

UNIVERSITY GRANTS COMMISSION(RECRUITMENT) AMENDMENT RULES, 1993

(1) (2) (3) (4) (s) (i) i: ttvr-r rty:r -mi, 19 rra 737(r) 983 q. 1-12-1984 2-12-te89 1-07-1992 99t) MINISTRY OF HUMAN RESOURCE DEVELOPMENT (Department of Education) NOTIFICATION New Delhi. the 26. Novemrber. 1993 G.S.R- exercise or powers conferred by sub-section (J J read u ith clause (J) of (: : of Section 25 of the University Grants Commission Act- : 056 if th2 Cent7dI G :nei1L he.e3.v make the folloq•iag rules further to amend the University Grants Commi Sion (Recruitm-•nt) Rules. 19SJ, na.-n:tv (l) Tl:esc rules may be called the crsi:y Grants Commission (Recruitment) Amendment Rides. 199.3 namelv 0.1 J {l cot I .2 the (RCC,U"•• • - f Dr •r i 21 ilurnycr Jo:nt S -sc.-e:ar•. Dircta.-. Der Secrcta:-. ader Secrct.n-•.. Educat• u:accr, Prjvatc Secretary. (laeludl.n•z and I loSP)tahty PG,onai Clcr••. CIA rrlatin•e• acrccto, the following shall bc substituted. namely . i.,u. far recruit;nent 1 i 1 or post 2 1! Secrcr.:rv Classification 3 Group-A scale or 4 50- selection or non- selection post Selection 6 years (Relax-able upto S years for employecs of the Central and State Governments, Universities and autono- mous- bodies. Age limit will not apply in the case of officers of the Commission.) Educational and other qualifications required for direct recruitment 7 A person who has served or is serving as a Professor/ Scholar in a University or any institution of higher education!rcsearch. with at least IO years expcricnee or teaching at post-graduate levct or guiding rcsearch and experience or educ.tuonal admiristcation. or A person has served or serving as an officer ot the Ccntral or State GO', err,ments, or Universities, Rcsrch Institutes, Autor omous Organisations. Public Enterprises etc- in equivalent grade or in onc grade lower with 5 years servicc in the lower grade and having e.xperience of educational administration- Whether age and educational qualifications prescribed for the direct rccruitment will apply in the case of promotion. Not applicable Period of Probation 9 Onc year in case of direct recruits only, Methods of recruitment sulether by direct recruitment or by promo- tion or transte,- and pcrventace the vacancies to be filled by v:trious In case of recruitment by pror-no- tion. transfer, grades from promotion to be made. (11) the Crux continuous rceutur in the Comonsition of DPC nr S" Cotn.-ntttcc- (12) Gr i'l.tt< Vic:-Ch.nir.-n I

4. S. 6. [P H,RT Two members or the Commission nominated by Chairman, University Grants Commission. One outside expert to be nominated by Chairman University Grants Commission. A representative of the Central Government. Secretary. University Grants Commission. (6) (2) Group 'A • Joint Secretary/ Director (7) Essential : (J) Rs. 4500-1 so- 5700 (5) Selection (S) Y cs. (I) First or second class Master•s degree or a profes- sional degrcc- (2) about. IO years expccicncc of teaching/rcsarch or educational administration. Desirable: Doctorate any discipline er a degree in anv professional subject- (10) By promotion: failing which by deput2t•.on or direct recruigment. (11) Promotion : Deputy Secretary in the Cornmission with S years continuous servicc in the grade. Transfer on Deputation SO years (Relaxable by S years for emplo- yccs of Central and State Governments. Universities and autonomous bodies). (9) One yeac (for direct recruits) (12) 1. Chairman 2. Two members of University Grants Commission to be nominated by the J. Ollicers holding posts a .logous to those in the sc•-lle p-l_x 4. 25-4 the Central (jou•rnjnents, Unner- ques and other autonomous havin2 five \ c.tris in that crude and c xpe.- tercc 01 educational tration (B-•riod or depu- t:ttton Shall ordin:lriily not Chairman. Onc outside expert to be nominated by Chairman, Representative of Central Government Secretary.

4. Deputy Secretary (7) Essential - (I) First or sxond class Master's degrvc of a recogni34.d University with n gc0Q academic rccotd; (2) 7 year' experience of teachng at University c. r college level or equivalent c.xpcncnw• of educational administration. Dcsirablo: Doctor atc degrcc- (10) 750/0 by promotion and by cmpio.vcz•s of .81 ate Govern- and autonomous rnents umverstues. (9) Orc yeal (for direct recraits) (12) L i Promotion : Under Secretary ot Education Offiær with S years continuous regular sorvico iu the grade. The inter-sc seniority of the Education Offcor/Undec Secretary for promotion quota shall be reckoned on the basis of continuous regu!ar service ir. the grade. atairman. Commission. University Grants direct recruitment

6. Under Secrc'.ary (7) Not applicable. (10) 100% by promotion l-•dtc.uton (3) Group-A (4) ?OOO-IOJ- JSOO- 125-4500 (5) Select ion Not applicablv By prornotion . _Section Offiævr (Grade and Private Secretary (Grade •B€) with at least 5 years continu- ous rceular servicc in the respective grade and having a decrec from a receeniN2d unwersttv. in the rat ro (Ott! SC-stron Oihccrs to one applic.lbic 4. Two members of the Commission 2. nominated by Chairman, University Grants Commission. Onc outside

expert to be nominated by 3. Chairman. Representative Central Government- 4. Secretary. (6) Not applicable (9) 2 years (12) Vice-Chairman- U.G.C. Two members of the Commission. One expert to be nominated by Chairman. A representative of Central Government. University Grants Commission: (6) (Relaxable by 5 years for Central and State Universities and autonomous bodies- (9) Not year; experience or administration (10) By recruitment (2) 13. Section Officer (7) Not applicable (10) Not applicable. (4) Rs. 2000-60-2300-L.D. 753:00-300 (8) 4. Vice-Chairman, University Grants Commission. Two members of the Commission nominated by the Chairman. One outside expert to be nominated by Chairman. University Grants Commission. Representative of Central Government. Secretary. University Grants Commission- (3) Group-B Section (5) Selection by Seniority •unfitness (6) Not applicable (9) 2 years by promotion. failing which by direct recruitment Not applicable AVGs stands with 5 years continuous regular service in the grade. (1) (2) (3) Group-B (4) Rs

16. Private Secretary Not applicable (5) Non- Selection (12) University Grants Commission

2. Director (Administration)/ Additional Secretary 3. One outside expert to be nominated by Chairman. University Grants Commission. (6) Not applicable year Promotion Personal with years continuous regular service in the grade- Note : In the case of Personal Assistant (I Hindi Stenographer) 3. Eligibility for promotion as Private Secretary will be subject to proficiency in English stenography which will be determined by a suitable test. (2) 21- Assistant (including Cashier and Hospitality Assistant (7) Not applicable (10) By promotion - (3) Group-C (4) (5) Non-selection 2900 (8) Secretary, University Grants Commission-Director Secretary. One outside expert to be nominated by Chairman, University Grants Commission. (6) Not applicable (7) Not applicable Promotion of Upper Division Clerk with five years continuous regular service in a grade on the basis of seniority subject to rejection of (11) Promotion : Upper Division Clerks with 5 years continuous regular service in the grade- 3. (2) 23. Personal Assistant (7) Not applicable (3) (4) Rs. 1640-60- 2900 (5) Non-selection Not applicable Nil, Director (Administration) One outside expert to be nominated by Secretary. University Grants Commission. Two Joint Secretaries to be nominated by Secretary, University Grants Commission. (6) Not applicable Nil By I. Director (Administration). One outside expert to be nominated by Secretary. Two Joint Secretaries to be nominated J. 2. On results or Final qualifying test as under : 2 3 % - stenographer including Stenographer (Hindi) with a minimum of two years continuous regular service; shall be eligible. General English-I Paper Shorthand-Two tests in shorthand at the speed of 120 words per minute and 1 100 words per minute for 15 minutes duration each. Note : Candidates who qualify the qualifying standard at the dictation of 120 words per minute will rank above the candidate who obtain the same standard in dictation at 100 words per minute, persons in each group being arranged in order of their seniority. (2) On the basis of seniority subject to rejection of the -unfitness: 75% Stenographer including Stenographer (Hindi) with a minimum of 6 years continuous regular service in the grade. by Secretary. Commission. (6) Not applicable (2) 28. Upper Division Clerk (7) Not applicable (3) Group •C (4) Rs. 1560-EB-40 2040 (5) Non-selection (8) Not applicable University Grants (9) Nil will serve as Lower Division Clerk D. One outside expert to be nominated by Secretary. Joint Secretaries to be nominated by Secretary. Grants Commission in which the Hired from the Employment Exchange (Relaxable employees of Central Government and State Government, Universities and other autonomous bodies, 35 years. (i) Matriculation or Secondary examination (Li) Minimum speed of 30 words per minute in (i) typewriting. • Provided that a physically handicapped person who is otherwise qualified possess the said qualification in typewriting may be appointed and granted exemption subject to the condition that the Medical Board attached to the Special Employment Exchange for the physically handicapped at where there is no such Board. the Civil Surgeon declares him to be permanently unfit to pass the writing of physical disability. Provided further than a person appointed on the basis of competitive examination limited to departmental Grade • DS employees not possessing the said qualification may be appointed subject to the condition that the person so appointed will have to pass the same within a period of two years from the date of appointment failing which he shall be reverted to his substantive appointment or temporary post held by him before his appointment to the post of Lower Division Clerk and until that time he will not be eligible for drawing annual increment in the pay 3-211c. Not applicable (8) Director- (9) 2 years (12) (i) By direct recruitment : DJ (ii) By promotion. -two. h -tc. r. l. In the case of non-availability of deputy stenographer (i) If the stenographer is fixed but the ill health filled by appointment of a candidate in recruitment. (11) -s} 'o on the basis of seniority - fitness with Sy continuous 1 • Group-B 01 qualification test. 1 79 experience • 0 b.s. tat t.' by Secretary v. -unfitness. - itv Grants

2- The qualified departmental candidate will in block junior to the qualified available under direct recruitment or a recruitment year. Limited to Departmental Group employees possessing the qualifications prescribed column -7 with 5-years continuous regular Group employment. 12 [F.No- 4-21/91-U. 11 CHATURVEDI. Addl. -secy. N.Jt: One Scheduled -Caste/Scheduled Tribe nominated by Chairman Secretary of the Department associated with all Departmental Promotion Committee Selection Committees in accordance. With the guidelines issued by Central Government in this regard from time to time. Footnote: Principles & rules were published in Gazette of India vide Notification G.S.R. 434(E): 1983 and subsequently amended Notifications as G.S.R. 737(E). dated 22-9-1983. G.S.R. 1201, 1-12-1984. (2) G.S.R. 885. 2-12-1989. G.S.R. dated 2-12-1989. G.S.R. NX), dated 4-7-1992 (61- G.S.R. 617, dated 10-9-1990. Printed by the Superintendent, Govt. of India Press, Ring Road, Maya Park, New Delhi-110001) G6a nod by the Controller of Publications. 1993. dated- 19th May,

