

ORDER REGARDING THE CHHATTISGARH CITIZEN SERVICE RULE, 2003

Government of Chhattisgarh Department of Electronics & Information Technology Mantralaya, Naya Raipur ORDER No. F 4-24/56/E&IT/2017/eDistrict New Raipur, / /2017 In exercise of the powers conferred by rule 5 of the Chhattisgarh Citizen Service (Electronic Governance) Rules, 2003, the following services are hereby declared as notified citizen services in addition to the services notified in Order Order 817/CA/SIT 2003/CHOICE Raipur August 19, 2003, and order 13/07 2006 198 ACS/IT/BT/2006/CHOICE Raipur Dated 237/S/E&IT 2015/eDistrict Raipur, dated: 30/03/2015. No. No. no. 1. 2. 3. 4. 5

6. Services under Cooperative Department Office of Registrar, Firms and Societies, Chhattisgarh • Registration of New Firms • Registration of New Societies Services under Higher Education Department a) Admission process in Universities/Colleges of Chhattisgarh • Online registration of students Online application of students b) Online Examination forms for Students under Universities/Colleges, Chhattisgarh. Services under Legal Metrology Department New Manufacturer License Renewal New Dealers License Renewal e New Maintenance License: Renewal Services under School Education Department Copy of Mark sheet Transfer Certificate Services under Technical Education Department Transfer Certificate Character Certificate Branch changes at the institution level All types of refund at the institution level to the students NOC for change of institution All types of refund at the institution level for disabled students Transfer Certificate for Disabled students. Services under Sports and Youth Welfare Department Applications for Financial Assistance to Associations Organizations and Sport person under. page 0 4

7. Solution of financial proposals of weavers' co-operative societies and handloom units (At Directorate and District level) Application for the supply of plant and aid amount under Mulberry plantation expansion. Providing Subsidy under Family origin margin money scheme Schemes instituted under Chhattisgarh Handicrafts Development Board 1. 8

9. Services under Rural industries Department:- 11. i. iv. v. vii. viii. Application for registration of artisans Registration of businessmen working in the field of handicrafts Registration of self-help groups co-operative societies Application form for participating in State Level Handicrafts Award Competition Application for sanction of tools workshop construction grant from Chhattisgarh Handicraft Development Board Application for providing monthly financial assistance, benefits to artisans Application for joining Janshree Group Insurance. Applications for admission of children of craftsmen for the 04-year-old undergraduate program. Services under Agriculture Department New Registration and Renewal for Fertilizer Business in District License Renewal of Business for Plant Protection Medicines (Pesticides) in District New Registration and Renewal for certified labeled seeds of agriculture Powered Advanced Agricultural Equipment Distribution (Directorate of Agriculture Horticulture) Tube well plan (Farmer's prosperity and Tube-wells) New Registration and Renewal for certified seeds business (Horticulture) Services under Women and Child Development Department. Swavlamban Yojana 10. Services under Water Resources Department • Application for irrigation/supply of Water 11. Services under Panchayat and Rural Development (P&RD) Department Birth Death Registration (at Gram Panchayat level) Marriage registration (at Gram panchayat level) Tap Connection (at Gram panchayat level) Building / Repair Permission (at Gram Panchayat level) Street Light (Bulbs & Tube Lights) Necessary cleaning system 12. Services under Public Works Department • Registration of unemployed engineers 13. Services under Health and Family Welfare Department • Registration of Medical Professionals for Ayurvedic Yunani / Natural and Yoga

14. Services under Manpower Planning Department • Application for admission to Industrial Training Institutions. Page 0 4

15. Services under Jail (Home) Department Facility of meeting and correspondence with the convicted prisoners (Central, District and Sub Jail level) 16. Services under Police (Home) Department Information about the number of registered crimes in police stations Submit report under the Motor Vehicle Act for Road Accidents. Submit report on the FIR filed under Scheduled Caste / Tribes Torture Prevention Act. Application to Tehsildar for the relief of the afflicted families in natural disasters (which is

under police investigation) Action for immediate relief to the injured in road accidents Applications under various insurance claims and compensation amount for any kind of Unnatural Death. Proceeding on the application form for information on action taken on the submitted complaint / application form

17. Services under Food, Civil Supplies & Consumer Protection Department Acceptance Renewal of license for trade under control order Allotment of Fair Price Shops in District Headquarters and others **18.** Services under Agriculture(Fisheries) Department Action on the applications of groups seeking interest from the departmental reservoirs on the basis of self-interest. Submission of pond lease to three-tier Panchayati Raj institutions. To prepare the case of accidental sum insured for death/ permanent disablement of insured fishermen Submit a loan case for the fisheries beneficiary

19. Services under Forest Department License of Sawmill Renewal Resolution • Designers of timber manufacturers/ carpenters and registration of consumers • Approval or resolution of license for retail sale of specified forest produce

20. Services under Livestock Welfare Department Action taken on receipt of information on Animal Disease Disorders

21. Services under Department of Culture Provide an overview and copy of the records. By Order and in the name of Governor of Chhattisgarh (Sanjay Shukla) 0-2/71 D Secretary Government of Chhattisgarh Electronics & Information Technology and Competent Authority Page 3 of 4 No. F Copy to:- PR/ C? /2017 New Raipur, -N 1. 2. 3. 4. 5. 6. 7. 8

9. Secretary to Governor, Government of Chhattisgarh for information. Principal Secretary, Chhattisgarh Legislative Assembly for information. Registrar General, High Court, Bilaspur for information. Additional Chief Secretary to Chief Minister, Government of Chhattisgarh for information. Special Assistant Personal Secretary Personal Assistant to Minister/Minister of State Parliamentary Secretary (All), Government of Chhattisgarh for information. Deputy Secretary, Office of Advocate General, Chhattisgarh for information. Joint Secretary to Chief Secretary, Government of Chhattisgarh for information of Chief Secretary, Government of Chhattisgarh. Chief Auditor General, Chhattisgarh for information. Chairman, Revenue Board, Chhattisgarh for information. IO. Additional Chief Secretary/ Principal Secretary Secretary Special Secretary Joint Secretary (All), Government of Chhattisgarh for information. I 1. Commissioner, Treasury, Account & Pension, Government of Chhattisgarh for information

12. Commissioner, Department of Public Relation, Government of Chhattisgarh for information

13. Additional Secretary/Deputy Secretary Under Secretary, Government of Chhattisgarh for information

14. Controller, Government Printing Press, Chhattisgarh, Rajnandgaon for information

15. CEO, CHiPS for information and necessary action

16. Collector (All), Government of Chhattisgarh for information and necessary action

17. Head of the Departments, Government of Chhattisgarh (All) for information

18. SIO, NIC, Chhattisgarh State Unit for information. Of. Senior Web Designer, CHiPS for web publication on the websites www.chips.gov.in, www.cgstate.gov.in and www.edistrict.cgstate.gov.in

20. All Division of Finance Department, Government of Chhattisgarh for information. (Sanjay Shukla) Secretary Government of Chhattisgarh Electronics & Information Technology and Competent Authority page 4 Of 4