

RULES REGARDING CONSTITUTION OF THE SPORTS COUNCIL

***(Approved by the Executive Council in its 5th meeting held on
16.7.2009 vide Agenda Item No.22)***

CONSTITUTION OF THE SPORTS COUNCIL

1. There shall be a Pt. B.D. Sharma University of Health Sciences Sports Council hereinafter referred to as “Pt. B.D. Sharma University Sports Council” constituted as follows :-

(a) Vice-Chancellor (Chairperson)

(b) ^[1] **Deleted**

(c) Director, PGIMS, Rohtak (Member)

(d) Dean, PGIMS, Rohtak (Member)

(e)

Registrar (Member) (f) Principal, PGIDS, Rohtak (Member)

(g) Dean, Students' Welfare (Member)

(h) Chief Warden (Member)

(i)

Directors/ Principals of all the affiliated Colleges/ Institutions (Members) (j) Two students nominated by the Vice-Chancellor on the basis of their achievements in Sports (Members)

(k) Sports Officers (ex-officio Member-Secretary of the Council)

(l) Assistant Sports Officers (Men and Women), who shall be ex-officio Assistant Secretaries and members of the Council.

2. The aims and objects of the Sports Council shall be :-

(a) to organise and regulate sports activities within the territorial jurisdiction of the University;

(b) to promote the best type of sportsmanship and team spirit among the alumni of the University;

(c) to conduct Annual Tournaments in various Sports Events for Men and Women students of all the Colleges recognised by the University, in accordance with the rules specially made in that behalf by the Council;

(d) to foster a University spirit among the Colleges and for that purpose, to organise and control Pt.B.D.Sharma University of Health Sciences Sports Clubs;

(e) to develop Inter-University fellowship by organising or taking part in Inter- University Contests, State Tournaments, and National Level Tournaments.

3. The functions and powers of the Sports Council shall be-

(a) to make rules for the organisation, conduct and control of the Pt.B.D.Sharma University of Health Sciences Sports Tournaments;

(b) to interpret and enforce its rules and to give decisions and rulings on any point not covered by those rules;

(c) to frame bye-laws consistent with its rules and to appoint sub-committee(s), if and when necessary, and fix their terms of reference;

(d)

to consider and pass the Annual Budget proposed and recommended by the Executive Board;

(e) to consider and adopt the Annual Reports and Audited Statements of Accounts of the Sports Council and the various University Sports Clubs; and

- (f) to take such other action as may be deemed necessary and proper for the furtherance or achievements of the aims and objects specified above.

4.1 Management Executive:- The affairs of the Sports Council shall be managed by an Executive Board consisting of :-

- (a) the Chairperson, Sports Council, who shall be ex-officio Chairperson of the Executive Board;
- (b) the Vice-Chairperson, Sports Council;
- (c) the Director, PGIMS
- (d) the Registrar;
- (e) the Member-Secretary, Sports Council, who shall be ex-officio Secretary of the Executive Board;
- (f) Assistant Secretaries (Men and Women), Sports Council, who shall be ex-officio Assistant Secretaries and members of the Executive Board;
- (g) Four Directors/ Principals of affiliated colleges/ institutions to be nominated by the Vice-Chancellor one of whom shall be woman.

4.2 Meetings of the Executive Board shall be convened by the Member-Secretary, with the permission of the Chairperson, as often as may be necessary. Ordinarily, seven days' notice shall be given for such meetings, but in emergent cases the Chairperson may call a meeting at a shorter notice, if necessary.

4.3 The quorum for a meeting of the Executive Board shall be of five.

5. The functions and Powers of the Executive Board shall be:-

- (a) to organise, conduct and control the Pt.B.D.Sharma University of Health Sciences Sports Tournaments, the various University Sports Clubs and all other sports activities in which the Sports Council participates, in accordance with the rules framed in that behalf by the Sports Council;
- (b) to raise and spend funds of the Sports Council in accordance with the Budget Estimates sanctioned by the general body, to write off irrecoverable dues, items of stock and to condone delay in the submission of entries;
- (c) to fill up any vacancy occurring among its elected members or among the members of any Club, in the course of the year, for the unexpired term pertaining thereto;
- (d) to frame bye-laws to meet any emergency that may arise in the bonafide discharge of its duties, provided that such action is duly reported to the next general meeting of the Sports Council;
- (e) to consider and recommend, for adoption by the Annual General Meeting with its appropriate comments, the Annual Report of the Secretary on the year's activities, the Audited Statement of Accounts for the year, the Reports and Statements of Accounts of the various Sports Clubs, the Annual Budget Estimates and the General Fixtures List for the ensuing year; and
- (f) to sanction expenditure where the amount exceeds Rs.10000/- for an individual item, and to allow re-appropriation of funds from one budget head to another.

6. The duties and powers of the Chairperson shall be as follows:-

- (i) to preside over all meetings of the Sports Council and its Executive Board and to discharge such functions as may be assigned to him in that capacity by the Sports Council/Executive Board. In the case of equality of votes, the Chairperson shall have a casting vote;

(ii) to sanction expenditure up to Rs.10000/- for an individual item; and

(iii) to take decisions to meet the situation in anticipation of the approval of the Executive Board but such decisions shall be placed before the next meeting of the Executive Board for confirmation.

7. [1] **In the absence of Vice- Chancellor (Chairperson), the Officer who will be looking after the duties of Vice-Chancellor shall function as Chairperson and shall exercise the power vested in him.**

8. The Secretary shall -

(a) carry on correspondence on behalf of the Sports Council and give effect to the resolutions of the Council as its Executive Officer;

(b) issue notices of meetings and record minutes of the same and be responsible for their maintenance;

(c) be responsible for the maintenance of other records and registers as well as the custody of all property of the Sports Council;

(d) carry out other duties which may be entrusted to him from time to time;

(e) have an imprest of Rs.5,000/- to meet petty expenditure and also have another imprest of Rs.5,000/- specially to meet petty expenses on Mini Bus (Station Wagon) of the Pt.B.D.Sharma University Sports Council to be recouped from time to time;

(f) have power to incur and expenditure upto Rs.1,500/- on an item at a time;

(g) be in-charge of the finances of the Sports Council;

(h) issue receipts for all sums received;

(i) make payments in accordance with the rules prescribed by the Sports Council;

(j) maintain accounts of the Sports Council funds and present a statement of accounts duly audited by the University Auditors; and

(k) to operate upon the accounts of the Sports Council and sign all cheques for all expenditure duly sanctioned and pre-audited.

9. Subject to the approval of the Vice-Chancellor, the Assistant Secretary/Assistant Secretaries shall discharge such duties as may be assigned by the Secretary. The senior-most Assistant Secretary shall function as Secretary in the absence of the latter.

10.1 General Meetings:-

(a) An Annual General Meeting of the Sports Council shall be convened once every year in the month of July/August or as soon thereafter as may be possible, date, place and time shall be as determined by the Chairperson. At least fifteen days' notice shall be given for this meeting.

The business at this meeting shall include -

(i) election of office bearers and members of the Executive Board;

(ii) the adoption of the Annual Reports and the Audited Statements of Accounts of the Sports Council and the various University Sports Clubs, as presented by the Executive Board under Rule 5(e) above;

(iii) the Budget Estimates and the General Fixtures List for the ensuing year;

(iv) the amendment of rules or enactment of new rules or bye-laws; and

(v) the proposals or resolutions brought up before the meeting by any one of its members provided that a written notice of the same is given to the Chairperson or the Secretary by end of March, preceding the Annual General Meeting; all such

proposals and resolutions shall be considered by the Executive Board in the first instance and placed on the Agenda of the Annual General Meeting with such recommendations as may be made by the Board.

Provided that if no General is held as recommended in this clause, or if the Annual General Meeting fails to elect a new Executive Board, the Executive Board already in office shall continue to function until such time as the new Executive Board is duly elected.

- (b) The Chairperson may, at his discretion, call one more General Meeting of the Sports Council to transact the unfinished business of the Annual General Meeting or such other business as may be considered necessary in the course of the year.
 - (c) Should at least one-third of the members of the Sports Council consider an extra-ordinary General Meeting of the Council necessary, they shall in a joint requisition inform the Executive Board intimating the specific purpose for which such meeting is deemed to be necessary. The Executive Board shall call a meeting of the Sports Council within twenty days of the receipt of such a requisition. Only the specific business for which the extra-ordinary meeting is called shall be considered at such a meeting.
- 10.2 The quorum for a General Meeting shall be twenty-five.
- 10.3 All decisions shall be taken by a simple majority vote of the members present and, in the case of a tie, the Chairperson shall have a casting vote.
11. The travelling and halting allowances for attendance at the General Meetings shall be borne by the Colleges concerned in the case of Principals/Members of their staff; by the University in the case of Chief Warden/Nominees of the Vice-Chancellor and the Registrar; and by the Sports Council in the case of Secretary and his staff.
12. The accounts of the Sports Council shall be pre-audited by the Controller of Finance in the Pt.B.D.Sharma University of Health Sciences and the report of the Secretary, together with the annual audit note of the Controller of Finance shall be submitted to the Executive Council of the Pt.B.D.Sharma University of Health Sciences after they have been considered and duly adopted at the Annual General Meeting of the Sports Council. 13. The Executive Council of the Pt.B.D.Sharma University of Health Sciences shall exercise general supervision and control over the Pt.B.D.Sharma University of Health Sciences Sports Council and shall decide constitutional changes that are considered necessary.

REFERENCES OF AMENDMENTS/INSERTIONS/SUBSTITUTIONS

- 1. Amended by EC in 45th meeting held on 27.06.2022 vide Agenda Item No.45.23.