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Orders under the provisions of the Goa Human Resource Development Act, 2012 (Goa Act 12 of 2012)

Sr. No.	Order No. and date	Section/Rule	Official Gazette reference
1.	11/1/2014-PER/307 dated 25-1-2018	Assistance governing recurring Grant-in-Aid	Series I No. 44 dated 1-2-2018

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Department of Personnel

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Order

11/1/2014-PER/307

Sanction of the Government is hereby accorded to the following Pattern of Assistance governing recurring grant-in-aid to Goa Human Resource Development Corporation, Porvorim which is established as per the provisions contained in the Goa Human Resource Development Act, 2012 (Act No. 12 of 2012).

(A)Objective of Grant

(i)The Goa Human Resource Development Corporation shall employ the unemployment persons by imparting necessary training in the area of Security, House Keeping, Gardening etc. and place them in the various Government Departments, Institution, Government Undertakings, Autonomous bodies, Social Institutions, Business establishments, Individuals etc. on permanent basis. The expenditure on their salaries and other expenses shall be recovered from the concerned Department/agencies where they are placed. The Corporation shall be entitled to Government grants towards payment of salaries & wages of the administrative staff and allowances, stipend, honorarium, pension retirement benefits, leave salary & pension contribution pertaining to them, expenditure on academic activities, training and other programmes maintenance expenditure on building and equipment's, establishment expenditure, fuel, procurement of vehicle, computers & accessories furniture & fixtures, equipment's and other assets, expenditure on construction, expansion, upgradation and updation of the building and other expenditure as may be required from time to time to fulfill the aims and objectives of the Corporation, on the basis of 100% estimated expenditure less estimated receipts, approved by the Government.

(ii)The amount remaining unspent at the close of financial year shall be adjusted in the grant of next Financial Year in case it has not been surrendered.

(B)Pattern of Assistance

(i)The Grant-in Aid to Goa Human Resource Development Corporation for next 05 years from the F. Y. 2018-2019 onwards subject to the provisions made in budgetary grants by the Government, shall be as under:

- 1st year - Rs. 15.00 crores
- 2nd year - Rs. 12.00 crores
- 3rd year - Rs. 10.00 crores
- 4th year - Rs. 8.00 crores
- 5th year - Rs. 5.00 crores

(ii)At the end of fifth year from this pattern of assistance, the grantee Corporation shall manage its financial affairs on its own by generating funds internally and thereby will be self-reliant.

(iii)The grant is a recurring grant and will be utilized for the purpose for which it has been sanctioned.

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(iv) No grant is allowed to be paid to any institution/voluntary organization out of these grants.

(v) The grantee shall furnish to the Government, utilization certificate in Form GFR-19A within a period of six months from the date of utilization or close of financial year whichever is earlier.

(vi) The grantee shall maintain books of accounts and other books in relation to its business and transactions in such form, and in such manner, as may be prescribed.

(vii) The accounts of the grantee shall be subject to audit by Controller and Auditor General of India and as well as by the auditor appointed by the Government, in the prescribed manner.

(viii) The Corporation is required to furnish the grants, utilization certificate duly authenticated by the Managing Director of the Corporation and also by the authorized Chartered Accountant.

(ix) As soon as the accounts of the Corporation are audited, the Corporation shall send a copy thereof with a copy of the report of the audit thereon to the Government.

(x) The assets required wholly or substantially out of the Grants, except those declared as obsolete and unserviceable or contempt in accordance with the procedure laid down in the General Financial Rules, shall not be disposed off without obtaining the prior approval of Government. Further, the assets so required shall be reverted to the Government in case of winding up of the grantee institution. The inventory of articles/assets shall be maintained in Form GFR-19 or such other appropriate form as prescribed under General Financial Rule or any other rule of the Government.

(xi) The grantee shall not increase the man power, without approval of the Government which may increase its liability on establishment charges.

(xii) The grantee must exercise reasonable economy and observe financial propriety while incurring the expenditure. The grantee shall conduct its activities in conformity with the Goa Human Resource Development Act and rules in force applicable to Government of Goa.

(xiii) The grantee Institution and its records shall be open for inspection by Government or its nominee at any point of time.

(xiv) In case of misutilisation of grants, release of further grant shall be stopped and misutilised amount shall be recovered from the grantee institution and individual responsible with 5% penal interest.

(xv) The amount shall be drawn from the Directorate of Accounts on presentation of the bill in form GAR-32 duly countersigned by the Addl./Joint Secretary (Personnel/GAD).

(xvi) Grants shall be released as per the schedule given here below:-

1.	In the month of April	40% of the Budgetary allocation.
2.	In the month of July	30% of the Budgetary allocation
3.	On submission of the Statement of accounts Certified by the qualified Chartered Accountant and utilization certificate duly authenticated by the Managing Director & Chartered Accountant of the Corporation	Balance amount of the Budgetary allocation.

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(xvii) The Grants in Aid shall be debited to the following Budget head under

Demand No. 02: 3451—Secretariat Economic Services;
00—;
800— Other Expenditure;
09— Grants to Human
Resource Development
Corporation (P);
31— Grants-in-Aid.

(C)BUDGET

(a)The Corporation shall before 30th September of every year, prepare an annual financial statement/budget and the programme of work for the succeeding Financial year and submit the same to the Government on or before 31st October.

(b)The Corporation shall be competent to make variations in the programme of work in the course of the year provided that all such variations and re-appropriations out of the sanctioned budget are brought to the notice of the Government by Supplementary financial statement.

(c)The Corporation shall be competent to incur expenditure included in the Budget duly approved by the Government. The Managing Director shall be authorized by a resolution of the Board of Directors to incur necessary expenditure subject to the control of Board of Directors, except the extent provided above, the Corporation shall be guided by normal financial rules of Government in the matter incurring expenditure, accounting and audit.

(d)No expenditure shall be incurred by the Corporation under any circumstances, which is not specifically provided for the budget without the prior approval of Government through the Administrative Department concern.

This issues with the concurrence of Finance (Exp.) Department vide their U. O. No. 1400045521 dated 18-1-2018.

By order and in the name of the Governor of Goa.
Shashank V. Thakur, Under Secretary (Personnel-II).

Porvorim, 25th January, 2018.