

HARYANA IRRIGATION DEPARTMENT, FIELD (GROUP D) SERVICE RULES 1999

HARYANA GOVT GAZ. (EXTRA). JULY 3.. 1999 2755(2631 (ASAR 12, 1921 SAKA) 26 1994 ft. 309/99.—grt7 309 1. (1 1999, (2) (T rrrh. Et 2755(264) HARYANA GOVT GAZ. (EXTRA), JULY 3, (ASAR 12, 1921 SAKA) •mr-ll-üqr 4. 1962 qqf, xiF «NR), fiat t I 1999 HARYANA GOVT GAZ. (EXTRA), JULY 3, 1999 2755(265) (ASAR 12, 1921 SAKA) 2755(266 HARYANA cover CAZ. (EXTRA), JULY 3. 1999 (ASAR 12, 1921 SAKA) (iii) gro I (ii) (73 (ii) (ii) HARYANA GOVT GAZ. (EXTRA), JULY 3, 1999 2755(267) (ASAR 12, 1921 SAKA) iii) (71) (2) *Iff 10. (1 3AfV ; fit* ; 3Afq 3.ßffi 2755068) HARYANA GOVT GAZ. (EXTRA), JULY 3, 1999 (ASAR 12, 1921 SAKA) (ii) (iii) (ii) 3Bf@ q': 3Ff@, 3Mfu q, *ft, t. 11. fifi-F q, 6) HAR ANA GOVT GAZ. (EXTRA), JULY 3, (ASAR 12, 1921 SAKA) 1999 2755(269) 12. (1) (2) (ii) f'f4fr5 qrvit: fiqfrfjzä rof , 2755(270) iii) HARYANA GOVT CAZ. (EXTRA). JULY 3, 1999 (ASAR 12, 1921 SAKA) grq avz'(ii) (iii) -:TÉf 13. it. 14. 1) fi-qq, 1987, zra. • 309 11 (2) 1987. () (V) 30tF 15. 16. ft 2755(272) 2 3 4 6 3 4 6 7 HA YANA GOVT GAZ. (EXTRA), JULY 3, (ASAR 12, 1921 SAKA) 1999 9 6 60 13 2 3 13 129 24S 96 79 7 10 69 10 83 284 37 139 75 264 16 16 23 2 4 23 1295 212 529 133 176 S70 2650-65-3300-7.0.-70-4000 2650-65-3300-zt.-70-aaoo 2550-55-2660-z.t.-3200 2550-55-2660-0.-60-3200 2550-55-2660-q.ü.-60-3200 2550-55-2660-z.xt.-60-3200. 65 2550-55-2660-7.fl.-60-3200. 2sso-ss-2660-q.ü.-60-3200 :sso-ss-2660-q.ü, -60-3200 2550-ss-2560-O.-60-3200 2550-55-2660-z.xi.-60-3200* 65 2550-55-2660-q.xi.-60-3200* zssso-ss-2660-g.ü.-60-3200 2 sso-ss-26eo-q.ü.-60-3200 10 HARYANA GOVT GAZ. (EXTRA), JULY 3, (ASAR 12, 1921 SAKA) 1999 2755(271) 17. ft--Et -q-rt t I 18. 19 -qi 3FV *l'il: HAR ANA GOVT GAZ. (EXTRA), JULY 3, (ASAR 12, 1921 SAKA) 1999 2755(273) 2 2 3 4 -cffi'fi 3 3öGft 3ftr 3tn fiqfrE 4 (ii) VAT— a-tx 3t•H 3-ti 2755(274) 2 5 3 4 6 7 HARYANA GOVT GAZ. (EXTRA). JULY S, (ASAR 12, 1921 SAKA) 1999 3 3fr(3trx 27'55(276) 2 HAR ANA GOVT. CAZ. (ASAR 12, 3 (EXTRA), JULY 3, 1921 SAKA) 4 1990 (Yi) q, (vii) 3fr((viii) (ix) felg HARYANA GOV'r GAZ. (EXTRA), JULY 3. (ASAR 12, 1921 SAKA) 1999 2755(275) 2 Itrgtö 3 4 2 3 4 6 7 8 9 (i) (ii) (iv)

3. GAZ 12, 4 (iii) (EXTRA), JULY 1921 SAKA) 3, 1999 2755(277) 6 Z755(27B) 2 HARYANA 3 GOYT AZ. (ASAR 12. 4 (vii) (viii) (EXTRA), JULY 3, 1921 SAKA) 5 1999 6 HARY NA GOVT GAZ. (EXTRA), JULY 3. (ASAR 12, 1921 SAKA) 1999 2755(279) 2 (i) Gi) 14<2)) 3 ft•q7 4 2. 3. 4. 5. 6. 2. 3. 4. 6. 7. 2755(280) HARYANA GOVT GAZ. (EXTRA), JULY 3, .1999 (ASAR 12, 1921 SAKA) Translatiml HARYANA 'GOVERNMENT IRRIGATION DEPARTMENT Not 1 ficatlon The 26th February, 1999 No. GSR— 7B /Const. Art. 309/99. —In exercise of the conferred by the reviso to article 309 of the Constitution Of India, the Go vernor of Haryana hereby makes the following• rules regulating the recrâitnment and conditionø of service of persons) appointed to the H ryana Irrigation Department, Field (Group D) Service. namely PART 1—GENERAL Short title and com encement : (1) These rules • may be called the Haryana 1. Department Fiefd (G up D) Service Rules, 1999. (2) They shdl come into force from the date publication in the icial Gazette. Definitions : Irrigation of their 2. In these r es, unless the context otherwise required,— (a) (b) (c) (d) (f) "direct recruitmeritn means -an appointment made otherwise than by promotion from wit hin the service or by transfer f an official . already in the service of the Governme of India or any State Government; tiemployment exchange" means employment exchange in the State aryana ; Engineer" means an Officer. incharge of a Executi portion f: a Canal system or an area known as a Di Vision General Manager" means General Manager of Haryana Department Government" means the Haryana Government in the Admi.nint an vc Departmmt ; rneaas an. Officcr inc:harge gy teco an area k nom•n as a Circle; HARYANA (g) n Serviced (Group D) PAR Number and c 3 The servic rules : Provided that 19 GOVT GAZ. (EXTRA), JULY 3, 1999 2755(281) (ASAR 12, 1921 SAKA) means the Haryana Lrrigation Department Field Service. 11--RFCRUITMENT TO SERVICE of posts shall comprise the posts shown in Appendix A nothing in these rules shall affect the Inherent right of the 'Government to make additions to, or reductions in •the number of such posts or to create new with different designations and of pay, either permanently or temporarily ; N ationality. do gervice ; and character of Äppointed to 4. (I) No person shall be appointed to any post in the service, unless he (a) a citizen of India; or (b) a subject Of • or (c) a subject of Bhutan; or (d) a Tibeta refugee who came over to India before the 1st day of January, 1962: with the intention of permanently India; or settling Of Indian erigin who hag migrated from e) a pergo Pakistan Burma, Sri Lanka or any of the East: African countries of Kenya, Uganda; the United

Republic of Tanzania (formerly Tanganyika and Zanzibar) Zambia , Malawi. Zaire and Ethiopia with the intention of permanently settling in India: a person belonging to any of the categories provided t (d) (e) shall be a person in whose favour a (b), certificate or eligibility {ILty has been , issued by the Government. (2) A person whose case A certificate of eligibility {g necessary may be admitted to an examination or interview conducted by the appointing authority but the offer of may be given only after the eligibility certificate has been issued to him b y the Governmer* 2755(282) HARYANA GOVT GAZ. (EXTRA), JULY 3. 1999 (ASAR 12, 1921 SAKA) (3) No person shall be appointed to any post in the Service by direct recruitment, unless he produces certificate of character from the Academic Officer of the School or Institution last attended. if any, and similar certificate from two other responsible persons, being his relatives who are well acquainted with . him in his private life and are unconnected with his School or Institution. Age : 5 No person shall be appointed to the post in the Service by direct recruitment who is less than 16 years or more than 35 years of age, on the last of submission of application sponsoring the names of candidates by the employment exchange to the appointing authority. Appointing Authority t 6. to the posts in Service shall be b y the authorities specified under column 2 of Appendix C to these rules. Qualifications 7 No person shall be appointed to any post in the Service, unless he is in possession Of qualifications and experience in column 3 of Appendix B to these rules in the case of direct recruitment and those specified in column 4 of the schedule in Case persons other than by direct recruitment t Provided that in the case of appointment by direct recruitment, the qualifications regarding experience shall be relaxable to the extent of at the discretion of the appointing authority in case number of candidates belonging to Schedule castes, Backward Classes, Ex-Servicemen and physically Handicapped Categories possessing the requisite experience, are available to fill up the vacancies reserved for them, after recording reasons for so doing in writing. Disqualification 8 a NO person. (a) who has entered into or contracted a marriage with a person having a spouse living ; or HAS contr for a Provided man age is per person and the grounds for so rule, Method Of Recruitment CIRCLE O (a) (b) in th (i) In th S wee (i) (ii) DIVISIONAL GOVT GAZ. (EXTRA), 3, 1999 (ASAR 12, SAKA), having a spouse Living, has entered into contracted a marriage with any person shall be eligible point ment to any post in the service; hat the Government may, if satisfied, that such is gible under the personal law applicable to other party to the marriage and there are other oing, exempt any person from the operation of this men: • ugment to the Service shall be made, — FICE case of jamadar and Daftri, by promotion from amongst Peon, Dak Runner , Chow Sweeper or Sweeper-cum—Chowkidar; or by transfer or deputation of an official already in the service of any State GO or the Government of India ; case of Peon, Dak Runner, Chowkidar, Sweeper or um—Chowkidar ; by direct recruitment; or y transfer or deputation of an official already in the service of any State Government or the Government of India; OFFICE case of Peon, Dak Runner, Chowkidar, Sweeper or (a) (b) in th S w eeper—c u ; (i) In t by direct recruitment ; or by transfer or deputation of an official already in h? service of any State Government or the Government of India ; case of Daffedar,—• by promotion from amongst the Barkandaz ; or (EXTRA). JULY 3 (ASAR 12. 1921 SAKA) by direct recruitment; or , 1999 .8 by transfer or deputation of an official already in service Of any State Government or the Government of Note.—The post of Daffedar involves the assessment of duties and responsibilities of greater importance than those of the post of Barkandaz. (c) In the case of Barkandaz,— () by direct recruitment; or () by transfer or deputation of an official already in service of any State Government or the Government (2) All promotions unless otherwise provided shall be made on seniority—cum-fitness basis and seniority alone shall not confer any right to such promotions. •tion IO. (I) Persons appointed to any post in the Service shall remain on probation, for a period of two years, appointed by direct recruitment, and one year. if appointed otherwise . Provided that, (a) any period, after such appointment, Spent on deputation on a corresponding or a higher post shall count towards the period of probation; (b) any period of work in equivalent or higher rank, prior to appointment to any post in the Service, may, In the case of an appointment by transfer , at the discretion of the appointing authority, be allowed to count towards the period of probation. tixē under this rule; and (c) any period Of officiating appointment shall be reckoned as period spent on probation, but no person who has on the completion of the so Officiated shall , prescribed period of probation, be entitled to be confirmed. unless he is appointed against a permanent vacancy . H (2) If, or conduct is satisfactory , (a) if d RYANA GOVT GAZ. (EXTRA), JULY 3, 1999 2755(285) (ASAR 12, 1921 SAKA) in the opinion of the appointing authority, the work a person during the period of probation is not t may, — such person is by direct recruitment , ense with his services; and such person is

appointed otherwise than by direct recruitment— (i) revert him to his former post; or () deal with him in such other manner as the terms and conditions of the previous appointment permit. (3) On the completion of the period of probation of a person, the appointing authority may, — if his work or conduct has, in its opinion, been satisfactory— confirm such person from the date of his appointment if appointed against a permanent vacancy ; or confirm such person from the date from which a permanent vacancy occurs, if appointed against a temporary vacancy ; or declare that he has completed his probation satisfactorily, if there is no permanent vacancy ; or (b) if the work or conduct has, in its opinion, been not satisfactory , — () dispense with his Service, if appointed by direct recruitment, if appointed otherwise, revert him to his former post or deal with him in such other manner as the terms and conditions of his previous appointment permit ; or () extend his period of probation and thereafter pass such order, as it could have passed only, the expiry of the first period of probation. Provided that the total period of probation, including extension, if any, shall not exceed three years, 2755(286) circle 29 1999 HARYANA GOVT GAZ. (EXTRA), JULY 3, (ASAR 12. 1921 SAKA) Seniority, inter se of the members of the Service of each Division under each circle shall be maintained at circle level and will be determined by the length of continuous service on any post the service : provided that where there are different cadres -service different circles the seniority shall be determined separately for each cadre in respective Circle. It is further that In the case of member appointed by direct recruitment, order of merit determined by the appointing authority shall not be disturbed in fixing the seniority : Provided further that In the case of two or more members appointed on the same date, their seniority shall be determined as following : member appointed by direct recruitment shall be senior to member appointed by promotion or by transfer; a member appointed by promotion shall be senior to a person appointed by transfer; in the case of a member appointed by promotion or by transfer, seniority shall be determined according to the seniority of such member in the appointment from which he was transferred ; and in the case of members appointed by transfer from different cadres, their seniority shall be determined according to pay. preference being given to a member who was drawing a higher rate of pay in his previous appointment, and if the rates of pay drawn are the same, then by the length of their service in the same, appointment, and the length of such service is also the same, the older member shall be senior to the younger member. Liability to service 22. (1) member of the Service shall be liable to serve at any place; whether within or outside the State of Haryana on being ordered as to do by the appointing authority. (2) under — HARYANA GOVT GAZ. (EXTRA). JULY 3, 1999 2755(287) (ASAR 12, 1921 SAKA) A member of the Service may also be deputed to serve (i) (iii) a company, an association or a body of individuals, incorporated or not, which is wholly or substantially owned or controlled by the State Government, a municipal corporation or local authority or university within the State of Haryana; the Central Government or a company, an association or a body of individuals, whether incorporated or not, which is wholly or substantially owned or controlled by the Central Government; or any other State Government, an international organisation, an autonomous body controlled by the Government or private body: Provided that no member of the service shall be deputed to serve the Central or any other State Government or any organisation or body in clauses (ii) or clause (iii) except with his consent. Pay, leave, pension and other matters : 13. In respect of pay, leave, pension and all other matters not expressly provided for in these rules, the members of the service shall be governed by such rules and regulations as may have been, or may hereafter be adopted or made by the competent authority under the Constitution of India or under any law for the time being in force made by the State Legislature. Discipline, Penalties and Appeals 14. (1) On all matters relating to discipline, penalties and appeals, members of the Service shall be governed by the Haryana Civil Services (Punishment and Appeal) Rules, 1987 as amended from time to time: Provided that the nature of penalties which may be imposed, the authority empowered to impose such penalties and the appellate authority shall, subject to the provisions of any law or rules made under article 309 of the Constitution of India, be such as are specified in Appendix C to these 2755(288) HARYANA GOVT GAZ. (EXTRA), JULY 3. 1999 (ASAR 12, 1921 SAKA) (2) The authority to pass an order under clause (c) or clause (d) of sub-rule (I) of rule 9 of the Haryana Civil Services (Punishment and Appeal) Rules, 1987, and the appellate authority shall be as specified in Appendix D to these rules. Vaccination s 15 Every member of the Service shall get himself Vaccinated or revaccinated as and when Government so direct by a special or general order. Oath of Allegiance : 16. Every member of the service, unless he has already done so, shall be required to take the oath of allegiance to India and to the Constitution of India as by law established. Power of 17. Where the

lative effect; penalties— Authori ty empowe red to impose pena lty 5 Superin- tending Engineer 2735(293) Appe l late authority 6 Mana ger 2 3 4 6 7 Jamadar Daftri Peon Dak Runner Sgeeper Chowki dar J (v-A) withholding of increments Of pay with cumulative effect ; 2755(294) 2 HARYANA GOVT GAZ. (ASAR 12, (EXTRA). JULY 3, 1921 SAKA) 4 1999 5 3 (vi) 6 reauclon to lower stage in the scale of pay for a specified period with further direct tons as to whether or not the Govern. ment employees *ill earn increments of pay during the perlod Of such reduce t ion and whether on the expiry of such period, the reauction will or will not have the effect of postpmlng the future increments of his pay; (vii) t*ductfon to a scale of pay, grade, post or service which shall ordi— narily be a bar to the of employee to the time sca le of pay. grade. post or service which he was reduced, *lth or without further directions regard- ing conditions Of restora- to the grade or post or service from which the Government eanplDyee was reduced vand his senlority and pgy on such restora— to that grace, post Of Servlce; (viil) ret 1 remen•-; (ix) from service which shali not be a disqualifi- cation for future employment under the Government • HAR 2 DIVISION OFFICE ANA 3 GOVT GAZ. (ASAR 12, (EXTRA). JULY 1921 SAKA) 4 dismissal from service whicr: shall ordinarily be a disqual Ificatlon for future under the Government. Hfnor Penalties; : Warning with a copy In the personal file (Character Roll); censure; withholding of prmotion; recovery from pay Of the whole of part of any pecuniary loss caused by negligence or breach of orders to the Central Government or State Govern— ment or to a Company and association or a body of individuals whether Incorporated or not which IS wholly or substantially owned or controlled by the Government or to a local authority or untverslty set up by an Act of Parliament or of the Legislature of a State; 1999 Engineer 2755(295) 6 Supe rf n— tending Engineer 2 3 4 5 6 7 Peon Dak Runner - Chowk idar Sveeper Sweeper-cum— Chowk ida r Daffedar Barkandaz E E cut ive ineer (iii) (v) withholding of increments of pay without cumulative effect. penalties ; (v-A) withholding of Increments of pay with unulatfve effect ; 2755(296) 2 HARYANA 3 GOVT GAZ. (EXTRA). JULY (ASAR 12, 1921 SAKA) 4 (vi) reduction to a lower stage in the tine scale of pay for a specified period with further direct lons as to whether or not the Govern— "Ent enoloyee earn increments Of pay during the period of such reduc— Lion and whether on the explry of Such period. the will or not have the effect of post- ponng the future incre- ænts ..gf his pay; 3, 1999 5 6 (vii) reduction to a ICMer scale of pay. grade, post or serv Ice which shall ordinarily be a bar to the prmotfon of the Gcvernment to the time scale of pay, grace. post or service fron which he was reduced *fth or further directions regarding condit ions of restoration to the grade or. post or service which the Government employee was reduced and his seniority and pay on such restorat ion to that grade post or Service; (viii) compulsory retirement; (ix) removal from service which shall not be a disqualifie cation for future e.loyment under the Government: dismissal fr«n service which shall ordinarily be a dis- qualification for future employment under the Government. I 2 3 5 6 7 R YANA posts owk i da r Midar GOVT GAZ. (EXTRA), JULY (ASAR 12, 1921 SAKA) 3. 1999 Des ignat ion 2 CIRCLE OFFICE Jamadar Oaftrf Peon Oak Runner Chowk idar *eeper (11) DIVISION OFFICE APPENDIX D Lsee rule 1412) I Nature Of order 3 reducing or withholding the amount of ordinary or additional pens ion admissible under the rules governlng pens Ion terminating the appointment otherwise than on his attaining the age fixed 'for superannuat ion mdueclng or withholding the maximum amount of ordinary or addit ional pension admissible under the rules Governing pens Ion: terminating the appoint— ment otheryise than on his attaining the age fixed for superahnuation Author-Itty empowe red to make the order 4 Superin- tending Engineer Execut ive Engineer 2755(297) Appel l ate authority 5 Genera Manager Superinten- ding Eng i neer I 2 3 4 5 6 Peon Oak Runner Chowk Idar Daffedar Ba rkandaz CHANDER SINGH, Connissioner and Secretary to Government, Haryana. Irrigation Chand igarh.