

SOUTH ASIAN UNIVERSITY FIRST REGULATIONS, 2013

REGI). NO. 1). I Che Gazette of India 2101 No. 2101 EXTRAORDINARY PART III—section 4 PUBLISHED BY AUTHORITY 7, 2013 AT ÄVT 16, 1935 NEW DELHI, WEDNESDAY, AUGUST 7, 2013/SRAVANA 16, 1935 5 2013 2013 xi. tr 37fvfrq, 2008 (2009 8) 21 2013 2011 1.1 t, 1.2 1.3 17 1 1 (ii) 1.4 dp-ft, fr-q-q 3.1.3 3446 GI/2013 (1) 2 THE GAZETTE OF INDIA : EXTRAORDINARY [PART 4] 1.5 QTr#r 1.6 3-TfÄa--T qaT 1.7 QIT#r fä?afaz-ura-zr aztF, 3g 2.1 ma-TT 2.2 *R-ma-wr 2.3 Bffrær; 2.4 QTai 2.5 nrä g?raT0T QTr#r t 2.6 fitHur, THE GAZETTE OF INDIA : EXTRAORDINARY [PART III—SEC. 41 2.17 B-tr, 2.18 æRa-Tr 2.19 3ßé, 2.20 2.21 31q#r 31üra-T, 3g 2.22 QTT#r 2.23 QTT#r qaTRT æT#ra-AIT 2.24 3tR 3T2ää.- 3.1 -aTR-å 3.2 æ.r, q&rqrtaT3å, *r 3.3 3.4 <T6tr [qFT 4] 3.5 fav 3.6 a-era-r 37 3.7 3.8 aaraT; 3.9 3.10 37 QTaT, 3.11 0, asr 3-TN 3.12 3.13 qtra-TT3å 3-T2raT 3.14 ßtr, 3F-RT 3.15 3.16 aqFra#r, a•rv; 6 CHE GAZETTE OF INDIA : EXTRAORDINARY 3.17 4.1 4.2 *ra-q u-r 5.1 3•ßÄa-T Off, t:- atr 318, 3•TfÄa-T 5.1.1 51 2 -a; &TTI 5.1.3 3FÄa--T Ofr 3--tv 5.1.4 [PART III 41 7 5.1.5 3{fÄa-T 3cntÄ&-T, a-Hru 5.1.7 3-itva-T 5.1.8 3Ttzra•T QTT#r Ofrl 5.1.9 3-rfÄa•T 3Fzr 36i aer t, 5.1.10 3TfÄa-T qtr8ra•TT 7Ttr t, 5.1.11 *rqr Qfra-qiüfr: (i) afra-zå (ii) (iii) 8 THE GAZEITE OF INDIA : EXTRAORDINARY [PART 41 (iv) (ÄqauäÄTa-a (vi) (vii) *r QI-ä ttr (ix) (x) Rea, \$17, (xi) aTezr zan-r t, 3-TFßT (xii) (xiii) *r fir, 3-iSR 3-TVTCZT 5000 3TRtr\$tr t, 3-1*Äa-T (xv) artr 5.1.12 3{tÄa-T QIT#r a-aT(T 5.1.13 3fima-T af *rat t 3hæ/3T2raT OTT 5.1.14 3-TfÄa-T qai, t, sdr OTT 5.1.15 3fiÄR-T &TTI 6.1 (a) (T) (s) (e) -ara-a•r 6.2 6.3 14.4 OTT, 11 3446 GI/13—2 IO THE GAZETTE OF INDIA : EXTRAORDINARY [PARC Ili ste 41 6.4 aiüT arQ7ff 6.5 6.6 t, 6.7 6.8.1 6.8.2 6.8.3 Barr, 3iaåsrq 6.9 3ia-frö 6.8 t), Üft, 6.6 6.10 6.10. lav q-eaTa 3-TTQaR7 13 8.4 8.5 8.6 3N#r 8.7 9.1 9.2 &ürzr OTT, azi7T apaüa-zrra-zr 9.3 3-T2RT 9.3.1 ATFr tl 9.3.2 t 3-Ttzra-T a-Hra 3ßÜROTr 9.3.1 9.4 a-Hrzt q-vaÄ 9.4.1 14 THE GAZETTE OF INDIA : EXTRAORDINARY 9.4.2 a-ra 9.4.3 9.4.4 9.4.5 9.5 3-1Fq a-itra a-ra err#r 3-rq#r rr-å 9.6 atr qaRT ait 10: 10.1 26 10 11 26 11 IO (q? qga0r t 10.2 5 3ft 9 5.30 III 103 3Tö 10.4 90 RÄ-€R-II 11.1 (14.4 11.2 Orr 3-1tQT 11.2.4ü;rzr 1 å-arv 11.2.637 11.2.7@ra-1ÜT 3-fiaæ 11.2.9 åqr 11.2.10 q•Farai 16 11.2.11 THE GAZETTE OF INDIA EXTRAORDINARY [PART III—SEC. 4] ,Bzær ava 3fi-Äa-T t; 11.2.12 *r 11.3 10 3-eææarztr Ofr:- 11.3.2 qtra-TT åztR 11.3.3 3-eææ &q-aT 11.3.4 3T2.RT 3-T?-ET 11.4 11.4.2JFRFT azr 1 3N#r 17 12.1.1 t! 12.1.2 aTeqå t 3m?r 39k 12.1.3f*Ü' (ü) arqå t 12.1.2 tl t, fir#r 12.1.4"ay' t tzrr 3ra-r tl 12.1.5'üg (Sr) a•reqå caT\$e 12.1.6*r ag CGPA = (iN/I = 1 GIXCi)/N (p<r\$TV) t 3rat 12.1.6 3446 Gill 18 THE GAZETTE OF INDIA EXTRAORDINARY [PART ili—SEc. 4) 12.2 i 2.2M vr• 10+2+3 t 50% 12.2.2 aer t 20 ai atr &u-aT tR 3-11% 01 12.3 aG7 12.4 12.4.1 3ft 12.4.2 t tl OJTti 12.4.4 atra nenfå ati tr aTta S: 19 aa•r 12 3•TÄaTå 4 12 31@arå Gn•vfrl 12.5 12.5.1 4 12.5.2 zarr aT#r 9Få 12.6 12.6.1 12.6.1.1 12.6.1.2 12.6.2 Eit THE GAZETTE OF INDIA EXTRAORDINARY 12.6.3 104 3-TF4 12.6.4 24 28 aerä 12.6.5 t av UT*r 12.6.6 20 tl 12.6.7 4 12.6.8 aa 12.6.9 4 t «rä Gtr 12.7 12.7.1 10% 40% 21 12.7.2 0/0 0/0 600/0 500/0 45% 400/0 v-ag QTä •tr 12.7.3 af 12.7.4 V+ 9 ETÉ; •-8 - 7 cal*e; 12.7.6 8.59k 7.59k 22 GAZEITE OF INDIA : EXTRAORDINARY [PART 11J—SEc: 41 6.53-tR 5.53öV 4.53?R 3.59k 3.03?R Ff-zr fäH a-i 12.7.7 Orr gre 12.7.8 12.7.9 'Q is t ,Gfr 163-p-rer 1 tl afra ag 83-TT OTT #r\$rfiv a-21Tfi ZITI 12.7.10 3ft 12.7.11 3-1R 3iraza 12.7.12 *r 12-8 12.8.1 4.0 a-aTä t 50% 12.8.2 3.0*r qrca 12.8.3 12.9 åqTt a•raT 12.9.1 qan•r *r 12.9.2 V*-1Ttr 12.9.3 3-ifijT 12.10 Tr 12.10.1 3TQ71T, THE GAZETTE OF F) 12.8 12.10.2 e-zti , avr 3•m-TR 12.10.3 12.10.4 7rv 3m: 3-ifr-a - 13 13.1 - 13.1.1 tl 13.1.2 (t) t 13.1.3 tl 13.1.4 (\$0 13.1.5 (t*rv) CGPA = (EN/I = GIXCi)/N 26 THE GAZEITE OF INDIA : EXTRAORDINARY 37*r 13.12 fitr er aft, 312.raT 13.13 s: a-aT(T 13.14 t &frl 13.15 aa 13.16 av a•rtru qvaT tl 13.17 12å 3ia 3-TA7T «aT t 3-Tla 12å 3fiÄa--T [PART HI—SEC. 41 45 %ilii 28 THE GAZEITE OF INDIA : EXTRAORDINARY [PART iii—SEc. 4] Mr *7TTI 13.24 *r t ,3ßTå *r 8rü av 3hæ/3T2ra-r 3-TtÄÄE:r a-a-rq tl QTä t aåFT 8rü 13.25 qtra--TT æga•r t 13.26 13.27 qtra--TT *r t *r @T6tr qtrHT tl 13.28 qtra-TT t, (11) 13.29 *JIT; (l) tr 3TV; 3TqaT (11) 4-6 THE GAZETTE OF INDIA : EXTRAORDINARY [PART III—SIC 41 13.37 gTatrai aTR 14 - 14.1 qtra-TRi 3lia& 14.2 14.3 qtra-TT3å, q?ra-TT3å åå aR 37 14.4 qtrHT3-ff *r 14.5 fira--ßå 31V•aT 14.6 14.7 (3å) 32 THE GAZETTE OF INDIA : EXTRAORDINARY 15.12 26 15.13 ærs-tr afiz 3-lüra-T 16 16.1 [PART III—SEC. 4] 16.1.1 23.* qtrHT 16.1.2 OTT, (aWödF, d), QTT#r 1 *Utr 1 2 (11) t, 3-ßx•ar aTa•r 31fÄR--T (lii) t, •utr (ii) t (11) 16.2 16.2.1 3Lzra-T 3ft 3ß-Äa--T tl 16.2.2 16.2.3 3-TfÄa-T a-an-r OTT I 16.2.4 07TTI 16.2.5 16.2.6 3A?raaTå 3&-rv Orr t 16.2.7 tR 3F#raar tl 3446 Gill 34 THE GAZETIE OF INDIA :

EXTRAORDINARY Stc 162.8 æ-Tf>fä 16.2.9 t -asr t qrr#r 16.2.10 3-1tzra•T 16.2.11 3TFzr Rv, a, 17 - 17.1 3--TTÜR 17.3.1 17.2 17.2.1 3•Ttrå ma-lvr 3hq/3TÜaT 17.2.2 Otr av 17.2.3 3T2ra-r t 30 '17.2.4 e-zrR 24 a-a 17.3 17.3.1 17.2 65 65 70 af *r t «rä 17.3.2 t t &a-rt 70af *r tl 17.4 17.4.1 tl ,3VFT grca a-tr 17.4.2 17.4.3 ür ta•r t y-tr afra gstr 36 THE GAZETTE OF INDIA : EXTRAORDINARY [PART III—SEC. 4] 17.5 3rat fraxör 17.6 erd Fitr aft 17.7 19 3-T2RT å-a-ö t, t a, 3ia@ 18 18.1 a-a 30,000 20,000 15,000 111 4] 18.2 7Tvr 3-1TaRT 37 18.3 18.4 18.5 grq 25% 3.T7raTöt 31tr#r qn, 21 FT7T- mar JGT-ß•aT *r sqtr #rFT 18.6 &aFT 3% *r tr Rff7'r 18.7 18.8 18.9 QIT#r a-a7, erat 19. år-mor erå 19.1 Orr: 30000 3TRtr*r 45000 38 11. 111. lv. V. VI. vll. VIII. THE GAZETTE OF INDIA : EXTRAORDINARY [PART III—SEC 4] 27000 18000 14000 10000 9000 6000 4000 3000 40000 30000 23000 srav 20000 16000 11000 9000 6000 3•Tfäü7r 3fiäaT, 3@-zi7T, 31@äar, aWö 11, 19.2 ag-I 11 (qt) 16 ig- 111 g&Ttr 3ßm•aT 31taT3-ff 19.3 Rea, aq Ot, 5 3T&fr, 3-TÄ2ff 39 *7TT, Qi-at is-I. 5 19.4 af 19.5 is-I 111 3-T* 3Tqå qT*T 3..Tä 3ia7i•a qfi/*r, 21 af aer aTå 37TdT-fiaT, maT-ßaT &Üfrl Far, aa, OTT, 19.6 19.7 3% *r *r *7TT, 19.8 19.9 t, 3Qfrrar 19.10 t, 25% 19.11 7 3CRi-ET is- 111 is- VIIIÅ *r a•a7 aaGT 3TQ7TT, Oar tl THE GAZETTE OF INDIA : EXTRAORDINARY [PART III—SEC. 41 50/0 OTT I 19.12 QTT#r taT 20: 20.1 18 19 3-17raTöt 3-FÄr 10% 20.2 20.1 *7TT, 20.3 *r 3TQ7TT, 300 e-tr *r 20.4 3ifir 300 15 21: 21.1 ætr 21.2 3•Tlfh #üTtr, qatqdr, 21 y, aRT-ßar, Ill—EIC 41 21.3 aæ 50% Zan-r RBzrR 22: 22.1 QTT#r 3LÄa-T 80000 t, 3% Ofir a-atr, 22.2 av 22.3 3fiÄa-T 3qu)frar a-arr 22.4 3-fiÄa•T aer 22.5 3itÄa--T 3-1* &ITI qR/qär, 21 af ait 37TaT-fidT aTtr 3fi-aTte-T OTT I 22.6 3•TfÄa--T ta-arr eæzr 3æq-aröTi qf&/q-dr, 21 q7, qfrqi 3•Ttzra-T d, VÄ/Üfrl 22.7 qT7 OTTI 3446 GI/13—6 41 42 THE GAZETTE OF INDIA . EXTRAORDINARY [PART III—SEC. 41 22.9 3rå 22.10 23: 23.1 23.2 3gfi.Äa--T 20% 3% tr aT\$ 23.3 23.4 3VUfia-r 23.5 3-qTfÄH, qfi/qdr, 21 tÄ, Nar, 3-qtzra-T 23.6 a-aRT 23.7 tr F?..lTö 23.8 3-Teai Q-aT 43 24: 3ifä@ 24.1 *r 24.2 a,--qr t: _ 24.2.1 24.2.2 24.2.3 *r 24.3 QTT#r 24.4 25: 25.1 aTå 3TQ7rr, OTT:- 200/0 1 50/0 1 50/0 00/0 1 00/0 25.2 25.3 axv *r aa tr 3TQ7tr, 40 44 THE GAZETTE OF INDIA : EXTRAORDINARY [PART 41 at/FaT6 E-T O, 25.4 26: 26. I 26.1 3TfÄH 3tTtf--Äa•å OTT, *7TT, zrr 26.1.5 *7TT, d qr aiöö art; *r 3ft 26.2 qfrrzr ü-#r 3TVJtr, 45 26.2.1 *atri 26.2.2 avi ga-r a-aaT t t, 3g *r t, avi 3Lva-T 27: 27.1 Ot:- 27.1.1 *r 27.1.2t& 3Tt; 27.2 *7TT; 27.2.1tÄTfl atr 3ft 31V, t; Fra-T OTT; 27.2.3 QY, *r *7TT,• 27.2.4 *r 3ft 27.2.5 3iax•ra Ill—ETZ 41 28.1.3 3TkT, *r 28.1.40* q-aRT 3Tt, qtrHT 28.1.5t& *7TT, 3fiÄa•T 28.2 *r 3-ßÄa--T-a•r 28.2.1 *7tr; 28.2.2 *7tr; 28.2.3 *7tr; 28.2.4 *7tr, *r 28.2.5 *Jtr, 28.2.6 *r *raq ÄTtr 28.3 3-T2ET @T6tr ai&T *7TTI 28.4 tÄ- 47 48 THE GAZETTE OF INDIA : EXTRAORDINARY [PART III -SEC. 41 28.5 t, 28.6 OTTI 29: 29.1 qia-TT 37 29.2 &frl 29.3 3-TÄT-@T-ai *JIT:- 29.3.1 29.3.2 29.3.3 29.3.4 29.3.5 29.3.6 29.3.7 29.3.8 29.3.9 *art; 3-TraT#rq \$ra--ö; Ezra-err; 29.3.10 3?R/3T2ET 29.3.11 29.4 *7TT, 3-Ttæu--T 30: *a-qi 30.1 t, 31üTa-T 30.2 a-å, 30.3 FT&r 6m, 3GTÅ *7TT, 309.4 *7TTI 30.5 aT#r 3446 GI/13—7 32.1.1 amse fav 32.1 t, 37 32.1.3#r-q qtra-TT 3F#raaTå åarc q-2raTT3å 33*ra-aTü 32.1.5#rzt fäQT 3åv/3T2ET 33: 33.1 Rra--TT 3Q7T; 52 THE GAZETTE OF INDIA : EXTRAORDINARY [PART III—sec. 41 fG7T :-rrarer, etr 33.1.3\$-aG7T 3-ræq *r 33.1.4üpafrzuTa•zr a2F a-rah-arq 33.1 33.1.7# 3{üra-T, 34: 34.1 34.1.2fiHÜT, 34.1.43-iaæ•TåÄve, GT7T, t, 4] 34.1.5RQafi«qra-a Nv, 34.1.6« 34.1.7yv Rtrq æiattr 34.1.8ü&Ffra, 34.1.9gåQT *r 34.1.10 35: 35.1 tl 35.2 @ 100 a-a OTT; @ 100 3TRtr*r graæl 53 56 THE GAZETTE OF INDIA : EXTRAORDINARY [PART III. SEC. 41 35.8.5 O, d, 3æt*r 36: ga-#ß, 36.1 3-TVå t, 20 grav a•r8r t, av 36.2 *r 10 37: 37.1 OTT: (i) *r qatr&TT tcq@rqi 200 gra-v (ii) 100 372 qtra-n qanT uå qtra-TT *r 373 3-TN 200 3-rraTöt 37.2 far 3TQ7frl 37.4 gtr t, 1 3ætr*r qtrHT #ättr 38: 38.1 3-1T0•q t 3-TtÄ&-T t, F5aT t 37 *r 3-Tü?T t 38.2 3T2..ra•r erat 3-T2-BT d, 38.3 38.2 3ia•åa a, afil 38.4 Ä-#r aiO-a 38.5 fi5#r afra gäT\$ 38.6 a•rtra 38.6 åaFT & 3446 GI/13—8 58 THE GAZETTE OF INDIA : EXTRAORDINARY [PART III—SEC. 41 39: 39 1 d, taT 3Tq-aT 39.1.1qt qTQT 7TaT t; 39.1.2 t 3iÜa•r t; 39.1.3ut t 39.2 39.1 ü•aT 393 37 39.1 t, 3T8r t, 39.4 OTT: 39.4 39.4 3wraTöt 3@a-TT3å 40: ZT7, am, 40.1 qr Rtr Yr 4] 40.2 sæarai Qi-ai 40.3 7T@fä (zå) 40.4 QTT#r für Orri 40.5 t, 40.6 2000 3-TFtr*r 40.7 GT, *r aTå 40.8 3-iaafi-a GTTQ7TT, 40.9 är tTå, 40.10 41: 41.1 41.1.1 10) QTä 59 THE GAZETTE OF INDIA : EXTRAORDINARY 3ft 15 10 3r FöaT tl 41.1.4«t \$ {tr *71T, 41.2 30 zrae grta tl 41.2.2 12 41.2.3 *7TT, 42: ds-I 42.1 42.2 as-I B&). qtr 42.3 ag-I (aT*ftqGT, qtrHT Ill 4i 111 _ 42.4 9-?r as-I I 43: 43.1 -ar-å 3-ær\$ 31üra-T 3ßn-a--T er 43.2 OTT, 31 tl MINISTRY OF EXTERNALAFFAIRS (SAARC DIVISION) NOTIFICATION New Delhi, the 5th August, 2013 The South Asian University First Regulations, 2013 F. No. BI-321/60/11. —In exercise of the powers conferred by sub-section (2) of section 21 of the South Asian University Act, 2008 (8 of 2009), the Chief Executive Officer of the Project Office, with the prior

approval of the Intec-Governmental Steering Committee of the South Asian Association of Regional Cooperation (SAARC) hereby makes the first regulations, to be called as the South Asian University First Regulations, 2013, which shall be deemed to have come into force on the 7th day of March, 2011, namely:-

REGULATION 1: Governing Board. 61 1.1 1.3 Until such time as the first Governing Board of the South Asian University (SAU) is formed, the Inter- Governmental Steering Committee of the South Asian Association for Regional Cooperation (SAARC) shall function as the Governing Board. Each Member State of the SAARC shall nominate two members to the Governing Board, one of them being the Chairperson of the University Grants Commission or Higher Education Commission or equivalent bodies or a distinguished academician Member State. (i) The Governing Board shall hold its meeting if a quorum of two thirds, i.e. 11 out of 17 Members are present, with representatives from at least five Members States. 62 1.4 1.5 1.6 1.7

THE GAZETTE OF INDIA : EXTRAORDINARY [PART III—SEC. 41 (ii)] making in the Governing Board *all by consensus in accordance with the principles of SAARC Charter. The Chairperson of the Governing Board shall be by rotation from among the members of the Governing Board, for a period of one year. If President of SAU is appointed from the same country to which the current Chairman of the Board the will forgo his or her remaining term and the Board will elect a new Chairperson from a country of the President. A SAARC Member State will have the right to recall or replace, any time, its nominee(s) from the Governing Board. The Chairperson of the Governing Board will maintain an office in the Main Campus of the University, which will constitute his corresponding address. The Chairperson of the Governing Board will fix the venue and dates of the bi-annual meetings of the Governing Board in consultation with the President of the University.

REGULATION 2: Powers of the Executive Council 2.0 2.1 2.2 2.3 2.5 2.6 2.7 2.8 2.10 2.11 Subject to the provisions of the Agreement, Rules, Regulations and Byelaws, the Executive Council shall, in addition to any other powers vested in it, have the following powers, namely:- to create and abolish teaching posts in the University with approval of the Governing Board, classify them and determine the duties attached thereto on the recommendations of the Academic Council; to appoint such Professors, Associate Professors, Assistant Professors and non-teaching staff as per the Regulations, on the recommendations of the Selection Committees constituted for the purpose. and to provide for filling temporary vacancies therein; to fix emoluments as per norms laid down in the Regulations; to define duties and conditions of service of Professors, Associate Professors and Assistant Professors as per the norms laid down in Regulations; to create administrative and other posts and to make appointments thereof. Provided that any additional post not provided for in the Budget may be created only after due examination by the Finance Committee of the University and approval of the Governing Board. to regulate and enforce discipline among members of the teaching, non-teaching and administrative staff of the University in accordance with the Rules, Regulations and Byelaws; to approve the draft Annual Report and Annual Budget of the University and place them before the Governing Board for its consideration and approval; to manage and regulate the finances, accounts, investments, property, business and all other administrative affairs of the University and, for that purpose, to appoint such agents as it may deem fit; to invest any money belonging to the University in such fixed deposits, stocks, funds, shares or securities as it shall deem fit, from time to time, or in the purchase of immovable property, with the like powers of varying such investments from time to time as per the guidelines approved by the Governing Board; to accept, on behalf of the University, any trust, bequest or donation, as per the guidelines approved by the Governing Board; to transfer any movable or immovable property on behalf of the University, as per the guidelines approved by the Governing Board; 63 2.12 2.13 2.14 2.15 2.16 2.17 2.18 2.19 2.20 2.21 2.22 2.23 2.24 to provide for the premises, furniture, apparatus and other means for carrying out the work of the University, to enter into, alter, carry out and cancel and memorandum of understanding on behalf of the University, per the guidelines approved by the Governing Board; to entertain, adjudicate upon, and to redress the grievances of the salaried officers, the teaching staff and other employees of the University who may, for any reason, feel aggrieved. Provided that, in matters of discipline and punishment, where the final power has been vested in the President or any other officer of the University by these Regulations, no appeal shall lie to the Council; to consider and approve recommendations made by the Academic Council on regulations regarding all aspects of examinations of the University including the conditions on which students shall be admitted to such to approve recommendations made by the Academic Council about appointment and / or removal of examiners and moderators, and fixing their fees, remuneration, honorarium, and travelling and allowances; to approve recommendations made by etc

Academic Council about conferring / granting degree, diplomas, certificates and honorary degrees or to withdraw any of them; to a common seal for the University and provide for the custody and use of the seal; to institute Awards, Fellowships, Scholarships, Studentships, Medals and Prizes within the policy guidelines approved by the Governing Board; to nominate external members to the Finance Committee; to delegate any of its powers to the President, the Registrar or such other officer(s) of the University or to a Committee appointed by it as it may deem fit; to refer any dispute, unresolved at its level, to the Governing Board; to recommend to the Governing Board amendments to the Rules and Regulations, and to review, amend or annul any made by the Authorities of the University; and to take any other decisions and actions deemed necessary for the smooth functioning of the University.

REGULATION 3: Powers of the Academic Council

3.0. 3.1 3.2 The Academic Council shall have the following powers, duties and functions, namely:- to deliberate and report on any matter referred to it by the Governing Board or the Executive Council; to consider proposals and make recommendation to Executive Council for the establishment and abolishment of Faculties, Departments, Institutions, interdisciplinary Research Centres, Laboratories, Libraries; **GAZETTE OF INDIA : EXTRAORDINARY [PART III— SEC. 41**

3.3 3.4 3.5 3.6 3.7 3.8 3.9 to formulate, modify or revise schemes for the organisation of, and assignment of subjects to, Faculties / Departments and other academic bodies of the University; to nominate external members to the Board of Studies of the Faculties; to consider academic proposals submitted by the Faculties; to promote research within the University, and to invite and consider from time to time reports on such research; to make recommendations to the Executive Council with regard to the creation and abolition of teaching posts in the University and the classification of the said posts and duties attached thereto; to appoint Committees for admission of students to the University; to publish lists of prescribed or recommended textbooks and to publish the syllabi of prescribed courses of study; 3.10 to recommend to the Executive Council Draft Regulations regarding examinations of the University and the conditions on which students should be admitted to such examinations; 3.11 to make recommendations to the Executive Council with regard to the appointment of examiners and, if necessary, their removal, and the fixation of their fees, remuneration, honorarium and travelling and other expenses; 3.12 to make arrangements for the conduct of examinations and to fix dates for holding them; 3.13 to declare the results of various University examinations, or to appoint/authorize Committees or Officers to do so; 3.14 to make recommendations to the Executive Council for the conferment of honorary degrees and to confer or grant degrees, academic distinctions, honors, diplomas, licences, titles and marks or honours; 3.15 to make proposals to the Executive Council for the institution of fellowships, scholarships, studentships, medals and prizes and to award the same; 3.16 to perform, in relation to academic matters, all such duties and to do all such acts as may be necessary for the proper carrying out of the provisions of the Agreement, Rules, Regulations and Byelaws; and 3.17 to take any other decisions deemed necessary for the smooth academic functioning of the University.

REGULATION 4: Communication with SAARC Member States

4.1 4.2 The President or Chief Executive Officer (CEO) of the University will represent the University and will correspond with the SAARC Member States through the SAARC Secretariat in all matters concerning the University. The Director General or Joint Secretary (SAARC) in the Ministry of Foreign Affairs/ External Affairs, of the respective Member States will be the nodal officer directly dealing with the University.

REGULATION 5: Powers of the President

5.1 S.I. 5.1.2 5.1.3 5.1.4 5.1.5 5.1.6 5.1.8 5.1.9 5.1.10 5.1.11 (i) (iii) (iv) (v) 3446 GI" The President as the (CEO) of the University will ensure its smooth functioning and will be responsible and accountable for all academic, financial and other matters of the University. For running of the University, the President will have commensurate powers as are listed below: Provided that until the President is appointed, the Chief Executive Officer of the Project Office shall exercise the powers of the President and function as the Chief Executive Officer of the University. The President shall be the executive authority for all appointments, suspensions and dismissals of teachers and other employees of the University, with the approval of the Executive Council. The President shall be responsible for coordination and integration of all Learning and research programmes, extension education and curriculum development. As academic head of the University, the President has the power to cause an inspection of any component of the University and call for periodic reports / reviews of work done in various faculties, Institutes, Research Centers and Regional Campuses of the University. The President shall be the authority to sanction all leave except casual leave. The President shall be the representative of the University in all forums including Associations of Universities both in India and abroad. The President

may delegate any of his administrative powers to any of the Vice Presidents, Officers of the University, Teachers of the University, Heads of the Regional Campuses, Committees or member(s) of an Authority or a body to ensure effective decentralization of decision making process and democratic and transparent functioning of the University. The President shall exercise all such powers not expressly mentioned herein, which are necessary for, or incidental to, the smooth functioning of the University. The President shall be competent to transfer any employee or post within a campus from one Faculty / Centre / Institute / Office to another Faculty / Centre / Institute / Office maintained by the University. Transfer of employees across various campuses of the University will require approval of the Governing Board. The President shall make arrangements for entrusting additional charge in all leave vacancies and such other temporary vacancies where appointments of substitutes are not required. The President shall notify the satisfactory completion of the probation of teachers and officers of the University after satisfying himself/ herself that the necessary pre-requisites prescribed for the purpose have been fulfilled. The President shall have the following financial power:- to sanction grants-in-aid to researchers and fellowships from the fund and funds placed at the disposal of the University by Governments or by other Agencies or individuals for the said purpose; to sanction deputation of delegates to Conferences and Seminars etc., any where; to sanction the convening of Seminars, Conferences, Committees, Discussion Groups, etc; to sanction advances for the Principal Investigators (teachers of the university) recipients of research grants and projects from the University or any outside grant-giving agency; to accord administrative sanction for all works (original or repairs) provided funds have been allocated in the University Budget; 66 THE GAZETTE OF INDIA : EXTRAORDINARY (vi) to accept tenders for work or tenders or quotations for supplies required and to record the reasons if they are not the lowest of the tenders or quotations received; (vii) to sanction any expenditure and re-appropriation of funds from one major head to another provided that such sanction and the re-appropriation do not involve a liability which extends beyond the financial year in question; (viii) to sanction all loans and advances to employees of the University provided all prescribed conditions are satisfied; (ix) to sanction permanent advances to Deans, Centre Chairpersons, Directors of Institutes and I leads of administrative, engineering and other University departments; (x) to sanction the travelling allowance bills of the Registrar, the Director Finance, the Controller of Examinations, Deans of Faculties, Centre Chairpersons and Directors of institutes in the University; (xi) to authorize opening of new Heads of Account for projects financed by outside agencies and, when necessary, to permit the opening of separate bank accounts for this purpose; (xii) to approve purchase of services, equipment, machines, instruments, research supply and other such goods, provided there is budgetary allocation; (xiii) to sanction refund of deposits of earnest money, securities, etc., on the basis of the recommendation of appropriate Officers of the University; (xiv) to write off the irrecoverable value of shortage of stock or irrecoverable loss of money occasioned by fraud or neglect of duty by the University employees or otherwise. If the loss is above the value of US\$ the President will report it to the Executive Council; (xv) other financial powers as may be delegated by the Governing Board or the Executive Council from time to time. 5.1.12 The President, with the concurrence of the Executive Council, shall have the power to sanction the creation of technical and non-technical posts provided the same are provided for in the budget approved by the Governing Board. The President with the concurrence of the Executive Council, shall have the power to create and/or fill temporary posts of all categories for a period not exceeding one year at a time subject to the provision for the same in the Budget. The President, with the concurrence of the Executive Council, shall have the power to abolish or retrench such posts, which are considered superfluous in the University subject to protection being given to individuals as per rules in such posts. The President will have full authority to sign on behalf of the University Memoranda of Understanding, Contracts and legal documents / instruments. REGULATION 6: Faculties and Departments 6.1 The University will have the following faculties:- (a) Faculty of Life Sciences and Biotechnology, (b) Faculty of Earth System Sciences, 4] (c) (d) (e) (f) (g) (h) (i) (j) (k) 67 Faculty of Physical and Chemical Sciences, Faculty of Mathematics and Computer Science, Faculty of Arts and Design, Faculty of Social Sciences, Faculty of Humanities, Faculty of Economics, Faculty of Management, Faculty of Undergraduate studies, Faculty of Legal Studies, 6.2 6.3 6.4 6.5 6.6 6.7 6.8. 1 6.8.2 6.8.3 6.9 6.10 6.10.1 Each Faculty Will be headed by a Dean who will be its administrative head as well as the custodian of all academic activities in the Faculty. Each Faculty will have a Board of Studies constituted as per rule 14.4 and having power as per regulation 11. Each Faculty will develop its own course structure and curricula for the academic

programmes it runs. Course structure and curricula, and changes therein, will be discussed and adopted by its Board of Studies and forwarded to the Academic Council for its approval. Each Faculty will decide about annual student uptake and design its own form and content of entrance tests. Actual entrance tests for programmes run by different Faculties will be conducted by the University. Each Faculty may have one or more Associate Deans to whom the Dean may delegate specific academic and/or administrative powers. The Associate Deans will be appointed by the President upon recommendation by Deans of Faculty and his/her term will be co-terminus with the Dean. The Faculty of Physical and Chemical Sciences will have two Departments, namely, the Department of Physics and the Department of Chemistry. The Faculty of Mathematics and Computer Science will have two Departments, namely, the Department of Mathematics and the Department of Computer Sciences. The Faculty of Social Sciences will have five Departments, namely, the Department of Sociology, the Department of Political Studies, the Department of Human Development Studies, the Department of Public Policy and Governance, and the Department of International Relations. Departments within a Faculty (as outlined under regulation 6.8.1 and 6.8.2 above) will be headed by Chairpersons of the Departments, notwithstanding the delegation of powers provided for under Regulation 6.6 above. Departments will represent only academic units and will not be administrative units. The University can open other Faculties/Departments/Institutes/Centres by following a procedure to be framed by the Executive Council. Each proposal for a new Faculty/Department/Institute/Centre will be critically examined by the Academic Council of the University. If the Academic Council endorses the proposal on its merit and relevance for the Region, it will recommend its creation to the Executive Council, after its financial implications have been examined and fund availability assured by the Finance Committee. THE GAZETTE OF INDIA : EXTRAORDINARY [PART III- 6.10.2 The Executive Council will forward the proposal with its recommendations to the Governing Board, whose decision will be final. REGULATION 7: Interdisciplinary Research Centres 7.1 7.1.1 7.1.2 7.1.3 7.1.5 7.1.6 7.1.7 7.2 7.3 The University will have Interdisciplinary Research Centres (IRCs) in which faculty members from different Faculties will join hands to pursue interdisciplinary research in areas of interest to the whole Region or a group of countries in the Region. The following procedure(s) will be observed for creating IRCs in the University. Faculty members from different Faculties of the University interested in jointly pursuing a particular interdisciplinary research theme would prepare a joint proposal for an IRC containing academic justification for the IRC and its financial requirements. The proposal for setting up an IRC will be prepared by the interested faculty members as per format provided by the University. The proposal would nominate a Principal Investigator who would act as the Director of the IRC. If the IRC is approved and funded by the University. Other members of the proposed IRC would be faculty members from existing Faculties in the University. The faculty who propose the creation of an IRC will essentially use their own research facilities and infrastructural support already available to them. If special facilities/equipment are required, their creation / procurement may be requested for in the IRC proposal. The proposal for an IRC may include creation of temporary research or faculty positions to fulfill the specific expertise and/or technical requirements for the IRC that are otherwise not available in the University. These temporary positions would be created in specified Faculties of the University and may be filled either by open recruitment or through visiting scientists or faculty on deputation from other institutions. Researchers from institutions outside the University may also be included as adjunct faculty members of the IRC, purely on honorary basis. Each proposal for an IRC will be critically examined by the Academic Council of the University. If the Council endorses the proposal on its merit and relevance for the Region, it will recommend its creation, for a specified time period, to the Executive Council, after its financial implications have been examined and fund availability assured by the Finance Committee. The Executive Council will forward the proposal with its recommendations to the Governing Board, whose decision will be final. The IRC Director will be responsible to furnish annual progress reports to the Academic Council. The Academic Council will constantly monitor and assess the work progress of the IRC and, at the end of the approved duration, may recommend to the Executive Council to further extend the IRC, modify it or terminate it, depending upon the ground realities in each case. The Executive Committee will forward the matter with its recommendations to the Governing Board, whose decision will be final. REGULATION 8: Institute of South Asian Studies 8.1 8.2 The University shall have administrative The ISAS States. an institute of South Asian Studies (ISAS) with a Director and core research and academic focus research efforts in areas of shared concerns of the SAARC Member (II—GÜZ 41 8.3 8.3.1 8.3.2 8.3.3

8.3.4 8.4 8.5 8.6 8.7 The ISAS will have a Research Board consisting of a chairperson and eleven members that will oversee and direct its research priorities and shall be responsible for the quality of the research output. The ISAS Research Board will have the following constitution: An eminent and widely respected academician or researcher from the SAARC region who would be the Chairperson of the Research Board, to be nominated by the Governing Board, on the advice of the Executive Council, for a period of 3 years. Eight members of the Board, one each from the eight SAARC Member States, to be nominated by the Executive Council for duration of 3 years. One Vice President of the University and two senior professors of the University to be nominated by the President as members of the Research Board. The Director of the ISAS to be the Member Secretary of the Research Board. The ISAS Research Board will make recommendations to the Executive Council about the research areas to be pursued by the ISAS, requirements of core research and administrative staff, and the Institute's annual budget. The ISAS would also have visiting scholar/visiting faculty positions to be used for inviting appropriate researchers from universities and research institutions from within or outside the SAARC region. The ISAS will publish its own journal to widely disseminate research findings of relevance to the South Asian Region. The ISAS will have the option to register research students for Ph.D. degrees.

REGULATION 9: Regional Campus

9.1 9.2 9.3 9.3.1 9.3.2 9.4 The University will have Regional Campus in different SAARC Member States by following the procedures laid down in this Regulation. The Regional Campus shall have its own faculty and staff but its recruitment policy and service conditions, including quality control in the teaching or training programmes, will be regulated by the rules, regulations and byelaws of the University. The proposals for setting up Regional Campuses may be initiated from the Main Campus of the University or from the Member States of SAARC. In case the proposal for establishing a Regional Campus is mooted by a specific SAARC Member State, its comprehensive proposal should be recommended and forwarded by the Ministry of Foreign Affairs/External Affairs of that country to the Governing Board through the SAARC Secretariat, who may seek opinion of the Executive Council on the proposal before taking a final decision. If the need for a Regional Campus is felt from within the University, the President will forward a comprehensive proposal including a concept paper for the proposed Regional Campus to the country in which the campus is proposed, for due consideration. If the country concerned approves the proposal, it should follow the procedure laid down in Regulation 9.3.1 for further processing of the proposal. The proposal for a Regional Campus should include a detailed concept paper which should provide: THE GAZETTE OF INDIA : EXTRAORDINARY Aim, rationale and academic justification for the proposal. (PART II—SEC 4] 9.4.1 9.4.2 9.4.3 9.4.4 9.4.5 9.5 9.6 It details of the academic activities in the proposed Regional Campus along with all possible details of the faculty and staff to be hired, students to be admitted and the academic programmes/degrees to be awarded, and any other relevant information. Governance Structure for the proposed Regional Campus. Proposed delegation of administrative, academic and financial powers to ensure necessary functional autonomy for the proposed Regional Campus. estimates for the capital and the operational costs for establishing the Regional Campus. The Governing Board after approval of the proposal of the Regional Campus along with its concept paper and other related documents would submit its report to the SAARC Standing Committee for final consideration and approval. Regional Campuses shall be set up following the same practice and principle with regard to the land, financing funding mechanism and other facilities as is applicable to the Main Campus as per the Agreement and Rules of the University. Capital cost of establishing a Regional Campus will be borne by the host country and operational cost will be shared by the Member States in a manner to be decided by the Governing Board.

REGULATION 10: University Calendar

10.1 The University will run on a semester system and shall have the following two semesters in an academic year:- Monsoon Semester Winter Semester 26 July to 10 December I I January to 25 May 10.2 10.3 10.4 Summer vacation: 26 May to 25 July Winter vacation: 11 December to 10 January (If above dates fall on a weekend or a public holiday, then the next working day will apply). The University will observe a 5-day work week with Saturday and Sunday as holidays. Each working day will be from 9 AM to 5.30 PM with half an hour lunch time. During each semester, the University will declare a maximum of eight holidays to be observed by the University, to be decided by the Executive Council with due consideration to holidays observed in the host country as well as across SAARC countries. The University will ensure a minimum of 90 teaching days in each semester.

REGULATION 11: Board of Studies of Faculties

11.1 11.2 11.2.1 11.2.2 Each Faculty will have a Board of Studies (referred to as Board in this Regulation) constituted according to rule 14.4. The Dean of the

Faculty will chair the Board meetings. The Board will be the custodian of the academic activities of the Faculty, and shall have the powers to:- coordinate the teaching and research work in the Faculty; recommend to the Academic Council the approval of Courses of Study; 11.2.3 11.2.4 11.2.5 11.2.6 11.2.7 11.2.8 11.2.9 71 recommend to the President examiners for evaluating Ph.D. dissertations; recommend to the Academic Council the creation, abolition and designation of teaching posts in the Faculty and constitute Departments after considering proposals received from committees constituted by the Dean for the purpose; frame general rules for the evaluation of sessional work; recommend the award of research degrees to candidates, in accordance with the regulations framed in that behalf; consider proposals for advancement of the standards of teaching and research, and to submit such proposals to the Academic Council; promote research within the faculty and submit reports on research achievements to the Academic Council; frame the general time-table of classes; 11.2.10 consider any proposals regarding the welfare of the students which the Council of Students' Affairs may submit; 11.2.11 perform all other functions which may be prescribed by the Rules and the Regulations, and to consider all such matters as may be referred to it by the Executive Council, the Academic Council or the President; 11.2.12 recommend to the Academic Council the constitution of an Admission Committee for the Faculty for 11.3 11.3.2 11.3.3 11.3.4 11.4.1 11.4.2 11.4.3 each academic year. The Admission Committee will have a Chairperson and upto 10 teachers, largely from within the Faculty, as its members. The Admission Committee will be responsible for- fixing minimum qualifications for applicants seeking admission to the academic programmes offered by the Faculty; framing question papers for the entrance tests for admission to various academic programmes offered by the Faculty; evaluating the answer sheets. preparing a merit list of the candidates, fixing cut-off points and publishing a merit list of selected candidates; and evolving procedures for allotting supervisors to Ph.D. students and submitting recommendations on supervisor allotments to the Board for its approval, and delegate to the Dean or to any other member of the Board or to a Committee such general or specific powers/mandates as may be decided upon by the Board from time to time. Meetings The Dean will call the Board meetings, and circulate the agenda and minutes of the meetings. 5. Routine meetings of the Board shall be held in August and November for the Monsoon Semester and in January and April for the Winter Semester. Special may be called by the Dean, at his own initiative, or at the suggestion of the President or on a written request from at least one-fifth of the members of the Board. 72 THE GAZETTED OF INDIA : EXTRAORDINARY REGULATION 12: Master's Programme 12. I Definitions 12.1.1 "Course" means a course running for a full semester. 12.1.0 "Contact hours" for a given course is the number of hours students spend per week with the teacher for a theory course and half the number of hours spent per week with the teacher for a laboratory class. -thus. a course with two theory classes of one hour each per week for the duration of a semester would constitute a 2 credit course and a laboratory practical class where students spend 4 hours per week in the laboratory would also be a 2 credit course. 12.1.3 "Credit" (C) means the weightage assigned to a course in terms of contact hours as explained in 12.1.4 12.1.5 12.1.6 12.1.7 12.1.8 12.2 12.2.1 12.2.2 12.3 12.4 Further, credit weightage for a dissertation or a term paper or seminar given by a student may be fixed by the Board of Studies of the concerned Faculty. "Grade" means a letter grade assigned to a student on the basis of evaluation of a course on the ten point scale. "Grade Point" (G) means the numerical equivalent of a letter grade assigned to a student in the ten point scale. "Cumulative Grade Point Average" (CGPA) for a semester where a student has taken "N" number of courses, and obtained G_i grade point for a course with total weightage of C_i credits, a cumulative index grade point average of a student can be calculated in the following manner: $CGPA = \frac{\sum G_i C_i}{N}$ "Final Grade Point Average" (FGPA) is the final index of the performance of a student at the time of award of a degree and can be calculated by using the formula in 12.1.6 using grade point data of all courses taken over the entire duration of the course. "Final Grade" is the letter equivalent assigned to a student on the basis of his/her final grade point at the time of the award of the degree. Eligibility for Admission. A candidate shall be eligible for admission if he/she has passed B.A./B.Sc. degree under 10+2+3 pattern from a recognized institution or an examination recognized by the University as its equivalent with a minimum of 50% marks or FGPA of at least 5. No Candidate shall be eligible for admission to a Master's programme unless he/she has attained the age of 20 years for admission to the 1st semester of the programme as on 1st October of the year in which admission is sought. Provided that the age limit may be relaxed by the President on the recommendations of the Admission Committee on the merit of each case. Admission Procedure. Procedure for admission to the programme leading to a Master's

degree shall be laid down from time to time by the Admission Committee or Committee appointed by the Academic Council under Regulation 3.8. Faculty Adviser. 73 12.4.1 The Dean shall appoint a Committee of Advisers for students from amongst the members of the Faculty concerned. The Committee shall advise the students about the courses to be taken record the Credit Courses on the Course Selection Card. 12.4.2 Registration of courses is the sole responsibility of the student. No student shall be allowed to do a course without registration and no student shall be entitled to register after the to be announced every semester by the University. 12.4.3 Late registration will be allowed up to a maximum of two weeks after the beginning of a semester on payment of late registration fee. 12.4.4 No student shall be allowed to add a course or substitute a course for another course later than three weeks 12.5 12.5.1 12.5.2 12.6 from the date of commencement of the semester. A student wishing to drop a course must do so as early as possible, in no case later than six weeks from the date of commencement of the semester. No student shall be permitted to drop a course after the six-week period: Provided that a student may take more optional courses than the number prescribed in the programme, in which case in the calculation of Final Grade Point Averages only the prescribed number of optional courses in the descending order of the grades obtained by the student shall be included. For example, if a programme has 12 compulsory courses and 4 optional courses and a student credits 6 optional courses, his/her Final Grade Point Average shall be calculated on the basis of 12 compulsory courses and the four optional courses in which he/she has got the highest grades. However, no student shall be permitted to re-register in a semester only to take an additional optional course. Duration of the Programme. The curricular work leading to the award of Master's degree shall be spread over a minimum of 4 semesters two monsoon and two winter semesters. For MCA program, the duration will be a minimum of six semesters. The monsoon and the winter semesters shall commence from and end on a date to be fixed by the Academic Council, as provided in Regulation 10. Provided that each semester will ordinarily have 90 working days excluding the examination days 12.6. 12.6.1.1 12.6.1.2 12.6.2 Credit Requirements. There shall be three levels of courses: 'C' Level courses which will be given ordinarily in the first two semesters. 'A' and 'B' : level courses which will ordinarily be given in the third and fourth Semesters. Ordinarily, a course shall be given in three/four contact hours a week and the credits for these courses shall be as follows: 'C' level courses 'B' level courses 'A' level courses 2 credits 3 credits 4 credits: Provided that Board of Studies of a Faculty may allot less or more number of credits to a particular course the actual credits requirement shall not be less than 104 credits. Provided further that the total credits earned shall include a mix of A, B and C level courses and other special courses to be decided by the Board of Studies. 3446 GI/ 13—10 74 2.6.4 12.6.5 12.6.6 2.6.7 12.6.8 12.6.9 12.7 12.7.) THE GAZETTE OF INDIA : EXTRAORDINARY Normal load of a student in each of the four semesters shall be of 24 to 28 credits. Provided that the University shall allow a student to take additional credits when a student has been permitted to repeat a course. The courses on the basis of which the student earns his/her 'C' level credits shall be at least from three disciplines. A 2-credit course on "Introduction to South Asia" will be compulsory and the student has to pass this. A student shall be required to earn at least a minimum of 20 credits from courses in tools, technique and practical laboratory work/on-hand training. A student shall be required to earn a minimum of 4 and a maximum of 6 credits in Faculties other than where he/she is registered. A student shall not be permitted to opt for a course if he/she has not previously cleared a Course(s) prescribed as a pre-requisite for the former. Students shall also opt for non-credit courses, equivalent to a total of 4 credits, that they shall pass in order to be declared successful for the award of degree. Provided that the requirement of two extra non-credit courses may be relaxed by the Board of Studies in the case of a student or a students. Evaluation. For each credit course lasting a full semester, there will be periodic evaluations in the form: quizzes, one mid-semester and one end-semester examination. Each quiz may have a weightage 10% and the mid-semester examination may have a weightage of up to 40%. 12.7.2 After compiling the marks for all quizzes, the mid-semester and the end-semester examinations, the in-charge of the course would assign grades by using the following general guidelines: Aggregate marks above 75% • Aggregate marks up to 70% Aggregate marks up to 65% Aggregate marks up to 60% Aggregate marks up to 55% Aggregate marks up to 50% Aggregate marks up to 45% Aggregate marks up to 40% Aggregate marks up to 30% Aggregate marks < 30% A+ grade A grade A- grade B+ grade B grade B- grade C + grade C grade C- grade F (fail) grade Provided that this guideline may be modified to some extent by the Course-in-charge keeping the over-all level of difficulty of the question papers. 12.7 A Course-in-charge shall show the graded answer sheets to the students and

shall keep them intact year in case there is a request for re-evaluation from any student. 12.7.4 The pattern and schedule of sessional work for each course of a semester shall be made known to students by the course-in-charge at the commencement of each semester. 12.7.5 For calculation of CGPA/FGPA, grades in individual courses will have following numerical weightage: A+ : 9 points; A : 8 points; A- : 7 points; B+ : 6 points; B : 5 points; B- : 4 points; C+ : 3 points; C : 2 points; C- : 1 point; F (Fail). There shall be no rounding off of SGPA / CGPA / FGPA. 12.7.6 If required for any specific purpose, FGPA obtained by the student shall be equated with the following division: FGPA 8.5 and above 7.5 and above but less than 8.5 6.5 and above but less than 7.5 5.5 and above but less than 6.5 4.5 and above but less than 5.5 3.5 and above but less than 4.5 3.0 and above but less than 3.5 Grade Class / Division First Class Middle First Class Lower First Class Higher Second Class Middle Second Class Lower Second Class Pass 12.7.7 12.7.8 12.7.9 12.7.10 12.7.11) 12.8 12.8.1 12.8.2 12.8.3 A student, who fails in a course, shall be required to repeat that course or to clear another course in lieu thereof. A student shall be required to repeat a course or clear another course in lieu thereof irrespective of his/her past performance in the sessional examinations if he/she has been awarded a final weighted grade of 'F' in that course. A student who secures a grade higher than 'F' in a course may be permitted to improve his/her grade by repeating that course once: Provided further that a student who wants to repeat a course to improve his/her performance shall be allowed to do so only if he/she surrenders his/her earlier grade in the course by 16 August in case of the Monsoon Semester courses and by 1 February in case of the Winter Semester courses. Having surrendered his/her earlier grade by the due date, it will be his/her repeat performance in the course which will be taken into account to compute the SGPA and the CGPA. His/her transcript will, however, reflect appropriately both the performances and the fact that he/she had repeated the course/courses. AYI examinations shall be conducted under the direction of the Dean of the Faculty and follow a time-table announced by the Dean's office. An application for admission to the end-semester examination shall be made in the prescribed form and forwarded to the Dean of the Faculty through the Department Chairperson, if applicable, and shall be accompanied by the following certificates: (a) Clearance in Sessional Evaluation, and (b) Clearance in his/her dues including the prescribed examination fees, if any. Results at the end of each semester shall be forwarded by the Dean to the University administration. Grade Point Requirement/Minimum Standard. In order to register a semester, a student must have a minimum CGPA of 4.0 in the previous semester and passed in at least 50% of the course he/she had opted for. In order to be declared passed in the Master's program, a student must have passed in all individual courses and secured a minimum FGPA of 3.0. The final results of Master's Degree would be approved by the President before the results are announced. 12.9 12.9.1 12.9.2 12.9.3 12.9.4 12.9.5 12.9.6 12.9.7 12.9.8 12.9.9 12.9.10 12.9.11 12.9.12 12.9.13 12.9.14 12.9.15 12.9.16 12.9.17 12.9.18 12.9.19 12.9.20 12.9.21 12.9.22 12.9.23 12.9.24 12.9.25 12.9.26 12.9.27 12.9.28 12.9.29 12.9.30 12.9.31 12.9.32 12.9.33 12.9.34 12.9.35 12.9.36 12.9.37 12.9.38 12.9.39 12.9.40 12.9.41 12.9.42 12.9.43 12.9.44 12.9.45 12.9.46 12.9.47 12.9.48 12.9.49 12.9.50 12.9.51 12.9.52 12.9.53 12.9.54 12.9.55 12.9.56 12.9.57 12.9.58 12.9.59 12.9.60 12.9.61 12.9.62 12.9.63 12.9.64 12.9.65 12.9.66 12.9.67 12.9.68 12.9.69 12.9.70 12.9.71 12.9.72 12.9.73 12.9.74 12.9.75 12.9.76 12.9.77 12.9.78 12.9.79 12.9.80 12.9.81 12.9.82 12.9.83 12.9.84 12.9.85 12.9.86 12.9.87 12.9.88 12.9.89 12.9.90 12.9.91 12.9.92 12.9.93 12.9.94 12.9.95 12.9.96 12.9.97 12.9.98 12.9.99 12.9.100 12.9.101 12.9.102 12.9.103 12.9.104 12.9.105 12.9.106 12.9.107 12.9.108 12.9.109 12.9.110 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12.9.555 12.9.556 12.9.557 12.9.558 12.9.559 12.9.560 12.9.561 12.9.562 12.9.563 12.9.564 12.9.565 12.9.566 12.9.567 12.9.568 12.9.569 12.9.570 12.9.571 12.9.572 12.9.573 12.9.574 12.9.575 12.9.576 12.9.577 12.9.578 12.9.579 12.9.580 12.9.581 12.9.582 12.9.583 12.9.584 12.9.585 12.9.586 12.9.587 12.9.588 12.9.589 12.9.590 12.9.591 12.9.592 12.9.593 12.9.594 12.9.595 12.9.596 12.9.597 12.9.598 12.9.599 12.9.600 12.9.601 12.9.602 12.9.603 12.9.604 12.9.605 12.9.606 12.9.607 12.9.608 12.9.609 12.9.610 12.9.611 12.9.612 12.9.613 12.9.614 12.9.615 12.9.616 12.9.617 12.9.618 12.9.619 12.9.620 12.9.621 12.9.622 12.9.623 12.9.624 12.9.625 12.9.626 12.9.627 12.9.628 12.9.629 12.9.630 12.9.631 12.9.632 12.9.633 12.9.634 12.9.635 12.9.636 12.9.637 12.9.638 12.9.639 12.9.640 12.9.641 12.9.642 12.9.643 12.9.644 12.9.645 12.9.646 12.9.647 12.9.648 12.9.649 12.9.650 12.9.651 12.9.652 12.9.653 12.9.654 12.9.655 12.9.656 12.9.657 12.9.658 12.9.659 12.9.660 12.9.661 12.9.662 12.9.663 12.9.664 12.9.665 12.9.666 12.9.667 12.9.668 12.9.669 12.9.670 12.9.671 12.9.672 12.9.673 12.9.674 12.9.675 12.9.676 12.9.677 12.9.678 12.9.679 12.9.680 12.9.681 12.9.682 12.9.683 12.9.684 12.9.685 12.9.686 12.9.687 12.9.688 12.9.689 12.9.690 12.9.691 12.9.692 12.9.693 12.9.694 12.9.695 12.9.696 12.9.697 12.9.698 12.9.699 12.9.700 12.9.701 12.9.702 12.9.703 12.9.704 12.9.705 12.9.706 12.9.707 12.9.708 12.9.709 12.9.710 12.9.711 12.9.712 12.9.713 12.9.714 12.9.715 12.9.716 12.9.717 12.9.718 12.9.719 12.9.720 12.9.721 12.9.722 12.9.723 12.9.724 12.9.725 12.9.726 12.9.727 12.9.728 12.9.729 12.9.730 12.9.731 12.9.732 12.9.733 12.9.734 12.9.735 12.9.736 12.9.737 12.9.738 12.9.739 12.9.740 12.9.741 12.9.742 12.9.743 12.9.744 12.9.745 12.9.746 12.9.747 12.9.748 12.9.749 12.9.750 12.9.751 12.9.752 12.9.753 12.9.754 12.9.755 12.9.756 12.9.757 12.9.758 12.9.759 12.9.760 12.9.761 12.9.762 12.9.763 12.9.764 12.9.765 12.9.766 12.9.767 12.9.768 12.9.769 12.9.770 12.9.771 12.9.772 12.9.773 12.9.774 12.9.775 12.9.776 12.9.777 12.9.778 12.9.779 12.9.780 12.9.781 12.9.782 12.9.783 12.9.784 12.9.785 12.9.786 12.9.787 12.9.788 12.9.789 12.9.790 12.9.791 12.9.792 12.9.793 12.9.794 12.9.795 12.9.796 12.9.797 12.9.798 12.9.799 12.9.800 12.9.801 12.9.802 12.9.803 12.9.804 12.9.805 12.9.806 12.9.807 12.9.808 12.9.809 12.9.810 12.9.811 12.9.812 12.9.813 12.9.814 12.9.815 12.9.816 12.9.817 12.9.818 12.9.819 12.9.820 12.9.821 12.9.822 12.9.823 12.9.824 12.9.825 12.9.826 12.9.827 12.9.828 12.9.829 12.9.830 12.9.831 12.9.832 12.9.833 12.9.834 12.9.835 12.9.836 12.9.837 12.9.838 12.9.839 12.9.840 12.9.841 12.9.842 12.9.843 12.9.844 12.9.845 12.9.846 12.9.847 12.9.848 12.9.849 12.9.850 12.9.851 12.9.852 12.9.853 12.9.854 12.9.855 12.9.856 12.9.857 12.9.858 12.9.859 12.9.860 12.9.861 12.9.862 12.9.863 12.9.864 12.9.865 12.9.866 12.9.867 12.9.868 12.9.869 12.9.870 12.9.871 12.9.872 12.9.873 12.9.874 12.9.875 12.9.876 12.9.877 12.9.878 12.9.879 12.9.880 12.9.881 12.9.882 12.9.883 12.9.884 12.9.885 12.9.886 12.9.887 12.9.888 12.9.889 12.9.890 12.9.891 12.9.892 12.9.893 12.9.894 12.9.895 12.9.896 12.9.897 12.9.898 12.9.899 12.9.900 12.9.901 12.9.902 12.9.903 12.9.904 12.9.905 12.9.906 12.9.907 12.9.908 12.9.909 12.9.910 12.9.911 12.9.912 12.9.913 12.9.914 12.9.915 12.9.916 12.9.917 12.9.918 12.9.919 12.9.920 12.9.921 12.9.922 12.9.923 12.9.924 12.9.925 12.9.926 12.9.927 12.9.928 12.9.929 12.9.930 12.9.931 12.9.932 12.9.933 12.9.934 12.9.935 12.9.936 12.9.937 12.9.938 12.9.939 12.9.940 12.9.941 12.9.942 12.9.943 12.9.944 12.9.945 12.9.946 12.9.947 12.9.948 12.9.949 12.9.950 12.9.951 12.9.952 12.9.953 12.9.954 12.9.955 12.9.956 12.9.957 12.9.958 12.9.959 12.9.960 12.9.961 12.9.962 12.9.963 12.9.964 12.9.965 12.9.966 12.9.967 12.9.968 12.9.969 12.9.970 12.9.971 12.9.972 12.9.973 12.9.974 12.9.975 12.9.976 12.9.977 12.9.978 12.9.979 12.9.980 12.9.981 12.9.982 12.9.983 12.9.984 12.9.985 12.9.986 12.9.987 12.9.988 12.9.989 12.9.990 12.9.991 12.9.992 12.9.993 12.9.994 12.9.995 12.9.996 12.9.997 12.9.998 12.9.999 13.0 13.0.1 13.0.2 13.0.3 13.0.4 13.0.5 13.0.6 13.0.7 13.0.8 13.0.9 13.0.10 13.0.11 13.0.12 13.0.13 13.0.14 13.0.15 13.0.16 13.0.17 13.0.18 13.0.19 13.0.20 13.0.21 13.0.22 13.0.23 13.0.24 13.0.25 13.0.26 13.0.27 13.0.28 13.0.29 13.0.30 13.0.31 13.0.32 13.0.33 13.0.34 13.0.35 13.0.36 13.0.37 13.0.38 13.0.39 13.0.40 13.0.41 13.0.42 13.0.43 13.0.44 13.0.45 13.0.46 13.0.47 13.0.48 13.0.49 13.0.50 13.0.51 13.0.52 13.0.53 13.0.54 13.0.55 13.0.56 13.0.57 13.0.58 13.0.59 13.0.60 13.0.61 13.0.62 13.0.63 13.0.64 13.0.65 13.0.66 13.0.67 13.0.68 13.0.69 13.0.70 13.0.71 13.0.72 13.0.73 13.0.74 13.0.75 13.0.76 13.0.77 13.0.78 13.0.79 13.0.80 13.0.81 13.0.82 13.0.83 13.0.84 13.0.85 13.0.86 13.0.87 13.0.88 13.0.89 13.0.90 13.0.91 13.0.92 13.0.93 13.0.94 13.0.95 13.0.96 13.0.97 13.0.98 13.0.99 13.0.100 13.0.101 13.0.102 13.0.103 13.0.104 13.0.105 13.0.106 13.0.107 13.0.108 13.0.109 13.0.110 13.0.111 13.0.112 13.0.113 13.0.114 13.0.115 13.0.116 13.0.117 13.0.118 13.0.119 13.0.120 13.0.121 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grade assigned to a student in the ten point scale. 13.1.5 "Cumulative Grade Point Average" (CGPA) means a cumulative index grade point average of a student calculated in the following manner: $CGPA = \frac{\sum C_i \times C_i}{111}$ 13.1.6 "Final Grade Point Average" (FGPA) is the final index of a student in the courses and will be calculated as a weighted average of all credit courses taken by the student. 13.2 13.3 13.4 13.5 13.6 13.7 13.8 13.9 13.10 A candidate shall be eligible for admission to a course of research leading to Degree of Doctor of Philosophy (Ph.D.), if he/she had taken the Master's degree of the University or a degree recognized by the University for this purpose as its equivalent. The procedure for receiving applications for admission to the Ph.D. programme course shall be laid down from time to time by the Admission Committee of the Faculty concerned. Candidates will be selected for admission to the Ph.D. programme on the basis of their performance in an entrance test followed by an interview as per norms laid down by the Admission Committee. Selected Ph.D. students will be assigned Ph.D. Supervisors through a procedure to be laid down by the Admission Committee. Each case of Supervisor assignment will be considered and decided by the Board of Studies. No teacher will have more than 6 registered Ph.D. students at any given time. The assigned Supervisor can recommend up to two co-supervisors for the student whose names will have to be approved by the Board of Studies. All Ph.D. students will be required to complete 12 credits of pre-Ph.D. course work and one credit each for a seminar and a term paper, within the first year of their registration. A course on "Introduction to South Asia", equivalent to a total of 2 credits, will be compulsory for all students and the student will have to pass this. Students will be confirmed to Ph.D. programme after successfully completing the pre- Ph.D. 14 credits with a minimum CGPA of 5.0 and passing the compulsory course on "Introduction to South Asia". 13.11 Students who fail in any of the credit courses, or get a CGPA of less than 5, or show lack of interest and motivation for research after completion of course work, will not be confirmed to the Ph.D programme and their name will be struck off from the rolls of the University. 13.12 Courses which are pre-requisites for confirmation to the Ph.D. programme shall be prescribed by the Faculty and shall carry such credits as may be approved by the Board of Studies. In no case shall a student be allowed to repeat a course either in the event of failure or for improving the performance. However, after having registered in a semester, a student may, with the permission of the Dean, be allowed to add, drop or substitute courses within a period of three weeks from the commencement of the semester. 13.13 After confirmation to the Ph.D. programme, the student will be required to submit the topic of his/her Ph.D. thesis along with a synopsis and bibliography duly approved by his/her Supervisor, within six months of the date of confirmation. The proposed topic and outline of work will be considered and approved by the Board of Studies. 13.14 If required for the thesis work; a student will be able to visit other Institutions/ Universities for field work. For visits of duration less than a month, permission of the Supervisor and Dean of the Faculty would suffice. For visits of long duration, approval of the Board of Studies will be required. 13.15 No candidate shall be permitted to submit higher thesis for the Ph.D. degree, unless he/she has pursued a course of research at the University for not less than two years after higher had been 78 13.16 13.17 13.18 13.19 13.20 13.21 13.22 13.23 13.24 THE GAZETTE OF INDIA : EXTRAORDINARY [PART II, SECTION 3(1)] confirmed. The name of the candidate shall be removed from the rolls of the University if he/she fails to submit his/her thesis within six years of the date of his/her initial admission to the Ph.D. programme. If a Ph.D. student is unable to submit his/her thesis by the end of the 12 semester, the student will have to make a special application well before the close of the 12th semester to the Board of Studies, through the Dean of the Faculty, to seek further extension, as a special case. The Board of Studies will constitute a four-member subcommittee with the student's Supervisor as a member and the Dean as its chairperson, to review the progress of the student. The subcommittee will make specific recommendations to the Board of Studies about the grant of extension that will be considered by the Board. The Board's decision about granting the extension will be final. A student enrolled in the Ph.D. programme will not be permitted to take up a job except part-time jobs within the University under the Work-Earn Programme. In exceptional circumstances, permission for a part-time job outside the University campus may be permitted with due approval of the Ph.D. Supervisor and the Dean. Additionally, in such exceptional cases, for students from SAARC countries other than India, a valid work permit will be needed to take up the job. Failure to comply with this rule will invite punitive action including possible expulsion from the University. After the completion of research work, the student will prepare his/her Ph.D. thesis in a prescribed format and submit six hard copies of the thesis along with a soft copy in PDF version of the manuscript, duly certified by the Supervisor, to the Dean. The thesis

submitted by the candidate for the award of the Ph.D degree shall be examined by two examiners appointed by the Academic Council on the of the Board of Studies, from amongst those who are not on the staff of the University and/or member of the Board of Studies. Each examiner, after examining the thesis submitted by the candidate for the award of the Ph.D. degree. shall submit a report to the Dean of the Faculty concerned containing a clear recommendation whether, in his/her opinion: (a) the viva-voce examination of the candidate should be held; or (b) the thesis should be referred back to the candidate for revision; or (c) it should be rejected. The examiner shall not recommend that the viva-voce examination be held unless he/she certifies that the thesis constitutes a contribution to knowledge characterized either by the discovery of new facts or by reinterpretation of known facts or development of new techniques and that the methodology pursued by the candidate is sound and its literary presentation satisfactory. If the Dean of the Faculty is satisfied that the examiners have unanimously recommended that the viva-voce examination of the candidate be held, he/she shall accordingly arrange to hold it. In case the Dean notes that the examiners of the thesis have not recommended unanimously that the viva-voce examination of the candidate be held or if he/she is satisfied that in either or both the reports, an adverse opinion of a substantive nature has been expressed, materially affecting the validity of the same examiner's otherwise positive recommendation. then the Dean shall place the reports of the examiners before the Board of Studies for further action. The Board of Studies may, at its discretion, if the recommendation of one examiner is positive and that of the other negative, recommend to the Academic Council for the appointment of a third examiner, one not in the service of the University and/or on the Committee of the Board of Studies, to examine the thesis and act according to the recommendations of the third examiner: Provided that the recommendation is not to be considered if a revision is recommended and this revised thesis is accepted by the examiner: 13.25 Provided, further, that if the thesis after revision is not accepted by the examiner, the original and the revised versions of the thesis shall be sent to the third examiner as per this Regulation and the version approved by the third examiner shall be considered as final. 13.25 No thesis shall earn a degree unless there are two positive recommendations comprising examiners of the thesis and the Supervisor(s). In case any of the examiners of the thesis is unable to conduct the viva-voce examination, another examiner shall be appointed in his/her place. 13.26 If the Supervisor is unable to be present within a reasonable time to participate in the viva-voce examination, the Dean may recommend another member of the faculty in his/her place. 13.27 In cases where, after having consented to the scheduled date and time on which the viva-voce examination has to be held, one of the external examiners fails to be present for the viva-voce, the Dean may permit the viva-voce examination to be conducted with one external examiner being present. 13.28 At the viva-voce examination, the viva-voce Board shall satisfy itself; (i) that the thesis submitted by the candidate is his/her own work, and (ii) that the grasp of the candidate of the broad field of his/her study is satisfactory. 13.29 The viva-voce Board may, on the basis of the unanimous opinion of its external members, recommend either: (i) that the candidate be awarded the Ph.D. degree; or (ii) that the thesis be referred back to the candidate for revision; or (iii) that the thesis be rejected and the candidate not be awarded the Ph.D. degree. 13.30 The manner in which the viva-voce examinations are to be conducted in a given Faculty shall be prescribed by the Board of Studies. If the Board of Studies is satisfied with the viva-voce Board's recommendation that the candidate be awarded the Ph.D. degree, it shall recommend to the Academic Council that the Ph.D. degree may be awarded to the candidate. 13.32 A candidate whose thesis has been referred back for revision shall be permitted to re-submit it for the award of the degree not later than one year of intimation of the decision of the University to him/her. Provided that, in exceptional cases, the Academic Council may, on the recommendations of the Committee for Advanced Studies and Research extend the period for a maximum of one year. 13.33 A thesis which has been re-submitted shall normally be examined by the original examiner (s) unless any one of them is, or both of them are, unable or unwilling to act as such, in which case another examiner(s) may be appointed. ; 13.34 No candidate shall be permitted to re-submit his/her thesis for the award of the Ph.D. degree more than once. 13.35 Notwithstanding what is contained in the Regulation, the Academic Council may, in exceptional circumstances, and on the recommendations of the concerned Committee for Advanced Studies and Research, or an appropriate Committee and the Board of Studies of the concerned Faculty, as well as on the merit of each individual case, consider relaxation of any of the provisions at its discretion and for reasons to be recorded. 13.36 No candidate shall be eligible to register for the Ph.D. programme if he/she is already registered for any full-time programme of study of this

University or in any other University/Institution, the provisions made in this Regulation will be further discussed and finalized by the Boards of Studies and the Academic Council to suit the needs of individual Faculties.

80 THE GAZETTE OF INDIA : EXTRAORDINARY [PART III—SW. 4] REGULATION 14: Examinations. 14.1 14.2 14.3 14.4 14.5 14.6 14.7 All assessments and examinations for various academic programmes of the University, except for the evaluation of Ph.D. theses, will be conducted internally. Provided that Faculties will be free to have external evaluation in specific cases upon recommendation of the Board of Studies. Ph.D. thesis will be evaluated as per Regulation 13. Question papers for mid-semester and end-semester examinations, quizzes and practical examinations for the evaluation of students enrolled for various credit courses will be framed by the teacher(s) teaching the respective courses from within the course contents announced in the beginning of the semesters. Provided that questions can also be asked from any material taught in the class that may not have been specifically stated in the course contents. Common time tables for mid-semester and end-semester examinations will be announced by the Dean's office at the beginning of the semester. Teachers who frame the question papers will also evaluate the answers, written or oral, and award grades. Provided that, in specific cases and if the need so arises, the Dean may also request other teachers with relevant expertise to evaluate the answer sheets or conduct oral examinations. After the end of the semester, the Dean will have all grades scrutinized by the Faculty committee or a committee of teachers constituted for this purpose, before the notification of the grades. Student's answer sheets will be preserved by the Faculty for a period of one year. In case there is a request from the student(s) for re-evaluation of their answer sheets.

REGULATION 15: Admission Procedures. 15.1 15.2 15.3 15.4 15.5 15.6 15.7 The schedule for entrance tests for admission to various academic programmes will be drawn by a Central Admission Committee (CAC) chaired by a senior Professor of the University, to be nominated by the President. All Chairpersons of the Admission Committees of various Faculties will be members of the CAC. The Director of Admissions and Examinations will be the Member Secretary of the CAC. The CAC will seek information about the academic programmes to be offered from all Faculties and the minimum qualifications expected of a candidate to take the entrance test. Based on this information, the CAC will frame a Notification for Entrance Test. The information of Entrance Test will be published in prominent newspapers of all SAARC countries and selected international media and will also be made available on the University's website. The entrance tests will be conducted in all SAARC countries, for which the CAC will devise appropriate arrangements to be executed by the Director of Admissions and Examinations. Question papers for the entrance tests will be framed by respective Faculties within the deadlines drawn by the CAC and submitted under sealed cover to the Director of Admissions and Examinations. The Faculties will also convey the minimum qualifying marks for a candidate to be declared successful in the entrance tests they frame. The Director of Admissions and Examinations, with the approval of the President, will have the entrance test papers printed under strict secrecy/confidentiality.

III—ETS 4) 81 15.9 15.10 15.11 15.12 15.13 The CAC will decide about the modalities and logistics of conducting the entrance test simultaneously in all SAARC countries. If necessary and feasible, the CAC may decide to conduct an on-line entrance partially or fully. The answer sheets will be evaluated as per the guidelines issued by the CAC. Country-wise merit lists of candidates successful in the entrance tests will be drawn by the Director of Admissions and Examinations. Based upon the merit-lists, the CAC will make all efforts to offer admissions to students as per the country-wise proportions laid down in rule 26. To decide on matters of equivalence of degrees/diplomas awarded by various universities and institutions within or outside the SAARC region, the President will constitute a standing "Equivalence Committee". Committee will comprise three teachers and will be headed by a senior professor of the University. Each member of the Committee will have tenure of three years.

REGULATION 16: Selection Committee Composition and Procedures. 16.1 Composition 16.1.1 Selection Committees will be constituted as per rule 23.5 for the selection of teachers, and relevant Rules for the selection of Officers of the University such as the Registrar, Director Finance, Director of Admissions and Examinations, Director of Information and Communication Technology, and the Librarian. 16.1.2 Every Selection Committee shall consist of the President, who shall be the Chairperson thereof, the Vice President (senior most, if more than one), and one nominee of the Governing Board of the University, in addition to the persons/experts mentioned in column 2 of the following table for making recommendations for appointment to the respective positions mentioned in column 1 of the table. Column 1 Professor Associate Professor Assistant Professor Librarian Registrar Finance C)ther Officers the

university 3446 CI/13—11 TABLE Column 2 (i) The Dean of the Faculty in which the appointment is proposed; (ii) The Chairperson of the Department where the appointment is proposed, or one Professor to be nominated by the President, if there is no Chairperson; (iii) Three persons of Professor's rank or equivalent not connected with the University, nominated by the Executive Council, out of a panel of names recommended by the Academic Council for their special knowledge of, or interest in, the subject for which the position(s) is/are advertised. At least one of the experts should be from a SAARC country other than the Host Country or from outside the SAARC region. (i) Two Deans of Faculties nominated by the President; (ii) Three persons not connected with the University, who have special knowledge of the subject of Library Science, nominated by the Executive Council. At least one of the experts should be from a SAARC country other than the Host Country or from outside the SAARC region. (i) Two Deans of Faculties nominated by the President. •three expert members not connected with the University, nominated by the Executive Council, At least one of the experts should be from a SAARC country other than the Host Country or from outside the SAARC region. 82 16.2 16.2. I 16.22 16.2.5 16.2.6 16.2.7 16.2.8 16.2.9 16.2. IO 16.2. I THE GAZETTE OF INDIA • EXTRAORDINARY Procedures. (PART Ifi 41 Meetings of Selection Committees shall be convened by the President, who shall be the Chairperson and preside over the meetings. The meetings shall be held at New Delhi or at such other place as the President may decide Ordinarily, a minimum of one week's notice of a meeting shall be given. Four members inclusive of the Chairperson and with at least one member nominated by the Executive Council shall form a quorum. The Chairperson of the Selection Committee shall be entitled to vote at the meeting and shall have and exercise a casting vote in the case of an equality of votes. The Selection Committee may, if it deems fit, interview applicants through video conferencing or telephone if the candidate is unable to attend the interview and requests for the same. The Selection Committee will have the power to consider applicants in absentia in case a candidate unable to attend the selection interview and has requested for consideration in absentia. The Selection Committee upon request from the University shall have the power to consider candidates who may not have applied for the position, provided that a complete bio-data and sufficient proofs of professional competency of the candidate are available and the candidate has given written consent for being considered for the position. The Selection Committee shall consider and submit to the Executive Council recommendations as to the appointment(s) referred to it as well as the basic salary to be offered to the selected candidates. If the Executive Council is unable to accept any recommendation made by the Selection Committee, it may remit the same to the Selection Committee for reconsideration and if the difference is not resolved, the Executive Council shall record its reasons and submit the case to the Governing Board for orders. The Chairperson of the Selection Committee shall have the power to lay down the procedure in respect of any matter not mentioned in these Regulations. Constitution of selection committees, if needed, for other positions in the University and their procedure for selection would be as laid down in subsequent Regulations and/or Byelaws. REGULATION 17: Appointment, Confirmation and Retirement of Teachers. 17.2 17.2. t 7.21 Appointment of Teachers The Executive Council of the University will be the appointing authority for teachers. The President will recommend to the EC appointment and terms of appointment of teachers selected after due selection procedure, The initial appointment of a teacher will be on contract basis, for which purpose an appropriate contract will be drawn up by the University administration. The period of contract will be at the discretion of the University and can vary from one to five years. At the end of the contract period, the University may, at its discretion, decide: (a) not to extend the contract, (b) to extend the contract for a specified period of time not to exceed 5 years, (c) to confirm the teacher and absorb him/her as a permanent member of the faculty till he/she retires from service after reaching the age of retirement, as laid down in Regulation All teachers will furnish each year Self Assessment Report in a prescribed format, giving details of their research, teaching and other academic activities. These reports will be considered by a review committee to be constituted by the President, comprising internal and/or external experts that will assess the teacher for confirmation/promotion, it shall be the duty of the Registrar to place before the Executive Council the case of confirmation of a teacher on contract. not later than two months before the end of the period of contract, Ifi 17.2.3 17.2.4 113 17.3.1 The Executive Council may either confirm the teacher or decide not to confirm him/her, or extend the period of contract. In case the Executive Council decides not to confirm the teacher, he/she shall be informed in writing to that effect, not later than thirty days before the expiration of the contract. A teacher appointed by the Executive Council under rule 24 shall be deemed to

be a confirmed permanent faculty member with effect from the date he/she joins the University.

Retirement of Teachers. A teacher confirmed under Regulation 17.2 shall retire from service on the afternoon of the last date of the month in which he/she attains the age of 65 years. Services of a Professor after he/she reaches 65 years of age may however be extended till 70 years of age, provided it is in the interest of the University's academic activities. In such cases, the President will consider the academic accomplishments of the teacher and submit his/her report and recommendation about the extension of services to the Executive Council.

17.3.2 If the Executive Council is satisfied that such an appointment is in the interest of the University, it may extend the services of a Professor till he/she reaches 70 years of age.

7.4 Voluntary Retirement. 17.4.1 17.4.2 17.4.3 17.5 17.6 17.7 A teacher may retire from service voluntarily by giving notice of not less than three months in writing to the appropriate authority. It shall, however, be open to the appropriate authority to withhold permission to a teacher under suspension who seeks to retire under this Regulation. A notice of less than three months may be accepted by the appropriate authority in deserving cases. If a teacher retires under the above Regulation while he is on long leave, without returning to duty, the retirement shall take effect from the date of commencement of the leave and salary paid in respect of such leave shall be recovered. Leave Preparatory to Absorption in the University If a teacher, who is on deputation to the University and is maintaining lien on a permanent position in his/her parent body, is offered a confirmed faculty position in the University, he/she can avail of up to two months leave preparatory to his/her absorption (LPA) in the University. During this leave, he/she will not be considered employees of the South Asian University but will be permitted to join the position offered to him/her in the University at the completion of the period. Teachers may use the LPA period for rejoining duties in their parent organization, carry out all necessary formalities to resign/retire from their position in the parent body and/or for final relocation to the University, etc. Variations in terms and conditions of service Every teacher of the University shall be bound by the Rules, Regulations and Byelaws in vogue in the University. Provided that no change in the terms and conditions of service of a teacher shall be made after he/she has joined the University in regard to designation, scale of pay, increment, provident fund, retirement benefits, age of retirement, probation, confirmation, leave, leave salary and removal from service, so as to adversely affect him/her.

Resignation. A teacher may, at any time, terminate his/her engagement with the University, as provided for in rule 19, by giving the Executive Council three months' notice in writing, or three months' salary, as the case may be, in lieu of the notice. Provided that the Executive Council may, if it so decides, waive the requirement of the notice period.

REGULATION 118: Salary and Allowances of Teachers:- 18.1 The salary structure for the newly appointed teachers would be as follows, till it is revised under the normal pay revision process. (i) Professors (ii) Associate Professors (iii) Assistant Professors

US\$ 30,000 to 45,000 per year	US\$ 20,000 to 35,000 per year	US\$ 15,000 to 25,000 per year
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18.2 18.3 18.4 18.5 18.6 18.7 18.8 18.9

THE GAZETTE OF INDIA EXTRAORDINARY Part II - Section 3(1) Sub-section (ii) SA - 41 Teachers will be provided with a non-furnished apartment on the Campus for which a specified licence fee will be deducted from their salaries. Teachers from outside India will receive preference in the allotment of on-campus accommodation. Teachers who will not avail of the university-provided accommodation, will be paid House Rent Allowance at 25% of their salary. Teachers will pay all utility charges for their residence. Teachers will be entitled to relocation allowance for their travel, along with their family, from their country to New Delhi. Family covered under this allowance would comprise his/her spouse, sons below the age of 21 who are not earning and stay with parents, and unmarried non-earning daughters staying with parents. Relocation allowance would also cover the cost of bringing household goods and luggage. Relocation allowance will be payable at actual with an upper ceiling of one month's salary. An annual salary raise of 3% on the basic salary will be given. Besides this, the university may announce each year a cost of living increase in salary depending upon the rate of inflation. A decision about the cost of living increase will be taken by the Executive Council each year. Retirement and health benefits would be as per specific Regulations on these subjects. All salary and allowances of the teachers will be exempt from income tax in the host country. The Governing Board will have the power to alter the salary, allowances and any of the above mentioned service conditions, from time to time.

REGULATION 19: Recruitment and Service Conditions of Non-teaching Staff. The University will have the following pay structure for the non-teaching staff:

Grade Pay structure for new entrants	US\$ 30,000 to 45,000 Per Year
US\$ 27,000 to 40,000 Per Year	US\$ 18,000 to 30,000 per Year
US\$ 14,000 to 25,000 per Year	US\$ 9,000 to 16,000 per Year

Designation Registrar, Director Finance Director of Admissions

and Examinations, Director of Information and Communication Technology, Librarian, Chief Engineer Deputy Registrar, Deputy Director Finance, Deputy Librarian, Executive Engineer, Senior Technical Officer, Chief Medical Officer, Deputy Directors. Chief/ Sports Officer Assistant Registrar, Assistant Director of Finance, Assistant Librarian, Assistant Engineer. Technical Officer, Medical Officer, Assistant Directors Assistant, Senior Executive Engineer, Senior Technical Assistant Senior Assistant, Technical Assistant i Junior Assistant, Technician Office Assistant I, Laboratory Assistant Junior IJ VIII 19.2 19.3 19.4 19.5 19.6 19.7 19.9 —.Etrg 4 j 3000 to 6000 per Year 85 Office Assistant IL Labornory/Animal Attendant The appointing authority for Grade I to 11 positions would be the President in consultation with the Executive Council, and the Selection Committee(s) for the same will be constituted as per Regulation 16. The appointing authority for Grade III to VIII positions would be the President and the procedure for selection and constitution of the Selection Committees for the same Will he decided by the President as per the relevant. Byelaws. Minimum qualifications for ail non-teaching positions will be provided in the Byelaws. Except for the Registrar and the Director Finance who will be appointed for a non» renewable tenure of 8 years, appointments to all positions will initially be made for 5 years out of which the first two years would be the probation period. Provided that, in some exceptional cases, the Selection Committee may recommend a permanent appointment for a candidate. In no case will the probation period of two years be condoned. The selected employee will sign a contract with the University that will notify his/her details of duties and the service conditions. Tenures of officers in Grade 1B will be limited to two consecutive terms of 5 years each. At the end of the five years, the contract of the employee may or may not be renewed at the discretion of the Univecsity. An employee belonging to Grade I to III will be entitled to a relocation allowance for his/her travel along with family from his/her station of home country to New Delhi. Family covered under this allowance would comprise his/her spouse, sons below the age of 21 who are not earning and stay with parents, unmarried non-earning daughters staying with parents. The relocation allowance would also cover the cost of bringing household goods and luggage. Further, the relocation allowance will be payable at actual with an upper ceiling of one month's salary. Qualifications for each position will be laid down in Byelaws. An annuat salary raise of 3% on basic pay will be given. Besides this, the University may announce each year a cost of living increase in salary depending upon the rate of inflation. A decision about the cost of living increase will be taken by the Executive Council each year. Retirement and health benefits would be as per specific Regulations on these subjects. If the employee is provided with residential accommodation on the Campus, a licence fee to be determined by the University will be chargeable to the employee. Utility charges wili have to be paid by the employee as per actual. 19.10 If Campus accommodation is not provided, the employee will be paid a House Rent Allowance at the rate of 25% of the basic salary. 19.1 i After working in a particular position for 7 years an employee belonging to any Grade III to Grade VIII service will be able to apply for promotion. Procedures for promotion will be laid down in the Byelaws. If the promotion is granted, the employee's salary will be fixed within the pay structure of the position to which he/she is promoted. The new salary of the promoted employee will be the old salary with a 5% increase, or the minimum salary in the pay structure of the new position, whichever is higher. 19.12 The Governing Board will have the power to alter from time to time the salary, alioiwances ard any of the above mentioned service conditions. REGULATION 20: Retirement Benefits of Faculty and Staff. Besides paying salaries described in Regulations 18 and 19, the University will also contribute an 20. I 86 20.2 20.3 20.4 THE GAZETTE OF INDIA : EXTRAORDINARY [PA?.T I!! S! { 41 additcnat of the basic salary of all regular employees in a pension fund of the employee's choice. Besides the contribution mentioned in Regulation 20.1, the University will not provide any other post- neii,-ement pension or health benefits to faculty and staff who retire from the services of the University. Accumulated un-utilized earned ieave wilt be encashed at the time of retirement subject to a maximum of 300 cays. Basic salary at the time of retirement will be used for calculating the earned leave encashment, Gratuity will be paid subject to a maximum ceiling of 300 daysq basic salary last drawn by the emplöyee. Gratuity will accumulate at the rate of 15 days for each completed year of service in the University. REGULATION 21: Health Benefits of Faculty Staff. 21.1 2k.2 21.3 All tuculty members and staff of the University and their dependent family members will be able to use the services of the University Hea!th Centre by paying charges fixed by the University/Health Centre. For the purpose of this Regulation, dependent family witi comprise the employee, his/her spouse. unemp;oyec sons up to 2? years of age, unemployed unmarried daughters, and parents with no source income ing with the employee in

his/her normal place of residence. The University will offer specific medical insurance plans to all its regular employees at a subsidized rate v *'acre 50% of the insurance premium will be paid by the employee and the rest by the University. PEGULA TION 22: Pav, Atlownnnces and Service Conditions of the President. 22. 22.2 22.3 22.4 22.5 22.6 22.7 22 8 The Governing Board may fik basic salary of the President at USS 80,000 per annum, with 3% annual increments and cost of living inc. ease as granted annually to all University teachers and staff. The President wilt be with a fully furnished house on the Campus where he/she would reside during his/her tenure as the President. Seventy five peicent of the utility charges for the residence of the President will be paid by the University. Nn House. Rea• A'lowtnce wili be admissible to the President. I he President will be entitled to relocation allowance for his/her travel along with hisher family from his/her isome country to New Delhi. Family covered under this allowance would comprise his/her spouse, sons below the age of 21 who are not earning and stay with parents, and unmarried non-earning daughters staying with parents. Relocation allowance would also cover the cost of bringing household goods and luggage. Reiocation allowance will be payable at actual with an upper ceiling c, one month's uaiary of the president. Eighty five percent of the medical expenses of the President and his/her family and charges for medical treatment in hospitals re.zognized by the University will be paid by the University. Family for this purpose wilt comprise President, his/her spouse, unemployed sons up to 21 years of age, unemployed unmarried darghters, and parents with no source of income living with the President in his/her normal place of residence. he President will be.Gtitled to travel by air in Business Class for all official works. [he President will be provided with a chauffeur driven car or an equivalent allowance in lieu of this facility, for official use. 87 22.9 Governing Board will have the power to alter the salary, allowances and any of the above mentioned service conditions. REGULATION 23: Pay, Aliowances and Service Conditions of the Vice President. 23.1 23.2 23.3 23.4 23.5 23.6 23.7 23,8 The Vice President(s) will be appointed from amongst the Professors of the University. The Vice President will be entitled to honorarium @ 20% of the basic salary. Annual increments @ 3% per year and cost of living increase as granted annually to all University teachers and staff will be added to the salary. The Vice President will be offered a fully furnished house on the Campus. Seventy five percent of the utility charges for the residence of the Vice President will be paid by the University. Eighty five percent of the medical expenses of the Vice President and his/her family and charges for medical treatment in hospitals recognized by the University Wiii be paid by the University. Family for this purpose will compr.ise Vice President, his/her spouse, unemployed sons up to 21 years of age, unemployed unmarried daughters, and parents with no source of income living with the Vice President in his/her normal place of residence- 'The Vice President wili be entitled to travei by air in Business Class for a!} official works. The Vice President will be provided with a chauffeur driven car or an equivalent allowance in lieu of this facility, for his officia) use. The Executive Council will have the power to alter the salary, allowances and other above-mentioned service conditions. REGULATION 24: Guest Faculty. 24.1 24.2 24.2. 24.2.2 24.2.3 24,3 The President, upon recommendation of the Dean of a Faculty, will have the power to appoint guest faculty for specified number of lectures or for a complete course, or up to two semesters on temporary basis. file following categories of persons can be invited to be guest faculty for teaching complete courses: regular or teachers from other universities; regulat or retired research scientists or experts from established academic institutions other than universities; experts from industry and practicing professionals, for defined numbers of lectures. The guest faculty will be entitled to remuneration on the basis of lectures delivered or courses taught, The scale of remuneration will be fixed by the Executive Council with the approval of the Goveming Board. The guest faculty as such would have no claim to regular position in the University, 88 25. i 25.2 25.3 25.4 THE GAZETTE OF INDIA : EXTRAORDINARY REGULATION 25: Honoraria payable for additional Duties and Responsibilities. Teachers who are Éven additional administrative responsibilities in addition to their basic duties as a teacher of the Uniye•sity will be paid honorarium at the following rates, in addition to their salary and ailowanees as a te.a•iee.- v:ce President: Dean of Faculties: Dean of Students: Associate Dean of Students: Chairpersons of Interdisciplinary Research Centres 20% of the salary 15% of the salary t 5% of the salary of the saiairy of the salary Honoraria witi not be added to the basic salary for calculation of House Rent Allowances. No honorarium will be allowed for administrative/technicai staff unless the additional duties formally given to the staff result in more than 40 hours of work/week, which is the normal duration of work per week for all categories of staff. No

honorarium will be admissible to teachers and officers of the University for working hours longer than the prescribed. REGULATION 26: Duties and Powers of the Registrar

26. I The Registrar shall- 26.1.) be the custodian of the records, the common seal and such other properties of the University as the Executive Council shall commit to his/her charge; 26.1.2 conduct all official correspondence of the Executive Council and the Academic Council; 26.1.3 26. .4 26.1.5 26, I .6 26.2 26.2. I in an emergency, when the President or any of the Vice Presidents is not able to act, call a meeting of the Executive Council forthwith and take its directions for carrying on the work of the University; represent the University in suits or proceedings by or against the University, sign powers of attorney and verify pleadings or depute his/her representative for that purpose ; perform such other duties as may be specified in the Rules or prescribed by the Regulations and Byelaws or as may be required by the Executive Council or the President; and monitor and maintain inventories of University properties. The Registrar with approval of the President, shall have the power to take disciplinary action after following due process, members of the administrative staff and to suspend them pending inquiry, to administer warnings to them or to impose on them the penalty of censure or the withholding of increment. Provided that no shall be imposed unless the person concerned has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him/her. An appeal shall lie with the President against the order of the Registrar imposing the penalty of censure or the withholding of increment. 26.2.2 In a case where the inquiry discloses that a punishment beyond the power of the Registrar is called for, the Registrar, upon conclusion of the enquiry, shall make a report to the President along with his/her recommendation, for the President's decision. REGULATION 21: Duties and Powers of the Director Finance

27. The Director Finance shall have the power to:- 27.1.1 exercise general supervision over the funds of the University and advise it as regards its financial policy; 27.1.2 perform such other financial functions as may be assigned to him/her by the Executive Council or the President or prescribed by the Rules or the Regulations. 27.2 Subject to the control of the Executive Council, the Director Finance shall:- 27.2.1 hold and manage the property and investments including trust and endowed property for furthering any of the objects of the University; 27.2.2 see that the limits fixed by the Finance Committee for recurring and expenditure for a year are not normally exceeded and that all moneys are expended for the purposes for which they are granted or allotted; 27.2.3 be responsible for the preparation of annual accounts and the budget of the University for the next financial year and for their presentation to the Executive Council; 27.2.4 monitor the cash and bank balance, all financial transactions and the state of investments; 27.2.5 monitor collection of revenue and render advice on the methods of collection employed; 27.2.6 have the accounts of the University regularly audited, viz. at least once in every year and at intervals of not more than fifteen months, by an auditing firm of regional / global repute authorized by the Executive Council, as per SAARC norms; 27.2.7 monitor and enquire into unauthorized expenditure and suggest disciplinary action against persons at fault; 27.2.8 keep updated records of all information that he/she may consider necessary to discharge his/her financial responsibilities. 27.3 The Director Finance, with approval of the President, shall have the power in relation to Accounts and Audit staff, to take disciplinary action after following due process and to suspend them pending inquiry, to administer warning to them or to impose on them the penalty of censure or withholding of increments. Provided that no such penalty shall be imposed unless the person concerned has been given a reasonable opportunity of showing cause against the action proposed as to be taken in regard to him/her. 27.3.1 An appeal shall lie with the President against the order of the Director Finance imposing the penalty of censure or the withholding of increment. 27.3.2 In a case where the inquiry discloses that a punishment beyond the power of the Director Finance is called for, the Director Finance, upon conclusion of the enquiry, shall make a report to the President along with his/her recommendation, for the President's decision. 401g—/Z THE GAZETTE OF INDIA : EXTRAORDINARY REGULATION 28: Powers and Duties of the Dean of Faculty. [PART III 41 28.1 28.1.1 28. I 28.1.3 28. I .4 28. I .5 28.2 28.2. I 28.2.2 28.2.3 28.2.4 28.2.5 28.2.6 28.3 28.4 28.5 The Dean of the Faculty will be the custodian of all academic activities in a Faculty and will be the financial and administrative Head of the Faculty. The Dean will have the following powers and duties in addition to those described in rule 7:- coordinate and generally supervise the teaching and research work in the Faculty; maintain discipline in the class rooms and laboratories; keep record of the evaluation of sessional work and of the attendance of the students at lectures, tutorials, seminars or practicals, when these are

prescribed; arrange for the examination of students of the Faculty in accordance with such directions as may be given by the Academic Council; and perform such other academic duties as may be assigned to him by the Academic Council, the Executive Council or the President. The Dean will chair the Faculty Committee meetings. The Faculty Committee will comprise all teachers in the Faculty. Dean will set the agenda and keep the minutes of the Faculty Committee meetings. The Faculty Committee may- discuss all issues involving academic and research work in the Faculty; discuss issues related to students, training and discipline; discuss issues related to the infrastructure in the Faculty; discuss issues that the Dean would like to discuss in the Faculty Meeting; discuss issues that the faculty member would like to raise for discussion; constitute on recommendation of the Dean, committees with specific mandates to perform certain duties within the Faculty. The Dean, with the help of Faculty colleagues, will prepare annual progress report of the Faculty and such other documents as are required by the University or outside agencies with respect to the Faculty. All correspondence between the teachers, staff and students of the Faculty with the University will be routed through the Dean. The Dean will prepare the annual Faculty budget, in consultation with Faculty colleagues and Department Chairpersons, if any. 28.6 The Dean will be the Chairperson of all selection committees for hiring research/ Technical / project/ temporary staff in the Faculty.

REGULATION 29: Functions of the Dean of Students. 29.1 The Dean of Students in the University shall look after general welfare of students as also provide appropriate encouragement for sound and fruitful relationship between the intellectual and social life of the students and- for those aspects of University life outside the classroom, which contribute to their growth and development as mature and responsible human beings. 29.2 29.3 29.4 The Dean of Students shall be the Head of the Department for matters relating to Hostels, Sports, Health Centre, University Cultural Committee and Day Scholars. The Dean of Students will arrange, inter-alia, for the guidance of and advice to the students of the University in matters relating to:- (i) Counseling and students' guidance facilities. (ii) Extra-curricular and sports activities of students, (iii) Promotion of students' participation in co-curricular and social activities, (iv) Students' financial aid, (v) Students-Faculty and Students-Administration relationship, (vi) Career advice services, (vii) Health and Medical Services for the students, (viii) Residential life of the students, (ix) Arranging facilities for educational tours and excursion for students, (x) Securing facilities for students for further studies in the country and/or abroad, (xi) Alumni activities. The Dean of Students will exercise such powers and perform such duties in the pursuit of the above objectives as may be assigned to him by the President from time to time.

REGULATION 30: Powers and Duties of the Associate Dean of Faculty. 30.1 30.2 30.3 30.4 30.5 Each Faculty may have one or more Associate Deans appointed by the President upon recommendations from the Dean. The position of the Associate Dean will be co-terminus with the Dean of the Faculty. In Faculties having Departments, an Associate Dean may be the academic head of one of the Departments. The Dean of the Faculty will remain the over-all administrative head of the Faculty, including its constituent Departments. In Faculties without Departments, an Associate Dean may exercise such powers and carry out such functions as are delegated by the Dean of the Faculty. The Associate Dean would essentially coordinate the academic activities within the purview of the definition of the Department. To carry out assigned academic functions, the Associate Dean may constitute Departmental Committees with specified duties.

REGULATION 31: Functions of the Librarian. 31.1 The Librarian Of the University will be the administrative head of the University library and will supervise and coordinate the functioning of the University library. He/she will have the following functions, duties and responsibilities: 31.1.1 to ensure that the University library system offers a modern state-of-the-art facility that renders all possible help to students, faculty, researchers and visiting scholars of the University with literature search and in finding books, research articles and journals; 31.1.2 to provide instructions to the students, faculty and researchers of the University in the use of the University library; 31.1.3 to plan and execute acquisition of books, journals and digital databases; 31.1.4 to work out inter-university exchange arrangements with universities and institutions in India and abroad; to contribute to the improved educational functioning of the University on a continuing basis; to develop programmes for improving library management; to deal with general correspondence relating to the Library; and Any other function that is entrusted/assigned/prescribed by the President/Executive Council.

REGULATION 32: Functions of the Director of Admissions and Examinations. The Director of Admissions and Examinations will be responsible for execution and overall supervision of the process of admission of students to various academic programmes of the

University, and for keeping centralized records of internal assessments and examinations conducted by the University. He/She will have the following specific functions to perform:- liaison with various Faculties of the University to collect information about the student intake in specified academic programmes; liaison with various faculties of the University to collect, under sealed covers, the question papers to be used for University admissions and, need be, to get the papers printed while maintaining strict confidentiality of the process; 32.1.3 overseeing the logistics and the actual process of on-line examinations, as per the directions of the Central Admission Committee (CAC); 32.1.4 advertisements for University admissions, processing of the list of candidates, conducting all entrance examinations as per the guidelines of the Academic Council and the CAC. getting the answer sheets evaluated and publishing the list of successful candidates; 32.1.5 as Member Secretary of the CAC, to keep all records of the deliberations of that committee and execute the decisions taken by the CAC; 32.1.6 publicity of the University's academic programmes, especially in the South Asian countries, and to respond to queries from prospective students, parents and general public; and duties assigned by the President and/or the Executive Council.

REGULATION 6.1: Functions of the Director of Information and Communication Technology

The Director of Information and Communication Technology will be responsible for deploying e-learning information and administrative operations throughout the University as governance, communication Technology in various areas of pedagogy in the University. This effort will include:- use of smart card technology in identity cards for students, teachers and staff, computerization of all University records including pay-roll, billing and payments, procurement and inventory, research project administration, recruitment and placement, health care and leave, etc.; 33.1.3 to introduce and popularize the use of e-learning and develop the facilities of webcasting of lectures and other laboratory exercises; 33.1.4 to introduce on-line interactions and audio-video-conferencing within different Faculties, different types of academic units and Regional Campuses of the University as well as with other institutions and universities; 33.1.5 to plan and maintain secure computer network and internet facilities on campus and to promote their optimal utilization in an effort to minimize the use of paper; 33.1.6 to provide guidance and support to students, faculty and researchers in the use of Information and Communication Technology; and 33.1.7 any other function that is assigned by the President/Executive Council, from time to time.

REGULATION 34: Functions of the Chief sports Officer.

34.1 The Chief Sports Officer would provide administrative direction and oversee all sports and sport related activities on the University campus.. This will include the following:- 34.1.1 Issuance and maintenance of recreational athletic equipment and facilities; 34.1.2 full responsibility for training, mentoring and evaluating coaches and athletics staff; 34.1.3 to coach at least one sports team and coordinate activities of all other coaches, teams and recreational athletics groups; 34.1.4 to plan, implement and promote inter.collegiate, intra-mural, and recreational athletic programmes including scheduling games; 34.1.5 for varsity sports, ensuring a robust intra-mural programmes and developing and overseeing a range of recreational programmes and activities; 34.1.6 to establish and maintain standards of dress, scholarship and conduct for team travel and training, and practice rules for all; 34.1.7 to monitor strict observance of equality of opportunity in men's and women's athletics by keeping himself/herself informed of legal requirements and to initiate and coordinate the certification of academic and health eligibility of all varsity athletes; 34.1.8 to develop and manage departmental, team, and special event budgets; 34.1.9 to recruit student athletes in coordination with the Admissions Office and develop athletics events; and 34.1.10 to perform other duties as may be assigned by the President/Executive Council from time to time.

REGULATION 35: Students Fee.-

35.1 This Regulation is in respect of Ph.D. and Master's degree. Regulations with respect to other degree programmes will be promulgated separately.

35.2 **THE GAZETTE OF INDIA : EXTRAORDINARY**

The students of Ph.D will pay the following fees, in US Dollars or equivalent Indian Rupees: One-time fee: (a) Admission Fee @ US\$ 100, payable at the time of entering the University (b) Refundable Security Deposit @ US\$ 100

IPART II- SIC. 41

35.2.2 Fees to be paid per semester: 35.3 35.4 35.5 35.6 35.7 35.11 US\$ 500 (for students availing of hostel room) US\$ 440 (for day scholars not requiring hostel room) The University reserves the right to revise various fees chargeable from the students. Provided that revised fee structure will not be applicable to students already on the rolls of the University, but will be applicable to new entrants only. Fee structure for students from non-SAARC countries will be notified separately. Fees shall be payable in cash, through Money Order, by a Crossed Bank Draft drawn in favour of the Registrar of the University, or by credit/debit cards. If a student fails to pay fees by the due date, he/she will be given two consecutive

monthly reminders to do so. If the fee remains unpaid by the end of two months from the due date, late fee to be decided by the University will be charged. If the fee remains unpaid till the end of the semester, the University will not release the results of the student and after a further notice of four weeks will remove the name of the student from the University's rolls. If such students will be considered on a case to case basis and will entail payment of Admission Fee again. If a student proposes to withdraw from the University, he shall submit an application to the Dean of the Faculty intimating the date of his withdrawal. If he/she fails to do so, his/her name shall continue to be kept on the rolls of the University for a maximum period of one month following the month up to which he has paid fees. He/she shall also be required to pay all fees/charges that may fall due during this period.

Concession in Fee.- Students who have secured admission to the University but come from poor families and are unable to pay the fees will be considered for partial or full tuition fee waivers, the rules for which will be notified separately.

35.7.2 Applicants for concession in fees shall be submitted in the prescribed Form to a designated officer of the University by the date as may be specified. Applications received after that date shall not ordinarily be entertained.

35.7.3 Freshships granted during the academic year shall not be automatically in the following year. Students in need of such concession shall submit fresh applications every year which shall be considered along with the new applications in that year.

35.7.4 A student's financial position shall be taken into account while making recommendations on the applications of students for Freshship.

35.7.5 Freshship granted to a student may be cancelled if his conduct or progress in studies is found to be unsatisfactory or if his financial condition improves and he is no longer in need of fee concession.

35.7.6 The University will draw plans for award of Scholarship/Fellowships to meritorious students.

Refund of Fees. Security Deposit etc.-

35.8 **35.8.1** Security deposits are refundable, on an application from the student on his leaving the University, after deducting all dues, fines and other claims against him.

35.8.2 If any student does not claim the refund of any amount lying to his credit within one calendar year of his leaving the University, it shall be considered to have been donated by him to the Students' Aid Fund.

35.8.3 If, after having paid fees, a candidate withdraws from the programme, he/she shall be refunded all fees and deposits, except tuition fee for one month, admission fee and enrolment fee, provided his/her application for withdrawal is received within 15 days after the last date of registration.

35.8.4 Applications for withdrawal received beyond 15 days after the last date of registration would entitle a student for the refund of security deposit only.

35.8.5 If a student owes any money to the University on account of any damage he/she may have caused to the University property, it shall be, along with outstanding tuition fee and fines, if any, deducted from the security deposit due to him.

REGULATION 36: Fees to be charged for Re-checking Examination Results, Issuing Marks-sheets and other Purposes.-

36.1 A fee of US\$ 20 per result shall be payable by a candidate who wants to get his/her results re-checked in any subject/paper of an examination. Provided that the fee shall be refunded to the candidate if, on re-checking the result(s), any error or omission is discovered in the results notified by the University.

36.2 Duplicate copies of the statement of marks/degree/diploma/certificate/any other document shall be supplied on payment of a fee of US\$ 10.

REGULATION 37: Fee payable to Examiners and Experts.-

37.1 **37.2** **37.3** The following fees will be payable to the examiners of Ph.D. theses: i) Reviewing a Ph.D. thesis and sending comments: ii) Conducting Ph.D. oral examinations: US\$ 200 US\$ 100

An examiner invited to conduct a Ph.D. viva-voce examination will be reimbursed travel cost to the venue of the examination by taxi, bus or train (executive class or 1st AC class) or air (minimum economy class ticket by shortest route), and will be provided appropriate boarding and lodging by the University for the duration of the examination. Experts invited for Selection Committee meetings or any other meeting of the University will be provided an honorarium of US\$ 200 and travel / boarding & lodging as in Regulation 37.2 above.

37.4 University teachers who are detained during the vacation for evaluating entrance test answer sheets will be paid an honorarium of US\$ 100 per answer sheet. In addition, half number of days they are detained for examination work will be added to their paid leave account.

THE GAZETTE OF INDIA : EXTRAORDINARY REGULATION 38: Action against a Teacher for Misconduct

ARTICLE 38.1 Where there is an allegation against a teacher, a report may, if he/she thinks fit, be made by order in writing to the Executive Council.

38.2 **38.3** **38.5** **38.6** The teacher concerned shall place before the Executive Council the circumstances in which the report was made. Provided that the Executive Council may, if it is of the opinion that the circumstances of the case do not amount to misconduct on the part of the teacher, revoke that order. Notwithstanding anything contained in the terms of his contract of service or of his/her appointment, the Executive Council shall be entitled to remove a teacher from service on the

go-und of misconduct or for indulging in activities that are uniawfu} as per the law of the land or are against the SAARC Charter. Nn teacher shall be removed under Regulation 38.2 until he/she has been given a reasonable opportunity of showing cause against the action propose•â to be taken in regard to him/her. rd The removal of a teacher shall require, a 2/3 majority of the members of the Executive Council present and voting. Phe removal ofa teacher shall take effect from the date specited in the order of removal. Provided whele a teacher is under suspension at the time of his/her removal, the removal shali take effEct on the date on which he/she was placed under suspension. A tea shall be removed from service only after giving ttaree months' notice in writing or payment of three mon:hs' salary in lieu of the notice.

REGULATION 39: Action against an Employee other than a Teacher.- Notwithstanding anything contained in the terms of his her contract of service or of his/her 39.1 appointrr ent, an employee of the University, other than a teacher, may be removed from service by the auth(city which is competent to appoint the employee,- 39.1.1 ifhe/she i. found to be medically unfit to effectively discharge the assigned duties; or 39. .2 if he/she : as been convicted by a court of law for any offence involving moral turpitude and sentenced in respect ?tereof tc imprisonment for not less than six monthfi, or has been found guilty of financial embezzl« tment: or 39 1.3 if he/she otherwise. guilty of misconduct or of indulging in •ctivities that are unlawful as per the iaw of 39.2 39 3 39 4 Imd or are against the SAARC Charter. employee shall •be removed under Regulation 39.1 uqtil he/she has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him/her. Where the removal of such employee is for a reason other than that specified in Regulation 39. 1, he/she shall be Sven one month's notice in writing or paid one month's salary in lieu of the notice. Nocwi!.hstanding anything contained in these Regulations, any employee of the University, not being a teach r, shall be entitled tb resign,- 39.4. i in the case of a nermanent employee, only after giving one month's notice in writing to the appointing auth. or paying to the University one month's salary in lieu thereof; s') 42 in a ly other case, only after giving one month's notice in writing to the appointing authority or pay to the University one month's salary in lieu thereof. Prov ided that the appointing authority if it so Ill 97 decides, may waive the requirement of the notice period.

REGULATION 40: Donations, Endowments, Chairs etc.- 40.2 40.3 40.4 40.5 40.6 40.7 40.8 40.9 ne University may accept donations in cash or kind, from private individuals, families, corporations and other agencies for the University's Corpus Fund or for other specified purposes. A committee of Deans, chaired by the President, will consider 811 proposals for Donations, Endowments and Chairs and make ra;ommendations to the Executive Council about the acceptability or otherwise of the offer and the conditions, if any, for acceptance of the same. The Dean*s committee or its nominee(s) will be empowered to enter into negotiations. if necessary, with the donors/donor agency. The Executive Council will be the final authority to approve the acceptance or refusal of lhnations, Endowments and Chairs etc. as per rules approved by the Governing Board. in case the Executive Council fails to reach a decision, the matter may be referred to the Governing Board. Donations of less than IJSS 2000 will be accepted only for the University's Corpus Fund or for a specified one-time award. All Donations, Endowments and Chairs etc. will be accepted for a specified number of years to be decidd by the Executive Council upon recommendation of the Dean's committee. Further renewal of the term will also be decided by the Executive Council. At the end of the tern, the remaining balance under each donation/endowment/chair residual funds will be put in the Corpus Fund or to the donor after deducting service charges to be decided by the Dean's committee. Al} donors to the tJniversity will have to give an undertaking that they. or the organization they represent, believe in equality of all human beings irrespective of theil religion, national origin, sex or group. 40.10 No donations will be accepted from sectarian organizations that' exclude any class or group of people from its membership.

Regulation 41: Leave Rules.- 41.1 41.1, I 41.1.2 41-1.3 41.1.4 Teachers All teachers will be entitled to summer and winter vacations as per the University Calendar (Regulation IO). Provided that, if neededt the University can retain them on duty during the vacation. Teachers retained specifically during the vacation will be entitled to get a credit of leave equal to one-third the number of days they are thus retained. Besides summer gnd winter vacations, teachers will be entitled to 15 days of earned leave per year. Earned leave can be availed Ofor encashed when permitted, in units of full days only. Teachers will also be entitled to IO casual leaves per year, Casual legve can be used in units of half days. Other types of leave like duty leave etc, wili be on the discretion of the University tili the rules framed THE GAZETTE OF INDIA : EXTRAORDINARY and approved. 41.2 Non-teaching staff: 41.2.} Non-teaching staff wili be entitled to 30 days of earned leave per year. Earned leave can be

availed of or encashed when permitted, in units dzys only. 41.2.2 Non-teaching employees will also be entitled to 12 casual leaves per year. Casual leave can be used units of half days. 41.2.3 Other types of leave will be on the discretion of the University till the rules are framed and approved. REGULATION 42: Tenure Grade 1 Officers.- 42. ! 42.2 42.3 42.4 All Grade I positions will be tenured in nature. Tenure of Grade IA positions (the Registrar and the Director Finance) will be 8 years without provision of reappointment for a second term, Tenure of Grade [B positions (Librarian, Director of Admissions and Examinations, Director of Information and Communication Technology) will be 5 years with provision of reappointment for a second term. The University will exercise great care in ensuring adequate representation of the Member States in the Grade I Positions, prov ;ded that no one country would generally occupy more than one position at the same time at Grade IA and 1B levels. REGULATIONS 43: Financial Contributions by Member States.- 43. ; 43.2 The financial contributions of the SAARC Member States for the University will either be sent electronically to the Bank Account of the University with intimation to the President, or sent in the form of a cheque or a bank draft in the name of "South Asian University", payable in New Delhi, with intimation to the President of the University. Contributions from Member States for any calendar year, which shall also be the University's financial year, may be sent by Matut 3 r of euh year. SRIPRIYA RANGANATHAN, Jt. secy. Printed by the Manager. Gn.vernment of India Press. Ring Road. Mayapuri. New Delhi.} 10064 and Published by the Controller of Publications. Delhi-1 10054.

