

CHANDIGARH PUBLIC PROCUREMENT POLICY FOR MSES

CHANDIGARH ADMINISTRATION DEPARTMENT OF INDUSTRIES (4. HOME li Branch Scanned y 7/2015 No. Dated, Chandigarh ORDER (I) Chandigarh Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2015 Whereas, the Secretariat, Departments, Boards, Corporations, Societies, Institutions, Public Sector Undertakings in Union Territory of Chandigarh shall procure minimum of 20 per cent of their annual value of goods or services from Micro and Small Enterprises; And whereas, the Public Procurement Policy shall apply to Micro and Small Enterprises registered with District Industries Center or District Industries Board or any other body specified by Ministry of Small & Enterprises, (3) And whereas, the Public Procurement policy rests upon core principles of competitiveness, adhering to sound procurement practices and execution of order for supply of goods or services in accordance with a system which is fair, equitable, transparent, competitive and cost effective, (4) And whereas, for facilitating promotion and development of IT&IT all small enterprises, the State Government may, by Order notify from time to time, preference policies in respect of procurement of goods and services, produced and provided by [Micro and small enterprises, by the Secretariat, Departments or institutions and public sector enterprises in the Union Territory of Chandigarh. (5) Now, therefore, in exercise of the powers conferred section 11 Micro, Small and Medium Enterprises Development (MSMED) Act 2006, Administrator, UT, Chandigarh, by order, notifies the Public Procurement Policy (hereinafter referred to as the Policy) in respect of procurement of goods and services, produced and provided by micro and small enterprises by the Secretariat, Departments, Boards, Corporations, Societies, Institutions, Public Sector Undertakings in Union Territory of Chandigarh (11) Short title and commencement This Order is titled as the 'Chandigarh Public Procurement (1) Policy for Micro and Small Enterprises (MSEs) Order, 2015 It shall come into force from the date of its publication in official (2) gazette (11) Mandatory procurement from Micro Small and Enterprises. (1) The Secretariat and every Department, Board, Corporation, Society, Institution, Public Sector Undertaking in Union Territory of Chandigarh shall set an annual goal of procurement of products from Micro and Small Enterprise from the financial year 2015-16 and onwards, with the objective of achieving an overall procurement of minimum of 20 per cent of total annual purchases of products produced and services rendered by Micro and Small Enterprises in the year (2) Annual goal of Procurement also include sub — contracts Micro and Small Enterprises by large enterprises and consortia of Micro and Small Enterprises by the Industries Department, UT Chandigarh. (3) After a period of one year from the date of publication this overall procurement goal of minimum of 20 percent shall be made mandatory (4) The Secretariat, Departments, Boards, Corporations, Societies, Institutions, Public Sector Undertaking in Union Territory of Chandigarh shall meet an annual goal shall substantiate With reasons to the Review Committee headed by the Secretary Industries, Chandigarh Administration constituted union of (IV) Special provision for Micro and Small Enterprises owned by Scheduled Castes or Scheduled Tribes — out of 20 percent target of annual procurement from a sub — target of 20 per cent (cent) shall be earmarked for procurement from Micro and small Enterprises owned by the Scheduled Caste or the Scheduled Tribe entrepreneurs. Provided that, in event failure of such Micro and Small Enterprises to Participate tender requirements and L1 Price, 4 percent sub-target for procurement earmarked for Micro and Small Enterprises owned by Scheduled entrepreneurs shall be met from other Micro and Small Enterprises, caste or Scheduled Tribe (V) Reporting of targets in Annual Reports: (1) The data on Government Procurement from Micro and Small Enterprises is vital for strengthening the Policy and for this purpose, the Secretariat and every Department, Board, Corporation, Society, Institution, Public Sector Undertaking in Union Territory of Chandigarh shall report goals set With respect to procurement to be met from Micro and Small Enterprises and achievement made thereto in their respective Annual Reports. (2) The annual reports shall facilitate in better understanding of supports being provided by the Secretariat and other Departments, Boards, Corporations, Societies, Institutions, Public Sector Undertakings in Union Territory of Chandigarh to Micro and Small Enterprises 6. Price quotation in tenders:-- (1) In tender, participating Micro and Small Enterprises quoting price within price band of L1 +15 per cent shall also be allowed to supply a portion of requirement by bringing down their price to L1 price in a situation where L1 price is from someone other than a Micro and Small Enterprises and such Micro and Small Enterprises shall be

allowed to supply up to 20 per cent of total tendered value (2) In case of more than one such Micro and Small Enterprise, the supply shall be shared proportionately (to tendered quantity) The Secretariat and every (VI) Developing Micro and Small Enterprise vendors: - Department, Board, Corporation, Society, Institution, Public Sector Undertaking in Union Territory of Chandigarh shall take necessary steps to develop appropriate vendors by organizing Vendor Development Programmes or Buyer -Seller Meets and entering Into Rate Contract with Micro and Small Enterprises for a specified period In respects of periodic requirements (VIII) Annual Plan for procurement from Micro and Small Enterprises on website: The Secretariat and every Department, Board, Corporation, Society, Institution. Public Sector Undertaking in Union Territory of Chandigarh shall also prepare Annual Procurement Plan for purchases and upload the same on the official website so that advance information about requirement of Micro and Small Enterprises may get procurement agencies. of Micro and Small Enterprises including those OX) Enhancing participation owned by Scheduled Castes or Scheduled Tribe in Government procurements: - For enhancing participation of Scheduled Castes or Scheduled Tribe In Government Department, Board, Corporation. Society and every Secretariat Institution, Public Sector Undertaking in Union Territory of Chandigarh, shall take following steps, namely- a) Special Vendor Development Programmes or Buyer-Seller Meets shall be conducted by Departments / Public Sector Undertakings for Sched Castes or Scheduled Tribes, Scanned by CamScanner b) Outreach Programmes shall be conducted by District Industries Centre. UT Chandigarh to cover more and more Micro and Small Enterprises from Scheduled Castes or Scheduled Tribes under its schemes of consortia c) District Industries Centre, UT, Chandigarh shall open a special window for Scheduled Castes or Scheduled Tribes' under its Single Point Ration Scheme (SPRS) (X) Reduction in transaction cost: - To reduce transaction cost of doing business. Micro and Small Enterprise shall be facilitated by. providing them tender sets free of cost, exempting Micro and Small Enterprises from payment of earnest money, adopting e-procurement to bring in transparency in tendering process and setting a Grievance Cell in the Department of Industries. Chandigarh Administration Reservation of specific items for procurement.-- To enable wider dispersal of enterprises in the country, particularly in rural areas, the Secretariat and every Department, Board, Corporation, Society. Institution, Public Sector Undertaking in Union Territory of Chandigarh shall continue to procure 358 items (Appendix) from Micro and Small Enterprises, which have been reserved for exclusive purchase from them. This will help in promotion and growth of Micro and Small Enterprises, including Khadi and Village industries which play a critical role in fostering inclusive growth in the country (XII) Review Committee: - (1) A Review Committee under the Chairmanship of Secretary Industries, Chandigarh Administration consisting Of the following, the Public Procurement Policy for Micro and Small Enterprises - i) Special Secretary Finance or his representative ii) Controller Printing & Stationery iii) Director, IT (iii) CGM/CITCO (iv) Director Industries Member Member Member Member Member Secretary (2) This Committee shall inter-alia, review list. of 358 items reserved for exclusive purchase from Micro and Small Enterprises on a continuous basis consider requests of the Secretariat. Departments. Board. Corporation. Society Institution, Public Sector Undertaking in Union Territory of Chandigarh 101 exemption from 20 percent target on a case to case basis and monitor achievements under the Policy. (XIII) Setting up of Grievance Cell—In addition, a 'Grievance Cell' headed by the Director Industries, UT. Chandigarh, consisting of the following Will be set up in the Department of Industries, UT, Chandigarh for redressing grievances of Micro. Small and Medium Enterprise in Government Procurement Project Manager (Mechanical) Distt Industries Centre, UT, Chd. ii. jiv Asstt. Controller Finance and Accounts. Member Distt. Industries Centre, UT, Chd Superintendent, Distt. Industries Centre, UT, Chd Member This cell shall take up issues related to Government procurement raised by Micro and Small Enterprises with Departments or agencies concerned, including Imposition of by CamScanner unreasonable conditions in tender floated by Government Department or agencies that put Micro and Small Enterprises at a disadvantage Removal of difficulty:- Any difficulties experienced during the course of implementation of the above Policy shall be clarified by the Department of Industries, UT Chandigarh through suitable press releases which are kept on the public domain. AL, 'AS ANURAG A Secretary Industries, Chandigarh Administration Endst. No. 21 Chandigarh. dated, the A copy is forwarded to the Controller Printing & Stationery, Union Territory, Chandigarh with the request that the notification may be published in the Chandigarh Administration Gazette (Extra ordinary) and 50 copies thereof may be supplied to this Administration for official use. Joint Secretary Honnre for Honnre Secretary. Chandigarh Administration

Endst. No. dated, the A copy is forwarded to the Director Industries, Union Territory. Chandigarh for information and necessary action- 'Joint Secretary Home for Home Secretary, Chandigarh Administration dated. the Endst. No. A copy is forwarded to the following for information of the officers.- 1. Private Secretary to the Adviser to the Administrator, UT Chandigarh 2. Private Secretary to the Home Secretary, Chandigarh Administration 'Joint Secretary Home for Home Secretary, Chandigarh Administration / Chandigarh, dated, the ([9] \$ Endst. No. A copy is forwarded to the All Administrative Secretaries / Head Departments / Boards / Corporations, Chandigarh Administration for Information and necessary action. Joint Secretary Home for Home Secretary, Chandigarh Administration Scanned by CamScanner Appendix LIST OF ITEMS RESERVED FOR PURCHASE FROM SMALL SCALE INDUSTRIAL UNITS INCLUDING HANDICRAFT SECTOR. Sl No. Item Description 1. 2. 3. 4. 5 6 7. 8. 9. 10. 11. 12. 13. 15 16. 17. 18. 19. 20. 21. 22 23. 24. 25 26. 27. 28 29 30 31 32 33, 34. AAC/and ACSR Conductor upto 1 strands Agricultural Implements Hand Operated tools and implements (a) (b) Animal driven implements Air/Room Coolers Aluminum builder's hardware Ambulance stretcher Ammeters/ohm meter/Volt meter (Electro magnetic upto Class I accuracy) Anklets Web Khaki Augur (Carpenters) Automobile Head lights Assembly Badges cloth embroidered and real Bags of all types i.e. made of leather, cotton, canvas and jute etc. including kit bags, mail bags, sewing bags and water-proof bag. Bandage cloth Barbed Wire Basket cane (Procurement can be made from State Forest Corpn. and State Handicrafts Corporation) Bath tubs Battery Charger Battery Eliminator Beam Scales (upto 1.5 tons) Belt leather and straps Bench Vices Bituminous Paints Blotting Paper Bolts and Nuts Bolts Sliding Bone Meal Boot Polish Boots and Shoes of all types including canvas shoes Bowls Boxes Leather Boxes made of metal Braces Brackets other than those used in Railways Brass Wire Brief Cases (other than moulded) Scanned by CamScanner, 39. 40. 41. 42. 43. 44 45 46 47. 48. 49. 50. 51 52. 53. 54. 55 56. 57, 58. 59. 60. 61 62 63. 64. 65. 66. 67 68. 69 70. 71. 72. 73. 74. 75. 76 77. Brooms Brushes of all types Buckets of all types Button of all types Candle Wax Carriage Cane Valves/stock valves (for water fittings only) Cans metallic (for milk and measuring) Canvas Products . (a) Water Proof Deliver bags to spec. No. IS - 1422/70 Bonnet Covers and Radiators Muff. to spec. Drg. Lv (b) 7/NSN/IA/130295 Capes Cotton and Woollen Capes Waterproof Castor Oil Ceiling roses upto 15 ansis Centrifugal steel plate blow-off Centrifugal Pumps suction and delivery 150 mm. x 150 mm Chaff Cutter Blade Chains lashing Chappals and sandals Chamois Leather Chokes for light fitting Chrome Tanned leather (Setae-finished Buffalo and Cow) Circlips Claw Bars and Wires Cleaning Powder Clinical Thermometers Cloth Covers Cloth Jaconet Cloth Sponge Coir fibre and Coir yarn Coir mattress cushions and matting Coir Rope hawserlaid Community Radio Receivers' Conduit pipes Copper nail Copper Napthenate Copper sulphate Cord Twine Maker Cordage Others Corrugated Paper Board and Boxes Cotton Absorbent Cotton Belts Cotton Carriers Cotton Cases Cotton Cord Twine Scanned by CamScanner .or it 8.0. 8.1 . 83. .84. 85. 86. 87

88. Cotton Hosiery Cotton Packs Cotton Pouches Cotton Ropes Cotton Singlets Cotton Sling Cotton Straps Cotton tapes and laces Cotton Wool (Non absorbent) Crates Wooden and plastic (a) Crucibles upto No.200 (b) Crucibles Graphite upto No. 500 (c) Other Crucibles upto 30 g 89. 90. 91. 92. 93. 94. 95. 96

97. Cumblies and blankets Curtains mosquito Cutters Dibutyl phthalate Diesel engines upto 15 H.P Dimethyl Phthalate Disinfectant Fluids Distribution Board upto 15 a s 98. 99

100. Domestic Electric appliance as per BIS Specifications:- - Toaster Electric, Elect.Iron ot Plates, Elect Mixer. Grinders, Room heaters and convectors and ovens Cables and Wires (Aluminium) Domestic (House Wiring) P. Conforming to the prescribed, BIS Specifications and upto 10.00 mm sq. nominal cross section T I Drawing and Mathematical Instruments 101. 102. 103. 104 105. 106. 107. 108 109. 110. 111. 112. 113

114. Drums and Barrels %Oust Bins Dust Shield leather Dusters Cotton all types except the items required Khadi Dyes (a) Azo Dyes (Direct and c d) Basic Dyes (b) Electric Call bells/buzzers/dor Dells Electric Soldering Iron Electric Transmission Line Hardware items like steel cross bars.cross arms clamps arching h rq, brackets. etc Electronic door bell Emergency Light (Rechargeable type) Enamel Wares and Enamel te sjls Equipment camouflage Bamboc support Exhaust Muffler Expanded Metal Eyelets Scanned by CamScanner \$3116. 117. 18. 19. 721. 125. 126. •127. 128. 129. 130. 33. •-134. •135. 136. 137. 138. 139. 140. 141. 142 143. 144. 145. 146. 147 148. 149. 150. 151. 152. 153. 154. 155. 156,

157 158 159. Fitna Polythene - incilldi g wide width fiinn Film spools and cans Fire Extinguishers (w 11 type) Foot Powder French polish Funnels Fuse Cut outs Fuse Unit Garments (excluding u ply from Indian Ordnance Factories) Gas mantels Gauze cloth Gauze surgical all typ s Ghamellas (Tasllas) Glass Ampules Glass and Pressed W r s Glue Grease Nipples and G e se guns Gun cases Gun Metal Bushes Guntape Hand drawn carts of all Hand gloves of all type{ Hand Camps Railways Hand numbering machi el Hand pounded Rice (po is ed and unpolished) Hand presses Hand Pump Hand Tools of all types Handles wooden and bam 00 (Procurenent can also be nnade from State Forest Corpn a\nd State Handicrafts Corporation) Harness Leather Hasps and Staples Haver Sacks Helmet Non-Metallic Hide and country leather o ail types Hinges Hob nails Holdall Honey Horse and Mule Shoes Hydraulic Jacks below 30 tdn capacity rs (Manual only) Insecticides Dust and Spr Invalid wheeled chairs. Invertor domestic type up KVA tron (dhobi) Key board wooden Scanned by CamScanner -q 64 166. 73 , 75. 76. 77. •181. 182. 183

184. Kit Boxes Kodali tace leather Lamp holders Lamp signal Canterns Posts and bo i s Lanyard Latex foam sponge Lathies Letter Boxes Lighting Arresters - upt 2 kv Link Clip Linseed Oil Lint Plain Lockers Lubricators L.T. Porcelain KITKAT n Fuse Grips Machine Screws Magnesium Sulphate Mallet Wooden Manhole covers Measuring Tapes and St cÅs Metal clad switches (upt JO Amps) Metal Polish Metallic containers and d u other than N E.C. (Not elsewhere classified) Metric weights 185. 186 187. 188. 189. 190

191. Microscope for normal m d al use Miniature bulbs (for torch s only) MS.Tie Bars Nail Cutters Naphthalene Balls Newar Nickel Sulphate Nylon Stocking Nylon Tapes and Laces 192. 193 194 195. 196. 197. 198 199 200. 201. 202

203. Oil Bound Distemper Oil Stoves (Wick stoves o ly Pad locks of all types Paint remover Palma Rosa Oil Palmgur Pans Lavatoty Flush Paper conversion products p per bags, envelops, Ice-cream cup, paper cup and saucers an poper Plates Paper Tapes (Gummed))anned by CamScanner 204.205. 206. 210. 211 212

213. Pappads Pickles and Chutney Piles fabric Pillows Plaster of Paris Plastic Blow Moulde Ethylene Terphthalat (E T) Containers ontainers upto 20 litre excluding Poly Plastic cane Playing Cards Plugs and Sockets el c ric upto 15 Amp Polythene bags 214 Polythene Pipes 215.Post Picket (Wooden 216. Postal Lead seals 217. 218 219 220 221. 222. 223. 224 225 226. 227. 228. 229. 230. 231. 232. 233. 234. 235, Potassium Nitrate Pouches Pressure Die Casting to 0.75 kg Privy Pans Pul}ey Wire PVC footwears PVC pipes upto 110 m PVC Insulated Aluminil.l Cables (upto 120 sq. mm) (ISS•694) Quilts, Razais Rags Railway Carriage tight Ittiings Rakes Ballast Razors RCC Pipes upto 1200 . dia RCC Poles Prestresse Rivets of all types Rolling Shutters Roof light Fittings Rubber Balloons Rubber Cord Rubber Hoses (Unbrand) 236. 237. 238. 239. 240. 241 242. 243. 244, 245. 246

247. Rubber Tubing (Excludn braided tubing) Rubberised Garments and Caps etc Rust/Scale Removing position Safe meat and milk Safety matches Safety Pins (and other an ilar products like paper Pins, staples Pins etc•) Sanitary Plumbing fittinc s Sanitary Towels Scientific Laboratory gl wares (Barring sophisticated items) Scissors cutting (ordina y) by CamScanner 248.250 251. 252. 253. 254. 255. 256 257. 258. 259. 260. 261 262 263. 264. 265. 266. 267. 268. 269. 270. screws of all types including H Tensile Shellac Shoe laces Shovels Sign Boards painted Silk ribbon Silk Webbing Skiboats and shoes Sluice Valves Snapfastner (Excluding 4 pcs. n .s) Soap Carbollic Soap Curd Soap Liquid Soap Soft Soap washing or laundry soap Soap Yellow Socket/pipes Sodium Nitrate Sodium Silicate Sole leather Spectacle frames Spiked boot 271. 272. 273. 274. 275. 276. 277. 278. 279. 280. 281. 282. 283. 284 285. 286. 287. 288. 289. 290. 291

292. Spons shoes made out of leath r for all Sports games) Squirrel Cage Induction Motors p o and including 100 KW440 volts 3 phase Stapling machine Steel Almirah Steel beds stead Steel Chair Steel desks Steel racks/shelf Steel stools Steel trunks Steel wool Steel and aluminium windows a d ventilators Stockinet Stone and stone quarry rollers Stoneware jars Stranded Wire Street light fittings Student Microscope Studs (excluding high tensile) Surgical Gloves (Except Plastic) Table knives (Excluding Cutlery) Tack Metallic 3canned by CamScanner 293.294. 295. 296. 297. 298, 300. 301 303 304. 305. 306. 307. 308. 309. 310 311 312. 313. 314. 315. 316. 317. 318. 319. 320. 321. 322. 323 Taps Tarpaulins Teak fabricated round blocks Tent Poles Tentage Civil/Military and salitah te for Tentage Textiles manufactures other than N. E. C. (not elsewhere classified) Tin Boxes for postage stamp Tin can

unprinted upto 4 gallons capa (other than can O.T.so Tip Boots Toggle Switches Toilet Rolls Transformer type welding sets conf r ing to IS: 1291/75 (upto 600 Transistor Radio upto 3 band Transistorised Insulation - Testers Trays Trays for postal use Trolley Trollies - drinking water Tubular Poles Tyres and Tubes (Cycles) Umbrellas Utensils all types Valves Metallic Varnish Black Japan Voltage Stablisers including C.V.T's Washers all types Water Proof Covers Water Proof paper Water tanks upto 15,000 litres capa it Wax sealing Waxed paper 324. 325. 326. 327. 328. 329. 330. 331. 332. 333. 334. 335. 336

337. Weighing Scale Welded Wire mash Wheel barrows Whistle Wicks cotton Wing Shield Wipers (Arms and only) Wire brushes and Fibre Brushes Wire Fencing and Fittings Wire nails and Horse shoe nails Wire nettings of gauze thicker than 0 mesh size Wood Wool Wooden ammunition boxes canned by CamScanner 338.339 340. 341, 342. 343. 344. 345. 346. 347 348. 349

350. Wooden Boards Wooden Box for Stamps Wooden Boxes and Cases N.Wooden Chairs (Not elsewhere classified) Wooden Flush Door Shutters Wooden packing cases all siz s Wooden pins Wooden plugs Wooden shelves Wooden veneers Woolen hosiery Zinc Sulphate Zip Fasteners HANDICRAFT ITEMS St.No. Item Description 351 352. 353. 354 355. 356. 357

358. Cane furniture Handlooms Bamboo file tray.ource of Su Nort astern Handicrafts and Deve o ment Corporation Assam Govt. Mark ti g Corpn. Craft Society of Mani} u Nagaland Handicrafts ancl Hand o rns Development Corpn -cio- Baskets, Pencil stand. side racks etc. Artistic Wooden Furniture Rajas lv n Small Industnes Corpn. U P Expo orporation Wooden paper weight, racks etc. Glass covers made of wood -do- -do- and grass jute Jute furniture Jute bags. file cover Woolen and silk carpets West e gal I-landicratts Dev Corpn Jute M g. Development Corporation Orissa •t Handicrafts Dev Corpn -do- U.P. E p rt Corporation J n K Sale and Export C r oration Scanned by CamScanner

