

Har ryana a Go overn nment t Gaz zette

EXTRA AORD DINAR RY

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No. 183–20 021/Ext.] CH HANDIGARH H, TUESDAY Y, NOVEMBE ER 9, 2021 (K KARTIKA 18 8, 1943 SAK KA)

gfj;k.kk ljdkj

m|ksx rFkk ok kf.kT; foHkkx

vf/klw lwpuk fnukad 9 uo oEcj] 2021				laf{ f{kIr uke] foLr Lrkj rFkk izkjE EHkA ifj fjHkk"kk,aA	
la[; ;k 2/6/2021-1IB-II.—		lw{e} y?kq	vkSj e/e		m e fod dkl vf/kfu;e e] 2006
¼2006 dk d dsUnzh; vf/kfu; ;e 27½] dh /k kkjk 30 dh mi i&/kkjk ¼42½ ds } }kjk iznRr					
'kfDr;ksa dk k iz;ksx djrs	gq,] gfj;k.kk	ds jkT;iky] bls }kjk]			gfj;k.kk lw{e e rFkk y?kq m m e lqdj
ifj"kn~ dh	lajpuk] bls d lnL;ksa dh f fjfDr;ksa dks Hk Hkjus ds <ax r Fkk muds d`R; ;ksa ds fuoZgu				esas viukbZ
tkus okyh iz izfd;k ds fy, , fuEufyf[kr fu;e cukrs gS gaS] vFkkZr~%&					
1-	¼41½	;s fu;e gfj;k.kk lw{e	vkSj y?kq m e e lqdj ifj"kn n~ fu;e] 2021]] dgs tk ldr rs gSaA		
¼42½		;s lEiw.kZ gfj;k.kk jkT; ; esa ykxw gksaxs A			
¼43½		;s jkti= esa buds izdk k'ku dh frfFk ls ykxw gksaxsA			
2-	¼41½½ bu fu;eks eksa esa] tc rd lanHkZ ls vU;F Fkk visf{kr u gks] &				
¼4d½ P v vf/kfu;eß ls v vfHkizk; gS] lw{ w{e} y?kq vkSj e e/e m e fo fodkl vf/kfu; e] 2006 ¼42 2006 dk dsUnzh h; vf/kfu;e 2 27½(					
¼4[k½ PEk Ekk;/LFke~ vkSj		lqyg vf/kfu; ;eß ls vfHkizk; ; gS] ek;/LFke~ e~ vkSj lqyg v vf/kfu;e]			
19 996 ¼41996 dk dsUnzh; vf/kfu fu;e 26½(					

¼x½ Ðl laxBUkß ls vfH fHkizk; gS] gfj; ;k.kk lkslkbVh		iathdj.k rFk kk fofu;eu v vf/kfu;e]	
20 012 ¼2012 dk 1½ vFkok dEi iuh vf/kfu;e] 2 2013 ¼2013 d dk dsUnzh; vf/kfu fu;e 18½ dh /kkjk 8 ds v v/khu iathd`r lw{e vkSj y?kq kq m ksx dk d dksbZ lewg(¼?k½ Ði ifj"kn~ß ls vfH fHkizk; gS] vf/k kfu;e dh /kkj jk 20 ds v/kh hu jkT; ljd dkj }kjk LF Fkkfir gfj;k.kk kk lw{e rFkk y y?kq m e lqdj j ifj"kn~(¼M½ Ðl lalwpuk dk fMf ftVy <axß ls vfHkizk; gS] bZ& &esy] laf{kIr l lans'k lsok ¼4,l-,e-,l-½]			
QSDl ;k vU; l le:Ik fdLe		dk dksbZ vU;	<ax lfgr l lalwpuk dk byS ySDV^ksfud
<ax x(¼p½ Ðiz iz:iß ls vfHkiz izk; gS] bu fu; ;eksa ls layXu iz:i(¼N½ Ðl lnL;ß ls vfHk f kizk; gS] v/;{k k lfgr ifj"kn~ n~ dk lnL;(¼Tk½ Ð/k /kkjkß ls vfHkizk k; gS] vf/kfu; ;e dh /kkjk(¼>½ Ðj jkT; ljdkjß l ls vfHkizk; gS] iz'kklfud fo oHkkx esa gfj;k. .kk jkT; dh l ljdkjA			
¼2½	bu fu;e s eks esa iz;qDr] fd fdUrq vifjHkkf" f"kr 'kCnksa vkSj jvfHkO;fDr;ksa	ds ogh vFkZ	gksaxs tks
mUgas lw{e] y?kq vkSj e/ /;e m e fod dkl vf/kfu;e e] 2006 ¼2006 6 dk dsUnzh;		vf/kfu;e 27½½ esa fn;s	

x;s gSaA

(3743)

3744	HARYANA GOVT. GAZ. (EXTRA.), NOV. 9, 2021 (KRTK. 18, 1943 SAKA)		
ifj"kn~ dh lajpukA	3-	¼a1½	ifj"kn~ dh lajpuk fuEufyf[kr jhfr esa gksxh] vFkkZr~&
	¼d½ lw{e] y?kq vkSj e/e m e foHkkx] gfj;k.kk		v/;{k
	ls fu;qDr dksbZ vf/kdkjh] tks funs'kd dh inoh ls uhps dk u gks(		
	¼[k½foRRkh; lykgdkj] gfj;k.kk lkoZtfud miØe		lnL;
	C;wjks ds dk;kZy; ls fu;qDr dksbZ vf/kdkjh] tks Js.kh&d dh inoh ls uhps dk u gks(		

	5-	¼1½	ifj"kn~ dk eq[;ky; iapdwyk esa gksxkA ifj"kn~ vius eq[;ky; ;k ,sls vU; LFkku vkSj
			,sls le; ij] tks v/;{k }kjk fofufPkr fd;k tk,] cSBd djsxhA cSBd dh v/;{krk] v/;{k ;k

lnL; lfpo }kjk dh tk,xhA

¼2½ ifj"kn~ vius dkjckj ds laO;ogkj ds fy, vkerkSj ij izfrekl de ls de ,d cSBd dk vk;kstu djsxhA

¼3½ v/;{k} fdlh Hkh ,sls ekeys esa] ftl ij mldh jk; esa rRdky vkSj rqjUr fopkj fd;k tkuk vko';d gS] ifj"kn~ dh rRdky cSBd cqyk ldrk gSA

¼4½ cSBd dh x.kiwfrZ mifLFkr lnL;ksa esa ls vk/ks ls vf/kd gksxhA

¼5½ ifj"kn~ dh cSBd ukxfVl] tks lkr fnu ls de dh vof/k dk u gks] nsrs gq, cqykbZ tk ldrh gSA ifj"kn~ dh rRdky cSBd ds ekeys esa ukxfVl] tks vM+rkyhl ?kaVs ls de dh vof/k dk u gks] nsrs gq, cqykbZ tk ldrh gSA

HARYANA GOVT. GAZ. (EXTRA.), NOV. 9, 2021 (KRTK. 18, 1943 SAKA)	3745
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¼6½ fdlh Hkh cSBd ds fy, fdlh Hkh lnL; dks ukxfVl nsus dh dksbZ vkdfLed pwd ;k lnL; }kjk ukxfVl dh vizkflr cSBd dh dk;Zokgh dks vekU; ugha djsxhA

¼7½ cSBd esa fopkjs x, lHkh lanHkZ@ekeys] mifLFkr lnL;ksa ds cgqer ls fofufpr fd, tk,axsA

6-	¼1½	gfj;k.kk jkT; esa iathd`r O;fFkr lw{e vkSj y?kq m e vkiwfrZdkj] leFkZd nLrkostksa	
		vkSj lanHkZ dh lkWQ~V izfr lfgr iz:Ik&Ilesa C;kt ds ifjdyu lfgr iz:Ik&I esa ifj"kn~ dks lanHkZ Hkst ldrk gSA lanHkZ ds lkFk rhu gtkj ikap lkS :Ik, dh Qhl vFkkZr~ ,d gtkj :Ik, vkosnu Qhl vkSj nks gtkj ikap lkS :Ik, iz'kklfud [kpZ] ifj"kn~ ds v/;{k ds i{k esa fMek.M M°k¶V@psd@,u-bZ-,Q-Vh- ds :Ik esa layXu dh tk,xhA O;fFkr lw{e vkSj y?kq m e vkiwfrZdkj iz:Ik&III esa bl vk'k; dk Hkh opue}rk izLrqr djsxk fd mlus le:i fookn esa fdlh flfoy U;k;ky; ds le{k dksbZ lanHkZ izLrqr ugha fd;k gSA O;fFkr lw{e vkSj y?kq m e vkiwfrZdkj] [kjhnnkj@[kjhnnkjksa] ftuds fo:) lUnHkZ fn;k x;k gS] dks Hksts tkus okys laiw.kZ leqPp; nLrkostksa	lanHkZ ds lEcU/k esa ifj"kn~ dh izfØ;kA

vkSj lanHkZ dh ,d izfr Hkh layXu djsxkA

¼2½ ifj"kn~ lw{e vkSj y?kq m|e vkiwfrZdkj ls lanHkZ izkIr gksus ij] bl iz;kstu gsrq cuk, x, vkf/kdkfjd oSc iksVZy ij MkVk ntZ djsxhA

¼3½ MkVk ntZ djus ds ckn] ifj"kn~ }kjk lanHkZ dh izkflr dh ikorh lwpuk ds fdlh fMftVy <ax ds ek/;e ls lw{e rFkk y?kq m|e vkiwfrZdkj dks tkjh dh tk,xhA

¼4½ ifj"kn~] izkjafHkd Lrj ij lanHkZ nk;j djus ds laca/k esa lw{e vkSj y?kq m|e vkiwfrZdkj dh l{kerc ;k Qhl dh tkap djsxhA ;fn lanHkZ esa ntZ fd, x, C;kSjs vf/kfu;e ;k bls v/khu cuk, x, fu;eksa ds miCkU/kksa ds vuqlkj ugha ik, tkrs gSa] rks ifj"kn~] mDr vkiwfrZdkj dks bl vuqjks/k ds lkFk ,d volj iznku djsxh fd og visf{kr lwpuk@nLrkost ukxfVl esa fofufnZ"V ,slh vof/k ds Hkhrj ifj"kn~ dks miyC/k djok,A ;fn vkiwfrZdkj] ifj"kn~ dks mDr lwpuk@nLrkost ukxfVl esa fofufnZ"V vof/k ds Hkhrj miyC/k djokus esa vlQy jgrk gS] rks lanHkZ vkxkeh vko';d dkjZokbZ fd, fcuk ewy:i esa okil ykSVk fn;k tk,xhA

¼5½ ifj"kn~ ;fn lanHkZ esa of.kZr rF;ksa ls larq"V gS fd lw{e vkSj y?kq m|e vkiwfrZdkj] vf/kfu;e ;k bls v/khu cuk, x, fu;eksa ds miCkU/kksa ds v/khu lanHkZ izLrqr djus ds fy, ik= gS] rks og izfroknh dks nkos ds fooj.k rFkk lanHkZ ls layXu vU; nLrkostksa dh izfr iathd`r Mkd }kjk ;k lalwpuk ds fdlh fMftVy <ax ds ek/;e ls ukxfVl tkjh djrs

gq, izfroknh ls ifj"kn~ ds v/;{k ds i{k esa fMek.M M^ak¶V@psd@,u-bZ-,Q-Vh- ds :Ik esa iz'kklfud [kpZ ds fy, nks gtkj ikap lKs :Ik;s dh Qhl lfgr mDr lanHkZ ds laca/k esa mDr uksfVl dh izkfIr dh frfFk ls iUnzg fnu ds Hkhrj tokc izLrqR djus ds fy, dgsxhA

¼6½ ifj"kn~] vf/kfu;e dh /kkjk 18 dh mi/kkjk ¼2½ esa fofufnZ"V micU/kksa ds vuqlkj lanHkZ esa dk;Zokgh djsxhA i{kdkjksa dks uksfVl LihM iksLV ;k lalwpuk ds fdLh fMftVy <ax ds ek/;e ls tkjh fd, tk,axsA

¼7½ ;fn ifj"kn~ }kjk lanHkZ fdLh laLFkk dks HkstK tkrk gS] rks mDr laLFkk lqyg djkus dk iz;kl djsxh vkSj ifj"kn~ }kjk lanHkZ Hkstus ds iUnzg fnu ds Hkhrj ;k vof/k] tks ifj"kn~ fofufnZ"V djs] ds Hkhrj viuh fjiksVZ ifj"kn~ dks izLrqR djsxhA

¼8½ tgka mi&fu;e ¼7½ ds v/khu 'kq: dh xbZ lqyg dh izfØ;k vLQYk jgrh gS vkSj nksuksa i{kdkjksa ds chp fcuk fdLh le>kSrs ds lekIr gks tkrh gS] rks ifj"kn~] vf/kfu;e dh /kkjk 18 dh mi/kkjk ¼3½ esa fofufnZ"V micU/kksa ds vuqlkj fookn dh e;/LFkrk ds fy, dk;Zokgh djsxhA i{kdkjksa dks uksfVl LihM iksLV ;k lalwpuk ds fdLh fMftVy <ax ds ek/;e ls tkjh fd, tk,axsA

¼9½ ;fn lUnHkZ laLFkk dks HkstK tkrk gS] rks laLFkk ek;/LFke~ vkSj lqyg vf/kfu;e] 1996 ¼1996 dk dsUnzh; vf/kfu;e 26½ ds micU/kksa ds vuqlkj fookn esa ek;/LFke~ dk;Zokgh djsxh vkSj ifj"kn~ dks iapKV HkstsxhA

¼10½ ifj"kn~ viuh dk;Zokfg;ka oLrqR% miLFkfr ;k fofM;ks dkWUÝSflax ds ek/;e] tSlk mfpr le>s] ls djsxhA

¼11½ ifj"kn~] ekeys esa ek;/LFke~ fu"d"kksaZ@fjiksVZ rFkk fIQkfj'kksa ij fopkj djsxh vkSj vafre iapKV@vkns'k ikfjr djsxhA

¼12½ ifj"kn~] dk;Zokfg;ksa dks lapkfyr djrs le; lgk;rk gsrq ek;/LFke~ vkSj lqyg vf/kfu;e] 1996 ¼1996 dk dsUnzh; vf/kfu;e 26½ dh /kkjk 26 ds vuqlkj ,d ;k ,d ls vf/kd fo'ks"kKksa dks fu;qDr dj ldrh gSA

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ifj"kn~ ds fu.kZ;A	7-	¼1½	ifj"kn~ dk dksbZ Hkh fu.kZ;] ifj"kn~ dh cSBd esa miLFkr blds lnL;ksa ds cgqer }kjk
	fd;k tk,xkA		
	¼2½		ifj"kn~] ek;/LFke~ vkSj lqyg vf/kfu;e] 1996 ¼1996 dk dsUnzh; vf/kfu;e 26½ dh /kkjk
	31 ds vuqlkj ek;/LFke~ iapKV ikfjr djsxhA iapKV ij ykxw lqlaxr fof/k ds vuqlkj LVkEi Qhl yxkbZ tk,xhA iapKV dh izekf.kr izfr i{kdkjksa }kjk vkosnu nk;j djus ds lkr fnu ds Hkhrj Hksth tk,xhA		

¼3½ ifj"kn~] ifj"kn~ dh izR;sd cSBd dh dk;Zokgh dks] bl iz;kstu ds fy, cuk, x, vkf/kdkfjd osc iksVZy ij viyksM djsxhA

¼4½ Lo;a ifj"kn~ }kjk ;k oSdfYid fookn lek/kku lsok,a miyC/k djokus okyh fdLh laLFkk] ftls ifj"kn~ }kjk lanHkZ HkstK x;k gS] }kjk fn, x, fdLh Hkh iapKV vFkok vU; vkns'k dks vikLr djus ds fy, dksbZ Hkh vkosnu fdLh Hkh U;k;ky; }kjk rc rd xzg.k ugha fd;k tk,xk tc rd izfroknh vihydrkZ ¼tks vkiwfrZdkj u gks½½ iapKV ;k vU; vkns'kksa] tSlh Hkh fLFkfr gks] ds vuqlkj ,slh jhfr tks ,sls U;k;ky; }kjk funsZ'k fd;k tk,] esa ml jkf'k dk ipgRrj izfr'kr tek ugha djok nsrk gSA

ifj"kn~ dh eqgjA	8-	ifj"kn~ dh ,d gh eqgj gksxh] tks ,sls nLrkostksa ij yxkbZ tk,xh] tks v/;{k vkns'k }kjk funsZ'k
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ifj"kn~ dk v/khuLFk veykA	djsA	
	9-	¼1½ ifj"kn~ dk v/khuLFk veyk] lw{e} y?kq vkSj e;/e m e funs'kky;] gfj;k.kk }kjk
	miyC/k djok;k tk,xk vFkok jkT; ljdkj dh vkmVlksfZax uhfr ds vuqlkj fu;ksfr fd;k tk,xkA	
	¼2½	xSj&ljdkjh lnL; dks Hkqxrku;ksX; HkRrs vkSj ifj"kn~ ds v/khuLFk deZPkkfj;ksa dks
	Hkqxrku;ksX; osru vkSj HkRrs bR;kfn lfgr iz'kklfud O;;] lw{e} y?kq vkSj e;/e m e funs'kky;]	

gfj;k.kk }kjk miyC/k djokbZ xbZ jkT; dh lesfdr fuf/k ls iwjk fd;k tk,xkA

OklwyhA lkzxfr fjiksVZA	10-	;fn dksbZ [kjhnnkj] ifj"kn~ }kjk ;k fdlh laLFkk }kjk ikfjr fdlh iapkV ;k vU; vkns'k dks
	vikLr djus ds fy, vf/kfu;e dh /kkjk 19 ds v/khu dksbZ vihy nk;j ugha djrk gS ;k ;fn [kjhnnkj }kjk nk;j dh xbZ ,slh vihy [kkfjt gks tkrh gS] rks ml fLFkfr esa ifj"kn~ ;k laLFkk }kjk ikfjr ,slh fMØh@iapkV ;k vkns'k dks lacaf/kr ftyk dyWDVj] tgka [kjhnnkj dh laifRr fLFkr gS] }kjk fu"ikfnr fd;k tk,xk vkSj ns; jkf'k dks Hkw&jkTkLo ds cdk;k ds :i esa olwy fd;k tk,xkA	
	11-	¼1½ ifj"kn~] ifj"kn~ dh okf"kZd izxfr fjiksVZ lfgr] vius dk;Z ls lacaf/kr vk/kkjHkwr tkudkjh
	bl iz;kstu gsrq cuk, x, vius vkf/kdkfjd osc iksVZy ij viyksM djsxhA	
	¼2½	ifj"kn~] vf/kfu;e esa ;FkkfufunZ"V ,slh jhfr ;k <ax esa le;≤ ij visf{kr lwpuk

jk"Vªh; lw{e} Yk?kq vkSj e;/e m|e cksMZ ds lnL; lfpo dks miyC/k djok,xhA

fuokZpu djus dh 'kfDr A fujlu vkSj O;ko`fRrA	12-	bu fu;eksa ds dk;kZUo;u ds nkSjku] ;fn mDr fu;eksa ds fdUgha micU/kksa ds fuokZpu esa dksbZ
	dfBukbZ mRiUu gksrh gS] rks fuokZpu djus dh 'kfDr jkT; ljdkj esa fufgr gksxhA 13-gfj;k.kk lw{e rFkk y?kq m e lqdj ifj"kn~ fu;e] 2007] blds }kjk fujfLkr fd, tkrs gSa % ijUrq] bl izdkj fujflr fu;eksa ds v/khu dh xbZ dksbZ ckr ;k dh xbZ dksbZ dk;Zokgh] bu fu;eksa ds micU/kksa ds vuq;lk dh xbZ ckr ;k dh xbZ dk;Zokgh le>h tk,xh %	
	jgsaxhA	ijUrq ;g vkSj fd fujflr fu;eksa ds v/khu vkjEHk dh xbZ dk;Zokfg;ka T;ksa dh R;ksa tkjh

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iz:lk I
/nsf[k, fu;e 6¼1½/
lsok esa]
v/;{k]
gfj;k.kk lw{e rFkk y?kq m|e lqdj ifj"kn~]

iapdwykA

fo"K; % lw{e} y?kq vkSj e/e m|e fodkl vf/kfu;e] 2006 dh /kkjk 18 ds v/khu lanHkZA

eSa] eSIIZ----- dk vf/kd`r izfrfuf/k gw;A ;g QeZ] lw{e} y?kq vkSj e/e m|e fodkl vf/kfu;e] 2006 ds micU/kksa ds vuqlkj ,d lw{e@y?kq bdkbZ gSA bl bdkbZ }kjk eky@lsokvksa dh vkiwfrZ eSIIZ-----
----- dks dh xbZ Fkh] ijUrq bls Hkqxrku] lw{e} y?kq vkSj e/e m|e fodkl vf/kfu;e] 2006 dh /kkjk 15 ds micU/kksa ds vuqlkj ugha fd;k x;k gSA blfy,] eSa] [kjhknkj ls O;fFkr gksrs gq, lanHkZ nk;j djuk pkgrrk gw;A ekeys ls lacaf/kr lpuk bl izdkj gS%

1-	m ksx vk/kkj la[;k@m e iathdj.k la[;k % ¼izek.k layXu djsa½ uksV % lw{e vkSj y?kq m e m ksx vk/kkj udyogadhaar.gov.in(http://udyogadhaar.gov.in) vFkok m e iathdj.k (http://udyamregistration.gov.in) ij ntZ dj ldrh gSA
2-	gfj;k.kk m e Kkiu la[;k % ¼izek.k layXu djsa½ uksV % lw{e vkSj y?kq m e viuk gfj;k.kk m e Kkiu la[;k (http://harudhyam.edisha.gov.in/) ij ntZ dj ldrh gSaA
3-	vkosnu nk;j djus dh frfFk %
4-	O;fFkr lw{e vkSj y?kq m e dk C;kSjk %
4-1	vf/kd`r izfrfuf/k dk uke % ¼izkf/kdkj layXu djsa½
4-2	m e dk uke ¼vkiwfrZdkj½ %
4-3	m e dk irk ¼fiu dksM lfgr½
4-4	ftyk %
4-5	jkT; %
4-6	eksckbZy uEcj %
4-7	bZesy %
4-8	O;fFkr m e dh fdLe %
	lw{e y?kq

5-	izfroknh dk uke $\frac{1}{4}\text{Øsrk}\frac{1}{2} \%$
5- 1	irk $\frac{1}{4}\text{fiu dksM lfgr}\frac{1}{2}$
5- 2	ftyk %
5- 3	jkT; %
5- 4	eksckbZy uEcj %
5- 5	bZesy %
5- 6	izfroknh $\frac{1}{4}\text{Øsrk}\frac{1}{2}$ dk oxZ $\frac{1}{4}\text{lhjh,l;w@}jkT; ih,l;w@-----\frac{1}{2}$

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6-	nkos ds laca/k esa lwpuk dk fooj.k % $\frac{1}{4}1\frac{1}{2}$ Øsrk@izfroknh }kjk tkjh fd, x, Ø; vkns'kksa dk fooj.k rFkk miyC/k djokbZ xbZ lkexzh@lsok dh ek=k vkSj ykxr ds fooj.k rFkk mldh Nk;k izfr;kaA $\frac{1}{4}2\frac{1}{2}$ [kjhnkj vkSj vkiwfrZdrkZ ds chp ikjLifjd Lohdk;Z djV@lafonk ds fucU/ku rFkk 'krsZ vkSj fMyhojh dh fu;r frfFk ds fooj.kA $\frac{1}{4}3\frac{1}{2}$ lkexzh lsok dk uke] ek=k rFkk ykxr ds C;kSjks lfgr [kjhn vkns'k ds fy, tkjh fd, x, chtdks@ fcyksa ds fooj.k vkSj mudh Nk;k izfr;kaA $\frac{1}{4}4\frac{1}{2}$ fMyhojh pkyku@dk;Z lekIku izek.k&i=@ eky izkfIr ds fooj.k rFkk mudh Nk;k izfr;kaA $\frac{1}{4}5\frac{1}{2}$ Lohdk;Z lkexzh@lsokvksa dh ek=k vkSj frfFk ds fooj.k vkSj Nk;k izfr;kaA $\frac{1}{4}6\frac{1}{2}$ vkiwfrZ vuqØe esa frfFk;ksa lfgr lanRr vkSj vlnRr fo"kdksa ds fooj.kA $\frac{1}{4}7\frac{1}{2}$ vkiwfrZ fd, x, eky@lsokvksa gsrq foyEc Hkqxrku dh x.kuk ds fy, iSarkyhl fnu ;k fu;r fnu ds iwjk gksus ds fooj.kA $\frac{1}{4}8\frac{1}{2}$ cdk;k ns;ksa ds Hkqxrku ds fy, izfroknh ds lkFk fd, x, i=kpkj ds fooj.kA $\frac{1}{4}9\frac{1}{2}$ fdllh vkiwfrZ fd, x, eky@ iznku dh xbZ lsokvksa ;k i{kdkjksa ds chp gqbZ opuc)rk ds laca/k esa izfroknh dh fkd;k;r@vk{ks;} ;fn dksbZ gks] ds fooj.k vkSj mlds izek.kA $\frac{1}{4}10\frac{1}{2}$;fn vkiwfrZ fd, x, ekyksa vkSj lsokvksa ;k Lohdk;Z djkj ij izfroknh ls dksbZ f'kd;k;r izkIr gksrh gS] rks frfFk esa lq/kkj@izfrLFkkiu ds ckn mldh Lohdk;Zrk vkSj mlds izek.kA
7-	Hkqxrku;ksX; ewy jkf'k %
8-	nkok fd;k x;k C;kt % $\frac{1}{4}\text{izk:i Iids vuqlkj x.kuk i= layXu fd;k tk,}\frac{1}{2}$

9-	Hkqxrku dh xbZ Qhl ds fooj.k %
9-1	jkf`k %
9-2	<ax % psd@fMekaM M ^a k¶V@,ubZ,QVh ¼fooj.k nsa½
10-	Ek;kxh xbZ jkgr %
11-	dksbZ vU; izklafxd lwpuk vkSj laf{kIr fooj.k ¼dsl fgLV ^a h½
12-	lkzLrqr fd, tkus okys vfrfjDr nLrkost %

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funsZ`k%

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2-	,e,l,ebZ lek/kku iksVZy ij nkod nk;j djus ds iUnzg fnu ds ckn] nkod vkosnu dh eqfnzr ewy izfr ifj"kn~ dks izLrqr dh tkuh pkfg,A ;fn [kjhn vkns`k ekSf[kd gS] rks nkod vkosnu] ,d 'kiFk& i= ls leFkZr gksuk pkfg,A vkosnu ds fy, lHkh
3-	vuqyXud Lo;a IR;kfir gksus pkfg,A
4-	nkod vkosnu ds lkFk nLrkostksa dh lwph dkykuqOe esa i`"B la;k dk mYys[k djrs gq,s layXu dh tk,xhA nkod vkosnu
5-	dh izfr;kj] ,d ewy izfr ds lkFk izfrofn;ksa dh la;k ds vuqir esa gksuh pkfg,A
6-	viw.kZ nkod vkosnu Lohdkj ugha fd;k tk,xkA

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iz:Ik II

/nsf[k, fu;e 6¼1½/

C;kt x.kuk

Øe la;k	chtd@fey la;k vkSj vkiwfrZ vkns`k dh frfFk	[kkuk 2 esa of.kZr chtd@	Øsrk }kjk lkzLr eky@lsokvksa dh frfFk	Ekkyksa@iznRr lsokvksa ds fy, izkIr Hkqxrku dh jkf`k	foyEc vof/k	'ks"k vlnRr ewy jkf`k	fey dk fooj.k vFkkZr~ fey la;k vkSj frfFk flls C;kt dk nkod fd;k x;k gSA
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		fcy dh dqy jkf`k					chtd@ fcy la[;k	jkf`k
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fu;r fnu dh frfFk dh x.kuk ds fy, [kjhn vkns'k@dj kj dh frfFk ls ;k vf/kfu;e esa ;FkkmicfU/kr frfFk ls Hkqxrku ds fy, ns; frfFk@iSarkyhl fnu] tSlh Hkh fLFkfr gks	fu;r fnu dh frfFk ls ifj"kn~ ds le{k lanHkZ nk;j djus dh frfFk rd vf/kfu;e@dj kj ds vuqlkj foyEc@vlnRr Hkqxrku ij C;kt dh x.kuk	Hkkjrh; fjt oZ cSad }kjk vf/klwfpr cSad nj dk C;kt	fnukad-----ls ----- rd dh vof/k ds fy, Hkkjrh; fjt+oZ cSad }kjk vf/klwfpr cSad nj ds rhu xq.kk ds :Ik esa ekfld C;kt ds lkFk pØo`f) C;kt dh x.kuk ¼tSlk fd [kkuk 12 esa of.kZr fd;k x;k gS½----- ls ----- rd dh vof/k ds fy,A	fVlif.k;ka
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iz:Ik III

/nsf[k, fu;e 6¼1½/

¼,e,l,ebZMh vf/kfu;e] 2006 ds v/khu nkok djus okys vkiwfrZdkj m|e }kjk vius ySVj gsM ij izLrq dh tkus okyh
opuc)rk½

lsok esa]

v/;{k]

gfj;k.kk lw{e rFkk y?kq m|e lqdj ifj"kn~]

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fo"k; % lw{e} y?kq vkSj e/e m|e fodkl vf/kfu;e] 2006 dh /kkjk 18 ds v/khu lanHkZ A

eSa] eSlIZ----- dk vf/kd`r izfrfuf/k gw;A ;g QeZ lw{e} y?kq vkSj e/e m|e fodkl vf/kfu;e] 2006

ds izko/kkuksa ds vuqlkj ,d lw{e@y?kq bdkbZ gSA eSa] bl ds }kjk] iqf"V djrk gw; fd bl QeZ us orZeku fookn ij
fdlh

flfoy U;k;ky; ds le{k dksbZ lanHkZ ugha fn;k gSA

eSa] bl ds }kjk] ?kksf"kr djrk gwa fd mijksDr lwpuk esjs loksZRre Kku vkSj fo`okl ds vuqlkj IR; gSA

gLrk{kj%------ uke%------ ¼O;fFkr ,e,lbZ dh vksj ls vf/kd`r gLrk{kjdrkZ½
fnukad%

fot;sUnz dqekj]
lkz/kku lfpo] gfj;k.kk ljdkj]
m|ksx rFkk okf.kT; foHkkxA

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HARYANA GOVERNMENT

INDUSTRIES AND COMMERCE DEPARTMENT

Notification

The 9th November, 2021

No. 2/6/2021.— In exercise of the powers conferred by sub-section (1) read with sub-section (2) of section 30 of the Micro, Small and Medium Enterprises Development Act, 2006 (Central Act 27 of 2006), the Governor of Haryana, hereby makes the following rules for the composition of the Haryana Micro and Small Enterprises Facilitation Council, the manner of filling vacancies of its members and the procedure to be followed in discharge of their functions, namely:-

1.	(1)	These rules may be called the Haryana Micro and Small Enterprises Facilitation Council Rules, 2021.	Short title, extent and commencement. Definitions.
(2)		They shall extend to the whole of the State of Haryana.	
(3)		They shall come into force on the date of their publication in the Official Gazette.	
2.	(1)	In these rules, unless the context otherwise requires,-	
(a)		“Act” means the Micro, Small and Medium Enterprises Development Act,	

2006 (Central Act 27 of 2006);

(b) “Arbitration and Conciliation Act” means the Arbitration and Conciliation Act, 1996 (Central Act 26 of 1996);

(c) “Association” means the group of Micro and Small industries registered under the Haryana Registration and Regulation of Societies Act, 2012 (Act 1 of 2012) or under section 8 of the Companies Act, 2013 (Central Act 18 of 2013);

(d) “Council” means the Haryana Micro and Small Enterprises Facilitation Council established by the State Government under section 20 of the Act;

(e) “digital mode of communication” means the electronic mode of communication including email, short message service (SMS), FAX or other mode of similar nature;

(f) “Form” means the form appended to these rules;

(g) “member” means the member of the Council including its Chairperson;

(h) “section” means the section of the Act;

(i) "State Government" means the Government of State of Haryana in the administrative department.

(2) The words and expressions used but not defined in these rules shall have the same meaning as assigned to them in the Micro, Small and Medium Enterprises Development Act, 2006 (Central Act 27 of 2006).

3.	(1)	The Council shall consist of the following members, namely :-		Chairperson	Composition of
		(a)	An officer from the Micro, Small and Medium		Council.

Enterprises Department, Haryana, not below the rank of Director;

(b)	An officer from the office of Financial Advisor,	Member
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Haryana Bureau of Public Enterprises, not below the rank of Group-A officer;

(c)	An officer from the Administration of Justice	Member
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Department, Haryana, not below the rank of Deputy District Attorney;

(d)	The President or his representative not below the	Non-official
	rank of General Secretary of Micro and Small	Member

Industries Association in the State of Haryana appointed by the State Government;

(e)	An officer from the Micro, Small and Medium	Member
	Enterprises Department, Haryana, not below the	Secretary

rank of Joint Director.

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	(2)	Non-official member shall hold the office for a period of one year from the date of

assuming his office. The State Government may further extend the period of non-official member for one more year, if it so deems fit. He may resign from his office by giving one month notice in writing to the State Government.

(3) The official member shall be entitled to get the travelling/daily allowance from their respective department as per applicable rules. The non-official member shall also be entitled to get remuneration and travelling/daily allowance as specified in his appointment letter.

- (4) The State Government may remove non-official member from his office-
- (a) if he is of unsound mind and stands so declared by a competent court; or
 - (b) if he becomes incapable, in the opinion of the State Government, to discharge his functions as a member; or
 - (c) if he becomes bankrupt or insolvent or suspends payment to his creditors; or
 - (d) if he is convicted of any offence which is punishable under the Indian Penal Code, 1860 (Central Act 45 of 1860); or
 - (e) if he abstains himself from three consecutive meetings of the Council without the leave of the Chairperson, and in any case from five consecutive meetings; or
 - (f) if he acquires such financial or other interest as is likely, in the opinion of the State Government, to affect prejudicially his functions as a member.

Casual vacancy.	4.	When a casual vacancy occurs by reason of death, resignation or otherwise of a non-official
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member, a report shall be made forthwith by the Chairperson to the State Government which shall take steps to have the vacancy filled by appointment.

Meetings	of	5.	(1)	The Headquarter of the Council shall be at Panchkula. The Council shall meet at its
Council.				Headquarter or at such place and at such time, as the Chairperson may decide. The meeting shall be

headed by the Chairperson or the Member Secretary.

- (2) The Council shall ordinarily convene at least one meeting in every month for transaction of its business.
- (3) The Chairperson may convene an urgent meeting of the Council for consideration of any matter which, in his opinion, requires immediate and urgent attention by the Council.
- (4) The quorum of the meeting shall be more than half of the present members.
- (5) A meeting of the Council may be called by giving notice of not less than seven days. In case of an urgent meeting of the Council, the same shall be called by giving notice of not less than forty eight hours.
- (6) Any accidental omission to give notice to or the non-receipt of such notice by any member for any meeting shall not invalidate the proceedings of the meeting.
- (7) All references/matters considered in the meeting, shall be decided by a majority of votes of its present members.

Procedure of Council in respect of reference.	6.	(1)	An aggrieved Micro and Small Enterprise supplier registered within the State of
			Haryana, may move reference to the Council in Form-I with interest calculation in Form-II alongwith supportive documents and soft copy of the reference. The reference shall be accompanied with fees of rupees three thousand five hundred i.e. one thousand rupees towards

application fee and two thousand five hundred rupees towards administrative expenses by way of demand draft/ Cheque/ NEFT in favour of the Chairperson of the Council. An aggrieved Micro and Small Enterprise supplier shall

also submit an undertaking in

Form-III to the extent that he has not moved a reference before any Civil Court on the same dispute. The aggrieved Micro and Small Enterprise supplier shall also simultaneously send a copy of the reference along with complete set of documents to the buyer or buyers against whom the reference is made.

(2) Upon receipt of reference from the Micro and Small Enterprise supplier, the Council shall enter the data in the official web portal created for this purpose.

(3) After entering the data, acknowledgement of the receipt of reference shall be issued by the Council to the Micro and Small Enterprise supplier through digital mode of communication.

(4) The Council shall examine the reference at preliminary stage to check regarding fee or competency of Micro and Small Enterprise supplier to file the reference. In case the particulars entered in the reference are not found as per provisions of the Act or rules made thereunder, the

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Council shall give an opportunity to the said supplier with the request to supply the requisite information/documents within such period as specified in the notice. If the supplier fails to supply the above said information/documents within specified period to the Council then the reference shall be returned in original without taking further necessary action.

(5) The Council shall, if satisfied with the facts stated in the reference that the Micro and Small Enterprise supplier is entitled to make a reference under the provisions of the Act or rules made thereunder, shall issue a notice to the respondent alongwith a copy of the statement of claim and other documents attached to the reference by registered post or any digital mode of communication, asking him to furnish a response to the said reference within fifteen days of receipt of the said notice alongwith fees of two thousand five hundred rupees towards the administrative expenses by way of demand draft/ Cheque/ NEFT in favour of Chairperson of the Council.

(6) The Council shall take action in the reference as per provisions specified in sub-section (2) of section 18 of the Act. The notice shall be issued to the parties through speed post or any digital mode of communication.

(7) If the reference is sent by the Council to any institution, the said institution shall make efforts to bring about conciliation and shall submit its report to the Council within fifteen days of sending the reference by the Council or within such period as the Council may specify.

(8) Where conciliation initiated under sub-rule (7) is not successful and stands terminated without any settlement between the parties, the Council shall take-up the dispute for arbitration as per the provisions specified in sub-section (3) of section 18 of the Act. The notice shall be issued to the parties through speed post or any digital mode of communication.

(9) If the matter is referred to the institution, the institution shall arbitrate the issue as per provisions of the Arbitration and Conciliation Act, 1996 (Central Act 26 of 1996) and refer the award to the Council.

(10) The Council shall conduct its proceedings through physical appearance or video conferencing as deemed fit.

(11) The Council shall consider the arbitral findings/reports and recommendations and pass appropriate final award/ order in the matter.

(12) The Council may appoint/ or engage the services of one or more experts in terms of section 26 of the Arbitration and Conciliation Act, 1996 (Central Act 26 of 1996) for taking assistance while conducting the proceedings.

7.	(1)	Any decision of the Council shall be made by a majority of its members present at the meeting of the Council.	Decisions of Council.
	(2)	The Council shall make an arbitral award in accordance with section 31 of the	

Arbitration and Conciliation Act, 1996 (Central Act 26 of 1996). The award shall be stamped in accordance with the relevant law in force . The certified copy of the award shall be sent within seven days of filing of an application by the parties.

(3) The Council shall upload the proceedings of every meeting of the Council on the official web portal created for the purpose.

(4) No application for setting aside any award or other order made either by the Council itself or by any institution providing alternate dispute resolution services to which a reference is made by the Council, shall be entertained by any court unless the respondent appellant (not being a supplier) has deposited with it seventy-five percent of the amount in terms of the award, or the other order, as the case may be, in the manner as directed by such court.

8.	There shall be a common seal of the Council which shall be affixed on such documents as	Seal of Council.
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the Chairperson may, by order, direct.

9.	(1)	The subordinate staff of the Council shall be provided by the Directorate of Micro,	Subordinate staff of Council.
		Small and Medium Enterprises, Haryana or the same may be engaged as per outsourcing policy	

of the State Government.

(2) Allowances payable to the non-official member and administrative expenses including salaries and allowances etc. payable to the subordinate staff of the Council shall be met out from the consolidated fund of the State provided to the Directorate of Micro, Small and Medium Enterprises, Haryana.

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Recovery.	10.	If a buyer does not file any appeal under section 19 of the Act to set aside any award or

other order either made by the Council itself or by any institution or if such appeal filed by the buyer is dismissed, in that case such decree/ award or other order passed by the Council or institution shall be executed by Collector of the District Concerned where the property of the buyer is located and the amount due shall be recovered as an arrear of land revenue.

Progress report.	11.	(1)	The Council shall upload the basic information related to its working including the
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annual progress report of the Council on the official web portal created for the purpose.

(2) The Council shall provide information to the Member Secretary of the National Board for Micro, Small and Medium Enterprises as defined in the Act in the manner and form as required from time to time.

Power to interpret. Repeal and savings.	12.	During the course of implementation of these rules, if any difficulty arises in interpretation
		of any provision of said rules, the power to interpret shall lie with the State Government. 13. The Haryana Micro and Small Enterprises Facilitation Council Rules, 2007 are hereby repealed :

Provided that anything done or any action taken under the rule so repealed shall be deemed to have been done or taken under the corresponding provisions of these rules:

Provided further that all proceedings initiated under the repealed rules shall continue unabated.

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FORM-I

[see rule 6(1)]

To

The Chairperson
Haryana Micro and Small Enterprises Facilitation Council
Panchkula

Subject: Reference under Section 18 of the Micro, Small and Medium Enterprises Development (MSMED) Act, 2006.

I am authorized representative of M/s ----- . This firm is a micro/ small unit as per provisions of MSMED Act, 2006. This unit had supplied the goods/ services to M/s -----, but it has not been paid as per provisions of Section 15 of MSMED Act, 2006. I, therefore, aggrieved with the buyer, wish to file a reference. The information pertaining to case is as under:

1.	Udyog Aadhar No./ Udyam Registration No.: (Proof to be attached) Note- MSE may register Udyog Aadhar on udyogaadhaar.gov.in (https://udyogaadhaar.gov.in) or Udyam Aadhar on (https://udyamregistration.gov.in)								
2.	Haryana Udhyam Memorandum No.: (Proof to be attached)								
	Note-	MSE	may	register	Haryana	Udhyam	Memorandum	on	harudhyam.edisha.gov.in
	(https://harudhyam.edisha.gov.in/)								

3.	Date of filing application (DD/MM/YYYY):
4.	Details of aggrieved MSE
4.1	Name of Authorized representative: (authorization to be attached)
4.2	Name of Enterprise (supplier):
4.3	Address (including Pin code):
4.4	District:
4.5	State:
4.6	Mobile No.:
4.7	Email:
4.8	Type of aggrieved Enterprise:
	Micro Small
5.	Name of respondent (buyer)
5.1	Address (including Pin code):
5.2	District:
5.3	State:
5.4	Mobile No.:
5.5	Email:
5.6	Category of respondent (buyer) [CPSU/State PSU/-----]:

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6	Details of information in respect of claim (1) Details of purchase orders issued by the purchaser/Respondent with description of material/Service provided quantity and cost along with photocopies. (2) Detailed description of mutually agreed terms and conditions between purchaser and supplier /Agreement / Contract along with stipulated delivery date.
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	(3) Details of Invoices/Bills raised against purchase order with particulars of material /service name, quantity and cost along with photocopies. (4) Details of delivery challans /work completion certificates/goods receipt along with photocopies. (5) Details of material/services acceptance, quantities and date along with photocopies. (6) Details of paid and unpaid invoices with dates in the order of supplies. (7) Details of completion of forty-five days and appointed day for calculating delayed payment for goods/ services supplied. (8) Details of correspondence with Respondent for payment of outstanding dues. (9) Details of complaints/objections of Respondent, if any, against goods supplied/services provided or any understanding between parties and proof thereof. (10) If a complaint is received from Respondent on supplied goods and services or on mutual agreement, then acceptance of the same by Respondent buyer after rectification/ replacement with date and proof thereof.
7.	Principal amount payable:
8.	Interest claimed as on: (Attach calculation sheet as per Form-II)
9.	Details of fee paid:
9.1	Amount:
9.2	Mode: Cheque/ Demand Draft/ NEFT (Provide details)
10.	Relief Sought
11.	Any other relevant information and brief description (Case History)

12.	Additional Documents to be submitted:	
	(a)	Audited Balance Sheet and Ledger for the relevant financial years;
	(b)	Photocopy of Udyog Aadhaar Memorandum/ Udyam Registration Number;
	(c)	Photocopy of Haryana Udhyaam Memorandum;
	(d)	Affidavit in support of application.

I hereby declare that information given above is true to the best of my knowledge. Any information that may further be required, shall be provided immediately before the concerned authority.

Signature: _____

Name : _____

Date: (Authorized signatory on behalf of aggrieved MSE)

INSTRUCTIONS:

1. Claim application is required to be filed on MSME Samadhaan portal of Government of India on <https://samadhaan.msme.gov.in> ;
2. Printed original copy of the claim application must be submitted to the Council after fifteen days of filing claim on MSME Samadhaan portal. The claim application must be supported by an affidavit in case purchase order is oral;
3. All annexure(s) to the claim application must be self-attested;
4. List of documents duly mentioning the page number in chronological order shall be enclosed along with the claim application;
5. Copies of claim application must be in proportion to the number of the respondents along with one original copy;
6. Incomplete claim application shall not be accepted.

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Form-II

[see rule 6(1)]

INTEREST CALCULATION

Sr. No.	Invoice/ Bill Nos. and Date of Supply order	Total amount of Invoice/ Bills indicated in Column (2)	Date of receipt of Goods/ Services by Buyer	Amount of Payment received with date against goods supplied/ service provided	Delay Period	Principal amount remaining unpaid	Details of bills with bill no. and date on which interest has been claimed	
							Invoice/ Bill Nos.	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

Due date/ 45 days for payment, as the case may be, from the date of purchase order/ agreement or as provided in the Act for calculating the actual date of appointed day	Calculation of interest on delayed/ unpaid payment in terms of Act/ agreement from the date of appointed day till the date of filing the reference before the Council	Interest of Bank rate as Notified by the Reserve Bank of India	Calculation of Compound interest with monthly interest as three times of the Bank Rate notified by the Reserve <table><tr><td>Bank</td><td>of</td><td>India</td><td>(as</td></tr></table> indicated in column (12) for the period from _____ to _____	Bank	of	India	(as	Remarks
Bank	of	India	(as					

(10)	(11)	(12)	(13)	(14)

Signature: _____ Name: _____ Date: (Authorized signatory on behalf of aggrieved MSE)

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Form-III

[see rule 6(1)]

(Undertaking to be submitted by the claimant supplier under MSMED Act, 2006 on the letter head of the enterprise)

To

The Chairperson

Haryana Micro and Small Enterprises Facilitation Council

Panchkula

Subject: Reference under Section 18 of the Micro, Small and Medium Enterprises Development (MSMED) Act, 2006.

I am authorized representative of M/s ----- . This firm is a micro/ small unit as per provisions of MSMED Act, 2006. I hereby confirm that this firm has not moved any reference before any Civil Court on the present dispute.

I, hereby, declare that the information given above is true to the best of my knowledge and belief.

Signature: _____ Name: _____ Date: (Authorized signatory on behalf of aggrieved MSE)

VIJAYENDRA KUMAR,

Principal Secretary to Government Haryana,

Industries and Commerce Department.

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