

Ordinance 19(XIX)**THE UNIVERSITY LIBRARY COMMITTEE**

1. (a) There shall be a University Library Committee consisting of the following members, namely:

(1) Shaikhul Jamia (Vice-Chancellor)	-(Chairman);
(2) Naib Shaikhul Jamia (Pro- Vice Chancellor)	- Member;
(3) Registrar	- ”
(4) Finance Officer	- ”
(5) Deans of the Faculties including DSW	- ”
(6) One senior most Professors from each of the Faculties	- ”
(7) Proctor	- ”
(8) Librarian	- Convenor
- (b) The members of the Committee specified in Item (6) above, shall hold office for a term of one calendar year.
2. **The Committee shall:**
 - (1) exercise general supervision over the University Central Library, namely Dr. Zakir Husain Library and all the other Libraries of the University;
 - (2) frame Regulations for the management and use of the Libraries subject to the approval of the Majlis-i-Talimi (Academic Council);
 - (3) allocate funds to various Departments, assess the requirements of the Dr. Zakir Husain Library and other Libraries and frame budget to be submitted to the Authorities concerned;
 - (4) submit to the Majlis-i-Talimi (Academic Council) of the working of all the Libraries of the University annually;
 - (5) recommend to the Majlis-i-Muntazimah (Executive Council) the creation of any new post in the Libraries; and
 - (6) formulate and administer proposals concerning the development of libraries of the University.
3. The Committee shall meet atleast twice in a year.
4. One-third of the total number of members shall constitute *the* quorum for a meeting of the Committee.
5. (1) The Secretary shall issue to each member a Notice convening the meeting and a copy of the Agenda atleast seven days before each Ordinary Meeting of the Committee.
- (2) The Secretary shall, issue a Notice alongwith a copy of the Agenda to each member atleast 24 hours before an Extra Ordinary Meeting of the Committee;