

CENTRAL UNIVERSITY OF HARYANA

(Amendment approved by the Academic Council in its meeting on 31st Jan. 2014 and Executive Council in its meeting held on Feb. 2014) [See Section 28(1) (O) read with Sluue 29 of the Central Universities Act, 2009]

Convocation for the purpose of conferring Degrees shall be held on such date and place as may be fixed by the Chancellor. A special Convocation may be held at such time as may be decided by the Executive Council for the purpose of conferring Honorary Degrees in accordance With the procedure Or for the purpose Of conferring other Degrees under special circumstances on the recommendation Of the Academic Council. The Convocation shall consist of the body corporate of the University. The Chancellor shall preside over at the Convocations of the University held for conferring Degrees. In the absence of the Chancellor, the Vice Chancellor shall fix the date and preside Over the Convocations. N Oteice Not less than four weeks' notice shall be given by the Registrar for meetings of the relevant statutory authorities for the Convocation. The Officer concerned shall, with the notice, issue to each member Of the Convocation, a programme Of the procedure to be observed thereat. The candidates who have passed their examinations in the years since the last Convocation shall be eligible to be admitted to the Convocation. Provided that in case the Convocation is not held in a particular year, the Vice Chancellor shall be competent to authorise admission of successful candidates in the year to their respective Degrees in absentia and issue the degrees on payment of prescribed fee. Application A candidate for the Degree must submit to the Officer concerned his/ her application on or before the date prescribed for the purpose for admission to the Degree at the Convocation in person along with the prescribed fee. Such candidates who are unable to present themselves in person at the Convocation shall be admitted to the Degree in absentia by the Chancellor and their Degrees shall be given by the Controller of Examinations on application and payment of the prescribed fee. Page | Fees The fee for admission to the Degree at the Convocation in person and in absentia shall be fixed by the University. Honorary Degree Honorary Degree shall be conferred at Convocation / Special Convocation and may be taken in person or in absentia. The presentation of the persons at the Convocation on whom Honorary Degrees are to be conferred shall be made by the Vice Chancellor or by a person nominated by him. Candidates at the Convocation shall wear Academic Dress (gowns) appropriate to their respective Degree as specified by the University. No candidate shall be admitted to the Convocation who is not in proper Academic Dress as prescribed by the University. Academic Dress The Academic Dress of the University for the Convocation shall be as follows: (a) For the Chancellor: Royal Blue colour silk Gown with lace (width 3") on the front folds round the neck and around the sleeves and logo of the University. Cap for the Chancellor in pure hand spun, hand woven silk with Golden tassel and Mortar Band. (b) For Vice Chancellor: White colour silk Gown with lace (width 2") on the front folds round the neck and around the sleeves and logo of the University. Cap for the Vice Chancellor in pure hand spun, hand woven with Golden tassel and Mortar Band. (c) For Pro-Vice Chancellor: Golden colour silk Gown with lace (width 1 1/2") on the front folds round the neck and around the sleeves and logo of the University. Cap for the Pro-Vice Chancellor in pure hand spun, hand woven with Golden tassel and Mortar Band. (d) For Chief Guest: Purple colour silk Gown with lace (width 3") on the front folds round the neck and around the sleeves and logo of the University. Cap of pure hand spun woven with Golden tassel. (e) For Registrar: Silver colour silk with lace (width 1") on the front folds round the neck and around the sleeves and logo of the University. Cap of pure hand spun woven with Golden tassel. (f) For Controller of Examinations: Green colour silk Gown with lace (width 1") on the front folds round the neck and around the sleeves with lace and logo of the University. Cap of pure hand spun woven with Golden tassel. (g) For Dean of the Different Schools: Red silk gown with lace (width 1") on the front folds round the neck and around the sleeves with lace and logo of the University. Cap of Red silk cloth with Golden tassel and mortal Band. Page | 2 3 (h) For Members of the University Authorities: Superior Black silk gown with lace (width 1 on the front folds round the neck and around the sleeves with lace and logo of the University. Cap of Black silk cloth with Golden tassel and mortal Band. MASTERS (i) For Master in School of Arts, Humanities and Social Sciences, School of Language, Linguistics, Culture and Heritage, School of Journalism, Mass Communication and Media and School of Law, Governance, Public Policy and Management: Black silk gown and Hood - Maroon with black lining. (j) For Master in School of Physical and Mathematical Sciences, School of

Computer Science and Informatics, School of Engineering and Technology and School of Life-long Learning and School of Chemical Sciences: Black silk gown and Hood - Golden with black lining. (k) For Master of in School of Earth, Environment and Space Studies, School of Agriculture and Allied (Agro based technological) Sciences, School of Medical Sciences and School of Life Sciences: Black silk gown and Hood - Red with black lining. -M.Phil (l) For Master of Philosophy in School of Arts, Humanities and Social Sciences, School of Language, Linguistics, Culture and Heritage, School of Journalism, Mass Communication and Media and School of Law, Governance, Public Policy and Management: Black silk gown and Hood - Blue with white lining. (m) For Master of Philosophy in School of Physical and Mathematical Sciences, School of Computer Science and Informatics, School of Engineering and Technology and School of Chemical Sciences : Black silk gown and Hood with black lining. (n) Master of Philosophy in School of Earth, Environment and Space Studies, School of Agriculture and Allied (Agro based technological) Sciences, School of Medical Sciences and School of Life Sciences: Black silk gown and Hood - Green with black lining. (o) Doctor of Philosophy in School of Arts, Humanities and Social Sciences, School of Language, Linguistics, Culture and Heritage, School of Journalism, Mass Communication and Media and School of Law, Governance, Public Policy and Management: Grey silk gown with maroon facing and with maroon band on the sleeves. Hood — Grey silk with maroon lining. (p) Doctor of Philosophy in School of Physical and Mathematical Sciences, School of Computer Science and Informatics and School of Chemical Sciences: Grey silk gown with red facing and with red band on the sleeves. Hood — Grey silk with red lining. (q) Doctor of Philosophy in School of Earth, Environment and Space Studies, School of Agriculture and Allied (Agro based technological) Sciences and School of Life Sciences: Page 13 4 Grey silk gown with blue facing and with blue band on the sleeves. Hood — Grey silk with blue lining. (r) Doctor of Philosophy in School of Engineering and Technology and School of Life-long Learning: Grey silk gown with violet facing and with violet band on the sleeves. Hood — Grey silk with violet lining. (s) Doctor of Philosophy in School of Medical Sciences: Grey silk gown with green facing with green on the sleeves. Hood — Grey silk with green lining. Procedure of Convocation: (a) For the award of degree at the Convocation, candidates present shall be formally presented to the Chancellor or in his/her absence to the Vice Chancellor for admission to their respective degrees. The Deans of respective Schools of Studies will present the candidates for admission to the respective Post-Graduate/M.Phil/Ph.D Degree degrees. The Registrar or the person appointed for the purpose by the Vice Chancellor will present the candidates for degrees in absentia. The names of the recipients of medals and prizes shall be read out by the Registrar or the by the person appointed for the purpose. (b) Degree/ Certificate shall be supplied to the candidates in a manner to be prescribed by the Vice Chancellor after the Convocation is over. (c) The Chancellor, The Chief Guest, The Vice-Chancellor, the Pro-Vice—Chancellor, if any, the Registrar, the Controller of Examinations, the Finance Officer, the Deans of Schools and the members of the University Authorities shall wear their special convocation dress as prescribed by the University. (d) The Chancellor, The Chief Guest, The Vice—Chancellor, the Pro-Vice Chancellor, the Registrar, the Controller of Examinations, the Finance Officer, the Deans, the members of the University Authorities shall assemble in the meeting room at the appointed hour and shall walk in procession in the following order to the Convocation Hall: The Controller of Examination (Master of Ceremony) Members of the authorities The Registrar The Deans The Academic Council The Executive Council The Court The Finance Officer The Pro-Vice Chancellor The Vice Chancellor The Chancellor The Guests of Honour The Chief Guest Page | 4 5 (e) 'The procession will begin and proceed to the Convocation Hall. (f) When the procession enters the Convocation Hall, the candidates and the audience shall rise and remain standing until the members of the procession have taken their seats. (g) The Chancellor, the Chief Guest, the Vice -Chancellor, the Pro Vice-Chancellor, the Registrar, the Controller of Examinations, the Deans, the Finance Officer, the members of University Authorities shall take their seats in places reserved for them. (h) The Registrar will then obtain the permission of the Chancellor or in his/her absence the Vice Chancellor, to declare the Convocation open. (i) The Chancellor or in his/her absence the Vice Chancellor will declare the Convocation 'open'. (j) The Vice Chancellor then will deliver a welcome speech and will present report. (k) The Vice Chancellor, shall then say, "Let the candidates be presented" (l) Candidates receiving the degrees will be presented by the respected Deans. The candidates when presented will rise in their seats. Candidates who "Sir/Madam.... .. Vice Chancellor, Sir, I present to you.... .. have been examined and found qualified for the Degree of.... ..to which I pray that

they may be now admitted". (m) The Vice Chancellor will admit the candidates to the degree with the following words: "By virtue of the powers vested in me as the Vice-Chancellor of the Central University of Haryana, I admit you to the degree of.... ..and I charge you that ever in your life and conversation you show yourselves worthy of the same. " (n) The candidates will then take their respective seats. (o) The Registrar or the person appointed for the purpose will then request the Vice- Chancellor to admit the candidates in absentia to the various degrees in the following words: "Vice - Chancellor Sir, on behalf of the other . examined and found qualified for the Degree of.... .. candidates who have been .. and have been permitted to receive their degrees in absentia. I pray that they be admitted to their respective degrees". (p) The Vice Chancellor will admit those candidates to their respective degrees in the following words: "By virtue of the powers vested in me as the Vice-Chancellor of the Central University of Haryana, I admit those candidates to their respective degrees in absentia." (q) The person designated for the purpose will then present the candidates for receiving Gold Medals that will be given to them by the Chief Guest or any other dignitary as decided by the Vice Chancellor. (r) The person designated for the purpose will then present the candidates for receiving Prizes that will be given to them by the dignitary as decided by the Vice Chancellor. (s) Best wishes by the Guests. Page 15 6 The Convocation address will be delivered by the appointed speaker. (t) When all candidates have been admitted to their degrees, medals and prizes, Registrar shall request the Chancellor or in his/her absence Vice Chancellor for Concluding remarks/Vote of thanks and to declare the Convocation 'Closed'. The Chancellor or in his absence the Vice Chancellor shall then declare the Convocation 'Closed'. (u) National Anthem (v) The procession will then leave the Convocation Hall in the same order as that in which it entered the graduates and the audience standing. Instructions for Candidates: (a) Candidates must appear in the prescribed academic dress. (b) A rehearsal may be arranged on or before the day of the Convocation, at which candidates for Degrees must be present. Candidates not present at the rehearsal run the risk of not being admitted to the Convocation. Page 16