

NATIONAL HIGHWAYS AUTHORITY OF INDIA (HOUSE RENT ALLOWANCE AND LEASED ACCOMMODATION) REGULATIONS, 1997

National Highways Authority of India (Ministry of Shipping, Road Transport and Highways) 6, 075 G-5 & 6, Sector-10, Dwarka, New Delhi-110075 No. 1201117E5-Admn OFFICE ORDER Phone : 91-11-25074100/25074200 91-11-25093507 25093514 'Extn.: 2223 / 2318 / 2468 2553 19th August, 2005 Sub . NHAI (House Rent Allowance & Leased Accommodation) Regulations. 1997 - of leased accommodation facility to contract employees. The Authority in its 55m Meeting held on 19 July, 2005 has approved to extend the facility of leased accommodation to NHAI staff appointed on contract basis. -me ceiling limits as well as recovery rates for leased accommodation will be the same, as approved for the staff cadre and notified vide Office Order of even No. dated 30.6.2004. All contract employees appointed by the Headquarters will be eligible to avail 2. this facility w.e.f. September, 2005

3. This issues with the approval of Competent Authority

2. General Manager (Admn.) All officers/staff including contract employees. All PIUs/CMUs/SPVs xrftra National Highways Authority of India (Ministry of Road Transport & Highways) G-5 & 6, SECTOR-IO. DWARKA, NEW DELHI-110045 PHONE : 91-11-5074100/5074200 Fax : 91-11-5080360/5080460 Extn. : 2223/2318/2468/2553 No.NHA1]12011/7/95 - Admn. 30th June, 2004 Subject: OFFICE ORDER NHAI (House Rent Allowance & Leased Accommodation) Regulation, 1997 — Lease for Staff Cadre. The Authority in its 51 Meeting held on 19th April, 2004 has approved to extend the facility of leased accommodation to staff cadre of NHAI. The following ceiling limits are prescribed for the staff cadre of NHAI for the purpose of leased accommodation w.e.f.01.07.2004. Category Personal Assistant / Cashier Works Supervisor/ Jr. Hindi Translator/ Technical Assistant/ Receptionist etc. Stenographer Grade-D/ Accounts/ Record Keeper etc. Admn. Asst. (Stores/ Libra Jamadar Peonmatchman pay Scales 5500-9000 5000-8000 4000-6000 3050-4590 2650-4000 2550-3200 A-1 Class (40% of maximum of pay scale including Dearness 5400 4800 3600 2755 2400 1920 AIB-1/B-2 Class (25% of maximum of pay scale including Dearness pa 3375 3000 2250 1720 1500 1200 C- C*ass (17.5% of maximum of pay scale including Dearness pa 2363 2100 1575 1205 1050 840 Unclassified (15% of maximum of pay scale including Dearness Pay) 2025 1800 1350 1035 900 720 Note: In the case of those who are drawing higher pay scales as personal to them, the ceiling limits for leased accommodation shall be determined based on the maximum of their personal pay scales. Similarly, the rate of recovery for self-leased accommodation shall also be determined on the basis Of of the average of their personal pay scales. Contd..

2. In addition, two months rent shall be paid per annum towards petty repairs of the premises. This amount shall be reimbursed half yearly on pro-rata basis as per the rates prevailing for the last month of the half year in October (for April-September) and in April (for October-March). The claim should be made in the format enclosed as Form 3. The monthly recovery for leased accommodation shall be as under:- Category 1 Personal Assistant / Cashier Works Supervisor/ Jr. Hindi Translator/ Technical Assistant/ Receptionist etc. Stenographer Grade-D/ Accounts/ Record Keeper etc. Admn. Asst. Stores/ Libra Jamadar Peon/W atchman Pay Scales Self-leased Authority leased Accommodation Accommodation 2 5500-9000 5000-8000 4000-6000 3050-4590 26504000 2550-3200 3 1088 975 750 575 500 431 of Column-3 4 109 98 75 58 50 43 (V.K. Sharma) General Manager (Admn.) To 1

2. All Staff members All PIUS Phone Fax Extn.91-11-25074100/2574200 91-11-25093507/25093514 2223/2318/2468/2553 National Highways Authority of India (Ministry of Road Transport & Highways) G-5 & 6, Sector-IO Dwarka New Delhi-110075 No. 11041/1/2000-Admn OFFICE ORDER March 31, 2004 Sub: (a) Merger of 50% of Dearness Allowance with , basic pay to NHAI employees w.e.f. 01.04.2004. (b) Enhancement of Dearness Allowance from 530/0 to 61% w.e.f. 01.01.2004. (c) Enhancement of ceiling limit for rent for Leased Accommodation. It has been decided that w.e.f. 01.04.2004, DA equal to 50% of the existing basic pay shall be merged with the basic pay and shown distinctly as Dearness Pay (DP) which would be counted for purposes like payment allowances, HRA, transfer grant, retirement benefits, contribution to PF, reimbursement of medical claims, various advances

etc. The entitlement for LTC, TADA while on tour and transfer shall, however, continue to be governed on the basis of the basic pay alone without taking into account Dearness Pay

2. It has also been decided to enhance Dearness Allowance payable to employees of National Highways Authority of India from existing rate 59% to 61% w.e.f. 01.01.2004. From 01.04.2004 Dearness Allowance equal to 50% of basic pay would be converted to Dearness Pay consequently Dearness Allowance from 01.04.2004 would be payable @ 11% as per the Government of India, Ministry of Finance, Office Memorandum No. I dated 1st March, 2004

3. Accordingly, in supersession of the earlier orders on the rent for leased accommodation, the following ceiling limits are prescribed for the officers of the NHAI w.e.f. 01.04.2004. Sl. Pay Scales No. 1. 2. 3. 4. 5. 6. 18400-22400 14300-18300 12000-16500 10000-15200 8000-13500 7450-11500 6500-10500 Category CGM DGM Manager Sr. Accounts Officer Asstt. Programmer/ Accounts Officer AM/Librarian/PS A-1 Class cities @ 40% of max. of pay scale (including 13440 10980 9900 9120 8100 6900 6300 AJB Class @ 25% of max. of pay scale (including 8400 6863 6188 5700 5063 4313 3938 'C' Class @ 15% of max. of pay scale (including 5880 4800 4335 3990 3540 3020 2757 Unclassified cities @ 15% of max. of pay scale (including 5040 4118 3713 3420 3038 2588 2363 Contd.. The monthly recovery for leased accommodation shall be as under:- (i) Self-leased Accommodation Category CGM GM DGM Manager Sr. Accounts Officer Assistant Programmer/Accounts Officer Asstt. Manager/Librarian/PS Rate of Recovery per month 10% of average of the scale Rs. 3000/- Rs. 2400/- Rs. 2100/- Rs. 1800/- Rs. 1500/- Rs. 1422/- Rs. 1275/- Authority Leased Accommodation (Otherwise than self-lease) Std. Rent Category CGM DGM Manager Sr. Accounts Officer Rs. 765/- Rs. 444/- Rs. 378/- Rs. 222/- Rs. 170/- 4. This issues with the approval of Chairman. -m. .m. .m. .m. .m. (V.K. Sharma) General Manager (Admin) To, All officers & Staff at Headquarters All PDs of PIUs/CMUs Note: In the case of those who are drawing higher pay scales (CDA) as personal to them, the ceiling limits for leased accommodation shall be determined based on the maximum of their personal pay scales. Similarly, the rate of recovery for self-leased accommodation shall also be determined on the basis of 10% of the average of their personal pay scales. siii•) National Highways Authority of India Fax 91 91 -1-5080988 91-11-5080355 91 -11-5080460 91-11-5080433 91 -1-5080360 (Ministry of Road Transport & Highways) G.S & 6, SECTOR. 10, DWARKA. NEW No. NIIAIV12011/7/93AGom. 15.02.2002 ORDER Of for Accommodation and Rent at Chennai 'And rme following amendment is made to the office order Df even number dated enclosed): Delete para 4 and renumber existing paras 5 and 6 as para 4 and 5. issues with the approval of the Chairman. UJJ (Dr.M.Y. A i) Dy. General Manager (Admin) ANI officers and gtafis Womens Empowerment Year 2GOi Xbtrft (GTFF-ta-a qfta-FT National Highways Authority of India (Ministry of Surface Transport) EASTERN AVENUE. MAHARANI BAGH, NEW DELHI-110065 No.NHAW12011/7/95-Admin. OFFICE ORDER Fax E-Mail Website 91-11-6924383, 91-11-928523 nhai@vsnl , com http://www.nhai.org 3.11.2000 Subject: NHAI (House Rent Allowance & Leased Accommodation) Regulation, 1997 - Enhancement of Rent for Leased Accommodation and House Rent Allowance at Chennai and Calcutta. The Authority has approved the enhancement of monetary ceilings for hiring of residential accommodation for officers of NHAI. Accordingly in supersession of the earlier orders on the subject. the following 2. ceiling limits are prescribed for the officers of the NHAI w.e.f. 1.4.99. Sl. No 2. 3. 4. 5. 6

7. Pay Scales 18400-22400 14300-18300 12000-16500 10000-15200 8000-13500 7450-11500 6500-10500 Category CGM DGM Manager Sr.Accounts Officer Asstt. Programmer/ Accounts Officer AM/Librarian/PS A-I Class cities @ of of max. pay scale 8960 7320 6600 6080 5400 4600 4200 Class @ of 25% max. of pay scale 5600 4575 4125 3800 3375 2875 2625 'C' Class @ 17.5% Of max. of pay scale 3920 3200 2890 2660 2360 2013 1838 Unclassified cities @ of of max. pay scale 3360 2745 2475 2280 2025 1725 1575 Note: In the case of those who are drawing higher pay scales as personal to them, the ceiling limits for leased accommodation shall be determined based on the maximum of their personal pay scales. Similarly, the rate of recovery for self-leased accommodation shall also be determined on the basis of 10% of the average of their personal pay scales. Contd...2/- In addition, two months rent shall be paid per annum towards petty repairs of the 3. premises. This amount shall be reimbursed half yearly on pro-rata basis as per the rates prevailing for the last month of the half year-in October (for April-September) and in April (for October-March). The claim should be made in the format enclosed as Form 'A'. The

officers intending to avail the lease facility shall be required to give a certificate by 4. the employer, if any, of his/her spouse that he/she is not drawing HRA

5. The monthly recovery for leased accommodation shall be as under:- Self-leased Accommodation Category CGM DGM Manager Sr.Accounts Officer Assistant Programmer/ Accounts Officer Asstt.Manager/Librarian/ PS Rate of Recovery per month (10% of average of the scale Rs.2000/- Rs. 1600/- Rs. 1400/- Rs. 1200/- Rs. 948/- Rs. 850/- p.m. (ii) Authority Leased Accommodation (Otherwise than self-lease) Category CGM CVO/GM DGM Manager Std. Rent Rs.510/- p.m. Rs.296/- p.m. Rs.252/- p.m. Rs. 148/- p.m. Sr. Accounts Officer Rs.113/- p.m. & Others

6. The Authority has also approved payment of enhanced House Rent Allowance @ 30% of the basic pay in respect of employees posted in Chennai and Calcutta w.e.f. 18.5.1998 in accordance with the Department of Expenditure letter No.2(30)/97-E-II(B) dated the 1st May, 1998. (S. Loganathan) General Manager (Admin.), b, Form - A [See NHAI (House Rent Allowance & Leased Accommodation) Regulation, 1997 certify that I have incurred an expenditure of Rs. on petty repairs on the accommodation hired under the (Rupees NHAI (House Rent Allowance & Leased Accommodation) Regulation, 1997. The details of the claim are as under:- 2. 3. 4. 5. 6. 7

8. Period of Claim Month of Claim Name & Designation Type of Lease Present lease period (i.e., from to Rate of lease in last month (i.e., in September for April-September & in March for October-March Amount of Expenditure Claim Restricted to April-September, 200 October-March, 200 October, 200 April, 200 Company/Self Rs. Rs. Rs. Reimbursement as per rules may please be made to me. (Signature of the Officer) Name Designation Date

