.(क) विवविXालय /वा/ेय क- n केशासन और बंधनForचिकLसाअधिकारी,चिकLसा अधिकारय0और संबंधितLessचा6रय0 के

पयवे1ण हेतु कुलपित के ितउCरदायी होsing

(ख) विवविXालय /वा/ेय क- n के िलए एक सलाहकार समित (इसके पpातइस अयादेश म-'सलाहकार समित'के Mप म- संदोभत

है) होगी,जिसका संघटन िन.ानुसार होगा:-

- ो-कुलपित, याखqड1 के उपखंड (क) क8म संaया (ii) म- िनरदsोफेसर (अय1);
- छा_ कगुयाण संकायाथ1;
- मिहला सलाहकार बोडके अय1;
- कुलसिचव;िवC अधिकारी; तथा
- चिकLसा अधिकारी (सिचव)।

(ग) सलाहकार समित;ाराि.िलिखत कायwill be done-

- (i) विवविXालय /वा/ेय क- n के बुिनयादी ढांचे के सुधारAndवि/तारAndविवविXालयOfछा_0, शैिणक एवं गैर-

शैिणकLessचा6रय0 के िलएइसके ;ारादी जा रहीचिकLसा और /वा/ेय सेवाDAndसुविधाDFor/वा/ेय बोडTo /ताव /तुत करना;

- (ii) विवविXालय के प6रसर0 म- विविभि/थान0 पर विवविXालय /वा/ेय क- n कअधीन/थ इकाइय0 क /थापना और

बंधन के संबंध म- /वा/ेय बोड को /ताव /तुत करना;

- (iii) विविभेिणय0 के उपयोगकताD के िलए विवविXालय /वा/ेय क- n क सेवाD और सुविधाD के ावधान के िनयम,

जिसम-ासंगिक मामल0 म- लगाए जाने वाले शुुक शािमल हR/वा/ेय बोड;ारा विचार हेतु /तावित करना;

- (iv) /वा/ेय बोडके विचाराथ विवविXालय /वा/ेय क- n क वाषक योजनाD, बजट और वाषक 6रपोटतैयार करना;

- (v) /वा/य बोडया कुलपित;ारा िनदssomeone elseमामले पर सलाह देना; तथा
- (vi) इस अयादेश या िविनयमया कायKari ParishadOrकुलपित ;ारा सVपेगए अEय कायU का िनहपादन करना।
- (घ) सलाहकार समित के सिचव;ाराअय1 केिनदशन म-, बैठक0 काआयोजनकया जाएगा औरwhatवाही 6रपोट तैयार क जाएगी तथा इससे संबंधितप_ाचारwill be done।

a!order: : : 16

िविवालय क# काय\$का&रणी प&रषद (ारा)वीकृत)

एवं शत4, शि6यां एवं काय\$

for

Central University Act, , , 2009

Salary

- 1)वेतन:जैसाकिवWिवXालय अनुदान आयोग/केEn सरकार ;ारासमय-समय पर अधिसूचितकया जाता है।
- 2) भे:मकानकराएभCे के अलावाजैसाककेEn सरकार ;ारासमय-समय पर अधिसूचित कया जाता है।
- 3) कुलपित केEn सरकार ;ारासमय-समय परिनधा6रतसेवांत लाभ0AndअEय भCेका हकदार होगा।कुलपित
- 4) िवWिवXालय ;ारासमय-समय पर अनुमोदत छुHीcome on_ा 6रयायत का हकदार होगा।

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- 5) vice chancellorिवWिवXालय ;ारा /वीकृतकसी भी अ/पताल/नसग होम के िनजी ओपीडी/िनजी वाड म-/वयं प6रवार के सद/य0 के िचकLसा उपचार पर कए गएचिकL सीय 2य कितपूतका हकदार होगा।
 - 6)vice chancellorwhatभार संभालने और कायकाल क समािW पर कायालय छोड़ने के दौरान /वयं केिलए औरउसके प6रवार के सद/य0 के िलएअपने गृह नगर से 1ूटी /थल तक आने और जाने हेतु टी.ए. एवं डी.ए. पर Qए 2य कितपूत का हकदार होगा।
 - 7)vice chancellorwhatका6रणी प6रषद ;ारा तय या_ा भC0और दैनिकभC0का हकदार होगा।
- छु:ी:
- 1.(क) कुलपित,अपने कायालय के कायकाल के दौरानकैल-डर वषi-30 दन0 क पूण वेतन छुHी लेनेका हकदार होगा।छु6Hयां Lयेक वष 01जनवरी और 01 जुलाई को दोअधवाषक क+त0 म-अि म Mप सेउनकेखाते म- जमा कWill go. परतुयदvice chancellorअधवष क अविध के दौरान पदभार हण करता है या छोड़ताyes, thenसेवा केयेक पूणमाह हेतु 2)दन क दरके अनुपातम#उनके खाते म# छु&ी जमा कWill go.
 - 1 (ख) िपछली छमाहीकसमािWपर कुलपित केखाते म- जमाछु6Hय0को अगली नई छमाहीi-अेनीतकया जाएगा, बशत\$क इस तरहअेनीतछुHीएवं संबंधितछमाही म- जमा छु6Hय0 का कुल योग300 दन0से अधिक न हो।
 - 1 (ग) vice chancellorके पदभार कसमािW पर उEह-300 दन0 क अधिकतम सीमा, िजसम- कसी अEय संगठन म- पूव म- नगदीकरण समिलत है, के अधीन उEह- उनके खाते म- जमा छु6Hय0 के दन0 क संaया के बराबर पूण छुHी वेतन /वीकाय will be.
 - 1(घ) vice chancellorLयेक पूण वष केसेवाकालi- 20 दन0 क दर से अधSalaryछुHी का हकदार होगा। अधSalaryछुHीका उपयोग िचकLसीयमाण प_ केआधारपर प6रवotत छुHी के Mप म-कयाजा सकता है,provided\$क जब इस तरह क प6रवotत छुHी ली जाएगी, तब दोगुनीअध-वेतनछु6Hयां काटी जाएगी।
 - 1(ड.) vice chancellorिचकLसीयआधारया अEय आधारपर पांच वषक पूण अविध के दौरान अधिकतम तीन माहकअवैतिनक असाधारण छुHीका हकदार होगा।
 - 2.यद कुलपितकिनयुि"अगलीअविध के िलए कजाती है,तो उपरो" डिुलिखत अवकाशLयेक अविध के िलए अलग से लागू will be.
 - 3.उ"छु6Hय0कअविध के दौरानकुलपित, उन सभी वेतन, मानदेयऔर भC0 और सेवाD कअEय सुिवधाD काहकदार होगा,

जो उEह-दान क जा रहीहR।

4.यद कुलपित को केEnीयcome onरा}य सरकार, लोक सेवा अथवाकसी अEय सावजनिक उ~े+yForिवWिवXालय कओर सेबुलाया

जाता है याितिनयुि" परजाता है, तो इसकार 2तीत क गई अविध को Iूटी परमाना जाएगा।

5.WhenिवWिवXालय केकसीLessचारी को कुलपित के MP म- िनयु" कया जाएगा,उसे कुलपित के MP म- अपनी िनयुि" से पहले

उसके खाते म- जमाछु6Hयां लेनेकअनुमित दी जाएगी।इसी तरह, कुलपित;ारापदभार छोड़ते समय और अपने पूवपद पर पुनः पदभार 'हणकरते समय उसे अपने नए पद के खाते म- छुHी जमा करने काहक होगा।

6.आगे,उसेउस भिवhय िनिधि-अंशदानto doअनुमित होगी, िजसकावह सद/य है और उस भिवhय िनिधम-, िजसम- वह कुलपित के MP म- उनकिनयुि" से पूव अंशदान कर रहा था,उसम- िवWिवXालयउसी (पूव) दर से ही अंशदानWill do.

7.यद कसी अEय सं/थान के 2ि" को ितिनयुि" पर कुलपित के MP म- िनयु" कया जाता है, तो वह उसीसं/थान के

ितिनयुि" िनयम0 के अनुसार वेतन, भCे, छुHी और छुHी वेतन काहकदार होगा,जैसाक वह कुलपित के MP म- िनयुि" से पूव

हकदार था और जब तक वह इस पद पर अपनाधारणाधिकार (िलयन)जारी रखता है।िवWिवXालयभीिनयम0 के अंतगत /वीकायछुHी वेतन, भिवhय िनिध, प-शन योगदान का भुगतानThatसं/थान कोकरेगा,जहां वह िनयिमत MP से िनयोिजतथा।

8.सुिवधाएं

1.vice chancellorिवWिवXालय के अनुमोदनानुसारफनचर, पानी, िबजली सहतdoया मु"सुसि□त आवास पाने का हकदार होगा। उनके आवास का रख-रखाविवWिवXालय ;ाराकयाWill go.

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2. कुलपित एक /वर्त_ आधका6रक कार कसुिवधापाने का हकदार होगा। वहिनशु6कमोबाइल फोन और अपने आवास पर टेलीफोन (एसटीडी और आईएसडी सहत) सुिवधा पाने का हकदार होगा।

3.कुलपित अपने आवास पर एक रसोइया और दो गृह सहायको को रखने का हकदार होगा।

शि6यांऔर काय\$

कुलपित,िवWिवXालय कामुay कायपालकऔर शै1िणकमुखहै तथाtheirशि"य0और कत20 म- िन.िलिखतसिमिलत हR: -

1.यह सुिनिपत करनाकअधिनयम0, p6rinyam0, ordinance0और िविनयम0Ofावधान0का पूणिन7ा से अनुपालन कया जाता Is;

2.दैनिक कायकरने के िलिएत-कुलपित (य0), संकाया' य(10), िवभागा'य1(10)और अEय अधका6रय0 को अपनी शि"य0 का Lयायोजन करना, जोइस संबंध म- िनिधा6रत /पs िनयम0 के आधार पर काय कर-गे;

3.यह सुिनिपत करनाकलधुअविध के िलिए अ/थायी पद0 कासृजनऔर छुHी आद क मंजूरी से संबंधित दैनिक मद0To सामाEयत:whatका6रणी प6रषद म- नह> भेजा जाना चाहिए;

4.संकाया' य10, िवभागा'य10, कुलानुशासक0 (ॉटर0), छा_ कृयाणसंकाया' य10और वाडन0 (छा_ पाल0), आदक िनयुि"यांto do.हालांक, ित-कुलपितया रे'टर (कुलदेशिक) और समक1 अधका6रय0 किनयुि"relatedअधिनयम0And प6रिनयम0Ofावधान0 के अनुसारकजाएगी।

5.उनके पास शि" होगीक कसी ाधिकारी के उसिनणय पर कारवाई न कर- जो उनके दsकोण के अनुसार संबंधितअधिनयम0,

प6रनयम0 या अयादेश0Ofावधान0 केअधिकारातीत (ultravires) हैया ऐसा िनणय िवWिवXालय के सव/Cम िहित म- नह>

है। दोन0 मामल0 म- वह संबंधिताधिकारी से इसिनणयकसमी1ा करने के िलिए कह सकता है और यद मतभेद बने रहते हR, तो

मामला तुरंतकुलाय1 (िविज़टर) को भेजा जाएगा, िजनका िनणय अंतिम होगा।

6. अधिकारण, निकाय और विविधालय कसमितय के अय के मपम- उनके पास उस सद/य को बैठक से निलंबित करनेक

शि" होगी जो अधिकारण, निकाय और समितक बैठक कायवाही-बाधा डालता है या what वाही रोकने क कोशिश करता है अथवा उसका 2 वहार सद/य बने रहने के लिए अनुपयु"।

7. छा 0 और कमचा 6 रय के संबंध म- सभी अनुशासनिक शि"यां vice chancellor- निहत होगी। उसके पास कसी कमचारी को निलंबित

करने और उसके खिलाफ अनुशासनात्मक कारवाई शुम करने क शि"यां होगी। हालांकि, कुलपित इस अधिकार को अथ अधिकारय को भी लायोजित कर सकते ह।

8. वह निधा 6 रत समय According to विविधालय कपरी 1 ID का संचालन सुनिपत करने और इनपरी 1 ID के परणाम शी" का शित करने तथा विविधालय के शैक्षणिक स 0 को निधा 6 रत तिथि पर ारभ करने एवं समाव करने हेतु जिमेदार will be.

9. वह कसी आपात िथित म- कसी भी अधिकारण, जिसम- संबंधित शि" निहत है, क ओर से कोई भी कारवाई करने कर सकता है और कर्गई कारवाई क 6 रपोट अधिकारण क अगली बैठक म- /तुत कर सकता है।

10. वह responsibilities को आवंटित करने और अपे 1 त मानक के According to अधिकारय 0, संकाय सद/य 0, Less चा 6 रय 0 और छा 0 के दशन

0 संपरी 1 ण (ऑडिट) करने के लिए जिमेदार होगा।

11. लोग 0 छा 0 और शै 1 क कमचा 6 रय 0 सहित को इस कार से बंधित करना क समाज परिवर्तन सकारात्मक भाव पड़े And Such कारवाई विकास क सम योजना ID के अनुसार yes.

12. परिनमय 0/अयादेश 0 म- परभाषित सभी शासनिक और विविध शि"य 0 का उपयोग करना।

13. वह ऐसे आदेश पास कर सकता/सकती है या उपाय कर सकता/सकती है, जो उपरो" को लागू करने के लिए आवश्यक हो।

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आचाय= (>ोफेसर/

एवं पदोAित के

मानदंड/नियमन

for

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विविधालय म- सहायक आचाय (सहायकोफेसर 0), co-आचाय (सह-ोफेसर 0) And आचाय (ोफेसर 0) का कै 6 रय संवधन And पदोAित विविधालय अनुदान आयोग ; ारा समय-समय पर संशोधित निधा 6 रत

चिलत मानदंड/नियमन 0; ारा संचालित क Will go.

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िलिखत अनुबंध

for

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"विविधालय Of एके शि 1 क, सद/य And शै 1 क Less चारी एक िलिखत अनुबंध पर नियु" will be done, जिस Of ए एत... ारा निधा 6 रत कया गया है और इस अयादेश के साथ संलग्न कया गया है"।

गैरयायिक *टा, प पेपर पर टाइप कया जाए And एक मूल तथा दो तिथियां *तुत क जाएं।

सेवा अनुबंध

यह अनुबंध तिथि _____ (दन) _____ (माह) _____ (वष) _____ (नाम)

_____ (पिता/पितका नाम) आयु

_____ year निवासी

Who थमपाट

है (इसके प्ात थम प 1' कहा गया है)

And

हेमवती नंदन बग्गुणा गढ़वाल विविधालय (One के Enीय विविधालय) ितीय प 1 के बीच बनाया जाता है।

When क हेमवती नंदन बग्गुणा गढ़वाल विविधालय (इसके प्ात "विविधालय" कहा गया है) ने थम प 1 को

_____ (पदनाम) के मप म- नियु" कया है और थम प 1 ने इसके प्ाति निहत िनबंधन और शत U Of According to विविधालय म- सेवा करने पर अपनी सहमति दी है;

अतः अब यह द/तावेज गवाह 0 एवं प10 कसहमित के अनुसार िन.ांकत के अंतगत साऒयकृत है:

1. थम प1 िवWिXालय और उन अधिकाऒरय0 के आदेश0का अनुपालन करेगा, िजनके अधीन उसे समय-समय परिवWिXालय;ारा रखाजाएगा औरसेवाभार 'हण करने क ितिथ अथात् (दनांक)FromशुM करकेिनिहत िनबंधनऔर शतU के अधीन सेवा म-बना रहेगा।
2. थम प1 अपना पूरासमय और 'यानअपनेresponsibilitiesOfिनिवहन कुशलतापूर्वकएवं पूणिन7ा भाव से करने हेतु समoपतwill doऔर हमेशािवWिXालयसेवकआचरण िनयमावलीसहितिवWिXालयकिजस शाखा से वह संब% है, उसके ;ारासमय-समय पर िनधाऒरत सभीिनयम0 काअनुपालननिन7ापूर्वक करेगाऔर समय-समय पर उसेजो भी दािियLवआबं6टतकए जाएंगे,उनका िनवहन करेगा।

'Hkx IIIµ[k.M 4°

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3. थम प1 िश1क/ अधिकारी केणी का होगा औरनियुि"कितिथको _____ (विभाग/केEn/ कायालय)i-उसकि/थित _____ (पदनाम)कWill happen.
4. थम प1को इसद/तावेज केभाव म- आने कितिथ सो. _____ के वेतनमान
i-1. _____ के 'ेड वेतन सहित 1. _____ का मूल वेतन देय होगा।वहिवWिXालय/Indiaसरकार के िनयम0 के अंतगत सामाEय भC0का भीपा_ will be.
5. थम प1 अपने अनुबंधकअविध के दौरान उसपरलागू होने वाले िनयम0 के अनुसार छुHी अोजत करेगा।
6. यद थम प1 को िवWिXालय सेवा के िहत म- या_ा करना आव+यक होगा तो;वह िवWिXालय म- उसके समक1पदाधिकारी पर लागूमानदंड0 के अनुसारया_ा भCे काहकदार होगा।
7. यह अनुबंधकसी भी समय,अधवोषता किनधाऒरत आयु से पूर्व, कसी भी प1 ;ारादूसरे प1 को तीनमाह का िलिखतनो6टस देकर समाwकया जासकता है।provided\$क कोई भी प1 नो6टस कउस अविध के बदलेWhoक तीन माह से कम हो केबराबर वेतन दे सकता है।
8. थम प1लागू िनयम0 के अनुसार िवWिXालय भिवहय िनिध/प-शन/ नई प-शन योजना के लाभOfपा_ होगा।
9. थम प1िवWिXालयअनुदान आयोग;ारा िनधाऒरत और समय-समय पर संशोिधत/व-मूयंकन पीएबीएस प%ित /वीकारWill do.
10. उन मामल0 म- िजनकावधानThisअनुबंध म- नह>कया गया है, उनकेसंबंध म-भारतीयसंविधान के अनुkछेद309 बी और 313 underतAndिवWिXालय सेवा म- िश1को/अधिकाऒरय0केणी म- आने वाले कमचाऒरय0 के संबंध म- िवWिXालय
;ाराबनाए गएअथवा बनाए गए Qए माने गए अधिनयमो/िनयम0 केवधान थम प1 क सेवापर िनधाऒरत सीमा तकलागू ह0गेऔर उनके लागू होनेक अनुयो; यहपरिवWिXालयका िनणयअंतिम होगा।
जो कोईसा।ीहो,थम प1 _____ और _____
(नाम) _____ कुलसिचवWhoक कायकाऒरणी प6रषद कओर से,उसके आदेश एवंदशािनद\$श0 केअनुसार कारवाई कर रहे है, दोन0 प10;ारा.....(/थल).....(माह).....(वष)Toयह िगुलिखतएवं/वीकृतकया है।

थम प1Ofह/ता1र:

गवाहोकउपि/थितमे:

- (1).....
- (2).....

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िविवालय के िश,क/ क# सेवा क# शत4

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िवWिXालय के िश1क का अथोफेसर(आचाय), Associateोफेसर(सह-आचाय), सहायकोफेसर(सहायकआचाय)और ऐसेकसीअEय 2ि"से है, िजसेिवWिXालय ;ारा िवWिXालयOrकसी महािवXालयया सं/थान म- अनुसंधान करनेcome onिश1णदान करने के िलए िनयु" कयागया हो तथाअ्यादेश0 के मायम से िश1क के Mप म- नामितकया गया।yes.

विश्वविद्यालय का कोई भी शिक्षक विश्वविद्यालय का पूर्णकालिक वेतनभोगी नहीं चारा होगा और वह अपने पूरे समय को विश्वविद्यालय में समर्पित करेगा और निम्न मानद, अर्थात् (विजेटिंग), अंशकालिक और तद्विशिष्ट सिमिलतनहें होंगे। हालांकि इस अर्थात् कोई भी मद्रि विश्वविद्यालय, बुद्धिमान या लोक सेवा आयोग के परीक्षा के कार्य अथवा कोई अन्य साहित्यिक कार्य, काशन या रेडियो / टेलीविज़न वातावरण/विस्तार 2012 या नया कुलपितक अनुमित से किसी अन्य शैक्षणिक कार्य संबंध में लागू नहीं होगी।

विश्वविद्यालय का कोई पूर्णकालिक वेतनभोगी शिक्षक कार्यकारी पद पर क अनुमित के बिना भी 2012 पर/ 2012 से आने वाले किसी भी नए नियमों के अनुसार कार्य करेगा या 2012 में पद से रिटायर नहीं होगा, जिनसे परिलक्षित मानदेय जुड़ा हुआ है। हालांकि, विश्वविद्यालय अनुदान आयोग द्वारा निर्धारित शर्तों के अनुसार शिक्षक विश्वविद्यालय के वित्त/वीकृतिके साथ परामर्श कर सकते हैं।

कतः/ का कारण

यदि शिक्षक विश्वविद्यालय की किसी गतिविधि में भाग लेता है और विश्वविद्यालय में ऐसे दायित्वों को निभाने के लिए जो उस समय लागू अधिनियमों, प्रक्रियाओं और अर्थात् according to आवश्यक्त हो, चाहे वह शिक्षण, अनुसंधान, विस्तार, छात्रों के परीक्षा, उनके अध्यापन के विषय या कृपाणसे संबंधित हो और साधारणतः विश्वविद्यालय के शिक्षकों के दायित्वों के अनुसार कार्य करेगा।

परिवर्तन काल

परिवर्तन काल के न्यूनतम अवधि एक वर्ष होगी, जो कि असंतोषजनक दशन के मामले में अधिकतम एक वर्ष अवधि तक बढ़ाई जा सकती है।

One year के समाप्ति पर नियुक्ति तक पुनर्निर्धारित होगी, provided कि किसी विशेष आदेश द्वारा थम year के अवधि समाप्त होने से पूर्व विस्तारित नहीं की जाएगी।

इस धारा के अधीन संतोषजनक दशन के समाप्ति के उचित 8 वर्षों के पश्चात् परिवर्तन अधीन अवधि के पूरा होने के 45 दिनों के भीतर, विश्वविद्यालय / संबंधित संस्था द्वारा कमचा 6 वर्षों के सेवा कर्तव्यों के आदेश अनिवार्य रूप से जारी किया जाएगा।

परिवर्तन काल और पुनर्निर्धारण के न सरकार द्वारा समय-समय पर जारी नियमों के अधीन भूतल केवलारंभिक चरण में लागू होंगे।

परिवर्तन और पुनर्निर्धारण पर न सरकार द्वारा जारी अन्य सभी नियमों को भी यथा संशोधन सहित लागू किया जाएगा।

पुनर्निर्धारण

कुलसचिव का दायित्व होगा कि वह परिवर्तन के अवधि के समाप्ति के न्यूनतम चालीस दिनों पहले परिवर्तन अधीन शिक्षक कर्तव्यों का मामला क्या करणी पर कर्तव्य के समक्ष रखेगा।

क्या करणी पर कर्तव्य या तो शिक्षक कर्तव्यों कर सकती है और उस कर्तव्यों न करने का निर्णय ले सकती है, या परिवर्तन कर्तव्यों की अवधि बढ़ा सकती है कि कुल अवधि चौबीस माह से अधिक न हो।

यदि कार्यकारी पर कर्तव्य शिक्षक कर्तव्यों न करने का निर्णय लेती है, उस परिवर्तन काल के चौबीस माह के अवधि से पूर्व आने पर

परिवर्तन काल के विस्तारित अवधि के अंत तक, जैसा भी मामला हो, उसे इस संबंध में उक्त अवधि के समाप्ति के तीस दिनों के भीतर लिखित रूप से सूचित किया जाएगा।

हालांकि किसी शिक्षक कर्तव्यों न करने के निर्णय हेतु क्या करणी पर कर्तव्य के उपरि/थत सदस्यों के मतदान और दो-तिहाई बहुमत का आवश्यकता होगी।

वेतन वृद्धि

यदि शिक्षक अपने वेतन में Salary वृद्धि का हकदार होगा, जब तक कि कार्यकारी पर कर्तव्य के संकट पर द्वारा इसे रोका गया/थिगत न किया गया हो और शिक्षक को अपना लिखित अर्थात् वेतन देने का अवसर न दिया गया हो।

सेवानिवृत्ति आयु

परिवर्तन 25 के अवधान के अधीन यदि शिक्षक विश्वविद्यालय की सेवा में पुनर्निर्धारण के उपरान्त इस सेवा में तब तक बना रहेगा जब तक कि वह विश्वविद्यालय अनुदान आयोग और भारत सरकार द्वारा समय-समय पर निर्धारित अधिवर्षता आयु नहीं कर लेता है।

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इसके अतिरिक्त यदि शिक्षक कर्तव्यों के अधिवर्षता की तिथि चालू शैक्षणिक सत्र के दौरान आती है, तब क्या करणी पर कर्तव्य, कुलपित कर्तव्यों/तिथि पर संबंधित शैक्षणिक सत्र के अंत तक कर्तव्यों के लिए शिक्षक को फेर से नियोजित कर सकती है कि विभाग / कर्तव्यों का शिक्षण क्या भावि तन हो।

विशेष मामलों में, शिक्षक कर्तव्यों के पश्चात् विश्वविद्यालय अनुदान आयोग द्वारा समय-समय पर जारी नियमों को ध्यान में रखते

एक शिक्षक को अनुबंध के आधार पर पुनर्नियोजित किया जा सकता है

bond और सेवा शर्तें

लेखक विश्वविद्यालय के परिणाम, ordinance, विनियम और नियम के साथ-साथ विश्वविद्यालय ;राजारी पेशेवर नैतिकता

के कोड का अनुपालन करने के लिए बाध्य होगा।

हालांकि किसी विश्वविद्यालय के पत्रों में उसके पदनाम, वेतनमान, वेतन वृद्धि, भविष्य निधि, सेवानिवृत्ति लाभ, सेवानिवृत्ति आयु, पदवी का काल, सेवापुर्ति, छुट्टी, छुट्टी वेतन, सेवा से निवृत्ति के संबंध में-उसके सेवा काल में-ऐसा कोई पद वेतन नहीं दिया जाएगा, जिसका उसके ऊपरितकूल भावपड़ता हो।

पेशेवर आचार संहिता

विश्वविद्यालय का Every teacher विश्वविद्यालय ;राजारी आचार संहिता का पालन करेगा और विश्वविद्यालय किन लिखित चूक (गुण) से उसका दुबहार / थापित will be.

- i) विश्वविद्यालय ;राजारी समय-समय पर आबंटित उसके responsibilities के अनुपालन में- कोई चूक।
- ii) छात्रों को अथवा सहपाठियों को come on शासन के खिलाफ भड़काना (यह किसी विश्वविद्यालय के संगठन में, जहां छात्र भी मौजूद हों, छात्रों के खिलाफ अपने विचार अभिव्यक्त करने/वर्तमान में- ह/त/पे नही होगा) या अथवा कार्य के कार्य जो विश्वविद्यालय के हितों के खिलाफ हो।
- iii) सांदायिक गतिविधियों में- लिखित होना या अपने सहकर्मियों को कजाति, पंथ या धर्म पर अनुचित टिप्पणी करना और इन सबका इतमाल अपने हितलाभ के लिए करना अथवा इस तरह के अथवा कार्य करना, जो विश्वविद्यालय के हित के खिलाफ हो।
- iv) विश्वविद्यालय के appropriate शासिनक और शैक्षणिक निकायों और / या पदाधिकारियों के नियंत्रण को मानने से इंकार करना।
- v) कानूनी अथ, 2014 और अभि 2014 के According to किसी भी कारक साहित्यिक चोरी में- लिखित होना।

vi)

इतिहास

एक पूर्णकालिक वेतनभोगी विश्वविद्यालय, किसी भी समय, तीन माह का लिखित नोटिस देकर या उसके एवज में- तीन माह के वेतन का भुगतान

to university करके, उसका अनुबंध समाप्त कर सकता है। पदवी प्राप्त, संविदात्मक, अथवा और तदर्थ विश्वविद्यालय के मामले में- नोटिस का अविध या उसके एवज में- वेतन के भुगतान का अविध एक माह का Will happen.

अनुबंध

किसी विश्वविद्यालय और विश्वविद्यालय के बीच लिखित अनुबंध कानूनी विश्वविद्यालय अधिनियम क Stream 33 (1) under related ordinance में- दिए गए निम्न धारा 6 रत पत्र के अनुसार बनाया Will go.

धाकर के वेतन का निम्न धारा

भारत सरकार ;राजारी समय-समय पर जारी नियमों के अनुसार।

वस, , , , काय \$ भार

अथवा पद वस, what भार And छुट्टी से संबंधित नियम विश्वविद्यालय अनुदान आयोग और भारत सरकार ;राजारी समय-समय पर निम्न धारा 6 रत

कए जाएंगे।

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order : : : 23

(विवालय क काय \$ का & रणी प & रषद (राजारी) वीकृत)

अथवा (चल) पद/

for

Central University Act

1. ओफिसर के कुछ अथवा (चल) पद होंगे, जिनका संस्था विश्वविद्यालय अनुदान आयोग ;राजारी समय-समय पर/वीकृतित And विश्वविद्यालय काय का रणी प & रषद के अनुमित पर निम्न Will happen.
2. इन पदों में किसी विशेष विभाग को नही सवपा जाएगा, बिना कुछ विभाग जो सामान्य 8 या से कुछ 6 रियों को भरने- कठनाई महसूस कर रहे होंगे, उध-उपलब्ध कराया जाएगा।
3. इन पदों के समान नियुक्त कए जाने वाले 2014 यात विनियम होंगे, जिनमें- इस विश्वविद्यालय Or someone else विश्वविद्यालय या भारत अथवा विदेश में- उ विश्वविद्यालय के इसी तरह के संस्थानों सौफिसर के पद से सेवानिवृत्त 2014 शामिल होंगे।

4. अ/थायी(चल)पद0underत सभी िनयुि"यां शुM म- एक वर्ष के िलए कजाएंगी औरइन पद0 को सामाEय8या के माथम से भरने केयासजारी रखे जाएंगे।
हालांक,यद िवभाग म- 6र" पद भरिलया जाता है, तोyearके अंत म- कसीभीअ/थायी िनयुि"का नवीनीकरण नए िसरे से नह>will be done।
5. अ/थायी(चल)पद0underतिनयु" 2ि"य0 कोतब तककोई िनयुि" प_ जारी नह>कया जाएगा जब तकक िनयु" 2ि"अनुबंध िनयुि" के िलए िनधा6रत प_ according toविWविXालय के साथअनुबंधनह> कर लेता।s.
6. इन पद0 के अंतगत िनयु" 2ि"उEह> प6रलिKधय0 का पा_ होगा, जोक वहअंतम- आह6रतकर रहा था अथवा इसका िनधारणwhatका6रणी प6रषद ;ारा विWविXालय अनुदान आयोग के दशांदिद\$श0 के अनुसार कया जाएगा।

a!order: : : 24

(िविवालय क# काय\$का&रणी प&रषद (ारा)वीकृत)
कम\$चा&रय/ और छाN/ क# िशकायत िनवारण सिमित
for

Central University Act, , , 2009

विWविXालयOfLessChar6ray0Andछा_0 किशकायत0के िनवारण हेतुएक संघ6टतत_ होगा।

जब तक अEयथा उग्लेखित न हो:

"छा_ " से अभिेतिहै, - सभीविXाथे, WhoविWविXालय ;ाराअनुरि1तकसीसंकाय/ क-n / िवभाग / महाविXालय या

प6रसर म- अथयन काय8महेतु पंजीकृत ह0।

"Lessचारी" से अभिेतिहै, -विWविXालय ;ारा िनयु"Anyभी 2ि" और इसम- िश1कandविWविXालय के अEय अधिकारी/LessचारीसिमिलतहR।

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िशकायत सिमित;ारा सामाEयत:िन.िलिखत िस%ांत0का पालनकया जाएगा:

1. प6रसर समुदायको िशकायत िनवारण तं_से पूरी तरह से अवगत कराया जाना चाहिहए;
2. छा_0/ कमचा6रय0 से ाw Lयेकिशकायत को पंजीकृत औरअभ/वीकृतकया जाना चाहिहए;
3. यद अंतिम िनणय एक पखवाड़े के भीतर संभव नह> है, आवेदक कोइसकपावती यह दशाते Qए ेिषत क जानी चाहिहए कतने समय म- अंतिम जवाब भेजे जाने क संभावना है;
4. सामाEयत:कोई भीिशकायत तीन महीने कसीमासे अधिक लंबितनह> रहनीचाहिहए;
5. िशकायत0के िनवारण करने हेतु कुलपित;ारा नािमित अधिकारी सwाह म-कम से कम एक बारकसी तय समय पर िशकायत0

To2ि"गत Mप से सुनने के िलएआसानी सेउपलKधहोना चाहिहए; तथा

6. वह तीन माह से अधिक लंबितिशकायत0पर िनणय लेगा/लेगी।यद पीड़ित प1 अधीन/थ/संल+ कायालय ;ारा उसक िशकायत0 के िनवारण से संतु: नह> होता है, तो कुलपित कोसंपककर सकता है।

I.I.I.I. छाN िशकायत िनवारण सिमित

अ!य,- ित-कुलपित या कुलपित ;ारा नािमित अEय 2ि"।

सद)य:

विXाथे प6रषदके 3ितिनिध।

vice chancellor;ारा नािमित3 2ि"।

छा_ कृयाण संकाया' य1 - सद/य सिचव।

संबंधित संकायका संकाया' य1 (विशेषMप सेआमंित)

शि6यां और काय\$

- (i) छा_0 किलिखत एवं ह/ता16रत िशकायत- और यािचकाD, जो उEह-Lय1 Mप से2ि"गत या सामुिहक तौर परभावित करती हो, पर िवचार करना;
- (ii) िशकायत0 कजांचकरना औरसंतुितकरना तथा संबंधिताधिका6रय0 अथात् - शै1णिक प6रषद और कायका6रणी प6रषद

- को शिकायत के निवारण या उपयुक्त कारवाई करने हेतु रपोट/तुत करना; तथा
- (iii) यद द/तावेज 0म- लगाए गए आरोप निराधार पाए जाते हR, तो शिकायतकताके खिलाफ उचित कारवाई करने किसफा 6रश to do.
- II. शिकायत समित
- what 6रणी प6रषद ; ाराएक समित गठत कजाएगी, जिसका संघटन नि.ानुसार होगा:
- अ!य, - कुलपित या उसका निनिध
- सद!य:

शिकायत समुदाय के निनिध, Whoलरिंगक, अडपसंयक, अनुसूचित जाति, अनुसूचित जनजाति, अथ

पिछड़ा वग

का निनिध वकरते ह0।

vice chancellor; ारा निरद सद/य इस समित के सिचव ह0गे।

शि6यां और का

- (i) शिकायत किलिखत एवं ह/ता 16रत शिकायत- और याचिका D, जो उह-लय 1 Mप से 2"गत या सामुहिक तौर पर भावित करती हो, पर विचार करना;
- (ii) शिकायत कजांच करना और संतुतिकरना तथा संबंधिताधिका 6रय0 अथात् - शैक्षणिक प6रषद और कायका 6रणी प6रषद
- को शिकायत के निवारण या उपयुक्त कारवाई करने हेतु रपोट/तुत करना; तथा
- (iii) यद द/तावेज 0म- लगाए गए आरोप निराधार पाए जाते हR, तो शिकायतकताके खिलाफ उचित कारवाई करने किसफा 6रश to do.

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III. शैक्षणिक मंचारी शिकायत समित

अ!य, - कुलपित ; ारामनोनीतकया जाएगा।

सद!य:

गैर-Student समुदाय के निनिध, Whoलरिंगक, अडपसंयक, अनुसूचित जाति, अनुसूचित जनजाति, अथ

पिछड़ा वग का निनिध वकरते ह0।

कुलसिचव या उनके ारा निरद सद/य- समित के सिचव।

शि6यां और काय

- (i) Less चा 6रय0 (गैर शैक्षणिक) किलिखत एवं ह/ता 16रत शिकायत- और याचिका D, जो उह-लय 1 Mप से 2"गत या सामुहिक तौर पर भावित करती हो, पर विचार करना;
- (ii) शिकायत कजांच करना और संतुतिकरना तथा संबंधिताधिका 6रय0 अथात् - शैक्षणिक प6रषद और कायका 6रणी प6रषद
- को शिकायत के निवारण या उपयुक्त कारवाई करने हेतु रपोट/तुत करना; तथा
- (iii) यद द/तावेज 0म- लगाए गए आरोप निराधार पाए जाते हR, तो शिकायतकताके खिलाफ उचित कारवाई करने किसफा 6रश to do.

डॉ. ए. के. झा, कुलसिचव

[विापन-III/4/असा./154/17]

**HEMVATI NANDAN BAHUGUNA GARHWAL UNIVERSITY, UTTARAKHAND
(A CENTRAL UNIVERSITY)**

NOTIFICATION

Srinagar (Garhwal), the 14th July, 2017

No. HNBGU/RO/2017/285.—The following is published for general information.—

ORDINANCE: 01

(Approved by the Executive Council of the University)

For terms, conditions and appointment of

HEAD OF THE DEPARTMENT

(Under Section 28 of CU Act 2009)

1. For the purpose of this Ordinance, except where the context otherwise requires the department shall consist of the following members namely;

- i) Teachers of the Department;
- ii) Persons conducting research in the Department;

- iii) Dean of the School;
- iv) Honorary Professors, if any, attached to the Department;

2. (a) The senior most teacher of the Department shall be the Head of the Department who shall be appointed by the Vice-Chancellor from amongst the Professors by rotation in the order of seniority, for a term of three years:

Provided that in case –

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- i) there is no Professor in the Department, the Head of the Department shall be appointed from amongst the Associate Professors of the Department, by rotation in the order of seniority, for a term of three years or till a Professor joins the Department, whichever is earlier; or
- ii) there is no Professor or Associate Professor in the Department, the Head of the Department shall be appointed from amongst the Assistant Professors, having at least five years teaching experience of Post Graduate classes.

(b) In Case the Head of a department is absent on leave or duty, or is unable to perform his/her duties for any other cause, the senior-most teacher of the Department shall officiate as Head of the Department, or in case there is no Professor and no Associate Professor in the Department, or the post of the Head cannot be filled under the provisions of sub-clause (a) a(i) and a(ii) or of this sub-clause, the Dean of the School shall perform the duty of the Head of the department.

(c) A teacher officiating as the Head under this clause 2(b) shall not be entitled to represent the Head in any meeting of the Selection committee for the appointment as Head of the Department but may participate in such meeting as member under any other provision of the Statutes or the Ordinances.

(d) Notwithstanding anything contained in clause (a), every teacher serving as Head of a Department, immediately before the commencement of this Ordinance, shall be deemed to have been appointed under this Ordinance from January 15, 2009, and shall continue as such in case he/she has not already completed a term of three years.

2. The Head of the Department shall convene and preside over all meeting of the department, other than meetings of any Committee constituted by the Departmental committee of which he/she is not the Chairperson:

Provided that the Head of the department shall have the right to be present and to speak at any meeting of any Committee appointed by the Departmental Committee, or by himself/herself, of which he/she is not a member.

3. The Head of the Department shall:

;ॐद्व इम तमेचवदेपइसम जव जीम क्मंद व िजीम ैबीवस वित जीम वतहंदप्रंजपवद ंदक बवदकनबज व िजीम जमंबीपदह
ॐदक तमेमंतबी ूवता पद the Department;

- (b) manage the academic, administrative and financial affairs of the Department and, subject to the provisions of the Ordinances, have the power to delegate or assign teaching duties and academic and administrative functions to the teachers of the department;
- (c) have due regard to the recommendations of the Departmental Committee constituted under the provisions of sub clause (l) of Section 28 and Statute 15 (5-b) on matters under its jurisdiction;
- (d) be responsible for the due observance of the Statutes, Ordinances and Regulations relating to the department;
- (e) be responsible for the faithful observance of the decisions, taken by the higher bodies like School Board, Academic Council, Executive Council, Finance Committee relating to the Department and all courses of study offered by the department.
- (f) be responsible for bringing the financial and other needs of the Department to the notice of the Vice-Chancellor and other decision making bodies of the University:

Provided that, in all matters concerning the Department as a whole, the Head alone shall represent the Department in communications to the Dean of the School, the Vice-Chancellor and other officers or authorities of the University;

;हद्व इम तमेचवदेपइसम वित जीम चतवचमत बनेजवकलए उंपदजमदंदबम ंदक नजपसप्रंजपवद व िजीम स्पइतंतपमेए
संइवतंजवतपमे ंदक वजीमतassets of the Department, subject to such provisions as may be laid down by the Dean of the school in this regard;

- (h) co-ordinate the work of the committees, appointed on standing basis or for special purposes, by the Departmental Committee;

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- (i) exercise administrative supervision over the academic staff (other than teachers) and the non-teaching staff posted in the Department, without prejudice to the disciplinary control over them assigned to the Registrar or any other officer or authority under the provisions of the Statutes and the Ordinances;

- (j) perform such other duties as may be assigned to him/her by the Ordinance or by the School Board, the Academic Council, the Executive Council or the Vice-Chancellor.

ORDINANCE : 04

(Approved by the Executive Council of the University)

For terms, conditions and appointment of

DIRECTORS OF CAMPUSES

(Under Section 28 of CU Act 2009)

1. The Director Campus shall be appointed by the Vice-Chancellor from amongst the professors and he/she shall discharge his/her duties in addition to his/her own duties as professor, and shall be entitled to such allowance and facilities as may be determined by the Executive Council.

2. The terms of the office of the Director Campus shall be two years only.

Provided that in case the Director is absent, on leave or duty, or is unable to perform his/her duties for any other cause, the Vice-Chancellor may assign the duties of the office to a Professor or an officer of the University.

3. The Director shall be responsible to the Vice-Chancellor for the discharge of his/her duties.

4. Subject to the provisions of the Ordinances, the Director shall perform the following functions, namely;

- (i) to conduct surveys of the campus in accordance with the instructions of the Vice-Chancellor, or Executive Council and report the classified results of such surveys to the Vice-Chancellor.
- (ii) to advise the campus in undertaking long-term planning for institutional development and preparing their perspective plans for future development, in accordance with the guidelines laid down by the University.
- (iii) to make arrangements for the conduct of academic activities and monitoring of the academic activities of the campus in accordance with the guidelines laid down by the University.
- (iv) to instruct the campus in respect of the institution and functions of their Statistical Units and to supervise and coordinate the working of the same, and forward the information compiled by them to the University.
- (v) to maintain an up-to-date profile of the campus in respect of land and property, financial and audit position, physical infrastructure, academic facilities, staff position, student enrolment, amenities and residential facilities for students and performance of students in the University Examinations, and make the details in these regards available, as required, to the concerned offices and authorities of the University.
- (vi) to advise and help the campus in preparing proposals and developmental projects for support under special plan or non-plan programmes/schemes of the University Grant Commission and other funding agencies and forward जीम ेउमए े ूमसस े जीम नजपसप्रंजपवद बमतजपपिबंजमेए बवउचसमजपवद कवबनउमदजे ंदक वजीमत तमचवतजे जव जीम न्दपअमतेपजलण्
- (vii) to perform such other functions and duties as may be assigned by the Ordinance or by the Academic Council, the Executive Council or the Vice Chancellor.
;अपपपद्ध जीम वतहंदप्रंजपवद व िजमंबीपदह ंदक तमेमंतबीए पदेजतनबजपवद ंदक बव.बनततपबनसंत ंबजपअपजपमे व िजीम ब्उचनेण्
- (ix) to maintain discipline among the students and superintendence and control over the staff of the Campus.

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ORDINANCE: 15

(Approved by the Executive Council of the University)

For

THE BOARD OF HEALTH

(Under Section 28 of CU Act 2009)

1. (a) There shall be a Board of Health in the University, which shall be constituted as follows –

- (i) the Vice-Chancellor (Chairperson);
- (ii) the Pro-Vice-Chancellor or, where there is no Pro-Vice-Chancellor, a Professor of the University nominated by the Vice-Chancellor for such period as the Vice-Chancellor may determine;
- (iii) one member of the Executive Council, not being a member in the service of the University, nominated by the Vice-Chancellor, for a period of two years;
- (iv) Senior most Hostel Warden
- (v) the Chairperson of the women's Advisory Board;
- (vi) Medical Officer of the University; and
- (vii) The Dean of Student Welfare (Secretary).

2 (a) The Board of Health shall ordinarily be convened twice in an academic year by the Secretary, on the instructions of the Chairperson, and shall perform the following functions, namely –

- (i) to review, from time to time, the arrangements for promoting the health of students, and make recommendations to the Executive Council for strengthening the same;
- (ii) to consider and approve proposals for the conduct of campaigns for increasing the awareness of the students and the teaching and non-teaching staff of the University on matters relating to health and hygiene and in respect of various kinds of medical and health problems, by the various bodies of the University on their own or in cooperation or collaboration with international and Government agencies and non-
ळवअमतदउमदजंस वतहंदप्रंजपवदेय
- (iii) to make recommendations to the Executive Council on the proposals of the Advisory committee of the University Health Centre, constituted under sub-clause (b) of clause 3, in respect of –
 - (1) The improvement and expansion of the infrastructure, services and facilities of the University Health Centre;
 - (2) The establishment of subordinate units of the University Health Centre in different locations in the Campuses of the University, and the management thereof; and
 - (3) The rules for the provision of the services and facilities of the University Health Centre for different categories of users, including the charges to be levied in relevant cases;
- (iv) To approve the annual plans, the Budget and the Annual Report of the University Health Centre;
- (v) To offer advice on any matter referred to it by the authorities or other bodies of the University or the Vice-Chancellor; and
- (vi) To perform such other functions as may be assigned by the Ordinances or Regulations, or by the Executive Council or the Vice-Chancellor.

(b) The Secretary of the Board of Health shall, under the supervision of the Chairperson, maintain the proceedings and conduct the correspondence thereof.

3. (a) The Medical officer shall be responsible to the Vice-Chancellor for the administration and management of the University Health Centre and the Supervision of the Medical Officers and staff thereof.

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(b) There shall be an Advisory Committee for the University Health Centre (hereafter in their Ordinance referred to as " the Advisory Committee"), which shall be constituted as follows –

- (i) the Pro-Vice-Chancellor, or the Professor referred to in serial number (ii) of sub-clause (a) of clause 1 (Chairperson);
- (ii) the Dean of Student Welfare;
- (iii) the Chairperson of the Women's Advisory Board;
- (iv) the Registrar; the Finance Officer; and
- (v) the Medical Officer (Secretary).

(c) The Advisory Committee shall perform the following functions, namely –

- (i) to submit proposals to the Board of Health for the improvement and expansion of the infrastructure of the University Health Centre, and of the medical and health services and facilities maintained by it for the students and the teaching and non-teaching staff of the University,
- (ii) to submit proposals to the Board of Health on the establishment of subordinate units of the University Health Centre at different locations in the Campuses of the University and the management thereof;
- (iii) to propose, for consideration by the Board of Health, the rules on the provision of the services and facilities of the University Health Centre for different categories of users, including the charges to be levied in relevant cases;
- (iv) to draw up the annual plans, the Budget and the Annual Report of the University Health Centre for consideration by the Board of Health;
- (v) to offer advice on any matter referred to it by the Board of Health or the Vice-Chancellor; and
- (vi) to perform such other functions as may be assigned by the Ordinances or Regulations, or by the Executive Council or the Vice-Chancellor.

(d) The Secretary of the Advisory Committee shall, under the supervision of the Chairperson, convene the meetings, maintain the proceedings and conduct the correspondence thereof.

(Approved by the Executive Council of the University)

For

EMOLUMENTS, TERMS AND CONDITIONS OF SERVICE AND POWERS AND FUNCTIONS OF THE VICE CHANCELLOR

(under Section 28 of CU Act 2009)

Salary

- 1) **Pay:** As notified by the University Grants Commission / Central Government from time to time.
- 2) **Dearness and other Allowances:** As notified by the Central Government from time to time other than House Rent Allowance.
- 3) The Vice Chancellor shall be entitled to such terminal benefits and allowances as fixed by the Central Government from time to time.
- 4) The Vice Chancellor shall be entitled to leave travel concession, as approved by the University from time to time.

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- 5) The Vice Chancellor shall be entitled to the reimbursement of medical expenses incurred on the medical treatment of himself and his family members obtained for the Private OPD/Private Wards of any approved Hospital / Nursing Home approved by the University.
- 6) The Vice Chancellor shall be entitled to the reimbursement of the expenses on account of T.A.,D.A. for himself/herself and his/her family members from his home town to place of duty and back on his/ her assuming office and relinquishing it on the expiry of his/her tenure.
- 7) The Vice Chancellor shall be entitled to receive Travelling Allowance and Daily Allowance at the rates fixed by the Executive Council.

Leave:

1 (a) The Vice Chancellor shall, during the tenure of his office, be entitled to leave on Full Pay at the rate of 30 days in the calendar year. The Leave shall be credited to his account in advance in two half yearly instalments of 15 days each on the first day of January and the first day of July every year.

Provided that if the Vice Chancellor assumes or relinquishes the charge of the Office of the Vice Chancellor during the बनततमदबल व िींस िलमंतए जीम समंअम ेींसस इम बतमकपजमक चतवचवतजपवदंजमसल ंज जीम तंजम व ि2) कंले वित मंबी बवउचसमजमक उवदजी व िservice.

1(b) The Leave at the credit of the Vice Chancellor at the close of the previous half year shall be carried forward to the new half year, subject to the condition that the Leave, so carried forward plus the credit for that half year, does not exceed the maximum limit of 300 days.

1 (c) The Vice Chancellor, on relinquishing the charge of his/her office, shall be entitled for the number of days equivalent of the leave Salary admissible for the number of days of Leave on Full Pay due to him at the time of his relinquishing of charge, subject to a maximum of 300 days, including encashment benefit availed of elsewhere.

1 (d) The Vice Chancellor shall also be entitled to Half Pay Leave at the rate of 20 days for each completed year of service. The Half-Pay Leave may also be availed of as commuted Leave on production of Medical certificate, provided that when such commuted leave is availed of is availed, twice the amount of Half-Pay Leave shall be debited against the Half-Pay Leave due.

1 (e) The Vice Chancellor shall also be entitled to avail himself of Extra-Ordinary Leave without pay for a maximum period of three months during the full term of five year on medical grounds or otherwise.

2. In case the Vice Chancellor is appointed for further term, the leave period mentioned above, shall apply separately to each term.

3. During the period of such Leave, the Vice Chancellor shall be entitled to the same Salary, Honorarium and Allowances and such other facilities of services as many have been provided.

4. In the case of any absence of the Vice Chancellor occasioned by any call by the Central or State Government, Public Service, or on Deputation on behalf of the University for any public purpose, the period, so spent shall be treated on duty.

5. Where an employee of the University is appointed as the Vice Chancellor, he/she shall be allowed to avail himself of any Leave at his credit before his/her appointment as the Vice Chancellor. Similarly, on his/her relinquishing the post of the Vice Chancellor and in event of his/her re-joining his/her old post, he /she shall be entitled to carry back the Leave at his/her credit to the new post.

6. Further he / she may be allowed to contribute to any provident fund of which he / she is a member and the University shall contribute to the account of such person in that provident fund at the same rate at which the person had been contributing immediately before his / her appointment as Vice Chancellor.

7. If a person, employed in another institution, is appointed the Vice Chancellor on Deputation, he/she shall be entitled to Salary, Allowances, Leave and leave Salary as per deputation Rules of the institution to which he/she was entitled prior to his/her appointment as the Vice Chancellor and till he/she continues to hold his/her lien on this post. The University shall also pay Leave Salary, Provident Fund, Pension Contributions to the Institution, where he/she permanently employed, as admissible under the Rules.

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Amenities

- 1) The Vice Chancellor shall be entitled to have water, power and rent free furnished residential accommodation with such furniture, as may be approved by the University. The premises of his/her lodging will be maintained by the University.
- 2) The Vice Chancellor shall be entitled to the facility of a free official car. He shall also be entitled to mobile phone and free telephone (with STD and ISD) service at his/her residence.
- 3) The Vice Chancellor shall be entitled to one cook and two attendants at his/her residence.

Powers and Functions

The Vice-Chancellor is the Chief Executive and Academic Head of the University and as such his / her powers and duties include, among others, the following:-

1. To ensure that the provisions of the Act, Statutes, Ordinances and Regulations are fully observed;
2. To delegate his powers for day-to-day work to the Pro-Vice-Chancellor(s), Deans, Heads of the Departments and other officers who should act on the basis of clear rules laid down in this regard;
3. To ensure that the routine items regarding creation of temporary posts for short duration and sanction of leave etc. should not normally be referred to the Executive council;
4. To make appointments of Deans, Heads, Proctors, Dean of Students Welfare and Wardens etc. The appointment of the Pro-Vice-Chancellor (or Rector) and equivalent officers, however, may be made as per the provisions of the Act and Statutes.
5. Power, not to act upon any decision of any authority, if he is of the opinion that it is ultravires of the provisions of the Act or Statutes or Ordinances or that such a decision is not in the best interests of the University. In both the cases he could ask the authority concerned to review the decision and if differences persist, the matter be referred immediately to the Visitor whose decision shall be final.
6. As the Chairman of the authorities, bodies and committees of the University he shall be empowered to suspend a member from the meeting of the authority, body or committee for persisting to obstruct or stall the proceedings or for indulging in behaviour unbecoming of a member.
7. All the disciplinary powers in regard to students and employees shall vest with the Vice-Chancellor. He shall have the powers to suspend an employee and initiate disciplinary action against him. However, the Vice-Chancellor could delegate these powers to other officers.
8. He shall be responsible for holding and conducting the university examinations properly at the scheduled time and for ensuring that results of such examinations are published expeditiously and that academic sessions of the university start and end on proper dates.
9. In an emergent situation to take any action on behalf of any authority in which the power is vested and to report the action taken in the next meeting of the authority.
10. He shall be responsible to allocate responsibilities and to audit the performance of officers, faculty members, staff and students against the expected standards.
11. Managing the people (including students and academic staff), in a manner whereby there is a positive impact on society at large and the actions are in accordance with the overall plans of development etc.
12. To exercise all administrative and financial powers as defined in Statutes/Ordinance.
13. He / She shall pass such Orders and take such measures that are necessary to implement any of the above.

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ORDINANCE: 18**(Approved by the Executive Council of the University)****For****NORMS/REGULATIONS FOR PROMOTION THROUGH CAREER ADVANCEMENT OF ASSISTANT PROFESSORS, ASSOCIATE PROFESSORS AND PROFESSORS****(Under Section 28 of CU Act 2009)**

The promotion through career advancement of Assistant Professors /Associate Professors/ Professor in the university shall be governed by the Norms /Regulations prescribed by the University Grants Commission in vogue and as amended from time to time.

ORDINANCE :19**(Approved by the Executive Council of the University)****For****WRITTEN CONTRACT OF APPOINTMENTS****(Under Section 28 of CU Act 2009)**

Every teacher and member of the academic staff of the University shall be appointed on a written contract, the form of which is hereby prescribed and appended to this ordinance".

TO BE TYPED ON NON-JUDICIAL STAMP PAPER & SUBMIT ONE ORIGINAL AND TWO COPIES THEREOF.

SERVICE CONTRACT

ARTICLES OF AGREEMENT EXECUTED his/her the _____ day of _____ the year Two Thousand _____ S/o D/o W/o _____ aged _____ years, residing at _____ of the first part (hereinafter called 'the party of the first part') and the Hemvati Nandan Bahuguna Garhwal University (A Central University) of the second part.

WHEREAS the Hemvati Nandan Bahuguna Garhwal University (hereinafter referred in as "the University") have engaged the party of the first part as _____ (Designation) and the party of the first part has agreed to serve the University on the terms and conditions hereinafter contained;

Now these present witness and the parties here to respectively agree as follows:

1. The party of the first part shall submit to the orders of the University and of the authorities under whom he/she may from time to time, be placed by the University and shall remain in the service commencing from the date of joining duty _____ (Date) subject to the terms and conditions herein contained.
2. The party of the first part shall devote his/her whole time and attention efficiently and diligently to his /her duties and at all time obey the rules including the University Servants Conduct Rules prescribed for the time being for the regulations of the branch of the University to which he may be attached and shall whenever required to perform such duties as may be assigned to him /her from time to time.
3. The party of the first part shall be of the Teacher's /Officer's rank and his /her status shall be that of _____ (Designation) in _____ (Department/ Centre/Office) as on the date of appointment.
4. The party of the first part shall be from the date of coming into force of these presents, be granted Rs. _____ (Basic Pay including the grade pay of Rs. _____) in the pay scale of Rs. _____. He/she shall also be eligible for the usual allowance admissible under the rules of the University / Govt. of India in force.

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5. The party of the first shall, during the period of his / her agreement, earn leave according to the rules applicable to him/her.
6. If the party of the first part is required to travel in the interest of the University Service; he/she shall be entitled to travelling allowance on the scale applicable to the Officers of his /his equal rank in the University.
7. This agreement may be terminated at any time within the said period of the age of superannuation/by either party, by giving three months' notice in writing to the other. Provided always that either party may in lieu of the notice, give to the other party a sum equal to the salary of the period which may fall short of three months.
8. The party of the first part shall be eligible to the benefit of the University Provident Fund /Pension/New Pension Scheme according to the rules applicable.
9. The Party of the first part shall submit himself /herself for Self Appraisal PABS methodology as prescribed by the UGC as notified and amended from time to time.
10. In regard to any matter in respect of which no provision has been made in this agreement, the provision of the rules made or deemed to have been made under Article 309 B & 313 of the Constitution of India, the provisions of any Act or Rule made by the University in regard to the employees borne in the category of the Teacher/ Officer in the University service shall apply to the extent to which they are applicable to the service of the party of the first part under this agreement and the decision of the University as their applicability shall be final.

IN WITNESS WHEREOF _____ the party of the first part and the
(Name) Registrar acting for and on behalf of and by the order and direction of the Executive Council, have hereunto
set their hands in the _____ year of the REPUBLIC OF INDIA.

SIGNED BY THE PARTY OF THE FIRST PART:

IN THE PRESENCE OF:

Witness:

1)

2)

ORDINANCE: 20

(Approved by the Executive Council of the University)**For****CONDITIONS OF SERVICE OF TEACHERS OF THE UNIVERSITY****(Under Section 28 of CU Act 2009)**

Teachers of the University means Professors, Associate Professors, Assistant Professors and such other persons as may be appointed for imparting instruction or conducting research in the University or in any College or Institution maintained by the University and are designated as teachers by the Ordinances.

A teacher of the University shall be a whole-time salaried employee of the University and shall devote his / her whole-time to the University and does not include honorary, visiting, part-time and ad-hoc teachers.

Provided that nothing contained in this Ordinance shall apply to the work undertaken in connection with the examination of Universities or learned bodies or Public Service Commissions or to any literary work or publication or radio / television talk or extension lectures or, with the permission of the Vice-Chancellor, to any other academic work.

No whole-time salaried teacher of the University shall without the permission of the Executive Council engage directly or indirectly in any trade or business whatsoever or any private tuition or other work to which any emolument or honorarium is attached. However, teachers may engage in consultancy work as per UGC guidelines and with prior approval of the University.

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Nature of Duties

Every teacher shall undertake to take part in such activities of the University and perform such duties in the University as may be required by and in accordance with the Act, the Statutes and Ordinances framed there under, for the time इमपदह पद वितबमए ूीमजीमत जीम ेउम तमसंजम जव वतहंदप्रंजपवद व िजमंबीपदहए तमेमंतबीए मगजमदेपवदए मगउपदंजपवद व िजनकमदजेए जीमपतdiscipline, welfare, and generally to act under the direction of the authorities of the University.

PERIOD OF PROBATION AND CONFIRMATION

The minimum period of probation shall be one year extendable by a maximum period of one more year in case of unsatisfactory performance.

The confirmation at the end of one year shall be automatic, unless extended for another year by a specific order, before expiry of the first year.

Subject to this Clause it is obligatory on the part of the university/the concerned institution to issue an order of confirmation to the incumbents within 45 days of completion of probationary period after due process of verification of satisfactory performance.

Probation and confirmation rules are applicable only at the initial stage of recruitment, issued from time to time, by Central Government.

All other Central Government rules on probation and confirmation shall be applicable mutatis mutandis.

Confirmation

It shall be the duty of the Registrar to place before the Executive Council the case of Confirmation of a teacher on probation, not later than forty days before the end of the period of probation.

The Executive Council may then either confirm the teacher or decide not to confirm him, or extend the period of probation so as not to exceed twenty four months in all.

In case the Executive Council decides not to confirm the teacher, whether before the end of twenty four months' period of his / her probation, or before the end of the extended period of probation, as the case may be, he shall be informed in writing to that effect, not later than thirty days before the expiration of that period.

Provided that the decision not to confirm a teacher shall require a two-third majority of the members of the Executive Council present and voting.

Increment

Every teacher shall be entitled to increment in his / her scale of pay, unless the same is withheld or postponed by a resolution of the Executive Council and after the teacher has been given due opportunity to make his / her written representation.

Age of retirement

Subject to the provision of Statute 25, every teacher confirmed in the service of the University, shall continue in such service until he / she attains the age of superannuation as prescribed by the UGC and Govt. of India from time to time.

Provided further that if the date of Superannuation of a teacher falls at any time during the Academic Session the Executive Council, may on the recommendation of the Vice-Chancellor re-employ the teacher for any period up to the end of the academic session, with a view not to disturb the teaching work of the Department / Centre.

In special cases, a teacher on his / her attaining the age of superannuation may be re-employed on a contract in keeping with the regulations in this behalf as issued by the UGC from time to time.

Variations in terms and conditions of service

Every teacher shall be bound to act in conformity with the Statutes, Ordinances, Regulations and rules of the University as well as a code of professional ethics as may be formulated by the University.

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Provided that no change in the terms and conditions of service of a teacher shall be made after his / her appointment in regard to designation, scale of pay, increment, provident fund, retirement benefits, age of retirement, probation, confirmation, leave; leave salary and removal from service so as to adversely affect him.

Professional Code of Conduct

Every teacher of the University shall abide by the Code of Conduct framed by the University and the following lapses would constitute misconduct on the part of a University teacher.

- i) Any lapses in performing his / her duties as assigned by the university from time to time.
- ii) Inciting students against other students, colleagues or administration (This does not interfere with the right of a teacher to express his / her difference of opinion on principles in seminars and other places where students are present) or any other such actions which are against the interest of the university.
- iii) पदकनसहपदह पद बवउउनदंस ंबजपअपजपमेए वत उंापदह पदचचतवचतपंजम तमउंतो वद बेजमए बतममकए
तमसपहपवदए तंबम वत ेमग पद ीपे धु her relationship with his / her colleagues and trying to use the above
considerations for improvement of his / her prospects or any other such actions which are against the interest
of the university.
- iv) Refusal to carry out the decisions by appropriate administrative and academic bodies and / or functionaries of the University.
- v) Indulging in Plagiarism of any sort within the legal meaning, interpretation and expression of the term.

Resignation

A whole-time salaried teacher may, at any time, terminate his /her contract by giving the University three months' notice in writing or on payment to the University of three months salary in lieu thereof. The notice period shall be one month in case of probationers, contractual, temporary and ad-hoc teachers or salary in lieu thereof.

Contract

The written contract between a teacher and the University required to be entered into under Section 33 (1) of Central University Act shall be in the form prescribed by the Ordinances.

12. (i) Fixation of pay of re-employed pensioners

As per the Government of India Rules issued from time to time.

Teaching Days, Work Load And Leave Rules

The rules and conditions governing number of teaching days, work load and leave rules shall be as prescribed by the UGC and GOI from time to time.

ORDINANCE : 23

(Approved by the Executive Council of the University)

For

FLOATING POSTS

(Under Section 28 of CU Act 2009)

1. There shall be a few floating posts of Professors, the number of which shall depend on the posts sanctioned by the University Grants Commission from time to time and as approved by the Executive Council of the University.
2. These posts shall not be assigned to any particular Department but shall be made available to certain Departments which may be finding it difficult to fill up certain vacancies by the normal procedure.

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3. Persons appointed against these posts will be eminent scholars including those who may have retired as Professors from this University or any other University or similar institutions of higher learning in India or abroad.
4. All appointments under floating posts will initially be made ordinarily for one year and efforts continued for filling these posts in the normal course.
Provided that no floating appointment shall be renewed at the end of the year if the vacant post in the Department is filled up.
5. No appointment letters to persons appointed under the floating posts shall be issued unless the appointee enters into a contract with the University as per Proforma Prescribed for 'Contract Appointment'.

6. Persons appointed under these posts shall be eligible to draw the pay last drawn or as fixed by the Executive Council in accordance with the U.G.C. guidelines in this regard.

ORDINANCE: 24
(Approved by the Executive Council of the University)
For
EMPLOYEES AND STUDENTS' GRIEVANCES REDRESSAL COMMITTEE
(Under Section 28 of CU Act 2009)

There shall be constituted a Mechanism for the redressal of the grievances of Employees and Students of the University.

Unless otherwise mentioned:

Student means all students who are registered for a Programme of study in any - School/ Centre / Department/College or Campus maintained by the University.

Employee means any person appointed by the University and includes teachers and other staff of the University.

The Grievances Committee shall observe the following general principles:

1. The Campus Community should be made fully aware of the grievance redressal Mechanism;
2. Every grievance from the student / staff should be registered and acknowledged;
3. If final decision is not possible within a fortnight, an acknowledgement should be sent to the applicant along with an indication as to when he/she can expect a final reply;
4. As a matter of general rule no grievances should be pending beyond the limit of three months;
5. The officer nominated by the Vice-Chancellor and the person responsible for addressing grievances should make himself/ herself freely available to hear the grievances personally, at least once a week, at fixed timings; and 6. He / she will take decisions on grievances which are- pending for more than three months. Aggrieved parties who are not satisfied with redressal in subordinate/attached formation can approach the Vice-Chancellor for a decision.

I. STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Chairman - The Pro Vice-Chancellor or such other person to be nominated by the Vice-Chancellor.

Members:

- 3 Representatives of Students' Council.
- 3 Nominees of the Vice-Chancellor.
- Dean of Students' welfare, Member-Secretary.
- Dean of the School concerned (special invitee)

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THE GAZETTE OF INDIA : EXTRAORDINARY

[PART III—SEC. 4]

POWER AND FUNCTIONS

- (i) to entertain written and signed complaints and petitions of students in respect of matters directly affecting them individually or as a group.
- (ii) to enquire into the grievances, and make recommendations and report to the concerned authorities – Academic Council and Executive Council for redressal or suitable action; and
- (iii) to recommend appropriate action against complainant, if allegation made in the documents are found to be baseless.

II. TEACHERS' GRIEVANCES COMMITTEE

There shall be constituted a Committee by the Executive Council consisting of the following:

Vice-Chancellor or his/her representative : Chairman

Five representative from the teachers community representing gender, minority, SC, ST, OBC

Vice-Chancellor's nominee shall be the Secretary to the Committee.

POWERS AND FUNCTIONS

- (I) to entertain written and signed complaints and petitions of teachers in respect of matters directly affecting them individually or as group;
- (II) to enquire into the grievances, and make recommendations and report to the concerned authorities-Academic Council and Executive Council for redressal or suitable action; and
- (III) to recommend appropriate action against complainant, if allegations made in the documents found to be baseless.

III. NON-TEACHING STAFF GRIEVANCES COMMITTEE

The Chairman – to be nominated by the Vice-Chancellor

Five representatives from the non-teaching community representing gender, minority, SC, ST, OBC

The Registrar or his nominee shall be the Member – Secretary of the Committee.

POWERS AND FUNCTIONS

- (i) to accept and consider written and signed complaints and petitions of staff (Non-Teaching) in respect of matters directly affecting them individually or as a group;
- (ii) to enquire into the grievances , and make recommendations and report to the concerned authorities- Academic Council and Executive Council for redressal or suitable action; and
- (iii) to recommend appropriate action against complaints, if allegations made in the documents found to be baseless.

Dr. A.K. JHA, Registrar

[ADVT-III/4/Exty/154/17]

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