

CITIZENSHIP (REGISTRATION OF CITIZENS AND ISSUE OF NATIONAL IDENTITY CARDS) RULES, 2003

ZbC) q&-330w/99 REGD. NO. D. L.-33004D9 Che Gazette of India 593] No. 593] 1. 2. 3671 GV2003 A'IRADINARY PART "—Section 3—Sub-section PUBLISHED AUTHORITY 10, 19, 1925 NEW DELHI, WEDNESDAY, DECEMBER 10, 1925 2003 937(0— 1955 (1955 57) 18 (1) (HFTR*t GT7T) 2003 I (G) 1955 (1955 57) t, (a) (1969 18) t; (q) 1948 (1948 37) N) *APTRG 517 (1) GAZETTE OF : EXTRAORDINARY [PART I—SEP. 3(i)] 3. (8) "fifiq zn a-rt 13 t; g) 'Zi*rq a-rau; (Z) "3T"fr\$ (1969 18) t. "4-TR€ß1 (ii) (iii) 3 4. (iv) (v) (vii) (viii) (ix) (x) (xi) (xii) (4) qrq äRr (5) Trg fäg. 3iazt< t. I GINT I äRr q•rgvrr I (u) BO zrr 3iR•q 3iR•q [PART 11—SEC. 5

7. THE GAZEITE OF NDIA : EXTRAORDINARY 3iäfEr (7) (5) (6) .3.T*QT errhl (2) wuâzrq (1) tar (4) 18 t t, 5 8. 9. 10. 11. tßTT I arrqâu - (1) 3âr (i) (ii) (iii) (iv) (2) (1) (ii) erg ear (1) 1969 (1969 18) •\$ 6 13. 14

15. GAZETTE OF INDIA : BQAORDNARY n—sgc. (2) (a) 31ttrq (11); (2) q«Fi-q7 ö, (3) 10 (1) q«rq-1 (2) 16. 18. (q•mfiiF 3tq qri I 5. 7, 8, 10, 11 14 8 'PARTII—SEC. : 1574 7-7-19* 16-5- 38 2/11/58 4. 2/1/60 16-9-60 7. ii 5-5-65 8.7.11 29-5-67 9 12-11-68 10. 14-5-69 11. 19-12-69 12. 23-8-70 14. 15-2-72 3 17 _ 18. 19. 20. qTÄT.fi. 21. 5-6-81 IS-1-86 1-4-86 anta 7-1-87 13-4-87 mere 19-3-98 -2000. 20-4 MIMS'IRY OF HOME NO•mCAliON New Delhi 10th Decanba, 2003 'n exercise tte powers conferred by sub-seca01* (1) arø (3) secdon 18 of the Ciizenship 1955 (57 1955), he Centrai Government hereby makes tie folWng rules, namely 1. Shod iNe and cmmencemem — (1) These- rules may be he Ciüzership (Registration of Ciüzens and Issue of Naional Identity Cards) Rules, 2003. (2) They shall coh% Into Erce on the date of hetr publicadon in the Offclai Gazette

2. Definitions.— In hese rules, unless he conExt otieMse requires, — (a) (b) (c) (d) (e) (0 'Act" means the Cld.nehip Act, 1955 (57 of 1955); "Chief Regisb•ar of Birtis and Deaths' meers the CNef Register of Bichs and Deatß epdüd urder tie Registaton of Bhs and Deah8 Act, 1969 (18M 1969); 'Ciizen• nwrq the Citza•l India In brms of the Cons6Wton of Indie and provisiorß of he Act; 'Director of Registatm• rt*ane Director ot Cenet.z In a Site or Union brritoty appoinbd by he Cmt•al Goveemnmt under te Cmsus Act, 1948 (37 of 1948), who shall also function as the Director of Citizen Registraion in that as case be, in he Unim territory; •usMct Register of Indian Cldzens• register coma5ning details GMian Ciözerø usually residir' in the dñict; "District Registrar Citizen Registration' nEans tte Magistrate of every Menue district, by whatever nanw known, who shall act as the Dlatict Regisbar of Citizen Regleratm; 3677G') 03/ —Z 10 (g) (m) (o) GAZETTE OF NDIA : EXTRAORDINARY [PART II—SEC. "Loca! Register of Indian Citizenu» means the register containing détails of Indian Citizens usually residing int a vlllage or rural area or town or ward or demarcated area (demarcated by he Registrar General of Cibzen Registration) witlin a ward in a town or urban area; "Local Registrar of Citizen Registaton• means a local officer, or a revenue officer, appointed by the State Goveemmnt at the lowest geographical jurisdicton, that is to say, of a villæe or rural area or town, or ward or demarcated area (demarcated by the Registrar General of Citizen Registration) within a ward in e town or urban area, who shall funcdon as Local Registrar for the purpose of preparaion of Local Register of Indian Citizens; "National Idenäty Card" means the idenity card issued under rue 13; "National Identity Number means a unique identity number allotted to every Indian Citizen by the Registrir General of Cüzén Registration. India; "National Register of Indian Citizens' means the register coritajning details of Indian Citizens living in India and outside India; "Population Register means the register containlng details of persons usually residing in a village or u•al or town or ward or demarcaed area idemarcated by he Registrar Gewal of Cidzen Registration) within a ward in a town or urban area; "Registrar General of Citizen Reglstation• means the Registrar General, india, appointed under trp Regisyation of Births and Deaths Act, 1969 (18 cf 1969), who shall also fnction as the Regist•ar Gene:al of Ciizen Registration, India; "State Register of Indian Citizens" means the register containing details of Indian Ciizens usually residing in tee State; "Sub-district or Taluk Registrar of Citizen Registration" means the Sub- distmct Magistate or Taluk Executive Magistrate of every sub-distict or taluk, by whatever name known, as trp case may be, who shall function as Sub-distict or Taluk Registrar of Ciizen Registraion; (p) "Sub-distict Regiswr of Indian Cidzensq means 'he register conäining debils of Irßian Citizens usually residing in a taluk, or by whatever name known, of the sub-distict 3. National Qf — (1) The Registrar

General of Citizen Registration shall establish and maintain the National Register of Indian Citizens. (2) The National Register of Indian Citizens shall be divided into sub-part consisting of the State Register of Indian Citizens, District Register of Indian Citizens, the Sub-district Register of Indian Citizens and the Local Register of Indian Citizens and shall contain such details as the Central Government may, by in consultation with the Registrar General of Citizen Registration, specify. (3) The National Register of Indian Citizens shall contain the following particulars in respect of every citizen: (iii) (iv) (v) (vii) (viii) (ix) (x) (xi) (xii) Name; Father's name; Mother's name; Sex; Date of birth; Place of birth; Residential address (present and permanent); Marital status — if ever married, name of spouse; Visible identification mark; Date of registration of Citizen; Serial number of registration; and National Identity Number. (4) The Central Government may, by an order issued in this regard, decide a date by which the Population Register shall be by collecting information relating to all persons who are usually residing within the jurisdiction of Local Registrar. 12 THE EXTRAORDINARY ART II—SEC. 3 (5) The Local Register of Indian citizens shall contain details of persons after due verification made from the Population Register. 4 Registration. — (1) The Central Government shall, for the purpose of National Register of Indian Citizens, cause to carry through the country a house-to-house enumeration for collection of particulars to each family and individual, residing in a local area including the citizenship area. (2) The Registrar General of Citizen Registration shall notify and duration of the enumeration in the Official Gazette. (3) For the purposes of preparation and inclusion in the Local Register of Indian Citizens, the particulars collected of every family and individual in the Population Register shall be verified and scrutinized by the Local Registrar, who may be assisted by one or more persons as specified by the Registrar General of Citizen Registration. (4) During the verification process, particulars of such whose citizenship is doubtful, as entered by the Local Registrar with appropriate remark in the Population Register for further enquiry and in case of doubtful citizenship, the individual or the family shall be informed in a specified proforma immediately after the verification process is over. (5) (a) Every person or family specified in sub-rule (4), shall be given an opportunity to be heard by the Sub-district or Taluk Registrar of Citizen Registration, before a final decision is taken to include or to exclude their particulars in the National Register of Indian Citizens. (b) The Sub-district or Taluk Registrar shall finalize his findings within a period of ninety days of the entry being made, or within such reasonable extended time for which he shall record the reasons in writing. (6) (a) The draft of the Local Register of Indian Citizens shall be by the Sub-district or Taluk Registrar, for inviting any objections or inclusion of any name or corrections for the family or individual particulars collected and proposed to be finally entered in National Register of Indian Citizens. (b) Any objection against a particular entry or for inclusion of a name, or corrections if any, in the Local Register of Indian Citizens may be made within a period of thirty days from the date of publication of the draft of the Local Register of Indian Citizens, setting out the nature and reasons for the objection in such form as may be specified by the Registrar General of Citizen Registration. (c) Subject to the provisions contained in clause (a) of sub-rule (5), the Sub-district or Taluk Registrar shall consider such objections and summarily dispose of the same within a period of ninety days, and thereafter submit the Local Register of Indian Citizens so prepared to the District Registrar of Citizen Registration shall cause the entries in the Local Register of Indian Citizens, to be transferred to the National Register of Indian Citizens. (7) (a) Any person aggrieved by order of the Sub-district or Taluk Registrar under sub-rule (5) or sub-clause (S), may prefer an appeal thirty days from the date of the order to the District Registrar of Citizen Registration. (b) The District Registrar of Citizen Registration shall take a final decision, after giving an opportunity of being heard to the person so aggrieved, a period of ninety days from the date of appeal. (c) In case the appeal is allowed, the particulars shall be entered in National Register of Indian Citizens. 5. Members of the Central Government, State Government, local bodies or their undertakings shall assist the Registrar General of Citizen Registration or any person authorized by him in this behalf, in preparation of the database relating to each family and every person, and in implementing provisions of these rules. (1) The Registrar General of Initialization of National Register of Indian Citizens shall, by order, notify the date on which the National Register of Indian Citizens shall be initialized throughout the country. (2) The order made under sub-rule (1) may provide the initialization period specified by the Registrar General of Citizen Registration for establishment of the National Register of Indian Citizens. (3) Every individual

must get himself registered with the Local Registrar of Citizen Registration the period of initialization as specified under sub-rule (2)

7. Head of family and individual to get informed —(1) It shall be compulsory for every Citizen of India to assist the officials responsible for preparation of the National Register of Indian Citizens under rule 4 and get himself registered in the Local Register of Indian Citizens during the period of initialization. (2) It shall be the responsibility of the head of every family, during the period specified for preparation of the Population Register, to give the correct details of name and number of members and other particulars, as specified in sub-rule (3) of rule 3, of the family of which he is the head. (3) It shall be the responsibility of every Citizen to register once with the Local Registrar of Citizen Registration and to provide correct individual particulars to that authority. (4) In the case of dependents, such as minor who has not attained the age of eighteen years, or who is disabled, the responsibility of reporting the particulars under this rule shall be of head of the family: Provided that in so far as inmates of Institutions such as orphanages, old age homes, mental asylums are concerned, responsibility for providing the requisite details shall lie with the head of the Institution. 15. Citizens Registration Act, 1950 — The District Registrar, Sub-Divisional or Taluk Registrar or the Local Registrar of Citizen Registration may, by order, require any person to furnish any information within his knowledge in connection with the determination of Citizenship status of any person and the person required to furnish information shall be bound to comply with such requirement.

9. Procedure for making of National Register of Indian Citizens. — The Registrar General of Citizens Registration may, by order, specify the procedure to be followed in preparation of National Register of Indian Citizens and the provisions and objections regarding family and individual particulars to be entered in that Register. 10. of the Act — (1) The name and particulars of a Citizen may be removed from the National Register of Indian Citizens by an order of the Registrar General of Registration any officer authorized by him in this behalf — death of person; the person ceasing to be an Indian Citizen under section 8 of the Act; or revocation of Indian Citizenship under section 9 of the Act; or the particulars provided by the individual or family found to be incorrect subsequently, thereby the Citizenship status of person. (2) It shall be the duty of an Indian Citizen concerned by the Registrar of Citizen Registration, within a period of thirty days, about the cessation of his Indian Citizenship to notify the Registrar. (3) In the event of an order under sub-rule (1), the person concerned, in the event of his death his nearest relative, shall be duly informed about the deletion of any entry from the National Register of Indian Citizens. OF : EXTRAORDINARY PART II—SEC. 36) Provided that any person aggrieved by the order of an authorized officer may file an appeal against such order to the Authority within a period of thirty days of such order. (4) The appeal under sub-rule (3) shall be disposed of, after giving to the appellant an opportunity of being heard, and may be supported by any documentary or oral evidence in support of his claim. 11. Maintenance of National Register of Indian Citizens. — The Registrar General of Citizen Registration shall cause to maintain the National Register of Indian Citizens in electronic or some other form which shall entail its continuous updating on the basis of extracts from various Registers specified under the Registration of Births and Deaths Act, 1969 (18 of 1969) and Act (2) It shall be the responsibility of the head of each and every family to ensure that any event of birth or death occurring in the family has been duly entered in, or deleted from, the Local Register of Indian Citizens. (3) The Chief Registrar of Births and Deaths and all other officials engaged in the registration of births and deaths shall assist the Registrar General of Citizen Registration in updating the National Register of Indian Citizens as required under sub-rule (1). 12. Modification of National Register of Indian Citizens. — The Sub-Divisional or Taluk Registrar may, on an application made by the concerned person and after due verification, authorize the modification of any entry in respect of the following particulars in National Register of Indian Citizens, namely:— (a) (b) (c) (d) change of name; or the name of the applicant's parent in case his status has been altered by adoption under the relevant laws; or change of residential address; or change of marital status; or change of sex. 13. Issue of National Identity Card — The Registrar General of Citizen Registration, or any officer authorized by him in this behalf, shall issue National Identity Card to every Citizen whose particulars are entered in the National Register of Indian Citizens under sub-rule (3) of rule 3.

14. National Identity Card — (1) The National Identity Card shall be the property of the Government. (2) No person shall willfully destroy, alter, transfer or use in any form the National Identity Card, except for the lawful purposes. (3) On the happening of any of the specified under sub-rule (1) of rule 10, the National Identity Card shall be surrendered by the Citizen concerned or his nearest relative, as the case may be, to the Registrar General of Citizen Registration or any

outer authorized officer acting on his behalf. (4) In the event of a loss of the National Identity Card, it shall be the duty of the Citizen or his nearest relative, as the case may be, to report the matter immediately to the nearest police station and be concerned accordingly. 15. Designation of Registrar — (1) and from the date of commencement of these Rules, the Registrar General of India shall function as such in the case of the Union. (2) The Central Government may designate — (a) one or more officers as Additional or Joint Deputy Registrar General of India and other officers and staff as may be required; and an officer as a secretary, and one officer as Joint Deputy Registrar, Assistant Registrar and other officers of the States and the Union territories along with the 36 776 18 GAZETTES OF EXTRAORDINARY PART II—SEC. 301 staff, to assist the Registrar General of India in discharging the functions and responsibilities under these rules, (3) The State Government shall appoint a State Co-ordinator of National Registration not below the rank of a Secretary in the State Government or equivalent

16. Supervision and Control of Citizen Registration — (1) The State Governments shall designate an officer or a person as Local Registrar of Citizen Registration for each local geographical jurisdiction, that is to say, of a village or rural area or town, or ward or demarcated area (demarcated by the Registrar General of India) or in a ward in a town or urban area shall function as Local Registrar for the purpose of preparation of Local Register of Indian Citizens. (2) Every Local Registrar of India shall function under the overall supervision of the Sub-district or Taluk Registrar of India. (3) Every Sub-district or Taluk Registrar of India shall function under the supervision of the District Registrar of India. (4) the purposes of implementation and carrying out the provisions of these rules, the District Registrar, the Sub-district or Taluk Registrar and the Local Registrar of India shall be under the supervision and control of the Registrar General of India. (5) The Registrar General of India or any officer authorized by him at any time may call for any record for examination, issue directions regarding inclusion or exclusion of any individual or family particulars from the Population Register or Local Register of Indian Citizens, to the District Registrar, the Sub-district or Taluk Registrar or the Local Registrar of India. 17. Penal consequences in certain — Any violation of rules 5, 7, 8, 10, 11 and 14 shall be punishable with a fine which may extend to one thousand rupees. 18. Collection of fee for issue of National Identity Card. — The Registrar General of India may, in consultation with the Central government, from time to time such guidelines to the State Governments as considered necessary for implementation of these rules. [F, No. secy. Note The Principal rules published in the Gazette of India vide aumbet SRO 70-1956 quarterly amended vide number : 2. 1. 4. 6. n 12. 16 17 21) 10/3158.tc 2111/58-rc 211160-IC 1/1/62.c 111/64-1C 24.061(iiY64.rc U i/66.JC YI/68-1c 2/1/69-IC 217K').lc 26011/W(iYTI.IC CSR 383(E) GSR 25(E) GSR S67(E) IME) CSR 392(E) GSR 21. G.SR dated 16.8.58 dated 19-11-58 dated 31-1-59 dated 16-94 dated 20-12-62 dated 3-345 S.S.43 dated 29-341 dated 12-11-68 dated 14-549 19-1249 28-8-70 dated 9-8.71 dated 15-2-72 5441 dated 15-146 "ed I 446 ned 7-147 and dated 20-4-mm. by Man.r, Govt. of India md mzbblhded by Co-öok of 10064