

REGULATIONS OF THE BOARD OF SECONDARY EDUCATION

INDEX 2. 1. 4. 5. 6. 7. 8. 9. 11. 12 13. 14. 17. 19. Clufter I Preliminary Chapter 11 The Board Chapter m — Chairman ChapEr IV — Chairman Chapter V — The Secremry Chapter VI — of the Chapter VII Chapter vul X Chaper xr Chapter xn Chapter xm Chapter XIV Chapter XV Chapet xvm-- NO. 1 4 4 5 5 6 — Committee of Courses 7 Results Committee IO TIE Finarxe 12 — TIE Curriculum 13 and Recognition of Insti- tutions By The Board — Staff in Private Edu- cationaJ Institutions, The Examination Committee The Executive Committee Resi&rxe of Students Private Candidates — Examinations of the Enrolment and Admision — Supplementary 14 23 36 37 37 43 55 58

20. Chapter XX •—CÅ*Xiifiens Of Service Of Board Employees Chapter XXI The Board Provident 21. Chapter XXII Provident Fmd Board ted to 66 XXIU—Travelling and Daily 23

24. XXV— .Miseellaneous Chapter XXIV Remuneration to Examiners Etc. 69 Bhopal, the 17th Apra 1967—Vishakha 27, LEO'). REGULATIONS OF THE BOARD 01: SECONDARY EDUCATION, MADAMA PRADESH, BHOPAL No. ACD11!1-22-2-67-1n exercise Povers conferred by sub-section (4) 28 of the Madhya Pradesh Madhyamik ShiVsha Adhiniyam 1965 (23 of 1965), the of the Board of Secondary Education, Madhya Pra• desh are pubfished for information of all cerncd. These regulations have bcca approved by •the SGItc Government Vide Memo No. 7 1 4485/xx-2, dated 8th December 1966, CHAPTER PRELIMINARY 'MxeseRegulations may te called of Secondary EÆucatioa Maéitya Pradesh Rv:u- L*tion 1965." 2. 'In 'these•Regulations. unless context otia- wise -requires — (1) "Adhi:jiyam means" The Mauti•.ya desh Madhyamik Shiksha A -'Lini>llii i965. (2) thc Education, Maéhya cstaLilishc.l under section 3. •I)ivisional Board" aucaas the dii (2) Board establi±cd for the Revenue Can. missioner's Division under section 20. (4) 4 Chairman" means the Glairman of the Board Of Secondary Madhya Pradesh. (5) ••Divisional Chairman" means the Chair- man of the Divisional Board. (6) "College" means an educational institu- tion preparing candidates for the Higher Secondary "B" courses, Teacher's Train- ing Certificate Examination, Physi«tl Training Teachers' Examination, or such Other examinations of the Board and recognised by the Board for such a purpose. (7) "Committee" means a committee consti- tuted by the Board under section 24 of the Act or any of the provisions of these regulations. (8) "Department" means the Department of Publc Instructions, Madhya Pradeã. (9) "Dirctor" mc:ns the Director of Public Madhya Pradesh. (10) "Guardian" rnt>nq the natural or legal guar, 'iam or a person approved by the Head of the institution concerr,ed as (3) the guardian of a student for the p•.tr• poses of these regulations. (11) "Head Master means the Head ofa High School recognised by the Boar•l, (12) "High School" means an educational institution which is not a college pre- paring candidates for the High School Examination of the Board and recong- nised by the Board for such a purpose. (13) "Higher Secondary School" means an (14) educational institution preparing can- didates for a Higher Secondary School Certificate Examination of the Board and reconised by the Board for such a purpose. • 'Multipurpose Higher Secondary School" means an educational institu- tiOJt preparing candidates for the Higher Secondary School Certificate Ex•tmim- tion of tbe Board and recognised by the Board as a Multipurpose Higher Secon- dary School its bye-laws. (15) "Principal"means the Head ofa College or a Higher Secondary School or a Multipurpose I-figher Secondary School recognised by the Board. (16) "Private Cnnlitate" meats a person (4) inga 'mission to an examinatio0l for v reguhr attendance at a recog- institution is 'tot prescri"ed, with- in the requisite atmuat of attena t:.nce or aperson who has enrol- fir c•.ii'ancc in ete Corres- 'Mndc•re 00'.rs:s start:] by the Board. (17) Institutiu•t•• means an ins- titutinn t.:ognisel by the Board for to its privileges, (t ft) "Regular Cevrsc ofa means a cr•urse stvly hy the Boar.'. Register" mc•yuns register co:t ini•g the of:i scholar's Lert by instit:tion to cl in form appro'e,l t Po.-r.l. e e Secretrry of the c Ec•wrtion. Nl:vlhva (2 t) •T i' isicr: i rer.rcrtry" mers the Sec• rct.:r, the Divisio:ytt Dot- rd. • (22) "Session' • pcricvj in which an i:stitutffon is open for tuition during N•elve moat".s emmeni•ng uith fonnr.tion cf reeve classes. cutsrnm 11 .THE BOARD 3. T'ne Bottrl shall meet as often RS neces- Vit•y, but it shall meet at least twice a year, in the months of October Jan•xtry as fat as possible. 4, The meeting of the Boar.' meant to be held in the month of October shall be deemed to Annual Of the Board

5. All meetings of the Board and its Com- mittees shall be held at Bhopal or at such other place as the Ch'irman may, from time to time, direct 6.If any fails t' attend 3 eonsee.l. five meetings, his absece may be reportel to the authority concernel CHATTER rrr -THE CHAIRMAN 7. The Chlirm.nn shall, v

hen r.reside at a meeting of the BonrJ every meeting of any Cmmittee of tke Beard of vvhichhe isa mem"er. He shall have the right to vote and in c.'tse ofa ti:, he, shall ex:rcise ti'e esting vote

8. Chairman shall have the right to speak and take part in, any meeting of Committee of the Board but shall not be entitled to vote,

9. The Chairman shall have the powers of (6) one head or the budget to the other head of expenditure as is exercised by the Director under the similar circumstances in which he is empowered to exercise such powers for the departmental budget. Such reappropriation shall be communicated with reasons to the Finance Committee and the Executive Committee in the next meeting. 9. (A) The Chairman may transfer any of his powers vested in him through the Act, to the Secretary. CHAPTER IV—VICE-CHAIRMAN 10. The Vice Chairman shall exercise all such powers as are vested in him under the Act. CHAPTER V—THE SECRETARY 11. All meetings of the Board shall be convened through the Secretary

12. The Secretary shall conduct the official correspondence of the Board under the authority of the Chairman and shall be responsible for keeping the minutes and for the proper maintenance of all the records of the Board

13. All fees and dues payable to the Board. and all sums received by the Secretary on behalf of the Board shall be credited without delay to the account of the Board with the Government (7) Treasury or with such Bank as the Board may with the approval of the State Government, determine

14. Subject to the control of the Examination Committee, the Secretary shall be responsible for making arrangements for the holding of the Board's examinations

15. The Secretary shall receive, and subject to the control of the Examination Committee, deal with applications from candidates for admission to the Board's examinations

16. It shall be the duty of the Secretary on behalf of the Board to issue to successful candidates certificates or diplomas of having passed the Board's Examinations 17. The Secretary shall, annually, in the month of June, prepare and circulate to all concerned a list of school and colleges recognised for the purpose of the Board's examination specifying the subjects in which recognition has been granted

18. The Secretary shall be entitled to be present and to speak at any meeting of the Board or its Committees, but shall not be entitled to vote

19. The Secretary shall perform such other duties as may be assigned to him by the Board or the Chairman for carrying out the work of the Board. (10) Committee. In the event of the Convener ceasing to hold office, the Committee shall appoint a substitute from among its own members to hold office till the next meeting of the Board

20. No person shall be eligible for being elected as a member for not more than two Committees of the Board

21. Any member who fails to attend three consecutive meetings of a Committee of which he is a member shall cease to be a member of that Committee. CHAPTER VI—COURSES 22. The Board shall appoint Committees of Courses in the following subjects which may be grouped in such manner and with such additions and alterations as the Chairman may from time to time decide : (1) Sanskrit- (2) Hindi. (3) English. (4) Marathi. (5) Gujarati. (6) Sindhi. (7) Arabic and Persian. (8) Panjabi (Gurmukhi) (9) Tamil and Telugu. (10) French. (11) Mathematics (12) Physics. (13) Chemistry. (14) Biology. (15) Geology. (16) Agriculture and Allied subjects. (17) General Science. (18) Drawing and Fine Arts. (19) Commerce (20) Logic and Psychology. (21) Economics. (22) Crafts. (23) Home Science, (24) Anatomy, Physiology and Hygiene. (25) Social Studies (26) Workshop Practice and Engineering and Drawing (Technical Group). (27) Military Studies. (28) Forestry (29) Geography. (30) Civics. (31) Music. (32) Dancing. (33) Physical and Moral Education. (34) History. (35) Physical Training. (36) Education Committee (including basic Training Education). (37) Pre-Primary (12) 31. Committees of Courses shall also be constituted for such other subjects or study as may from time to time be decided by the Board

32. Faculty Committee of Courses shall lay down a syllabus in the subjects with which it is concerned and recommend suitable text books when called upon to do so. 33. (i) Every Committee of Courses shall ordinarily meet in the month of August or September of every year to draw up courses for examination relating to its respective subject or subjects (2). The Courses shall be drawn up well in time to

ensure the assurance by the Board, of the prospectus relating to such courses within the time under regulation of this (3) The draft courses proposed by the Committee shall be circulated as soon as may be, among the members of the Board. The members of the Board shall communicate their observations, if any, in regard thereto direct to the Convener concerned before the end of (13) October in the same year. If in the opinion of the Convener, the nature of the criticism received, justifies the calling of a special meeting of the Committee of Courses, he will do so, through the Secretary, otherwise the matter shall be placed before the next meeting of the Committee of Courses

34. The courses, finally approved by the Committee, shall be submitted to the Board ordinarily at its January meeting by the convener or by some Other member of the Committee who is a member of the Board and is present at the meeting. 35. If the Board is of the opinion that a recommendation made by a Committee of Courses requires reconsideration, it may refer the matter back to the Committee. After considering the views of the Committee upon the reference, the Board shall decide the matter. 36. The Courses, as finally approved and sanctioned by the Board, shall be printed in the Prospectus and issued by the Secretary preferably two months ahead of the date on which the course for a particular examination is to (14) 37. A Committee may bring to notice of the Board any matter with the minutiae or course in respect of the subjects with which it is concerned

38. Any two or more Committees of Courses may, and at the request of the Chairman, shall meet and render a joint report upon any matter with which they may be severally or jointly 39. It shall be the duty of the various Committees of Courses to make recommendations in proper time to the Curriculum Committee on matters relevant to clauses (b), (c) (d) and (e) or Regulation 49 of Chapter X and to the Examination Committee on matters relevant to clauses (h) (f) and (g) of Regulation 88 of Chapter XIII of these Regulations CHAPTER VIII—THE RESULTS COMMITTEE 40. The results Committee shall consist of the Vice-Chairman of the Board, Secretary of Board and three elected by the Board. The Chairman or the Board shall be its ex-officio Chairman and the Secretary its officio Secretary. 41. It shall be the duty of the Results Committee: — (i) (iii) (vii) to scrutinise and results of the examinations conducted by the Board after satisfying itself that the results are in conformity with the relevant provisions Of the Regulations, Rules and By-laws. to scrutinise complaints against question so far as they affect the to decide marks of candidates who have missed their practical examination or written examination in one or two papers or in a subject as a whole; to decide marks of candidates who have answered wrong paper; to decide cases by the officers of centres of admission to the examination of candidates Who come after half an hour of the commencement Of the examination; to consider Of special arrangements made for the examination of any particular candidate; to decide cases where extra time was allowed to candidates by the Superintendent of Centres; (16) (viii) to cases where question papers were opened before the prescribed (ix) to decide cases of candidates whose answer-books have been lost; (X) decide cases of candidates have used means; and to inflict punishment, (xi) to decide such other matters connected with the declaration Of results as may be referred to the committee

42. If any action is to be taken against examiners, centre superintendents, invigilators and others, it shall be referred to the Examination Committee with the recommendations, of the Results Committee

CHAPTER XX—THE FINANCE COMMITTEE 43. Except when otherwise specified, the Finance Committee shall act as an advisory body in all matters concerning the finances of the 44. It shall consist of—• (a) The Chairman and the Vice-Chairman Of the Board; (b) One member appointed by Board from amongst the full members (c) (d) (17) elected under Clause (f) of sub-section (l) of section 4 of the One member appointed by the Board from amongst the members nominated under clause (g) (iii) of (I) of section 4 of the Three other members appointed by the Board

45. The Chairman shall be the Chairman of the Finance Committee. 46.. The Secretary shall be the Secretary or the Finance Committee

49. It shall be the duty of the Finance Committee:—(iii) to prepare and examine the budget for the ensuing financial year in such manner to enable the Board to submit the same to the Government upto 31st January. to make recommendations to Executive Committee on all matters relating to the finances of the Board; (f) to frame rules for the award of grace marks; (g) to consider proposals for the introduction of a new subject and the exclusion of existing subjects and examinations; and (h) consider questions relating to the formation of groups of subjects and the alteration of one with another. (i) to prescribe the conditions for candidates at the examinations of the Board, (j) to decide the equivalency of examinations conducted by the Board / Universities and other Examining bodies. CHAPTER xn STAFF IN PRIVATE EDUCATIONAL INSTITUTIONS 70. Regulations in this Chapter shall apply to an non-government educational institutions. b' 11. ' All Principals, Headmasters, Lecturers and teachers, except those appointed temporarily for a period of less than one year, (21) shall be appointed for a term of one year which may be extended to two years. If after two years of service, any incumbent is continued in his appointment, he shall, unless the appointing authority for reasons to be recorded in writing, otherwise directs, be deemed to have been confirmed in that appointment. On confirmation, the incumbent shall sign a contract of Service in



Form I or 11 (appended to these regulations). as the case may be, as soon as practicable. 72 The managing Committee of the educational institution shall maintain a provident fund for the benefit of the staff appointed on written contract in accordance with the Provident Fund Rules framed by the Board for the "3. The scales of pay of the staff in educational institutions which are in receipt of Government grant, shall not be less than those sanctioned for the corresponding staff in Government institutions in the case of educational institutions which are not aided there shall be a scale of pay, the minimum of which shall not be less than that in Government educational institutions. 74. (1) Principal, Headmaster, lecturer or shall be entitled to the following namely (22) (a) casual leave for 13 days (which may, for special reasons, be extended to 15 days) in a calendar year. (b) leave on medical certificates by registered Medical Practitioner, on full average pay for one month for every twelve months spent on duty, subject to maximum of twelve months in the whole service. (c) maternity leave in case of women, for three months, on average pay and (d) leave for training. (2) The period of leave granted under sub-clause (d) of clause (1) above shall be treated as period spent on duty and shall count for provident fund if the incumbent contributes to the provident fund during such (3) Offer members of the staff of recognised educational institutions shall be entitled to such leave as may be admissible from time to time to Government servants. The authority sanction casual leave under clause of regulation 74 shall (23) be the Head of institution and that entitled to casual leave shall be the Managing committee 76. In the selection of lecturers or teachers for appointment the undermentioned considerations among other matters shall be taken into account, namely (i) (iii) All permanent vacancies and all temporary for a period of six months, shall be advertised in one or more local newspapers and in such other newspapers as have circulation in the area concerned. Such advertisements shall contain full particulars of the post advertised together with conditions of service attached thereto, or the names may be called for from Employment Exchange, On receipt of applications, suitable candidates shall be interviewed, and That the teachers or lecturers to be selected for High and Higher Secondary school classes shall have offered for the degree examination, the subjects for which they seek appointment. In the selection of Headmasters or Principals for appointment the undermentioned conditions shall be taken into account, namely:— (24) (i) all vacancies shall be advertised, in the manner laid down in Regulation 76 (i) above. (ii) the appointments shall be made by the Managing Committee after interviewing suitable candidates : and (iii) no person who is not trained and has less than five years experience of teaching, shall be eligible for the post. 78. (1) The Managing Committee of the institution shall not terminate the service or reduce the pay of any teacher or lecturer appointed on a written contract without holding a full inquiry into the charges against him. The incumbent shall be given in writing a statement of the charges against him and afforded an opportunity of defending himself. His previous service and character with reference to his character roll and service book maintained shall also be taken into consideration when arriving at a decision. (2) No decision as to termination of service or reduction in rank of a teacher or lecturer shall have effect, unless passed at a special meeting by a majority of two-thirds of the members of the Managing Committee. No such resolution shall (25) have effect, if as an adjourned meeting, lecturer may ask the matter to be referred to an arbitrator in accordance with the terms of his agreement, if any. And the award of the arbitration, or arbitrators, shall be final. The services of any teacher or lecturer who refuses to go for training may be terminated : Provided that in case of personal difficulties, the person concerned is not able to go for training the same year he may be permitted to go for training, next year. More than one chance shall not be allowed. 79. (1) Managing Committee shall not terminate the services or reduce the pay of Principal or Headmaster appointed on written contract without first obtaining Director's sanction for holding full inquiry into the charges against him. The incumbent shall be given in writing a statement of the charges against him. and also be afforded an opportunity of defending himself His previous service and character with reference to his confidential file and service book shall also be taken into (26) consideration before arriving at a decision. (2) No decision as to termination of service or reduction of a Principal or Headmaster shall be valid, unless passed at special meeting by a majority of two-thirds of its members of the Managing Committee. No such resolution shall be valid, if passed at an adjourned meeting, (3) The Principal or Headmaster shall have a right of appeal to the Director against the decision of the Managing Committee, the decision of the Director shall be final

80. For all purpose, including application of time-scale. the period of service of a Principal, Headmaster, Lecturer or Teacher, shall in the case of new entrants be calculated from the date of first appointment in the educational institution, if there is no break of service during the period preceding the permanent

appointment Provided that. subject to the provision of regulation 73 of this Chapter. the salary and scale of pay Of a person already iA «nployment. shall not be refixed by the Managing Committee at an nmount lower than his sahry or scale of on the date of the enforcement or these regu. lations. (27) 81. The period of 'school vacadon shall count as period srent on duty. A Hadmastet, Lecturer or Teacher who has been in ere.service of an educational institution during an academic year, shall be entitled to draw full pay for the ensuing vacadon. except when such vgrson hag been officiating in place of another off reave, entitled to draw pay for the 82. Every educational institution shall pay person, who is under training at a recogniwd Training College, his full salary during the period of training. No person who refuses to undergo trahing after a set in a Training Colkb has ben secured for him shall be continued in servke, 83. For all other matters, not provided herein. the rules and observed in the Government educational institution shall be adopted. 84." DutiesofHeads of Educational Insti- tutiOn 1.— J (a) Admission and promotion of students and discipline of the institution. (b) Receipts expenditure and Of accounts. (c) Correspondence of the W) General internal management or the institution as an institution recognised by the Board. (28) (e) Encouraging, and love "for Co-curricular activities (f) Taking such disciplinary action as be is empowered to take underM•eidéport' mental rule. xn carrying out these duties he shau got, interested with by an authority except the authoriw competent under the 85. No part of a person'ssalary orphisero• vident Fund shall be used, by any institutions for purposes of running institutiom The-•prtwi• dent Fund shall be deposited every month by;me: institution under the Central. Providmt' Fund FORM -J (See Chapter' XII Regulation 71) Form of Agreement between the headmaster and the Managing Committ& AGREEMENT THIS agreement is made t}üse..... ..day of betweeo• resident of orthe first and the Managing Committee of the *+001/ College (herein aftercalkd theMaoagivCO*rni- ttee) of the second part. WHEREAS the Manning C•nunittee has appointed the party of the first part to serve as a Headmaster/ Principal in School/ C.oueø (herein after Gilled the Institution)' Suw to the condition and theet«ms herü contained NOW, THEREFORE agreement witne- and the surties hereto agree as follows 2. Frontfthe date of the first part assuming charge of the ofliceor Headmaster PritrijnJ in. the said institution, the Mana- ging Committee Shall pay him initial () per month Sabry Of RS. in the time scale of pay Rs....., and thereafter, he witl draw annual increment at during the term of his the rate or Rs... 'service subject to the condiom that he tenders approved service so as to qualify him for increments. The party of the first part shall, during the term Of his service under this agreement, to the duties of bis appointment, and not eaøgev directly or indir«dyin anytra&, business; on o&uru- don or take. any activity is likuy to interfere-with ssion in writing of the Managing Committee und the•patty of the 6t•st' part, shan &sist 'from any'activity on a'notie tring given by the Managing Committee in, itst (30) such acävity. it Would interfere in the 'effdént discharge of his duties

3. The tenure of office of the party of the 'first' shall be terminable at any time.(a) By three calender months notice in writing by him (party of the first part) without giving any reason therefor, or without notice on payment to then party of the second part a sum equal to three month's salary of the party of the first (b) When the post on which the party of the first part is working is abolished. the party of the second part shall give three months notice in writing to the party of the first part, or without any notice on payment to the other party a stun equal to three month's salary of the party of the first part. Provided that the Managing Committee may.t anytime dispense with the services of the party of the first part without notice after a enquiry as provided in regulation 79 (as the case may be) under Chapter XII the event of a wilful breach by bim of any of the conditions herein contained • (b) In the event •or +€iiful and firesident 4. 5 (31) neglect of duty by him. or misconduct, or unsatisfactory work on his part or his physictl or mental unfitness for duty : (e) For any other sufficient cause which renders imposition for proper performance CSf his duties and (d) The right of terminating the tenure fo office of the party of first part by serving three months- unoüces under clause 3 (b) above shall not be exercised by the Managitié Committee during the period from first January to 31st March following without the previous sanction in writing of the Board of Secondary Education Madhya Pradesh. The party of the first part shall retire from service on atmiaing the age of 62 years and with the permission of the Chairman of the Board, 65 years and the exact time for such retiretneot shall be the last day of the acade- mic year in which he attains that age. parties shall in addition to the condi- tions herein contained, be bound by the provision of the regulations of the Board of *eondary Educations, Madhya Pradesh. IN WITNESS where of the parties here to have set their .respective handc hereun@ (32) the day and year written in each case. (1) Party of the first

parf Witness— (2) On 'behalf •Of 'the Managing FORM U '(See Chapter XII Regulation 7 t) THIS AGREEMENT is made this-. 19— sonof. resident Of the first part and the Managing Committee of the... 001/ (College (herein after called 'the Managing 'Committee) of the second part. WHEREAS the Managing Committee has appointed the party of the first to serve as a •eacher/leeturer 'in 'the v.. SchooJ/C01lege subject to (33) ea•uditioosand upon the terms herein con- 't'ncd. NOW THEREFORE, this agreement wit- nesse andthe parties hereto agree os follows 1. 'From the date Of the party of the first jert assuming charge of the office of teacher/ lecturer in the said institution. the Managing Committee shul! pay him in an initial month in the time •alary of Rs. and thereafter he Will of pay of Rs. draw annual increments at the rate of Rs,) during the term of his service subject to the conditions that he renders approved service so as to qualify him for increments

2. The party Of the first part, if he is an untrained teacher, shall attain such teaching qualification as the Managing Committee may require, and to enable him to do so.the Ma- onging Committee shall permit him to undergo training at the proper Teacher's Training Institution If the -party of the first part fails to attain the requisite teaching the Managing Committee may terminate his services unless be Is ezempted from attaining such qualifications by the Department 3. The party of thc first part, if he has attained teaching qualifications as required in clause 2, agrees to serve as a teacherllecturer in thc said institution at least for a period of two (36) the party of the first part without notice after a full enquiry as provi&d in regu. lations 78 or 79 (as theqtse may be) under Chapter XII (a) in the event ofa wilful breach by him of any of the conditions herein con- tained •e (b) intheevent of a wilful and persistent neglect of duty by him, or misconduct, or unsatisfactory work on. his part, or his physical or mentol unfitness for duty: or (c) for any other sufficient cause•hich renders imposition for proper perfor- mance of his duties; and. (d) the right of terminating the tenure of-odic of the party of the first part by serving three months notice under clause 7 (b) above, shall not be exerised by the Managing Committee during the period from 1st January to 31st March follow- ing without the previous in writing of the Board of Secondary Education Madhya Pratie*

8. Notwithstanding anything contained in 7.theManaging Committeemay, in lieu ' of diqeosingwith theserviees ofthe party of the iirst part, reduce his pay within the limits of his time scale

9. The party of the first Part shall retire from service on attaining the age of 62 years and.%ith the permission of the Chairman of the Board, 65 and the exact time for such reti- sement shall be the last day of the academic year whicfrheotmins that age. IO. The parties shall, in addition to the conditions herein contained, bound by the provisions of the regulations of the Board of EdlÄtion; Madhya Pradesh. In WITNESS whereof the hereto have set theirrespective ban's hereunto the day and year written in each case. Party of the first part Date behalf of the Managing Committee, (38) CHAPTER XIII THE EXAMINATION COM MIITEE 86. The examination Committe shaJJ con sist of: (i) The Chairman: (ii) The Vice-Chairman of the Board. (iii) Ilxree persons elected by the Board from amongst the Conve- nets of various Committees Courses; (iv) two persons. being members the Board elected by the Board

87. Secretary shall be the Secretary of the Committee 88.It shall be the duty of the Examination Committee, subject to over all supervision and control of the Board— (a) to order examinations in conformity with the Regulations and to fix dates of holding therm (b) to consider the recommendations of the Committees of courses with regard to exa. miners. setters and moderators and to finalise lists of examinees. The lists of set- ters and moderators will he finalised by a panel consisting of Chairman. Secretary and the Director of Public Instructions, (39) to prescribe forms of apprnntion to be tilled in by the candidates applying for per- mission to appear at examinations and forms of certificates to tte granted to suc- cessful candidates. to propose rate of remuneration for the work connected with the examinations. to fix centres of examinations. to suggest the mode Of conducting the oral and practical tests if any. to arrange for moderation of question pa- pets; and to consider matters arising out of the conduct of examinations and to make recommendation', when necessary, to the Bonrg. CIIAPTER XIV—THE EXECUTIVE COM- MITTEL powers and functions of the Executive Committee shall be as under • (n) to direct form, custody and use of the common seal of the Board; (b) to hold and mntrol and administer any property and funds of the Board and to enter into contracts on behalf of the Board; (41) less than Rs. 5001—and maximum of which is less than Rs. 900/— (d) (e) (g) (h) to transfer and accept trans&r any movable or immvable property on behalf of the Board ; Provided that no transfer Of immovable property

shall be made without the previous sanction of the Board; to manage and the finalEes, ac- counts and investments of the Board; to invest subje:t to the provisions of the Act, any money belonging to the Board including any unapplied income, any or the securities described io section 200f the Indian Trusts Act. 1882, or in the purchase of immovale property in india with the like power of varying such investment, or to place in fixed deposit in any bank approved in this behalf by the Board any portion of such money not required for immediate expenditure. to admi:ister any funds placed at die -lis- posal of the Board for specific purposes; to frame. the budget of the Board; to create, abolish or hold in abeyance any post (except diat of Secretary and Depuw Secretary) in the Board: (i) to delegate its powers in respect of making contracts and appointing offic— ers and other servants of the Board, to such persons or authoaity as it may determine : except when otherwise provided for by the act or Regulations, to regulate, determine and administer all concerning the Board, and to this end bo exercise other powers Of Board not otherwise provided.for to write off irrevocable sums due respect of stores, priced publications, examination fees and unserviceable arti- cles of dead stock ; TO obtain loan from the Govt. or any Nationalised Bank or any other agencies if necessary, and to mortgage Board's immovable property for the said purr CHAPTER XV—RESIDENCE OF STUDENTS Every student of recognised institution shall reside in a hostel recognised by Ebe department, or with a parent or Provided that tile initial salary of such posts is (44) remuneration to the persons doing the forwarding work. The condition of applying personally to a Forwarding Officer shall not, however, apply to those enrolled candidates of the Corresponden Courses of the Board who have either failed in i the Board's Examination or yere declared eligible for admission to the examination but were i absent at it. Such candidates shall submit the prescribed form for examination to the Registrar orthe Correspondence Courses directly on or before the prescribed date. If the candidate fails to pass the Intermediate Examination within a continuous period of three years as an ex-student he/she shall have to enroll his/ her name with the Registrar Correspondence Co- urses asa fresh candidate and his/her previous record shall be destroyed. They shall submit their photograph duly attested by a Gazetted Officer/Magistrate, whi'h will be got verified by the Correspondence Cour• ses from the photograph submitted in the previous examination. The blank application forms for Examination for these candidates will be obtaina- ble from the Registrar, Correspondence Courses, Board of Secondary Education, Madhya Pradesh, The private candidates who shall enroll diemselves for regular guidance in the Correspon- (45) Courses for Board's Examinations, surted by Board, shall submit the forms to the Correspondence Courses, on or before Septernber in the prescribed form; 9.9 Whenever the application Of a private is received the prescribed date, not Infer than 25th of September. he shall a late fee of Rs

5. Provided that the may, in exceptional circumstances, application upto 30th November with tute fee of Rs

20. In a very exceptio- recorded in writing that candidate is not Chairman may consider the •e' elves! after 30th Novernber also. Provided further that on payment of an extra of Rs. 20 (exclusive of other Chairman mny give upto 3(hh November, to privately, to such a candidate. •who is stu- dying in a recognised institution but due to some is not eligible to appear as a regular vandidnte. All private candidates, including women appearing at the examinations of the •hull Afbx to their application forms, for to appear at the examination, their size (bust) photograph duly attested by otlier forwarding the applicaüon form. 97, No student shall be permitted to appear (46) at the High School or Higher Secondary School Examination as a private candidate in a year earlier than that in Which be would have appeared if he had continrd his studies at a recognised ins6tution

98. Applications from candidates intending to as private candidates. shaii be referred to the Ccmmittee of the Board appointed to scrtlt• inize applications from private candidates. The Olairman, after considering-the recommendations . of the committee shall grant or reject the appli- cations

99. Private candidates, who offer such subjecß for their examination as involve prtcti<il work, shall be aJlosved to appear at.the examinadon. They shall expected to have completed pract- icals in a re'ognised institution and required to appear in a practical examination conducted by the Board

100. Private candidates, who have passed the Cambridge School Certificate Examination and intend to appear at the Intermediate Examination should specify in the application form, the stand- ard of attainment in each of the subject in which they have passed the CambridF School Certifi—cate Examination as shown in the detailed result of the Examination

101. Only such persons as fulfil any one of the following conditions may be admitted as private candidates to the High School Examination in English and or Hindi/Sanskrit only and shall, if successful, be entitled to a certificate of having the examination in English and/or Hindi/ only (u) Persons who have passed a Public Examination in an Oriental Language (Sanskrit, Persian or Arabic) recognised by the Board.(b) Persons :who have passed a Public Examination in Advanced Hindi or Urdu recognised by the Board. (c) Drawing Masters or Manual Training Instructors, Teachers of a vocational subject or physical instructors, provided they have put in two years . approved service in an institution recognised either by the Board or by the Education Department Provide! that, all Candidates under clause (c) of this Regulation, shall produce evidence of having the VIII class annual examination or recognised school or an equivalent examination conducted by the Education Department * it) English as one of the subjects. i 02. A candidate who holds a Of buying (48) English and/or Hindi/Sanskrit only under these Regulations or of having passed an examination equivalent to •the High School Examination in English and/or Hindi/Sanskrit only under similar condition, may be admitted as a private candidate to the Intermediate or Higher Secondary Examination in English and/or Hindi/Sanskrit only. Provided that at least one academic year shall have elapsed since the date of his passing the High School or equivalent examination in English and or[Hindi/Sanskrit and such a candidate, shall, if successful. be entitled to a certificate of having passed the Examination in English and or Hindi/ Sanskrit only

103. A candidate who has passed the High School or Higher Secondary Examination in English only under Regulation 101 or 102 above, may be permitted to appear at a subsequent High School, Higher Secondary School Examination in all the remaining subjects after excluding English and the Oriental language on the basis of which he previously appeared and passed the High School or Higher Secondary School Examination in English only

104. No students, except Adult Women/ Adult Man shall be permitted to appear at the High School/Higher Secondary School Certificate Examination as a Private candidate unless he/she or School.ry (49) recognised by the Board or the Department Corresponding Examination of a similar school situated in or outside Madhya Pradesh, Provided that such a school is affiliated to or recognised by the examining body whose examinations are recognised by the Board. For appearing at the Board examination for Adult Woman and man are as follows WOMAN : •The Adult woman, whose not less than fifteen years on first of April in the year in which she takes the examination, shall be permitted to appear at the examination provided she has passed Primary examination. If the Certificate of Primary Examination is not available, of the same shall be passed. MAN) Adult man whose age is not less than Twenty Years on first Of April in the year in which be the examination shall be permitted to appear at the examination, provided he has passed Primary Examination from the recognised 11001 of Madhya Pradesh. The Certificate should be countersigned by the Education Officer, Asstt District Education Officer of the Education Department of the State shall also be required to produce an affidavit regarding his age. z (52) (T) Pre-Primary Training Certificate Examination. (m) Higher Secondary School Certificate Examination Technical Course. i Provided that no private or regular candidate shall appear in the Higher Secondary School Certificate Examination and Intermediate Examination of the Board in the same year. Provided further that no such candidate who is blind shall be admitted in any of the subjects in which Practical Examinations are prescribed except Music subject

107. The Examinations of the Boards shall be held at such centres and on such dates and at such time as the Examination Committee may, from time to time, decide

108. The test at the Board's examinations may be written or partly oral or practical and partly written. Oral and practical tests shall be conducted by the Examiners appointed by the Board in such manner as the Examination Committee may prescribe, from time to time. Written tests shall be by means of question papers and the question papers shall be given out simultaneously at every centre at which the examination is being held. (53) Every candidate for admission to an Examination from an institution recognised by the Board. shall not later than the 15th November (n) submit his application in the prescribed form stating the optional subject or subjects in which he desires to present himself for examination : — pay to the Board the fee as may be fixed by it from time to time for the examination together with a fee of two rupees (or communicating subject-wise marks in subject through the institution through which the application form has been submitted; and forward to the Secretary with Certificate of the institution which he has

completed a regular course of study in a recognised institution. in the case of candidates who offer such subjects for their examination as involve practical work, that they have actually performed the experiments in the syllabus. (b) (d) THE FOLLOWING FEES SHALL BE PAID IN RESPECT OF THE EXAMINATIONS HELD BY THE BOARD

Note —"Notwithstanding anything contained in regulation 110, the existing fee shall be subject to increase of Rs 15 tuition fee for correspondence course and Re, I in Examinations fee, every year from 1982 onward and thus the increased fee shall be deemed to have been prescribed under regulation 11 for all purposes. whatsoever the may be". High School Examination and equivalent Examination : "Fees shall be charged from the candidate as per Higher Secondary School Certificate Examination this Board". (a) High School Correspondence Course—Rs. 12 (Exclusive Of Examination Fee) Intermediate Examination by Correspondence : (a) RS. 2" (inclusive of tuition Examination Fee For one subject; \$0 [exclusive of Examination For two subjects Rs. 100 [exclusive of Examination Fee]. For three entire subjects • full fee as prescribed in I a) above Fee for change of subject/sah- jects, Medium, Faculty, Rs 20 for the application received upto 31st of December Application received after 31st of December not be entertained for consideration in any case. Examination Fee for Intermediate Examination in Arts, Science, Commerce or Agriculture—Rs. 75 plus Rs. 10 for Mark Sheet fee by each candidate. enrollees: correspondence courses either as new students or as ex-student Still come- Pletz their objection (s, if any, upto 31st Of January. In case they do not complete objection (s) within prescribed date. their names shall be struck off from the rolls of correspondence courses 110% ever, such students may be readmitted by the (56) Board on payment of Rs. 50 upto- 31st of March After 31st March no student shall be re-admitted by the Board. No fee shall be charged from the Students where due to mistake of the Board, their names are struck off." (3) Examination fee for each of the following examination namely : —High School Certificate, Higher Secondary School Certificate, Basic Training Certificate- Physical Training Certificate, Pre-primary Training, Higher Secondary Technical Examination Rs, 47 Plus Rs 10 for Mark- Sheet fee by each candidate from a recognised institution and Rs. 57 Plus Rs. 10 for Mark-sheet fee by each Private Candidate appearing at any of the above mentioned examinations, (4) "Examination fee in one additional subject Rs. 22 Plus Rs 10 for mark sheet, (5) "Examination fee in more than ONE additional subject Rs. 17 for each subject Plus Rs. 10 for marksheet" (6) Fee for retotalling of marks of candidates appearing in full subjects. Rs. 20 (7) The following fee is prescribed for the retotalling Of marks of the candidates (a) 'Appearing in one subject only Rs. 4 per candidate (b) Appearing in two subjects only Rs. 8 per candidate. (c) Appearing in three subjects only Rs. 12 per candidate. (8) Fee for a duplicate copy of the voucher to be granted to candidate permitted to appear at the next ensuing examination on payment Of half the usual fee: Rupee one only, (9) Fee for Migration Certificate -Rs. 15/- (10) Fee for duplicate copy of Migration Certificate - RS. 51. (11) Fee for Eligibility Certificate Rs. 15/ (12) Fee for a duplicate copy of Eligibility Certificate Rs. 10/- (13) Fee for a duplicate copy of the admission card Rs. (14) Fee for paper-wise marks- Rs, 10/- (15) Fee for a duplicate copy of the marks statement Rs. 10/- (16) Fee for a duplicate copy of the certificate for having passed an Examination of the Board Rs. 10/- (17) (a) as per Higher Secondary Examination Of this Board. (b) as per Higher Secondary Examination of this Board. (18) (a) Fee for any of the supplementary examination conducted by this Board in ONE subject Rs. 31 plus Rs. 10 for marksheet, (b) Fee for supplementary Examinations conducted by the Board in two subjects Rs. 42 plus Rs, 10 for marksheet, (c) Fee for Supplementary Examinations conducted by the Board in Three subjects or more, full fee as prescribed in regulation 110 (3) above plus Rs. 10 marksheet fee (19) Price of the application form for Private candidates and Ex-Students for admission to the Board's Examination—Rs. (20) Fee for practical examinations conducted by the Board Rs. 10 for each practical test. (21) Fee for Provisional Certificate Rs. 31 • (not to be charged after four months from the declaration of result) (22) Fee for translation of Certificate or Mark- sheet in English—Rs (23) Fee to obtain document personally from Board's office Within 24 hours -Rs. 10-in addition to the fee for (24) Price of the application form for opening of new centre for various examinations of the Board—Rs. 25/— (25) Fee for enrolment of candidate .Rs. 10/- (26) Deletion complete regulation, (27) Fee for issue of fresh after correction in date Of birth—Rs, 10 (28) (I) Fee for the additional subject •Geography Knowledge 'get prescribe' for High School Certificate Examination RS. 121 Plus Rs 10/—for Mark. Sheet. (2) Notwithstanding the provisions of sub. para- graph (1) the fees as indicated below will be recovered from the following categories of persons (i) Banned candidates— Full Exemption— (i) Sons and daughters of teachers who have retired from institutions recognised by the Board Full Exemption, (iii) Sons and daughters or teachers of

Madhya Pradesh who have received the "President's Award" full Exemption- (64) and published and it is found that such result has been effected by any malpractice fraud any other conduct whereby an examinee has, in the opinion of the results Committee been in party to or privy to, or convicted at such malpractice, fraud or improper conduct. Results Committee shall have power, at a time notwithstanding the issue of due certificate or the award of the prize or scholarship, amend the result of such examinee and to make such as it may consider necessary that behalf. 118. A candidate who has failed in an examination, may present himself for one or subsequent examinations provided that he on each and every such occasion, satisfy Board that he has fulfilled the conditions laid down in the Regulations for the admission of candidates to the Board examinations.

VERIFICATION OF MARKS OBTAINED BY A CANDIDATE IN A SUBJECT : (i) Any candidate who has appeared at examination may apply to the Secretary for verification whether the candidate's answers, in particular subject, have all been examined and there has been no mistake in the totalling of marks in that subject and transferring marks correctly but not for evaluation or answers. Such application must be made by the candidate to the board within 30 days of the date of declaration of the examination results and must be accompanied by a fee as may be prescribed from time to time by the board. (2) No candidate shall claim, or be entitled to, re-examination of his answer(s) or disclosure or inspection of the answer-books or other documents treated by the Board as confidential. (1) If, as a result of the made under this Regulation, it is discovered that there has been either an omission to examine and mark any answer or answers and/or a mistake in the totalling of the marks, the fee for verification shall be refunded to the candidate. If a mistake is discovered it shall be corrected by the Secretary duly attested and dated, and if as a result of this correction the candidate's result, as already declared, is altered in any way, he shall be informed of his correct result by a telegram. (3) If, on verification, a failed candidate is found to have passed in the examination, he will be declared to have qualified for the examination. (5) If a candidate having paid the prescribed fee under clause (1) fails to forward his application for verification within two weeks of the payment of fees or having made the application within the aforesaid period, omits to give the following details in his application (i) Name, Examination, Roll Number and Centre : (ii) Subject in which verification is desired. (iii) Used for answering the paper in that subject. No steps shall be taken for consideration. (6) All the valued of the Board's examination will be destroyed after the period of 120 days (one hundred and twenty) from the date of declaration of the results and no identification of any of the answer books shall be possible being under the process of destruction. 120. A candidate who has fulfilled conditions laid down for admission to one of the Board's examinations, will not be detained from appearing at that examination unless the Chairman permits the head of the institution concerned to detain him for adequate reasons fully by him writing to the Chairman, or unless he fails to clear outstanding dues owing to the institution from him. 121 (i) Duplicate copy of the certificate (67) of the examination conducted by the Board, shall be issued on receipt of an application for the same, and the application should invariably be accompanied by an affidavit duly made in the form given below on a duly stamped paper and properly endorsed and attested by a Magistrate of the First Class under his Court seal or by a Notary under his notarial seal, **VORM OF AFFIDAVIT** at... do hereby solemnly swear on oath that my certificate of Examination of having passed in the year... Institution, has been actually lost or destroyed and that it is true statement. Dated... (Signature of the Deponent) VERIFICATION of the contents of this affidavit are true to my knowledge and that nothing therein contained is contrary to the truth, So help me God," 19 (Signature of Deponent) (10) respect of his eligibility for admission to the examination, are in progress or contemplated and in the light of the final decision regarding his eligibility, to deal further with his case provisions of these Regulations

127. Notwithstanding anything contained in these Regulations, full refund of examination fees may be granted to such candidates as may, during the period of national emergency join military service subsequent to their submission of their applications for admission to the Examination and who may apply for such refund on their producing a certificate signed by Officer Commanding concerned about their having joined military service during the period mentioned above and their being unable to take the examination for reason thereof.

CHAPTER XVIII ENROLMENT AND ADMISSION

128. Enrolment is compulsory for every regular as well as Private candidate, Who desires to appear for various examinations of the Board of Secondary Education, Madhya Pradesh. The fee for enrolment shall be Rupees four for each candidate and shall be paid once only.

129. (a) The application for enrolment together shall be submitted by the Regular student or a recognised institution through the head of the institution concerned so

as to reach the Secretary by the first October in the year in which he first joins a recognised institution, The Heads or institution shall scrutinise the forms of students applying for enrolment and certify that they have examined the certificate or the examination qualification for admission to the Board's course governed. Provided that, the Secretary may in exceptional circumstances, entertain an application for enrolment even later than 1st October. (b) Regular students seeking admission to an institution recognised by the Board after having been admitted as member of another Board incorporated by law for the time being in force, and having appeared for public examination of that Board, will not be enrolled unless their applications for enrolment are accompanied by a Migration Certificate from the previous Board. (c) In the case of private candidates, enrolment fee of Rupees four shall be paid together with the examination fee. 130. (a) No student shall be deemed to have been admitted to any course of study of the Board, unless his name is borne on the register of enrolled students (b) Except in cases where application for enrolment is rejected by the Board, the fee shall not be refunded. 131. On enrolment every student shall receive from the Secretary an enrolment Certificate, the enrolment number under which his name has been entered in the register and that number shall be quoted by the student in all communications to the Board and subsequent application for admission to an examination of the Board. 132. Any enrolled student may, at any time, obtain a certified copy of the entries relating to him in the enrolment register on payment of a fee. 133. A duplicate copy of the enrolment card may be granted on payment of a fee of Re 110. 134. If the name of any student is struck off the rolls of a School or if he is transferred to another school or migrates to Board, the fact will be reported to the Secretary by Head of the Institution before the end of the session in his name is struck off or he is transferred or his migration takes place. The name of any student, rusticated or expelled shall be reported to the Secretary by the Head of the institution immediately. The fact of expulsion or rustication shall be posted in the Enrolment Register.

135. Before entering upon the study for High Secondary Examination. every student shall be required to have passed class VIIIth examination held, by an authority for the High Schooler Higher Secondary Examination of the Board or an equivalent examination conducted by the Education Department of the State or the competent authority. pending examination of a similar institution situated outside Madhya Pradesh provided that such an institution is recognised by an examining body whose examinations are recognised by the Board. 136. A student applying for admission to a school shall bring with him a leaving certificate signed by the Head of the Institution last attended by the student. 137. A student who studied last at an institution connected with a Board other than the board of Education, Madhya Pradesh, shall produce a Leaving Certificate from the Head of such Institution, countersigned by an Inspecting Officer of the Institution in the State. 138. A student who, owing to his failure in an annual examination of an institution, has not been promoted to a higher class shall not be admitted into such higher class in any other institution. CHAPTER XXII—SUPPLEMENTARY EXAMINATION 139. Supplementary Examination shall be held by the Board every year for those who have appeared at immediate examination of the Board, remain in only one of the classes offered by the Board. Such candidates who take the supplementary examination may be provisionally permitted by the Principals or the Institutions. Colleges at their own risk to join the next higher class in an institution recognised by the Board. 140. Pending the result of the supplementary examination and commencing in use are at the supplementary examination. 139. A Supplementary Examination shall be held not later than August, 13th every year. 140. Candidates shall be required to have passed the Examination if they secure or obtain pass marks in the subject in which they appear at the Supplementary Examination. Provision shall be made for awarding the marks obtained by a candidate in the Supplementary Examination. However, the fact of appearing at Supplementary Examination shall be mentioned in the certificate.

141. Candidates who failed either in the theoretical or practical part of a subject shall be required to only in the part in which they have failed. minimum pass, the same as in the case of candidates appearing in all subjects. 142. Candidates desiring to appear under these Regulations, shall submit their application in the prescribed form in such a manner as will be determined by the Board so as to reach the same not later than 10th July each year together with the prescribed fee. to whom a candidate will have to pay a fee of Rs. 5 for in which he has appeared. A late fee of Rs. 5 will be charged if the forms are received after the tenth July but not later than 15th July, Provided that the Chairman may in exceptional circumstances, entertain applications even after the prescribed date.

143. Only one chance for appearing at the supplementary examination shall be given. Candidates who fail at or are unable to take the supplementary examination shall be required to appear in all the subjects in

144. Candidates who are at the Supplanentary Examination.will be awarded a in the form prescribed by the Board

145. A who fails to rnss or is unable to present himself at the Supplementary Examination shall not a refund of his fee.Provided that a candidate dies before the commencement of examination his examitution fee shall be refunded to his parents or guardian 146. The Secretary shall, after satisfying himself that a candidate has complied with all the requirements for adnission to the Supplementary Examination of the Board. furnish the candidate with a of admission on preentation of which to the of the Examination Centre, the Cindidate shall be permitted to appear for the examination



147. The result of the Supplemenury Exa- minationshail be published under the order of the Chairman and no meeting of the Result Committee will bc necessary.(77) 148. VERIFICATION OF MARKS OBTAINED BY A CANDIDATE IN A SUBJECT (1) Any candidatc who has aps*ared at the Board's Supplementary examination may apply tb the Secretary for verification Of jmarks in any particular subject. The verification will be restricted to checking whether all the answers have bear examined and that there has been mistake in the totalling Of marks for each question in that mject and transferring marks correctly the first cover page of the ansuer menöoted by the candidate are intact. No revaluation of the answer-book or supple. ments shall be done Such an application must be made hy the candidate directly within Miirty days of the declaration offfie examination result and must be accompanied by a fec as may he prescribed from time to time by the Board. (2) NO candidate shall claim, or be entitled to revaluation of his answer or disclosure or inspection of the answer-books or other docu- menb as these are treated ay the Board as mog (3) If, asa result Of the verification made fis Regulation. it is discovered that there has either an omission to examiJÜ and to assign marks to any answer or anmers or a mistake in the totalhng or the marks, the fee for verification shall be to the candidate. (80) 153. The Secretary have full powers in matters Of leave. grant Of itsremeats, suspension. pencfing departmental enquiry and imposition of minor punishments in respect Of the ministerial and lower staff of the Board office : Provided that such person shall have the right Of appeal against the Secretary's order on a disciplirury matter, to the Chairman. The Chairman shall have similar powers in the cases Of Assistant Secretarits and his orders on a disciplirury matter shall be appealable to the 154. For empi0',ee. a service book or service roll shall maintained in the



form in which they are maintained in Government Offices, and the Secretary shall have kept up to date, and up-to-date leave account shall also be maintained by him in a suitable form

155. The employees of the Board shall be eligible for medical reimbursement and for grant of advances as are granted by the State Government to its employees to the same extent to which the Government servants of similar grades are such reimbursement or advances : Provided that the Permanent employees of the Board shall be eligible for part of, House building Advances after completion of ten years continuous service in the Board. Other conditions for grant of this advance will be the same as may be prescribed by the State Government for their employees from time to time. 155. A. Class 11 Officers and Employees of the Board may be granted an advance, to two months pay or Rs. 800 whichever is less for purchase of food grains once in a year. The advance shall be free of interest and shall be recovered in ten monthly instalments. 155. AA. Notwithstanding anything contained in these regulations in case of serious illness of an Officer/Employee of the Board or any member of his/her family, an advance of Rs. 500 (Rupees five hundred only) or three months basic pay, whichever is less, may be granted to meet expenses likely to be incurred over medical treatment subject to such conditions as Executive Committee of the Board may resolve from time to time. Provided further that the advance shall be free of interest shall be recoverable within a period of one year from the date of its sanction, in monthly instalments as may be fixed by the Executive Committee of the Board. Notwithstanding anything contained in these regulations, the employees of the Board shall be eligible for payment of terminal/retirement benefit as per Scheme 'Board of Secondary Education Madhya Pradesh Regular Board's Servant (82) Terminal / Retirement Benefits Scheme, 1980. "Annexure A". Provided further, Executive Committee may sanction suitable grant to the required extent (83) LEAVE RULES -159,' The Board Officers/ Employees are entitled to all kinds of as admissible to the ' from time to time. State Government employees. Provided further that Executive Committee shall have power to alter, amend and modify No. 160 to 175 Deleted). said scheme as and when it deems fit 'Without CHAPTER XXI-THE BOARD'S PROVIDENT any prior publication of such amendment, Fund fixation or alteration

176. In this Chapter unless the context Provided further that the said scheme shall come into force retrospectively w.e. r. Otherwise requires: April 1980

156. Any question arising in respect of any employee, which is not covered by these Regulations shall be decided by the Chairman according to the rules of the Government for the time being in force

157. Scales of pay minimum qualifications, etc., for the various bet fixed by 'the Executive Committee. 1'. • The Board may obtain on loan service of any Government Servant on such terms and condition. as may be agreed between the Board and the Government. (a) •permanent' means confirmed in a post on 1 which, no other employee of the Board has, a lien and which is borne permanently on the Board's Establish- Provided that in the case of a contract appointment, a person appointed to a post' shall be considered as permanent for the period. for, which' •appointment is sanctioned, if the competent authority has confirmed the holder of the post in such contract post. (b) "Salary" includes personal Day, special pay and dearness pay and also' officiating pay in case of confirmed Board Servant holding higher post but does not include other allowances. (84) 177. Every wholetime servant of the Board other than one whose have been lent to the Board by the Government who opted for pension. shall as a condition of service, become a depositor in the Board's Provident Fund from the month in which he is confirmed. 18. Subscription the fund shall be eight percent Of the salary of the depositor. Such subscription shall be deducted monthly from the salary of the depositor and the amount so deducted shall be paid into the Board's Provident Fund to the credit of the depositor. A servant of Board on leave on full shall continue to pay his to the Provident Fund and may continue to do so at his option if on leave on less than full pay. At the end of every month the Board shall, in the case of each subscriber, make a contribution at the rate of twelve percent on his salary and this amount shall be placed to the credit of the depositor

179. Subject to the exceptions in Regulations 180 and 181, a depositor shall be entitled, upon the service of Board, to draw out and receive the whole sum standing to his credit in the fund

180. NO servant of the Board (a) whose services shall have been discontinued with for what, An the opinion of the Executive Committee, is misconduct. or (b) who has been in the service of the Board for less than three years, or (c) who resigns his appointment without giving reasonable notice, shall be entitled to any sum or sums contributed by the Board or any part thereof, or any interest or other profit 181. In

210. In very cases on strong recommendations from the Head of the Institution and the Secretary, the Chairman may further undo a of 3 per 211. regulations under the Madhya Secondary Education Act. 1959 are hereby repealed. Provided that anything done or any action taken under the regulations, hereby repealed shall, so far as they are not inconsistent with these Regulations, be deemed to have been done or taken under the corresponding provisions Of these Regulations, 212. Candidates who have passed Higher Secondary School Certificate Examination/Intermediate Examination from the Board, may be permitted to re-appear at the, next examination for improving their division as a regular/private candidate. This permission may be given during two successive years after passing the Examination. If the improves his division in this his previous certificate shall be issued. But in case he does not improve his (division. his examination of this attempt shall be cancelled. (105) 213. "R. W. Category remain pending for indefinite period which is neither correct nor proper service*. Therefore such examinations and their results shall be cancelled if compliance of the remaining objection (s) is not received by the Board within 3 months from the date of issue of registered notice to the examinee without giving any further notice. "It is further provided that the candidates who pass the Board's examination the First Division may also reappear in the examination during two successive years for improvement of percentage of marks. If a candidate secures more than 100/0 marks of the total marks obtained by him/her in his/her previous examination. his/her previous mark sheet shall be deposited and a fresh mark sheet shall be issued. In case the candidate fails to obtain increase in the marks, his/ her previous result will remain the same and the examination of this attempt shall be cancelled. The mark sheet of the cancelled examination shall not be issued to the candidate,

