

	HARYANA GOVT. GAZ., JAN. 15, 2008 {PAU - 25, 1929 SAKA)	137
	HARYANA GOVERNMENT	
	AGRICULTURE DEPARTMENT	

Notification

The 4th January, 2008

Av. 2349-Agri. S(1)-2008/279.-In exercise of the powers conferred by sub-section (1)

clauses (xxviii), (xxh) and (xxx) of sub-section (2) of Clause 43 of the Punjab makes the following rules regulating the recruitment and conditions of service of appointed to the Haryana State Agricultural Marketing Board Service, namely:- Agricultural Produce Markets Act, 1961 (Punjab Act 23 of 1961), the Government of Haryana

PART-I

GENERAL

1. These rules may be called the Haryana, the Agricultural Marketing Board Service Rules and

2. Rules 2008. application.

12) They shall apply to all the employees in the service of the Board except those

governed by special agreements; and,

Provided that in respect of Government, on contract or deputation, they shall apply to

the employees specified in the First and Second Schedules of their department, and

2.(i) In these rules unless the context otherwise requires, -	Definitions
(a) "Act" means the Punjab Agricultural Produce Market Act, 1961	

(Punjab Act 23 of 1961);

Administrative Committee" means an Administrative Committee

constituted by the Board consisting of Chairman, Managing Director and

Chief General Manager of the Board;

(c) "Administrative Officer" means the Administrative Officer of the Haryana

State Agricultural Marketing Board;

(d) "Appendix" means an Appendix to these rules;

(e) "appointing authority" means the appointing authority of the Board as

specified under rule 6 of the rules;

ii) "Chairman" means the Chairman of the Board;

iii) "Commissioner" means the Haryana Public Service Commission or Haryana

Staff Selection Commission, as the case may be, constituted by the

Government;

(h) 'direct recruitment' means an appointment made otherwise than by promotion, in which the candidate is not a member of an official establishment in the service of the Government of India or any State Government;

(i) 'Education Board' means the Board of School Education, Haryana, established under the provisions of the Haryana Board of School Education Act, 1967 or any other Education Board established by law in any of the States of India;

(j) 'Government' means the Haryana Government; the Administrator of the Department;

(k) 'Managing Director' means the Managing Director of the Board;

(l) 'non technical post' means a post which does not require technical qualification.

HARYANA GOVT. G.O. NO. 15, 2001 (P.A.S.)	CH-92-9S-AK-	----- (P-R)
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(m) 'recognized university' means

(i) any university incorporated by law in India; or

(i)	an	other university which is deemed to be a
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recognized university for the purpose of these rules;

(n) 'Chief General Manager' means the Chief General Manager of the Board;

(o)	'Service' means the	liaison, and the Agricultural Marketing Board
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Service; and

(p) 'technical staff' means the staff, including technical staff, in

(2) 'Words and expressions' used but not defined in these rules, shall have the

meaning specified in the Punjab Agribusiness Development Act, 1961, and in the Punjab Agricultural Marketing Board Act, 1961, and in the Punjab Agricultural Marketing Board Act, 1961, and in the Punjab Agricultural Marketing Board Act, 1961.

State of Haryana.

PART-II

RECRUITMENT OF STAFF

Number of	recruitment	3. The Staff	shall comprise the staff of the Board and the staff of the
chance of		Provision for the staff of the Board and the staff of the	
post,		the number of staff posts,	to create, and to fill, the staff of the Board and the staff of the

pcnnaneutl 11 temporarily.

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(3) Noperson shallbe:lppo1nte d to the St"r1cehydirectrecruitmentun

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HARYANAGOV.T.GAZ.,JA t-..15,2008(PAUS.25,1929SAKA)			139
5.	'Jo person shall be appointed 10 the Service by direct rc-cruinent who is less than	Age.	
n year of ageor more chan forty years of age on rhe last date of receipt of applications:			
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T. rn l from time co tiin e:					
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' \ears relaxation over and above 11be maximum upper age lim11 asspec i fei dabove and				
t e fix.:cl by che Board from rime to time.			Appoinung	
6.Appoin tmen ts		to 1h\! posts specifie<l in colum11 2 of the table given below, in the	autholity	
•, ha ll be made by theau t horities mentioned again t each in culuma 3 of the said				
TABLE				
al		Designation of post	Appointing authority	
ber				
i:	2		J Gommnwl	3
	C hair man			
	Managing Direcrot			
Additional Man,lging Dir,!ctor				
Ge111::ral Manager (.Fina nceandAccounts)			Adminis trative Committee	
,;		Chief Ge na al Manager	Government	
Chief Engineer			Admini trative Committee	
ChiefGeuerallv lanager. Development-cum			Gcwenimelll	
Inquily Officer				
District Atcorney				
Senior "I own Planner				
Archite t			Administrative f:ommittee	
i:	-.	7..onal Mimager	Government	
		General Managt r		
Additional General Manager				

1.	Superintendent Engineer	
2.	Administrative Officer	
3.	Deputy Zonal Manager (Enforcement)	Administrative Committee
4.	Executive Engineer	
5.	Assistant Architect	
6.	Deputy General Manager (Finance and Accounts)	

7.	8.	Chief Engineer
9.	10.	11.
12.	13.	14.
15.	16.	17.
18.	19.	20.
21.	22.	23.
24.	25.	26.
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102.	103.	104.
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2) If III the opir 1011 of th: :ipointnb authunl). the \11rl; or conduct ofa (a):i,ly pet10d alte1 s11d1 appointment spent on d.:putation oaa corres

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- (ii) confirm such person from the date from which a permanent vacancy occurs, if appointed against a temporary vacancy; or
- (iii) declare that he has completed his probation satisfactorily. if there is no permanent vacancy ; or
- (b) if his work or conduct has, in its opinion, been not satisfactory -
- (i) dispense with his services, if appointed by direct recruitment, or if appointed otherwise revert him to his former post or deal with him in such other manner as the terms and conditions, of his previous appointment permit; or
- (ii) extend his period of probation and thereafter pass such orders, as it could have passed on the expiry of the first period of probation:

Provided that the total period of probation including extension, if any, shall not exceed three years.

3. Seniority inter se of the members of the Service shall be determined by the length of Seniority in the same post in the Service :

Provided that where there are different cadres in the Service, the seniority shall be determined separately for each cadre:

Provided further that in the case of members appointed by direct recruitment, the order as determined by the appointing authority mentioned in these rules shall not be disturbed, the seniority:

Provided further that in the case of two or more members appointed on the same date, seniority shall be determined as follows :-

(a) a member appointed by direct Recruitment shall be senior to a member appointed by promotion or by transfer;

(b) a member appointed by promotion shall be senior to a member appointed by transfer;

(c) in the case of members appointed by promotion or by transfer, seniority shall be determined according to the seniority of such members in the appointments from which they were promoted or transferred; and

(d) in the case of members appointed by transfer from different cadres, their seniority shall be determined according to pay, preference being given to a member, who was drawing in higher rate of pay in his previous appointment and if the rates of pay drawn are also the same, then by the length of their service in the appointments and if the length of such service is also the same, an older member shall be senior to a younger member .

10. Seniority of members of the Service appointed on purely provisional basis or on daily wages/contractual person shall be determined as and when they are regularly appointed in view of the date of such regular appointment

11. A member of the Service shall be liable to serve at any place, whether within or outside Haryana, on being ordered so to do by the appointing authority or by an officer

12. b) him in this behalf.

15. In respect of pay, leave, pension, provident fund and all other matters not provided for in these rules, the members of the Service shall be governed by the Central Service Rules and such other rules and regulations as may have been or thereafter the Government and adopted by the Board.	Pay, leave, pension, provident fund and other matters.
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In respect of pension, provident fund and gratuity, the members of the Service shall be governed by the Haryana State Agricultural Marketing Board and Market Committee Rules, 1966, Pension, Provident Fund, etc. :

-14-	HARYANA GOVT. GAZET, 1/11/1978 (PALS. 1/11/1978 SJ/K.M)	1 PART I
16. (1) In matters relating to discipline, members of		
In 1:	The Government shall be guided by the Government of India Act, 1966 and Haryana 1	
penalty, not applied;	CIVIL Service (Punishment and Appeal) Rules, 1977 as amended from time to time:	
Provided that the nature of penalties which may be imposed, the authority empowered	to,	
impose, the value,	and the application of the law, 11/11/1978 to the provisions of any law 01	

rule c11ade undersu b-,ectio n {2} ot ,e<. K>n .i'ot tht PunJ:ih Agncultural Produce Marl,;1•Ls Act. 1961 tPunJab \i;t 23ot llJ6 I1, h1. ;,u;h :is pre1fi<:u 111 Appendix C to these rule .				
(2)Theauthontycompdenl10p:ssanorderunder clause1c)or(d)<f,-ub rule(I) offul>'9 of the 1-iar)..nJ Civil Sen lce.s Punishment .md Appeal) Ruic 1987. au'o the appellate authority hall he as ,pec1ticd m Appendix I) lo these lules				
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PARTI]	HARYANA GOVT. GAZ., JAN. 15, 2008 (PAUS. 25, 1929 SAKA)	145
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APPENDIX-A

(See rule 3)

Serial	Designation of post	Number of posts	Scale of pay (in rupees)
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Number

	2	3	4	
3	C hai rman	01	Honorarium	
	Manag in g Director	01	As per incumbent scale	
	Addttional Managing Director	0 1	As per incumbent scale	
4	General Manager (Finance and Accounts)	01	/1.s per incumbent scale	
6	Chief General Manager	0 1	As per incurnbenl scale	
	Chid Engineer	01	1.6400-450-20900	
7	Chief General Manager, Developmenl-	01	As per inc umbent sca le	
8	cum-Inq uiry, Officer	01	As per inc urubent sc.ale	
	Districr Attorne y			
9	Senior Town Plmmer	01	As per incumbent scale.	
10	Arch itect	01	As per incumbent scale.	
11	Zonal Manager	03	As per incumbent scale	
13	General Man age r	01	13500-375-17250	
	Additional General Manage1	0 1	12000-375-16500	
14	Superintending Engineer	6	1 2000-375-16500	
15	Adminis trative Officer	02	10000-325-13900	

16	Deputy Zonal Manager (Enforcement)	04	1 0000-325-13900	
17	Executive Engineer	Civil =20	10000-325-13900	
18	Assistant Architect . .	Electrical =2	8000-275-10200-EB-275-13500	
		Public Health=01		
		Mechanical=1		
		(Diminishillg)		
		01		
19	Deputy General Manager (Finance	02	8000-275-10200-EB-275-13500	
20	and Accounts)	12	8000-275-10200-EB-275-13500	
	, .			
	District General Manager (Enforcement)			
21	Sub Divisional Engineer	Civil =72 Electrical=6	8000-275-10200-EB-275-13500	
22	Sub Divisional Engineer (Landscaping)	Public Health=3	8000-275-10200-EB-275-13500	
		Mechanical=1		
		1		
23	Executive Officer-cum-Secretary	106	7450-225-9025-EB-225-1	1500
24	Librarian	01	6500-200-8500-EB-200-10500	

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1	2	3	4	
25	Architectural Assistant	01	6500-200-8500-EB-200-10500	
26	Private Secretary	02	6500-200-8500-EB-200-10500	
27	Assistant District Attorney	03	6500-200-8500-EB-200-10500	
28	Assistant General Manager (Finance	06	6500-200-8500-EB-200-10500	
29	and Accounts)	07	6500-200-8500-EB-200-10500	
	Superintendent			

30	Assistant Accounts Officer/Section Officer	08	6500-2 00-8500-EB-20 0-10500
31	Divisional Accountant	21	6500-200-8500-EB-200 -10500
32	Senior Draftsman (Architect)	02	6500-200-8500 -EB-200-9900
33	Commercial Accountant	03	6500-200-8500-EB-200-9900
34	Circle Head Draftsman (Civil)	08	6500-200-8500-EB-200-9900
35	Junior Draftsman (Architect)	04	5500-175-8300-EB-175-9000
36	Personal Assistant	05	5500-175 -8300-EB-175-9000
37	Deputy Superintendent	06	plus special pay.
			5500-175-8300-EB-175-9000
38	Assistant Secretary	177	5500-175-8300-EB-175-9000
39	Agri-business Manager	21	5500-175-8300-EB-175-9000
40	Head Draftsman	Civil=20	5500-175-8300-EB-175-9000
41	Junior Engineer	Electrical=01	5500-175-8300-EB-175-9000
		Civil=229	
42	Junior Engineer (Landscape)	Electrical=19	(Grade-I)
		Mechanical=6	6500-200-8500-EB-200-9900
		Public Health=9	(Grade-II)
			5500-175-8300-EB-175-9000
43	Statistical Assistant	04	(Grade-I)
			6500-200 -8500-EB-200-9900
			(Grade-II)
			5450-150-6950-EB-150-8000
44	Kanungo	01 (Diminishing)	5000-150-7100-EB-150-7850
45	Assistant Draftsman (Architect)	02	5000-150-7100-EB-150-7850
46	Senior Scale Stenographers	10	5000-150-7100-EB-150-7850
47	Assistant (Accounts)	102	5000-150-7100 -EB-150-7850

48	Accountant (Market Committees)	129	5000- 150-7 I00-EB-150- 7850
49	Assistant Draftsman	Civil= 41	5000-150-7100-EB-150-7850
50	Mandi Supervisor-cum-Fee Collector	455	5000-150-7 I00-EB-150-7850
51	Assistant	72	5000- 1 50-7100-EB- J50- 785C
52	Auditor	02	5000-150-7100-EB-150-7850

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	2	3	4
	Assistant fire Sub Officer	18	5000-150-7100-EB-150-7850
Plumber Electrician		10 (Diminishing cadre)	4000-100-4800-EB-100-6000 for diploma holder and Rs. 3050-75-3950-EB-80-4590 for others.
		12 <Diminishing)	4000-100-4800-EB-100-6000 for
		diploma holder and Rs. 3050-75- •	

3950-EB-80-4590 for others.

otor Mechanic Junior Scak Stenographers Driver Operator Leading Fireman Drivers	0 I	4000-100-4800-EB-100-6000
	11	4000 100-4800-EB-100-6000
	14(Diminishing)	4000-100-4800-EB-100-6000
	14 (Diminishing) 4000-100-4800-EB -100-6000	
	Car-cum-Jeep Driver= 14,	4000-100-4800-EB- 100-6000 Note: Special pay of Rs. 300/- only

Tractor Driver:::42, to Car-cum-Jeep Drivers.

Tr..ic k Driver= 20,

Road Roller

Driver=46 and

Bus Driver=1

,	63	P:nwari	01	3050-75-3950-EB-80-4590
		Computer Operator	0l(D1 mm ishing)	3050-75-3950-EB-80-4590
		Restorer	3050-75-3950 EB-80-4590	

6J	Juplicating Machine Operator	3050-75-3950-EB-80-4590	
66	Bus Conductor	3050-75-3950-EB-80-459(1	
	Clerks	203	3050-75- 3950-EB-80-4590
	Steno Typist	29	3050-75-3950-EB-80-4590
		plus special pay.	
	Fireman	53 (Diminishing)	3050 75-3950-FB 80-4590
	Auction Recorder	(084	3050-75-3950-EB-80-4590
	Tubewell Operator	09 (Diminishing)	3050-75-3950- EB-80-4350
	Daftri	2	2650-65-3300-EB-70-4000
	Jamadar	2	2650-65-3300-EB-70-4000
	Road Roller Cleaner	01 (Diminishing) 2550-55-2660-EB-60-3200	
	Mali	03 (Diminishing) 2550 5S-2660-EB -60-3 200	
	Ferro Khalas1	05 1D1 minishing) 2550-5S-2660-F B-60-3 200	
	Sweeper	20 (Diminishing)	2550-55 -2660-E B-60-3100
	Peon-cum-Chowkidar	253	2550 5S-2660-EB-60-3200
	Truck Cleaner	4	2550-5 5-2660- EB-60 -3200

HARYANA GOVT. GAZ., JA ⁿ 15, 2008 (PAUS 25, 1929 SAKA)	[PART I	
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Appendix B (See rules 7 and 10)				
Academ		ic quahhca lton and		
Serial Number Designauon of Po I Acadermc quahfcauons and expcnence. if any. for direct recruitment. e;,i:penence.if any,for appointments other lhan by Method of recruitment threct rccru-unent				
2	3	4	5	
			To be nomln::lted by the	
Chamnan			Govcn-ment.	

By traMfer or deputation of an			
2	Managing	I.A.S	officer already m lhe service of
Dlrcc1or			any State Governme nt or the
Government of India			
3	Additional	I.A.S	By transfer or deputation of an
			officer aln: idy · n lhe !>C ice of
Managing			any State Government or the
Dlrcc10r			Government of India.
4	General Manager	(i}An Office· of Indian Auwl and By promouon from amongst	
	(Finance and	AccounL Service of the rank of Senior Accounts Officer/Depucy	
	Accounts)	Senior Dept ty Accountant General Mlflager (Finance and	
		Oener J I / Deput\ Accountant ALcounts) 01 by transfer or	
General. or			dcputall on of .in officer ahead)
(i1) Senior Accounts Officer/ in the service of any State Deputy Ge'leral '111.anager Government or the Government (FinanceandAccounts)wilh of Ind.ia three years experience having State Accountl5 Service (S.A.SY Maslcr of Business Admmislrll·			
110n		(Finance)/	Chartered
Accountant/ I CW.A.			
HCS			By transfer or deputauon of an
5	Chief General	officer already in the service of	
	Manager	State Government	
6	Chiel Engineer	Threeyear.l ell.perience as Sur-By promotion from amongstth,	
		intending Engineer	SuperintendingEng in eer or b) transfer or deputation of ar

officer already in the service of State Government or the Government of India or Local or Corporation or Statutory body			
7	Chief Engineer	HCS	By transfer or deputation of an
			officer already in the service of
Manager (Development)			State Government
cum-Inquiry			
8	Officer	Degree of Bachelor of Law	As prescribed in the concerned By transfer or deputation of a officer from Prosecution department. Department, Haryana
	District	from a recognized University	
	Attorney	only; and who has practised for	
at the Bar for a period of not less than five years .			
9	Senior Town	As prescribed by the concerned By transfer or deputation of :	
		department	officer from Town and Council.
Planner			Planning Department, Haryana

PARr 1]		YANA GOVT GAZ., JAN. 15, 2008 (PAUS. 25, 1929 SAKA)				149	
2		3		4		5	
10	Archltect	(1) Degree in	Architecture	Seven year experience	as	By direct recruitment or by	
11	Zonal Manager	from	recogoi::d	Assi!.tanr An.hi,l...ct		promouon from amongst	
		University or equivalent				Assistant Architect or by	
		diploma in Archllcture				transfer or deputation of an	
		trom Indian lnsnlllle '!.>t				officer already in the service	
		Architects duly recog-				of any State Government or	
		nized and regist reJ b}				Board,Corporaun/ Statutory	
		lthe Council of Archuec-				body.	•

			tun; and having ..1lcas1	
			live years expenence of	
			repuled insutution/lirm.	
			(ii) Hrndi/Sanskrit up 10	
			"1ltrc st.andanl.	
			H.CS	By transfer or deputation of an officer already in the service
		\ ,...	of State Government.	
	12	General	Two)C; ,r.c,pcnen.:e as Additional	By promotton from amongst
	13	-Add111onal Manager	General Mdnger.	Addmonal General Manager.
			Two year, \; ,pcnen.:e a Deputy	By promouon from amongst
		General	Zonal Manager (Enforcement).	Deputy General Manager
		Manager	(Enforcement).	
	14	Superinte nding	Scvrn year expenetre a!> an Ex- (i) S1x1y-seven percent by	
		Engineer	ecu•lve Engineer in respectl"e promotion from amongst1	
			bral ,dl oi engincrmg.	Execcuuve Engineeer.
			(it)Thirty-three	percent by

transfer or depumion of an officer already in the service of State Government/ or Lhc Government of India or Bo..rd or Corporauon or

	15	Adm101 1rauve	Statutory body.	
			Graduate from a recogmzed	By promotion from amongst
		Officer	UnversuywiththreeyearsSu penntenden t and Private	
			expenerct as S.iperintendent/ Secret.uy or by traoster or	
			Private Sel;relary	dc put allon of an officer
			already m the service of State	
			Go...,emment.	

Note: Superintendent and

Private Secretary shall be promoted in the ratio of 4:1 provided that the total strength on this post from the cadre of Private Secretary shall not exceed more than five per cent.

16	Deputy Zonal	Three years experience as District By promotion from amongst		
17	Manager	Geographical Manager Commercial, District General Manager		
	(Enforcement)	(Enforcement)		
	Executive	11} S, II} etc.	experience	a (1\ Sixty even percent by
	Engineer	Sub-Divisional Engineer;		promotion from amongst
		(i) Bachelor of Engineering in Civil/Electrical/Electronic and		Sub-Divisional Engineer, and
		Communication/ Bachelor of		(it) Thirty three percent by
		Technology or its equivalent from a recognized university in respective branch of engineering- 111g,		transfer or deputation of an officer already in the service of State Government/ or the Government of India

150	2	HARYANA GOVT. GAZ., JAN. 15, 2008 (PAUS. 25, 1929 S	
		i	4

(iii)Has passed the departmental
ellamination as prescribed by
the Board.

18 Assistant
Architect

the Council of Architec- Education Board.
ture and having atleast
four years e,,;penence
of reputed institution/
firm.

(ii)H indi/S anskr it upto
Matric standard.

19	Deputy General	Service (S A.S) /Assu;tant General
	Manager	
20	(Finance and	Manager (Finance and Accounts)
	Accounts)	with three years expenence.
	District General	

Manager
(Enforcem ent)
from recogmzed institulion

21	Sub Divisional	Bachelor of Engineering in	Three years Diploma in Civil. Ele		
	Engineer	Civil. Electrical/ Electron-	trical/ Elec1rorucs and Commun		
		ics and Communication/	cation Engineering wilh 10 yea		
		Bachelor of Technology or	experience as Junior Enginee		
		Jls equiva lent with fifty five	Circle Head Draft man/Assista		
		percent marks from a	Draftsman		
		recognized university 10			
		respective	branch	of	

Engineering and Hindi/
Sanskrit up 10 Matric
standard.

--	--

Officer-cum-Secretary with Post the Executive Officer-cum-Sec-
Graduate dtploma in marketing retanes.

Five years experience as E;,ceculive By promotion rrom amongst

- (i) u.mongst Junior 40 p=n1
(it)among.I Circle 6.67 percent1
(iii)amongst Junior 10.33 pen:en1
(iv)amongst Assis- 3 percent1
(a)By direct recruit· 40 percent
(b) By promotion

quahfication of
Associate
Mrmberof
Jns1irute
Engineers or

Bachelor of
Engineering
possessing
mcnc; and
Engineer;
Head Draftsman;
possessing
qualification
of Associate
Member of
Institute
Engineers or
Bachelor of
Engineering;
Draftsman
from-
Engineer

[PART I

5

or Board or Corporation or
Statutory body.

(i) Degree in Architecture Architectural Assistant with three By direct recruitment or from recognized years experience in case of degree promotion from amongst University or equivalent in Architecture from a recognized Architectural Assistant or by diploma in Architecture University or five years experience transfer or deputation of an from Indian Insurance of in case of those having three years officer already in the service of Architects duly recog- diploma in Architectural Assistant State Government or Board or notified and registered by ship from a recognized Technical Corporation or Statutory body.

Accounts Officer. State Accounts By promotion from amongst
Accounts Officer/Assistant
General Manager (Finance and
Accounts) or by transfer or
deputation of an officer already
in the service of State Government
or Government of India
or Board or Corporation or
Statutory body.

	PART I]		IA GOVT. GAZ., JAN. 15, 2008 (PAUS. 25, 1929 SAKA)		151
		2	3	4	5
			Note 1: In case candidate is not		
			available from source (Ui)		
			and(iv), the vacancy shall be		
			filled up by direct recruit-		
			ment.		

			Note 2:- In case a candidate is			
			not available from source (a)			
			or (ii) of source (b) and a			
			person who has to be ap-			
			pointed in public interest as			
			a stop gap arrangement			
			from other than allotted			
			source such an official shall			
			be liable to be reverted to			
			his original cadre when a			
			candidate from the allotted			
			source is available and the			
			period		of	service
			rendered by such person will			

not be reckoned for the purpose of seniority.

22	Sub-Divisional	(i) Should be Bachelor of Junior Engineer (Landscaping) (i)		By direct recruitment or by		
	Engineer	Architecture from a with ten years experience.		transfer or deputation of an		
	(Landscaping)	recognized university		officer already in		
		(duly registered with		the	service	of State
		the Council of Archi-		Government or Board or		
		tecture).		Corporation or Statutory		
		(i.i) Should hold post-		Body; or		
		graduate degree in Landscape, Design or	(ii)	By promotion from		
		equivalent from a rec-		amongst	the	Junior
		ognized Institute.		Engineer (Landscaping).		

(ii) Hindi/Sanskrit up to

23	Executive	Matric.		Three years experience as Assistant (1) Fifty percent by direct		
	Officer-cum-	Post graduate with 55%		Secretary/Statistical Assistant.	recruitment; and	
	Secretary	marks in any discipline				
		with	Post Graduate	(ii) Fifty percent by promotion:-		
		Diploma in Marketing or		(a) forty-eight percent		
		Master of Business		from amongst Assis-		
		Administration (Market-		tant Secretaries; and		
		ing) with 55% marks				
		Preference will be given to		(b) two	percent	from
		diploma in agriculture		amongst Statistical		
		marketing or agribusiness		Assistants.		
		from	recognized			
		University/ Board	and			

Hindi/Sanskrit up to

24	Librarian	Matric standard.	Post Graduate in Library Science By direct recruitment or by			
		Post Graduate in Library				
25	Architectural	Science from a recognized	from a recognized University. transfer or deputation of an of-			
		University with Hindi /	ficial already in the service of			
		Sanskrit up to Matric	State Government or Board or			
		Standard.	Corporation or Statutory Body.			
			Six years experience as Senior By promotion from amongst			
	Assistant		Draft man (Architecture) .		Senior Draftsman (Architec-	

ture) or by transfer or deputation of an official already in the service of State Government or Board or Corporation or Statutory Body.

	152	HARYANA GOVT. GAZ., JAN. 15, 2008 (PAUS. 25,		
	26	2	3	4
		Private Secretary	Graduate from a recognized University with five years experience as Personal Assistant.	By promotion from amongst Personal Assistant or by transfer or deputation of an official

already in the service of State

Government	Or	Board	or
------------	----	-------	----

Corporation or Statutory Body

	27	Assistant District Degree of Bachelor of LawAs prescribed by the Prosecution By direct recruitment or b)		
			from a recognized University; Dependent, Haryana .	transfer or deputation of ai:
		Attorney	and who has practised at Bar	officer from Prosecution De-
			for a period of not less than	part mem, Haryana.
	28	two years and Hindi/Sanskrit		
		up to Matric still!dard.. Three years experience as (i) Fifty percent by direct or b) Assistant Master of Business Adminis- transfer or deputation of a: General Man- tration (Finance) with 55%Assistant Accounts Officer/ officer already in the ser-ager (Finance marks or Chartered Accoun- Section Officer. vice of State Governme:i.. and Accounts) tant or Indian Cost Works or Government of India a Accountancy (ICWA) from Board or Corporation fJ''' a recognize d University/ Statutory Body; Institution.		
		(ii) Fifty percent by promou		

from amongst Assista!:

Accounts Officer /Secu

Officer.

	29	Superintendent	Graduate from a recognized University By promotion from among:'
			University with one-year experience
		as Deputy Superintendent/ten years as Assistant or Personal Assistant.	Deputy Superintendent AS51- tam and Personal Assistant by transfer or deputation of officer already in the ser,i.. of State Government or Bor

or Corporation or Statuto-

Body.

Note:DepulySuperintend

Assistant and Personal A,c.s;-

tant shall be promoted in

ratio of 6:1 provided that -

post will go to the Pe
Assistant .The total str
on this post from the cadre

Personal Assistant shall
exceed more than fi.fteen
cent.

30	Assistant	Post graduate in Commerce	(i)Five yf..ars experience as Divi- (i) Fifty percent by di.r!"	
	Accounts	with fifty five percent marks	sional Accountant; or	recruitment; or
	Officer/ Section	from a recogruzed university	(ii)StateAccounts Services {S.A.S) (ii) Fifty percent by pro	
	Officer	with five years experience	from State Government or	from amongst Divisic
		from a reputed firm and Hindi/	Government of lndi a.	AccountanL or by transf?:
		Sanskrit up to Matricstandard.	deputation already in	

service of State Go,
ment or Government of
dia or Board or Corpora:.
or Statutory Body.

31	Di visional	Post graduate in Commerce	(i)State/cccounts Service (S.A.S); i()Tirty-threepercent or direct recruHment or		
	Accoumam	with fifty five percent marks			
		from a recognized University	(ii)	Bachelor of Commerce	transfer ordepu tationo.
		with three years experience	heaving ten years experience		official already in
		from a reputed firmand Hindi/	as Assistant (Accounts)		service of State Go, mem or Board or Corp:-
		Sanskrit up lo Metricstandard.	tion or Statutory Body.		

PART I]		H ARYANAGOV.T. GAZ.,JAN.15, 2008 (PAUS. 25,1929 SAKA)				153
	2	3	4	5		
		(ii)Sixty-seven			percem	by

promotion from amongst
Assistant (Accounts).

32	Senior Drafts- Degree in Areltitecture from		Seven years expenence as Jun-	Fifty percent by direct recruit-
	man (Architect) recognized University or		ior Draftsman (Architecture}.	ment and fifty percent by
	equivalent diploma in Archi-			promotion from amongst

	ecture from Indian Institute		Junior Draftsman (Arch.itec-
	of Architects duly recog-		rnre) or by transfer or
	nized and registered by the		deputation of an official
	Council of Architecture and		already in the service of State
	having atleast four years ex-		Government or Board or
	perience of reputed institu-		Corporation or Statutory
	tion/finn and Hind.i/Sanskrit		Body.

up10 Malric.

33	Commercial			By promotion from amongst
	Accountant		Six years experience as Head	
34	Circle Head	Diminishing cadre.		Head Draftsman or by transfer
	Draftsman.		Draftsman.	or de putat io n of an official

already in the service of State

Government	or	Board	or
------------	----	--------------	----

Corporation or Statutory Body.

	Junior	Diploma in Archite c tural	Diploma in Architectural	By direc t recruitment or by u-
	Draftsman	Assistantship with two years	Assis tant ship with two years	aosfer or deputation of an of-
35	Architecture)	experience afterqualification	experience after qualification.	ficial already in the service of
	Personal	and Hindi/Sanskrit up to	Graduate from a recognized	State Government or Board or Corporation or Statutory Body.
				By promo tio n from amongst
36	Assistant	Matric.	q niver s n y with five years	Senior Scale Stenographer or by
			experience as Senior Scale	transfer or deputation of an
			Stenographer	official already in the service of
				State Government or Board or

Corporation or Statutory Body.

37	Deputy	Graduate from a recognized	By Promotion from amongst the
	Superintendent	University with seven years	Assistants or by transfer or depu-
		experience as Assistant.	tation of an official already in
			the service of State Government

or Board or Corporation or
Statutory Body.

38	Assistant	(i) Bachelor of Science		Three	years experience as (i) Fifty percent by direct	
	Secretary	(Honors) in Agriculture		Accountant or five years		recruitment: and
		with 55% marks or		experience as Mandi Supervisor		(ii) fifteen percent by promotion from amongst Accountants; and .
		Graduate with 55%		having certificate	of basic	
		marks with Post Gradu-		knowledge of computer.		
		ate Diploma in Market-		(iii) Thirty-five percent		
		ing from a recognized		by promotion from amongst		
		University;		the Mandi Supervisors.		
		tii)	Hindi/Sanskrit			upto

Matric standard; and.

(iii) Basic knowledge of
computer. Preference will
be given to diploma in
agriculture marketing or
Agri-business from
recognized University/
Institution/ Board.

J	---								
		154			HARYANA GOVT. GAZ., JAN. 15, 2008 (PAU S. 25, 1929)			SAKA)	
			2	3	4			5	
								By direct recruitment or	
				(i) Bachelor of Science in	(i) Bachelor	of	Science	io	
					Agriculture from a recognized				

					Manager	Ag ri c ul tu re from a	UnIverslty; and				ficial already m the service o
						recogniLeJ University,					Stale Government or Board o:
							(11)	Master	of	Business/Post	
						(11) Mas ter of Btmness/Post	Graduate Diploma in Business				Corpo rauon or Statutory Bod)
						Gradu:lle Diploma in	Management or its equivalent				
						Bu5mess Mlllagemenl or	from a reco gnized Unive rsity				
						its equivalent from a rec-	orDeemed University.				
						o g n ize dUn ive rsll yo r					

Deemed University: and

(11) Hindi/Sanskrit

40	Head Draftsman	upto Matriculation level.	Seven years' experience as (i) By promotion from among	
			Assistant Engineer	Assistant Draftsman

(ri) by transfer or deputation

an official already in the ser

vice of State Government

Board or Corporation or

Statutory Body).

....	41	JuniorEngineer ,(1) Degree or three years		Diploma ,n respective branch of		By direc t rec runme nt or uansfer or deputaun already
		Cw il/ElectricaV	Diploma in C1v1l, Ele.:-	Englneering but in case	of	
		Mechan;cal/	mc al/Elec ronics and	prum"uonfromElectricia lo lhc \$ervlcc of State Govenma:		
		Public Hca.llh	C o m m u n i c a l i o n	for ior Engin, er (Electrical) only or Soard or Corporation		
				the E,ccmcJn who , Mamcul.ite		Statutory Body;
		E1lgrnecnng from a		w1th Natton,,1 Tr:de Certificate Note: Ten per.:ent posts 1 ued by the Industnal Training Junior Engineer (Electric:		
		recognized Universnyf				
		l echnical Education				

Board; and			In II' ,c	in	Ele,:tntanl	Wirem.ills h a ll befilled up by promotk&		
(ii)lli ndi/S an krit			upto	or cqui,•u)ent	its trade	havingCrom amongst the Electrtciam		
Matnc			taodard	fifteen years \ervlce as		Electrician	Wkeman or its equivalent	
				ano has p::tssed the	d• paruncut test		the Board.	
				as prr nbed by theBoard, shall				
42	Degree in Agriculture from (Juruo Enginee ra Landscapmg), recognizr d Uruvernty and l lmd\Sansknt up LO Matric.			e' glble for promotion. Degree 'n A,-nculture from a rec- By direcl recruitment, or h ogni.i;cd universlly .ind heaving p romotion from amongst G three yeah expenem:c of Boards C employees or by transfer servl.:e inGroup C. d in eputa the uon of an offic ial alre.. of St. service Governme nt or Bo a rd				
Corpo rauon or Slarutory Boe								
Masters· degree from a recog							By tr.Ulsfer or de putau n of	
43	Sta11stlcal	(1) Ma,ter5' degiee from a		mzedUm"ersity	Latisicor t		ofhc1al from Econo mic and S	
	Ass ist ant	rc<;ogmzed l mvertjty m		t'ronomicsormathematicsor		usucal Orgamz.au on , Har)		
		stansuc u,e.:ononuC:) or		collUllelce with stath lies as one of papers the		In case of non-ava il ablh		
		mat he ma t ic s o r com				the posts shall be filled up		
		me rce with	)tatisucs			as	direct	recruilment.
one of the papers; and								
	(i1)		H1nd1/Sa ns krit up to					
M,ltrk			standard					
44	Kanungo	Dimm1shmg Cadre						
45	As)istant	Dimimshmg	caJre					
	Draftsman							

46	(ArcluleCL)	(il	Graduate from a recog-		Ci)Three		years expence as Jun-		(i) Sixty·!.IX	percent by di	
	Scmor Scale	ni zed University wllh			ior	Scale Stenographer:		11J1d	recruitment; and		
	Stenographer	55% marks;			ti1) Spel'd 10 English/Hindi Shon h,ind:it 100/80 words per				(ii)Th1rty fo ur perc ent		
		(11)H1nd1/S:m krit	upto						promolion from amo		
		Matr11.standard,			'lHnute		r especuv		ly and	Jumor Scale Stenograp	
	(iii) Speed m Engh b/Hmdi				tran,,:ription		thereof		at 20/ IS		
Shorthand al 100/80					words per		minute		respec11,·el y.		
words per mnmlll re -											

	HARYANA GOVT. GAZ., JAN. 15, 2008 (PAUS. 25, 1929 SAKA)					155
2	3		4		5	

pectively and transcrip-
tion thereof at 20/15

words	per	minute
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respectively.

(	47	Assistant	Bachelor of Commerce from	Bachelo r of Commerce with (i) Eighty percent by direct	
	48	(Accounts)	a recognized University with	three years experience as Clerk.	recruitment; and
			55% marks; six months cer-	(ii)twemy percent by promotion	
			tificate in computer from a	from amongst Clerks or by	
			recognized institution; and	transfer or deputation of an	
		Accountant	Hindi/Sanskrit upto matric.	official already in the service	
				of State Government or	
			(i)Bachelor of Commerce	Board or Corporation or	
				Statutory Body.	

	(Market	with 55% marks from a			Bachelor of Commerce with 50% marks from recognized university with three years.service as Mand i supe rvisor/ Auction Recorder.	(i)Ninety percent by direct recruitment or by transfer or deputation of an official al- ready in service of State Gov- ernment or Board or Corpo- ration or Statutory Body; and
	Committees)	recognized University				
		with six months certifi-				
		cate course in computer				
		from a recognized insti-				
49	Assistant Drafts-	tution; and			(ii)Ten percent by promotion	
		(ii)Hindi/Sanskrit upto			from amongst Mandi Super-	
		Matric standard.			visor/ Auction Recorder.	
		(i)Three years Diploma in			Three years Diploma in Engi-	By direct recruitment or by
	man	Engineering in respec-			neering in respective discipline from a recognized Technical Education Board or two years certificate in draftsmanship in	transfer or deputation of an official already in service of State Government or Board or Corporation or Statutory Body.
		tive discipline from a				
		recognized Technical				
		Education Board or two				
50	Mandi Supervi-	years	certificate	in	respec ti ve discipline from	
		draftsmanship in respec-			recognized technical institution.	
		tive discipline from				
		recognized	technical			
		institution; and				
		(ii)Hindi/Sanskrit		upto		
		Matric standard.			Se ven years experience as (i) Fiftypercentbydirectrecruit-	
	(i)Graduate	with	55%			
	sor-cum-Fee	marks from a recognized			Auction Recorder.	rent; and
	Collector	university	with	six	(ii)Fifty percent by promotion	
months certificate in			from amongst Auction Re-			
computer from a recog-						
nized institution; and			corder.			

				(ii)Hindi/Sanskrit	upto	
--	--	--	--	--------------------	------	--

Matric standard.

51	Assistant	(i)Graduate	from	a	Graduate from a recognized	(i)Thirty-three percent bydirect				
		recognized University			Universi ty with seven years	recruitment; and				
52	Auditor	with 55% marks; Post			exper ience as Assistant (Ac-	(ii)Sixty-seven percent by pro-				
		Graduate Diploma in .			counts) and ten years experience	motion from amongst Assis-				
		Computer Application			as Clerk.	tant (Accounts)/Clerk.				
		(P.G.D.C.A) from a rec-								
		ogni:zed institution; and					Note: Assistant(Accounts) and			
		(ii)Hindi/Sanskrit		upto	State Accounts Service (S.A.S)	Clerk shall be promoted in the				
		matric standard.				ratio of 2:3.				
		(i)	Post	graduate		10	(i)Thirty-three percent by direct			
		Commerce with fifty five			or	Bachelor	of	Commerce	recruitment or by transfer or	
		percent marks from a			heaving Ten years experience as				deputation of an official	
		recognized university			Assl stam (Accounts).				already in service of State	
		with		three					years	Government or Board or
		experience		from					a	Corporation or Statutory
		reputed firm; and							Body; and	

156	HARYANA GOVT. C&AZ.. JAN. 15. 2008 (PAUS. 25, 1929 SAKA)					1 P ^R I
			3			s
			(ii)Hindi/Sanskrit upto	4		(ri) Stxl•Sevcn perceol b)
			Matric standard			prommion from amonpst
						Assistam (Accounts).
	53	Assistant Fire	Diminishing cadre			
		Sub Officer				
	4	Plumber	Diminishing cadre			

		5	E:lecLncian	Dlmi l m h i n g C a d r e					
		56	Motor Mechanic Dlminishmgcadr						
		57	Junior	.)Cale	(1) Graduate from rec0!!·	(1)Three)e'.H e'<pericnee a		(1) Thilty-four pe lcent h)	
			Stenographer	niJ.cd Unlver lty Y.1th		Steno yp, tand		direct recruntment. and	
				55 marks,		(11)	Speed m l-.nghsh/Hindl Short	(11) Slxty-s lx percent h)	
				(ii)One yea, diploma of				promo l l on from amongst	
				Nauonal frade Cemfi-				Steno-typl t or by transfer	
				catc in stenog ra ph y		minute resrect l wly and tran-		or deputauon of an off lcl.i.	
				from Indu tn al Training		scnpuon thereof at 20/ lS words		a lready in er. lcc of State	
				Institute.		per mmuteccspctiv,e y.		Gon:rnment or lfoard o·	
				(111\ Hmdi/San krit upto				Corpor:iuon or S ta tutu r)	
				MaLricstandard.			Body		
			th I Speed in Enghsh/Hinili						
		Shorthand at l 00/80							
		\\ords per minute							
		re pecll cly			and				
		tran!>criptton the reo f							
		at 20/ l 5 word per-							
		minute rcspecuvely.							
		(v) Kno"" ledge of com-							
		puter.			On contr. lcl b,rs•				
		58	Dnv,•r OperatorDlmm l,hmg cadre						
		On contract bastas							
		59	Lead l l l g		Dlmrnishmg cadre				

F1rem:ill			Tr a nspo r t (1) Etghly percent by dire								
60	Drive r	A.rorlleav)Tranport		A.forHeav)			recnlllmcnl.and				
		.hide		VchiclJ;			(u} twenty pcIcenl b prom,				
(1) Mntric f ro m a lccog-				l•)Matrre	from a re<.:oglliled			uon from amongst Grou			
mle.d Ed-lcatton Board				Educ:illc n Board ,,,ith Hmdi,				C and	Group D cmpl	o	e
wllh 1-hntli/Snnskn;				Ill)	TranspC>rt Vchlele			of	th	Board/Mark	
(nJ H<3V}		Transporl		hC3\')						Commlllccs The ma,·	
Vehicle		Driving		Dm ing Licence; and						for an	
l.lcence ::md				(i11) Fl'e yearli expenen<.:c of dnvrng a Heavy Tran port H•l-;o\o Vchi ek on group C or on (1(.0)(\0 CC\C. n00i 5•'t'> po tS				mum age		cmpl o)	
(11i) fl.,,c)Cars expencnce								of	Group C and Group •		
of dnvtn g a He,,)								to qualif' for promo11 shall l f ted t slia)) be re lnc\ 'u			
\)		Q.l \, ,u""l,c - - •									
Tran port		Vehiek		l"orty-fl vc years.							
B.l'orLjghJtf<ili!.I											
V ehicl (1) Matrle from a recog- niLeJ Education Board \\lth J-hnch: (11) Light \.10101 Vehicle				Ci)	from	a recogniLcd		Note: In cas e of non-a, - abiUt y of per so n fr om p m oti on q uota , the e po			
				Education Board		with	Hmdl;				
				(11)Lightotor		Vehi		cl e Dnvng sh:illbefilled up hy direct			
				Licence. and				c naitm en t.			
(iii		Dn.,,11lg Licence; ,md		(111) F.,,c year experience of							
		) Fiv.::	".:ar expencnce	driving	a Light \.lotor		Vehicle				
		of drl\ rng a Light			on Group C or D po ! \ .						
		Motor Vclucle.									
61	Puwari	ri)Senior Secondary	with	(i) Matnc from a recognized			(i) by dtrec1 recn,itment.				
		55"	mJrl-.s lr"n :i	EJucauon 13oa,d wllh		Hrndl/	(ill by promotion				

			recognized Educational	San, IJ	11 up to 10 vlatne Landard.	among, l	Group D e
		80a1J or Iteq1,.,;J e nt;		.ind		vees or by l,an,fe	

		PARrI J		HARYANA GOVT. GAZ., JAN. 15, 2008 (PAUS. 25, 1929 SAKA)		157	
2		3		4		5	
(ii)Hi ndi /Sa nsk r it		upto		(ii)Should have passed PatwarEx-		deputation of an official al-	
Mauic standard; and				amination conducted by the		ready in service of State	
(iii) Should have passed				Revenue Departmenl, Haryana.		Government or Board or	
PatwarExamination con-				(iii) Two years citperience on		Corporation or Statutory	
ducted by the Revenue				Group D post.		Body.	
Department, Haryana.							
62	Comp uter	Dinunishing cadre.					
Operator							
(Computer)							
63	Restorer/	Dimini hing Cadre-		Diminishing Cadre			
64	Duplicating	Diminishing Cadre		Diminishing Cadre			
Ma:-htne							
Operator							
65	Bus Conductor Durunishing Cadre		(1) Eighty percent by di rect				
. ,_66	Clerk	(i)Graduate from a recog-					
	nia d University with		recruitment or by transfer				
55% marks;				(i)Senio r Secondary with five		or deputation of an official	
(Ii) Hindi/Sa nskr it upto				years eltperience on Group D		already in service of State	
Matric standard;				post;		Government or Board or	
(tii) six months certifica te in				(ii)six month s certificate in		Corporation or Statutory	
computer from a recog-				computer from a recogni7ed		Body; and	
nized institution: and				institution: and			

						(il)T wemy percent by promo-
(iv) Hindi/English typing at				(iii)Should pass the pre cnbed test		tion from among ! Group D
a ed uf 25/30 words						
per minute respectively.				in Hindi or.Engsh typing at the		employees of Board.
				speed of 25/30 per minutes		
respectively within a period of						
one year from the date of						
appointment, failing which he						
would not be allowed annual						
increment(s) ull he passes the						
pre\$cribed typing test. On						
passing the typing test he will						
be allo,*, ed due 10crcment(s)						
67 Steno-typist	(i)	Semor	Secondary	without arrears.		(i)Ninety percent by direct
(10+2) or its equivalent				recruitment; and		
with 55% marks from a				(i)One year experience as Clerk;		(ii)ten percent by promotion
recognized			Education	one year diploma in computer		from amongst Clerks or by
Board;				from a recognized institution;		transfer or depu l.ation of an
(ti)one year diploma of				and		
National T rade Certifi-				(ii)speed m Engli5h/H1ndi Short-		official already in service of
cate in stenography				hand at 80/60 words per mmute		State Government or Board
from Jndu trial Trauung				respectively and 1ran scriptio n		or Corporation or Statutory
Instinne;				thereof at 15/1l words per		Body
(iii)Hindi/S ans krit upto				minute respectively.		
Matric standard;						
(iv)six months certificate in						
computer from a recog-						

niled institution: and		
(v)Speed in English/Hindi		
Shorthand at 80/60		
words	per	minute
respectively		and
transcription thereof at		
15/11 words per minute		
respectively.		

158	2	HARYANA GOVT. GAZ., JAN. 15, 2008 (PAUS. 25, 1929 SAKA)				[PAKT I	
		3	4			5	
68	Fireman	Diminishing cadre	On contract basis				
69	Auction	Graduate with 55% marks	(i)Seven years service in Group D	(i)Eighty percent by direct			
	Recorder.	from a recogq.iz ed Univer -	employees of Board/Market	recruitment	or	by	
		sicy or its equivalent with	Committees;	transfer or deputation of			
		six-month certificate in	(ii)Senior Secondary (10+2);	an official already in the			
		computer from a recognized		service	of	State	
		institution. Hindi/Sanskrit	(iii)Hindi/Sanskrit upto Matric				
		upto Matric.	standard;	Government or Board or			
			(iv)Knowledge of Computer.	Corporation or Statutory			

Body.

(ii) Twenty percent by
promotion amongst
Group D employees
of Board/Market
Committees.

70	Tubewell	Diminishing Cadre
----	----------	-------------------

Operator.

71	Daftri	Matric pass.	By direct recruitment
----	--------	--------------	-----------------------

72	Jamadar	Matric pass.	By direct recruitment
73	Road Roller	Matric pass.	By direct recruitment
74	Cleaner	Matric pass.	By direct recruitment
	Mali		
75	Ferro Khalasi	Matric pass.	By direct recruitment
76	Sweeper	Matric pass.	By direct recruitment
77	Peon-cum-	MatricPass	By direct recruitment
	Chowkidar		
78	Truck Cleaner	Matric pass	By direct recruitment

	Pc\RT II	HARYANA GOVT. GAZ., JAN. 15, 2008 (PAUS. 25, 1929 SAKA)			157
		2	3	4	5
62	(ii)Hinj i/S ans krit	uplo	(ii)Should have passed Parwar Ex-	deputation of ;m official al-	
	M:u:ric sta ndard; and			amination conducted by the	ready in• se r. lce of State
	(iii)Should have passed			Revenue Dcpartme-nl,Haryana	Government or Board or
	ParwarExamination con-			(iii)Two years experience on	Co rporation or Statutory
	ducted by the Revenue			Group D po L	Body.
	Dcpanment, Haryana.				
	Computer	Diminishing cadre.			
63	Opera.Lor				
	(Computer)				
	Resrorer/	Dimlmshing Cadre	Diminishing Cadre		
64	Duplicating	Diminishing Cadre	Dimin ishing Cadre		
65	Machine				
	Operator				
	Bu Conductor Diminishing Cadre				
66	Clerk	(i) Graduate from a recog-			(i) Eig hty pe rcen t by direct

nized Univers ity wiLh		recruitment or by transfer	
55% marks;		(i) Senior Secondary with five	or deputation of an official
(ii)Hindi/Sanskrit	upto	years experi ence on Group D	already in service of State
Matric standard;		post:	Government or Board or
(ii i) six .momhs certificate in		(ii)six months ce rt ifi ca te in	Corporation or Statutory
computer from a recog-		computer from a recognized	Body: and
nized institution: and		institution; and	(ii)Twenty percent by promo-
(iv) Hindi/English typing at			
a JXied of 25/:10 words		(iii)Should pass the prescnbed test	tion from amongst Group D
per minuLe res pectively.		in Hindi or English typing al the	employees of Board.
		speed of 25/30 per minutes	

respectively within a period of one year from Lhe date of appointment , failing which he would not be allowed annual increment(s) till he passes the

prescribed	typing	tesl.	On
------------	--------	-------	----

pass.ing Lhe typing test he will

67	t (i) Senior Secondary	be allo•'led d ue incrcmen t(s)	(i)Ninety percent by dire ct
		without arrears.	
	(10+2) or its equivalent	(i)One year experience ru; Clerk;	recrui un ent ; aild
	with 55% marks from a		(ii) ten percent by promotion
	r eco gnized Education	one year diploma in computer	from amongst Clerks or by
	Board;	from a recogmzed mstlrueon;	transfer or deputation of an
	(ii) one year d iplom a of	and	
	NaLional Trade Certifi-	(ii)speed in English/Hindi Short-	official already in serviceof
	cate in stenography	hand at 80/60 words per mmute	Stare Government or Board
	from Industrial Training	respectively and transcription	or Corporation or Statutory

Institute:	thereof at 15/II words per	Body .
(iii)Hrmdi/Sa nsk n l upto	minute respectively	
Mallie standurd:		

(iv)six month certificate in
computer from a recog-
mzed institution ; and
(v)Speed in English/Hindi
Shorthand at 80/60
words per minute
respec11vely and
transcription thereof at
15/I I words per minute
respee11cly.

		158	YA	'A GOVT. GAZ., JAN. 15. :?008 (PAUS. 25, 1929 SAKA)			[PAR		
2		3			4			5	
68	Fireman	Diminishing cadre			On contract basis				
69 Auction		Graduare with 55% marks		(1)Seven years service in Group D		(i) Eighty percent by direct			
Recorder.		from a recognized Univer-		employee of Board/Market		recruitment		or	by
		sity or its equivalent with		Cornmmees;		transfer or deputation of			
		s ix-mon th certificate in		(ii)Seruor Secondary (10+2);		an official already in lhe			
		computer from a recogni:zed		(iii)Hindi/Sanskrit npto Matric		service		of	State
		institution. Hindi/Sanskrit		standard:		Government or Board or			
		upto Matric.		(iv).Knowledge of Compurer.		Corporation or -Statutory			
Body. (Ii) Twenty percent b)									
promotion								amongst	
Group D employees									
of								Board/Market	
Comminees.									
70 Tubewell		Diminishing Cadre							

Operator.			
71 Daftri		Matric pass.	By direct recruitment
72	Jamadar	Matric pass.	By direct recruitment
73 Road Roller		Matric pass.	By direct recruitment
Cleaner			
74	Mali	Matric pass.	By direct recruitment
75 Ferro Khalasi		Matric pass.	By direct recruitment
76 Sweeper		Matric pass.	By direct recruitment
77	Peon-cum- Chowkidar	Matric Pass	By direct recruitment
78 Truck Cleaner		Matric pass	By direct recruitment

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APPENDIX-'C'

	(See rule 16(1))		
Designation	Nature of penalties	Authority	Appellate
of post		empowered	authority
		of imposition	

penalty

	2	3	4	5
1.	Penalties:			
	(a) warning with a copy in the personal file			
	Chamnan	(Character roll)		
2.	(h) censure;			
	(c) withholding of promotion,			
	(d) recovery from pay of the whole or part			

of any pecuniary loss caused by

negligence or breach of order to the

Board/ "vtarket Coml rttc'e

(e)withholding of increments of pay without

cumulative effect;

: 'dajor Penalties

Managing Director

(f) withholding of increments of p.i.y with

cumulative

effect ;

Governnien

3.

Additional Managing Director

(g)reduction to a lower stage in the timescale of pay for a specified period with further direction as to whether or not the

4.

go\

ernment

employee

will

earn

Chief General

increments of pay during the period of

Manager

such reduction and whether on the expiry

5.

Chief General
Manager,
Development, sum-

of such period, the reduction will or will not have the effect of postponing the future increment.
(of this part).

Inquiry Officer

(h) reduction to a lower scale of pay, grade,

postholder, service which, however, may be

about the promotion of the "eminent"

6.

employee to the time scale of pay; grade,

District Attorney

post or service from which he was

reduced with or without further direction

7.

regarding conditions of restoration to life

Senior Town Planner

grade or post or service from which the government employee was reduced and

9

his seniority and pay on such restorations

to that grade, post or service

Architect

(i) 'compulsory' retirement:

(J) removal from service which shall not be

		a disqualification fu future employment	
		under the government: .ind	
	Zonal Mar,ager	(k) <lhm lssJI from service '-hich shall	
		nrdinanlybeadl'qualificat l l l l l for future	
		employment unde r the g,JVernment	

160	(h) l eduction to a lower scale of pay, grade,
1 O	ti)
1 I	(j)
12	(k) dismissal from
13	of
1 S	d
1 6	ment
17	pay
18	.ind
	the reducoon will or will Olli
	iect of postporung the future
	ot his pay:
	post or service which shall onhnanly be
	irections
	a bar to the promotion of the government
	ingcon d ition
	or post or service fmm which the !:ovem-
	with or without further direction egard
	urdin urilyhe.idisqualiticationto l future
	post or service from which he was reduced
	ment emplo)'ce ,\ a, reduc d and bis sc-
	mority and pay on such restorations to that
	l;omp l l lsory retirement;
	grade, post or ,erv l ce;
	i:.mployee to the time scale of pay, grade,
	disqualification for future emplvme l l t
	pay for a specified period with furthf'r
	under the gmcernment: and
	remov.tl from service which shall not heu
	cmplovment uuder the gm,ernmem.
	during the period
	whether on the expiry ot uch penoJ,
	employees
	as to wheth r

ofre loration to the grade
will earn

e,vice which shall
ot sue
er not the gO\crn-

1m;rcme1mof

ha e
'l reduction

increments lhel"l·

HARYA).IA GOVT. GAZ., JAN 15, 2008 (PAUS 25. 1929 "iAKA)

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1

2

C\1lef Engineer

C.h:neral Manager

(F nance an<l

Account) **Minor l'enaltie. :**

(f) "·aming with u cop:, l nthep,onal file

l :-tanager lC baracter roll);

l General Mauagcr anaging

HI!CIOI

<h) v,ithholding of promotion.

14 (iJ r very from pay of the \ hole or part of

Er gincer uD) pet.:uniary Jo, ca\!SCd b) neg! gence

or bre:ich of order to the Board/Macket

Adnunistrati- Officer Committee:

Deputy Zon.il \.lanager (j) withhold ing of incremenb of pay without

(Enforc.ement) c.umulau ve effect:

:\major **Penalties:**

ecutive. Englllecr

(f) v.lthhohling of increments of pay with

l Architect cumulative effecr, Admi oi s tr a-

the Commit-

(g)re ductionco a lo""er -.lage m the om! scale tee

PARTI]	FIARYANA GOVT. GAZ., JAN. 15, 2008 (PAUS. 25, 1929 SAKA)			161
2	3	4	5	

Minor Penalties:

19	y General Manager	(a)warning with a copy in the personal file
	(Finance and	(Character roll);
20	Accounts)	(b)censure;
	t General Manager	(c)withholding of promotion;
	(Enforce- ment)	

(d)recovery from pay of the whole or part
of any pecuniary loss caused by negli-

21	b Divisional	gence or breach of order to the Board/		Board
	Engineer	Market Committee;		
22	b Divisional	(e)withholding of incrementS of pay		
	Eilgineer (Landscap-	without cumulative effect:		
	ing)	Major Penalties:		
		(f) withholding of increments of pay with cu-		
	Executive Officer-	mulative	effect.	
	cum-Secretary	(g)reduction to a lower stage in the time Managing		
24	Librarian	scale of pay for a specified period with	Director	
		further directions as to whether or not the		

government employees will cam incre-

25	Architectural Assis-	ments of pay during the period of such	
	tant	reduction and whether on the expiry of	

;uch period, the reduction will or will not

	,	I	26	Private Secretary	have the effect of postponing the future
			27	Assistant District	increments of his pay;
				Attorney	(h)reduction to a lower scale of pay, grade,
					post or service which shall ordinarily be
			28	Assistant General	a bar to the promotion of the government

				Manager (Finance and	employee to the time scale of pay, grade,
				Accounts)	post or service from which he was
					reduced with or without further direction

regarding conditions of restoration to the

29	Superintendent	grade or post or service from which the
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government employee was reduced and

30	Assistant Accounts	his seniority and pay on such restorations
31	Officer/Section	to that grade, post or service;
	Officer	(i)compulsory retirement;
	Divisional Accountant	
32	Senior Draftsman	(j) removal from service which shall not be
33	(Architect)	a disqualification for future employment
	Commercial Accountant	under the government; and
34	Junior	(k)dismissal from service which shall ordinarily be a disqualification for future
	Circle Head Draftsman	

employment under the government.

35	Junior	Draftsman
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(Architect)

36	Personal Assistant	
37	Deputy Superintendent	
38	Assistant Secretary	

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	HAR'rA:-SA. GOVT Gi\7., JA\.. 15. '!(VS (PAIS. 2., 1929 AK..)
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940	Agri-bus1ne<,s ManJger
41	
42	}lead DraflSnJ.tn Junior Eng1neu Junwr Engmee1 (Landscaping)
43	Statistical Assistant Kanun o
44	Assi lalll J)rnfl!,O\JO
45	(/Vchitct.:t)
46	St nior Seal<' Stenogra- pher,
47	.\ssi'>tJn t (Accounts)
48	Accountant (Market
49	Commiuec:s)
50	,\ssl rant Draftsman

"0 Mandi Su rvisor- 1- :um-Fee Collec tor

51	Assistant
52	Audito1
53	Assis ant Firr Sub
54	Officer
55	Plumber
56	Lh:l.:tricia n
57	M11tv1 'vkch:m1c
58	Junior Scale Stenogra- pheis
59	Driver Operator
60	Lc.:ding Fireman

60 Driver,

61	P.itwari
62	Coolputt'r Ope ra LOr
63	Re torer
64	Duplkating Machine 0-perall)r
65	Dus C'onducwr
66	<.lerb
67	Steno T,p1,t
68	fuem.in
69	Anion R-'cord r
70	l'uhewell Operator

PART I
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HARYANA GOVT. GAZ., JAN. 15, 2008 (PAUS. 25, 1929 SAKA)

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Minor Penalties:

71	Daftri	(a) warning with a copy in the personal file
72	Jamadar	(b) Chara1-ter roll);
73	Road Roller Cleaner	(c) cen, ure:
74	Mali	(d) wnhholding of promotion;
75	Ferro Khalasi	(e) recovery from pay of the whole or part of
76	Sweeper	any pecuniary loss caused by
77	Peon-cu m-C how k1 da	negligence or breach of order to the
78	Truck Cleaner	Board/Market Committee:

(e) withholding of increments of pay without
annulative effect;

Major penalties:

(f) withholding of increments of pay with

cumulative effect; (g) reduction to a lower stage in the time scale of pay for a specified period with further	Chief General Manage,
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directions as to whether or not the government employees will earn increments of pay during the period of such reduction and whether on the expiry of such period, the reduction will or will not have the effect of postponing the future increments of his pay;

(h) reduction to a lower scale of pay, grade, post or service which shall ordinarily be a bar to the promotion of the government employee to the time scale of pay, grade, post or service from which he was reduced with or without further direction regarding conditions of restoration to the grade or post or service from which the government employee was reduced and his seniority and pay on such restoration to that grade, post or service;

(i) compulsory retirement;

(j) removal from service which shall not be a disqualification for future employment under the government; and

Managing
Director

			(k)dismissal	from	ervice	which	shall	
			ordinarily be a disquitlflcal inn for future employment unuer the government					

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Appen di\ D
{See rule 16(2)}

Serial	Designation of posts	Nature of order	Authority	Appellate
Number			empowered to	author ity

make the order

	2	3	4	5		
1	Chairman	(a)reducing or v.ithholdmg the	Government	Board		
2	'.'.lanagiog Director	amount of urdmnar}/addt-				
3	Additional Managing	tional pension :idnusslble				
4	Director	under lhe rule:. governing				
	Chief General Mallager	pension; an<l				
5	Chief Gene:ral Munager.	(b)te rmin ating the appotntmen				
	Development-cum-	of a membel of the Sen ii.:e				
6	Inqulry Officer	otherwise, than on his	Adrrunistrative			
	Distnct Attorney	attaining the age fixed for				
7	Senior Town Planner	s upern nnual lon.				
&	Architect					
9	Zonal Manager	(a)reducing or withholding the				
10	Chief Eng ineer					
11	General Manager (Finance	amount of orclinar;/add -				
12	and Accounb)	tional pension aJmisslble				

	General Manager	under the rule\ governmg		
13	Addinonal General	pension: and		
	Manager	(b)temlinating the appoint-		
14	Superintending Engineer	menL of a member of the	Committee	Board
15	Administrative Officer	Service otherv.lse. than		
16	Depul) Zonal Manager	on h1.: attaining the age		
17	(Enforcement)	fixed for superanouauon.		
	Executive Enginct:r			
18	<ssi tant Architect	(a)reducing or v,ithholding		
19	Deputy General Manager			
20	(Finance and Accounts)	the amount of ordinary/		
	District General Manager	additional pen ion		
21	(Enforcement)	admi sible under the rules		
	Sub Divisional Engineer	governing pen ion : and		
22	Sub Divisional Engineer	(b)terminating the appoint-		
23	(Landscaping)	ment of a me mber of the	Director	
	Execultve Officcr-cum-	Service othuwlse. than		
24	Secretary	on his attaining the age		
	Librarian	fixed for superannuation		
25	Architec tural AsM•.tant			
26	Private Secretary			
27	Asststant District Attorney			
28	Assistant General Manager			
29	(Finan..e a;id Accounts)			
	Superintendent			

	,	30	2	3	4	5
		31	Senior Scale Assistant Draftsman (An:hitecl) Kanango Stenographers Mandi Supervisor- Accountant (Market Committees) cum-Fee Collector Assistant (Accounts) Assistant Draftsman Assistant Plumber Electrician Assistant Fire Sub Officer Motor Mechanic Junior Scale Stenographers Auditor Managing Director Board			
(_		32				
		33				
		34				
		35				
		36				
		37				
		38				
		39				
		40				
		41				
		42				
		43				
		44				
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		52				
		53				
		54				
		55				

		56	
		57	

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		58	2	3	4	
			Drher OperJtor			
		5 9	Leadin Firema n			
		60	Drivers			
		61	Patwari			
		62	Computer Operator			
		63	Re LOrcr			
		64	DuphcatinJ Machine			

Operator

65	Ru Conductor	(a)red uci ng or wnhho ldmg the	Chil'f G1:.ncral	:4.1J
66	C'lerh			
67	Steno T}p1 1			
68	Fireman			
69	Auction Recorder			
70	Tubewell Oper ator			
71	Daftri			
72	Jamadar	amountofordlnar)/addl-		
73	Road Ro ller Cleaner	tionalpensionadmis.ls blc		
74	Mali	under the rules governing		
75	Ferro Khala i			
76	SY.ccper	pension, and		
77	Peon-i:um-Chowk·dar	(b)k rmmati ng the appo int-	\,fanager	
78		mem c:f a r:ember of ,he		

	Truck Cleaner	Service otherwise, than un his attainmi l.he age fixed for superannuation.	--I		
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RN KifAR,
Financial Officer and Principal Se
to Government Horticulture Depara