

MADHYA PRADESH PUBLIC DISTRIBUTION SYSTEM (CONTROL) ORDER, 2015

246 (20) 25 2015 Now, therefore, in exercise of the powers conferred by section 3 read with section 5 of the Essential Commodities Act, 1955 (IO of 1955) and in pursuance of S.O. 681 (E) and SOO. 682 (E) both dated 30th November, 1974 of Ministry of Industries and Civil Supplies (Department of Civil Supplies and Cooperation) and GSR 800 dated 9th June, 1978 of Ministry of Agriculture and Irrigation (Department of Food), the State Government, hereby, makes the following order regulating the control of Targeted Public Distribution System in state of Madhya Pradesh. ORDER 1. Short title, extent and commencement.- (1) This order may be called the Madhya Pradesh Public Distribution System (Control) order, 2015. (2) It extends to the whole of the State of Madhya Pradesh. (3) It shall come into force on the date of its publication in the Official gazettee 2. Definitions. (1) (b) (c) (d) In this order, unless the context otherwise requires,- "Adulteration" means mixing of resembling commodities of inferior quality or other foreign matter with essential commodities meant for supply to beneficiaries under Targeted Public Distribution System; "Allottee institution" means the institution which has been allotted fair price shop for operation. "Appellate Authority" means the Collector of the concerned district; "Authorised Agency" means Madhya Pradesh State Civil Supplies Corporation which includes its officers/employees and transporters appointed by Madhya Pradesh State Civil Supplies Corporation along with their authorised employees who are engaged in transportation of food grains, sugar and salt etc. under Targeted Public Distribution System from the stocks of Food Corporation of India or Decentralized procurement to the issue centres of the State Government and then to the fair price shops. In case of blue kerosene it means Oil Companies, wholesaler and their authorised transporters including their employees/ persons who are engaged in transportation of kerosene from Depot of Oil Companies to Fair Price Shops. 25 2015 246 (21) (e) (f) (g) (h) (k) "Central Order" means control order issued by Government of India, in this regard from time to time. "Central Pool" means storage of food grains, that has been procured by the state government or its agency under minimum support price operation. (ii) has been maintained and reserved by central or State Government to allocate under Targeted Public Distribution System, or other welfare schemes including disaster relief and such other schemes. "Commissioner" means Commissioner, Food, Civil Supplies and Consumer Protection, Madhya Pradesh. "Diversion" means unauthorised distribution/ transportation of essential commodities issued from godown under Targeted Public Distribution System to persons / places other than specified; "Fair Price Shop" means shop which has been issued authority letter under this order to distribute essential commodities to ration card holders under Targeted Public Distribution System. "Fair Price Shop Allotment Authority" means District Supply Controller or District Supply Officer for urban area of the District headquarters and Divisional Officer (Revenue) of concerned Sub-Division for remaining areas of the district, "Fair Price Shop Allotment Authority Letter" means an authority letter issued by Fair Price Shop Allotment Authority in favour of an institution to operate fair price shop as per the provisions of this control order, "Food Security Vigilance committee" means a committee constituted under National Food Security Act, 2013 at state/district/block or Fair Price Shop level for supervising the execution of Targeted Public Distribution System. 246 (22) (m) (n) (o) (p) (q) (r) (s) (u) (v) (w) 25 2015 "Head of the Household" means a person defined in section 13 of National Food Security Act, 2013(No. 20 of 2013); "Household" means husband, wife, minor children and such other members who are dependent on head of the household for their livelihood, are living with head of the household and their food is also prepared in the head's kitchen; "Licensee" means a person/firm/society licensed for sale-purchase and storage of kerosene for sale to be distributed under Targeted Public Distribution System under Madhya Pradesh Kerosene Dealer (Licensing) Order, 1979. "Issue Centre" means such centre or godown operated by authorised agency where essential commodities are stored for issuance to fair price shops. "National Food Security Act" means National Food Security Act, 2013 published in Gazette of India on 10/09/2013. "Ration Card" means such a physical or electronic instrument issued to eligible households by order or under authority of State Government for the purpose of purchasing essential commodities from Fair Price Shops under Targeted Public Distribution System. "Ration Card Authority" means an officer authorised to issue, amend and to distribute ration cards within his/her jurisdiction. "Social Audit" means such a process by which public collectively monitors and evaluates a programme or scheme or its execution; "Substitution" means to substitute essential

commodities issued from Issue Centre for distribution to beneficiaries under Targeted Public Distribution System with resembling commodities of inferior quality; "Targeted Public Distribution System" means a system devised for distribution of essential commodities to ration card holders through Fair Price Shops; Urban Area" means areas which fall under Municipal Corporation, Municipalities, Nagar Panchayat, Cantonment area and Special Area Development Authority. (2) Words and expressions used but not defined in these order shall have the same meaning as assigned to them in the Essential Commodities Act, 1955 (.1) of 1955) or National Food Security Act, 2013 (20 of 2013) respectively. 25 2015 30 Eligible Household.- 246 (23) (1) Households mentioned in schedule-I shall be eligible for receiving commodities under Targeted Public Distribution System. (2) The State Government may amend Schedule-I from time to time by notification, (3) Identification and verification of Eligible Households shall be made as per the procedure prescribed by the State Government. 4e Issuance of Ration Cards.- (2) (3) (4) (5) (6) (7) Assistant Supply Officer / Junior Supply Officer, who shall be the Ration Card Authority for the concerned area., shall issue ration cards to eligible households in physical or electronic form as determined by the State Government Ration Card shall be issued to verified Eligible Households only. Ration Card shall be issued in the name of head of the household. The eldest woman in every eligible household who is not less than eighteen years of age shall be the head of the household for the purpose of issue of ration cards: Provided that, where a household at any time does not have a woman or a woman of eighteen years of age or above, but has a female member below the age of eighteen years, then the eldest male member of the household shall be the head of the household for the purpose of issue of ration card and the female member, on attaining the age of eighteen years, shall become the head of the household for such ration cards in place of such male member. The name of the head of the household, name of the family members, their age and residential address shall be clearly mentioned in the ration card. Ration Card shall be attached to the fair price shop operating in the residing area of card holder: Provided that the State Government may, by notification, attach the ration card with all the fair price shops operating in a particular area instead of attaching it to one particular fair price shop. Time limit for issuance of new ration cards or amendment in ration card shall be 15 days and for issuance of duplicate ration card it shall be 3 working days. New ration card holders or existing ration card holders with amendments in ration card shall be entitled to get food grains and other commodities from the succeeding month onwards. The State Government or its authorised agency, may prescribe for issuing ration card

5. Validity, Amendment and Cancellation of Ration Card.- (1) Ration Card shall remain valid until State Government declares it to be expired. (2) Ration Card shall be cancelled in case it is surrendered by the ration card holder. 246 (24) (3) (4) (5) 25 2015 Ration Card Authority, if it deems fit and necessary, after giving an opportunity to ration card holder to record his/her statement, may make corrections / amendments in ration card or if necessary, may cancel it. In all such cases, concerned person shall be under an obligation to produce ration card on demand. Ration Card shall not be used as an identity card. Ration Card issued under this order shall not be handed over to any other person by Eligible Household. Eligible Household itself shall be responsible for safety of the ration card

6. Responsibility of Ration Card Holder.- No person shall- (i) use more than one ration card; (ii) furnish false details or information in the application prescribed for ration card; (iii) either change/deface/delete any entry made in ration card deliberately by himself or allow any other person to do so

7. Number and Location of Fair Price Shops- (1) (2) (3) In order to ascertain the maximum number of Fair Price Shops in any urban area within the district, the total number of Eligible Households of that urban area shall be divided by 800. The number of Fair Price Shops shall not exceed this number in that urban area. There shall be one Fair Price Shop in each Panchayat in rural areas, An additional Fair Price Shop may be opened in any Panchayat, if number of eligible households exceeds 800. Provided that, where an additional shop in a Panchayat is opened; the division of Eligible Households be such that the number of Eligible Households associated with the additional shop as far as possible will not be less than 400e The location of fair price shops shall be decided by respective urban body/Zila Panchayat

8. Allotment of Fair Price shops- (1) (2) (3) Fair Price Shop Allotment Authority shall not allot fair price shops to anyone except societies/groups mentioned in schedule --11: Provided that, Fair price shops shall not be allotted by the competent authority to any such society/group which has been found guilty of violating clause 13 of this order: Provided further that fair price shop may be

allotted to such society/group in case guilty office bearers have been removed from such society/group. A Fair price shop shall be allotted for three years. Successive renewal for three years may be made on satisfactory working of the shop. Eligible Institutions, interested in operation of fair price shop shall apply to the Fair Price shop allotment authority prescribed in Form-A. 25 2015 246 (25) (4) (5) (6) (7) (8) (9) (10) No institution shall be eligible for allotment of a fair price shop beyond its operation area. Whenever received the applications from more than one eligible institution, for a fair price shop; the Fair Price Shop Allotment Authority shall subject to para 8 select the institution by lot following a transparent process. Fair Price Shop allotment Authority Letter shall be issued by Fair Price Shop Allotment Authority prescribed in Form-B The amount of security deposit shall be Rs. 5000/- per shop in both urban and rural areas. When an application for amendment in entries made in Fair Price Shop Allotment Authority Letter, the Fair Price Shop Allotment Authority, after enquiry, as it deems fit, shall make changes in the register and the authority letter accordingly. A cooperative society/institution shall not be allotted more than one fair price shop in any urban area. Applicant society/institution desirous of getting fair price shop allotted must have an amount/credit limit sufficient to lift one month of allotment of commodities. Applicant society/institution must have sufficient space available for storage and distribution of commodities equivalent to one month's allotment. 90 Participation of women in operation of Fair Price (1) (2) One-third of fair price shops in every urban area and in rural areas of a district shall, as far as possible, be allotted to women institutions. The salesperson in such Fair Price shops shall also be women. Note: Such institutions shall be deemed as women institutions, of which all members and office bearers are women. The Fair Price Shop Allotment Authority shall allot the fair price shops to the women institution as per the instructions issued in this regard by the State Government within three months from the enforcement of this control order. 100 Operation of Fair Price Shop, - The allottee co-operative society/institution shall run the fair price shop itself, (2) A salesperson whose minimum academic qualification shall be 12th pass shall be appointed for each fair price shop: Provided that if 12th pass candidates are not available a person having minimum academic qualification of 10th pass may be appointed as salesperson in development blocks falling in the scheduled areas notified under schedule-5 of constitution of India, Allottee co-operative society may determine its norms for appointment of salesperson but minimum academic qualification shall not be less than 12th pass: 246 (26) (3) (4) (5) (6) (7) (8) 25 2015 Provided further that allottee institution shall not appoint such person as salesperson who has been found guilty of violation of clause 13 by competent authority: Provided also that in Panchayats having less than 400 Eligible Households, if a new shop is opened then it may be run by salesperson of nearby fair price shop jointly, The opening and closing time of fair price shop shall be determined by respective urban body/Zila Panchayat but Fair Price Shop shall remain open for minimum 6 hours daily except on Sundays and public holidays: Provided that the days of opening of the fair price shop shall be determined by the concerned Janpad Panchayat in cases where one salesperson is operating more than one shop as mentioned in sub-clause (2). Salesperson of fair price shop shall maintain such updated information in such manner as is directed by Commissioner from time to time. The State Government shall ensure a lump sum amount or margin or both for fair price shop, in such a manner, that it should not incur loss in operating generally as per the directions given in this order. Fair Price shops may be made multipurpose. However no such commodities shall be sold from the fair price shop, which are being distributed under targeted Public Distribution System. The cooperative society running a fair price shop shall not reject the membership application of a ration card holder attached to that shop: Provided that, in case of women cooperative society, applicant should necessarily be a woman. All salespersons of fair price shop shall remain present wearing apron along with their name plate

11. Distribution.- (1) (2) (3) (4) The allottee institution shall distribute food grains and other essential commodities to the ration card holder, in such quantity, ratio and in such manner as decided by the State Government. Food grains and other essential commodities shall be distributed to Eligible Households from fair price shop at such rates as determined by the State Government or its authorised officer. Salesperson of fair price shop shall start distribution of food grains and other commodities to ration card holders from first date of the month: Provided that, when it is not possible to do so, salesperson shall the date of starting distribution with reasons for delay to the members of Fair price shop level food security vigilance committee: Provided further that, the distribution may be stopped for three working days in a month by the State Government for Technical Standards requirements. Allottee institution and its office bearers shall be

responsible for proper maintenance and safety of all equipments supplied to fair price shops. 25 2015 246 (27) (5) (6) (7) (8) (9) (10) (11) Salesperson of fair price shop may demand documents specified by the State Government or biometrics from ration card holder at the time of distribution for his/her identification. If a ration card holder does not purchase commodities as per entitlement for a particular month, he/she shall be entitled to get it in succeeding month, Card holder may get its entitlements either lump sum or in instalments. Fair price shop owner shall not distribute any commodity which is not safe for human consumption due to poor storage or any other reason. Salesperson of fair price shop shall not refuse to distribute food grains and other commodities in such quantity and rate as specified by the State Government to any ration card holder registered in that fair price shop. Salesperson of fair price shop shall not give essential commodities to any person other than the ration card holder / members of household: Provided that, if a card holder and all the adult members of her household are over 60 years or disabled, the food grains and other commodities thereof may be given to the person authorised by the card holder. Salesperson of fair price shop shall maintain separate record of all such transaction. Salesperson of fair price shop shall not keep ration cards or commodities sold in the premises of fair price shop. No person except fair price shop/ Oil Company / wholesaler and authorised transporter thereof, shall transport, store or sell blue kerosene for distribution under Targeted Public Distribution System. 129 Allocation, Storage and Transportation.- (1) (2) (3) Fair price shopwise allocation of essential commodities, to be distributed under Targeted Public Distribution System, shall be made by the Commissioner on the basis of shopwise number of eligible households/household members and entitlement thereof. Such allocation shall be made by adjusting the quantity of previously undistributed essential commodities. Authorised agency shall ensure that minimum one month requirement of essential commodities (except kerosene) for all fair price shops attached to an issue centre is stored in advance at that centre. Authorised Agency shall supply the allocated quantity of essential commodities each fair price shop by the end of preceding month in accordance with the procedure specified by the Commissioner. 130 Prevention of Substitution/ Diversion / Adulteration.- (1) (2) With a view to prevent replacement/ diversion / adulteration, allottee institution shall have to install such physical or electronic equipment and shall have to maintain them regularly as may be specified by the State Government from time to time. No person shall commit substitution/ diversion/ adulteration during transportation, storage or distribution of food grains and other essential commodities kept for distribution under Targeted Public Distribution System. 246 (28) 14. Inspection and Supervision.- 25 2015 (1) (2) (3) (4) (5) (6) (7) The Collector shall prepare a roster for inspection of all fair price shops, issue centres and wholesalers of a district such that each shop is inspected once in three months and each issue centre / wholesaler once every month. It shall be mandatory for Inspection Officer to carry out inspections as per inspection roster. The report of every inspection shall be submitted as per the procedure specified by the Commissioner. State/ district / block / fair price shop level food security vigilance committees, constituted under the provision of National Food Security Act may inspect fair price shops in order to supervise implementation of Targeted Public Distribution System. In case of any irregularity found during such inspection, a report thereof, shall be submitted by respective committee before District Grievance Redressal officer, who shall ensure necessary action within 15 days from the submission of the report. Salesperson of a fair price shop shall communicate quantity received, distributed and balance in respect of commodities received under Targeted Public Distribution System to assistant/ junior Supply Officer of the respective area through physical / electronic medium at time intervals prescribed by the Commissioner. All records of fair price shops maintained for Targeted Public Distribution System shall be public document under the Right to Information Act, 2005 (22 of 2005) Salesperson of fair price shops, where nobody else has been appointed by the institution, Public Information Officer and shop allotment authority shall be appellate officer under the said Act. Commissioner shall ensure regular display of information regarding allotment/lifting and distribution under Targeted Public Distribution System on departmental website. Such information shall be kept in public domain, Social audit of Targeted Public Distribution System- shall be conducted in accordance with procedure specified by State Government

15. Power to Enter, Search and Seizure.- (1) (2) (3) Any officer not below the rank of junior supply officer of Food, Civil Supplies and Consumer Protection Department or any officer not below the rank of Naib Tehsildar of Revenue Department or any officer not below the rank of Subauditor of Co-operative Department within their respective jurisdiction shall be competent to act under this order. If such an

authorised officer under clause (1) has sufficient reasons to believe that provisions of any clause under this order or any other order issued by State / Central Government are being violated, such officer may enter, inspect or search any fair price shop or premise or vehicle of authorised agency or any such premise or vehicle from where unlawful storage / Transportation of commodities, supplied under Targeted Public Distribution System is being done, with such assistance as is necessary. If the authorised officer has reasons to believe that essential commodities have been stocked or removed in violation of provision of any Central or State order or 25 2015 246 (29) (4) (5) (6) violation of this order', he may seize such essential commodities and equipments, vehicles or documents related thereto. Authorised officer can obtain signed copies of required documents for furtherance of its investigation, Each office bearer of authorised agency/ allottee institution shall provide necessary support for the investigation. The provisions of section 100 of Criminal Procedure code, 1973 (2 of 1974) shall apply for entry, search and seizure. 160 Punishment and Penalty- (1) (2) (3) (4) (5) (6) (7) In case of contravention of any provision of Central / State order or this order, the fair price shop authority letter may be suspended or cancelled and security amount may be forfeited wholly or partially by shop allotment authority, In such case, forfeited amount shall be recoverable from guilty employee of concerning institution. In case of violation under clause 13 for quantity more than 10 percent of the monthly allocation or repetition of violation under the same clause, a person shall mandatorily be prosecuted under section 7 of Essential Commodities Act, 1955 (No. 10 of 1955) In case of suspension of a fair price shop, the Fair price shop allotment authority shall issue show cause notice to the concerned fair price shop within 10 days and as far as possible, pass final order within three months. Fair price shop allotment authority, after giving reasonable opportunity to fair price shop to submit its representation in writing and following principle of natural justice, may cancel authority letter mentioning the reason thereof: Provided that, Fair price shop allotment authority shall not allot that fair price shop to any new society/institution till the final disposal of the appeal. During suspension/ cancellation of a fair price shop, Fair price shop allotment authority shall make alternative arrangement from a nearby fair price shop to ensure distribution of commodities to card holders attached with such shop: Provided that, a fair price shop of rural area shall not be attached with a fair price shop in urban area and vice-versa. If any essential commodity is diverted or distributed to any ineligible person by authorised agency / Fair price shop owner, the price thereof shall be recovered, from responsible salesperson / employee/ person at the rate of prevailing market price or economic cost (after reducing cost price), whichever is higher, Such amount shall be recoverable as an arrear of land revenue. Shop allotment authority may order, in writing, to institution to remove the salesperson of fair price shop, if found guilty, from duties of distribution of commodities of Public Distribution System. Such order shall be binding on institution and the said salesperson shall not be appointed as salesperson in any other fair price shop. 246 (30) (8) (9) 25 2015 On finding an irregularity in operation of a fair price shop, if it is expedient in the opinion of the Collector, prosecution against chairman or head of the society / salesperson / employee of institution may be initiated. If any action has been contemplated under the provisions of this order or Com operative Act against allottee Co-operative society by concerning Deputy Commissioner-cum- Sub Registrar / assistant Commissioner -cum- Assistant Registrar, he shall immediately inform the Fair price shop allotment authority in writing. 17, Appeal.- (1) Any person/society aggrieved by order of fair price shop allotment authority may file an appeal within 30 days before appellate authority and decision of the appellate authority shall be final: Provided that, appellate authority shall not pass any order without giving an opportunity of hearing to the aggrieved person / society. (2) The appellate authority, if satisfied by reasons to be recorded in writing, may stay the order of subordinate authority, pending disposal of appeal

18. Power to give necessary direction:- The Commissioner, Collector, shop allotment authority may issue directions within their respective jurisdiction to ensure the planned distribution of essential commodities under the targeted public distribution system and the fair price shop/ operative society/ institution/ body/ group/agency are duty bound to follow such directions. 19e Power to State Government for exemption.- The State Government, with a view to ensure effective implementation of the targeted public distribution system, may issue special orders in writing regarding any or all clauses of this order and may give exemption from any provision of this order. Repeal and Saving.- 'The Madhya Pradesh Public Distribution System Control Order, 2009, is hereby, repealed: Provided that, the repeal shall not affect the cases registered under the repealed order and subsequent proceedings. 246 (31) 1. 2. 25 2015 Schedule] Eligible Households {Clause 3(1)} Antyoday Ann Yojana Households. Priority Households.

2.1- All BPL households. 2.2-Non--BPLu person of the following categories and household members dependent on them:- (a) (b) (c) (d) (f) (g) (h) (j) (k) (l) (no (n) (o) (p) (q) (r) (s) (t) (u) (v) Note: 1. Persons who are registered labourers under Madhya Pradesh Building Construction and Related Workers Association, and household members dependent on them. Persons of rural areas who are registered as landless agricultural labourers under "Mukhamantri Majdoor Suraksha Yojana" and household members dependent on theme Registered person under "Cycle Rikshaw Chalak Kalyan Yojana" and "Haath Thela Chalak Kalyan Yojana" in urban areas and registered cycle rikshaw/haath thela chalak in rural areas and members dependent on them. Registered beneficiaries of all Social Security Pension Scheme and household members dependent on them. Children residing in Orphanage or in destitute / handicapped hostels and old persons residing free of cost in old age homes. Registered Female domestic workers. Registered Hawkers (Street Vendors). Title holders under forest rights. Coolies registered in Railways. License holder Hammals and Tulavati in Mandi. Ex-La bourers employed in closed mills. Bidi workers holding identity card under Bidi Workers Welfare Fund Act 1972. All landless Kotwar. Weavers and Artisans registered with Cottage and Village Industry Department Barbers registered with urban bodies and Barbers in rural areas. Registered persons with Multiple Deformity and Mental Retardation. HIV(AIDS) positive person (who are willing to take benefit under this scheme) All Scheduled Castes households living in Madhya Pradesh except Note 4e All Scheduled Tribes households living in Madhya Pradesh except Note 4, Households/members registered under fishing (fisherman) co-operative societies in Madhya Pradesh. Such affected households having their crops destroyed upto 50 percent or more by natural calamities during 2013-14. Registered Professional Vehicle Drivers / Conductors. Separate ration card shall be issued for each. beneficiary of category (e) with address of the concerned institution written as cardholder's address. No joint ration card shall be issued in the name of institution. 246 (32) 25 2015 Note: 20 All such kotwars under the category of clause (m) who shall come under the category Note: 30 Note: 4. of landless on calculating the land to be held by them in their own names, shall be included. It is clarified that Seva Bhoomi given to them shall not be counted in their land holdings. Multi handicapped and mentally retarded persons and I-IIIV (AIDS) positive persons in clause (p) and (q) above are generally themselves dependent members of household. Therefore, primaty relatives of registered person under this category i.e. Parents, husband-wife, son-daughter, and unmarried brother- sister shall also be eligible for food grains distribution under National Food Security Act, 2013(20 of 2013). Households of category in clause (r) and (s) above excluding those households, heads or members whereof are income tax payee or appointed as officer/employee of first, second or third class in any office of Government of India or State Government/Semi-Government/public or autonomous undertaking including nationalised banks and co-operative societies. Schedule 11 { clause 8(1)} 10 20 .30 In urban areas, allotment of fair price shops shall be made to primary cooperative consumer store / Women primary cooperative consumer store /Zila wholesale Upbokta Bhandar which is a member of Madhya Pradesh State Cooperative Consumers Federation, marketing co-operative society that is member of Madhya Pradesh State Cooperative Marketing Federation, primary agriculture credit co-operative society/ Aadim Jati Seva Sahkari Samiti/ Vrihattakar Seva Sahkari Samiti which is linked to District Central Cooperative Bank and women' self-help groups. In rural areas, allotment of fair price shops shall be made to primary agriculture cooperative society/ Aadim Jati Seva Sahkari Samiti/ Vrihattakar Seva Sahkari Samiti. which is linked to District Central Cooperative Bank, marketing cooperative society that is member of Madhya Pradesh State Cooperative Marketing Federation, Joint Forest Management Society/ Minor Forest Produce Cooperative Society (Joint Forest Management Society shall be given the preference over the later) and women' self-help groups. An institution which is registered for less than one year on the date of submission of application shall not be eligible for allotment of fair price shop. 25 2015 Form IA' {Clause 8 Application for allotment of fair price shop under Madhya Pradesh Public Distribution System (Control) Order, 2015 246 (33) Passport size photo of chairperson / manager of institution 1. 2. 3. 4. 5

6. Name of applicant institution Registration Number of the applicant institution Jurisdiction of the applicant institution (Ward No./Village Name) Office address of the applicant institution (attach address proof in two copies Name of chairperson of applicant Institution Father's/ Husband's name Residential address Phone/ mobile number (attach attested photocopy of photo identity cards) Name of manager of applicant institution FatherEs/ Husband's name Residential address Phone/ mobile number (attach attested photocopy photo identity cards) of 246 (34) 7. 8. 9. 10. 11

12. Date 25 2015 Address of shop / godown of applicant institution (Address proof in two copies to be submitted) Whether shop/godown belongs to the Applicant or Rent (Please attach proof of ownership/lease deed in two copies) Bank Details Institutions . Name of Bank of applicant Name of the Branch Bank account No, Institution's capital (a) Share capital (b) Working capital (c) Annual Turnover (Please attach audited report of the previous year) Nature and details of business currently being undertaken by the institution If criminal offence is registered against Chairperson / Manager of institution, submit details (if not applicable submit an affidavit) Signature of Chairperson of applicant institution with seal [Signature of Manager of applicant institution with seal] Fair price shop Allotment Authority-letter under Madhya Pradesh Public Distribution System (Control) Order, 2015 25 2015 Form 'B' {Clause 8 (6)} Tehsil... .. 246 (35) Passport size photo of Chairperson/ Manager photo of sales person Details of Security amount Authority letter No ...o... Fair Price Shop No . Subject to the provisions of Madhya Pradesh Public Distribution System (Control) Order, 2015, (Name of the Organization) whose chairperson is Mr/Mrs/Miss Manager is Mr/Mrs/Miss o o z e o e o • e c G and sales person is Mr/Mrs/Miss is hereby authorized for operation of fair price shop No e under the area • 9 00 O • • • • • O following conditions: - Co-operative Society / institution shall not operate fair price shop and shall not store essential commodities anywhere except the following location: House No. Police Station Ward/Village..... Location. s. . . District 2. 3, If operation of shop or storage on a different location from the fair price shop is insufficient, the institution shall conduct operation of the shop or storage at such place after obtaining prior permission from fair price shop allotment authority; and get the authority letter amended accordingly. For operation of fair price shop, a yellow board of 75 cm x 150 size shall be displayed at conspicuous place outside the shop wherein the following information shall be mentioned in black letters: 150 cm 181 45T 246 (36) 4. 5. 6. 7. 8. 9. 10. 11. 12 14. 15. 16. 17 25 2015 'The fair price shop allottee shall display a black colour board size whereof is 90 cm x 120 cm at conspicuous place, in fair price shop wherein number of ration cards of Antoday Ann Yojana, priority household category, number of members, distribution quantity, wheat-rice ratio, opening stock of essential commodities, receipt quantities, sale price shall be entered in white colour. Names of the members of the vigilance committee shall be displayed at conspicuous place in fair price shop. Separate unit / ration card register, stock register and distribution register for Antoday Ann Yojana and priority households, in proforma specified by the State Government shall be maintained documentarily/electronically and updated for operation of fair price shop. Fair price shop allottee person shall have to submit monthly information of opening balance, receipt, distribution and closing balance of essential commodities before fair price shop allotment authority by the date of each month specified by the State Government. Fair price shop allottee shall have to make available the records related to public distribution system on demand as per provisions of Right to Information Act, 2005, after charging prescribed fees. Essential commodities shall be provided to ration card holders attached with shop by fair price shop allottee, as per quantity, foodgrain-ratio and price specified by the State Government. The fair price shop allottee or any other office-bearer shall not replacement, adulterate and divert essential commodities supplied for distribution at shop. Institution / shop allottee shall always keep commodities available for sale at fair price shop fit for human consumption. Authority letter of fair price shop allotment shall be displayed prominently at the shop. Fair price shop allottee shall enter card number, member's number, name of head of household, quantity of distributed commodities and total price charged in distribution- register and signature of head or household member of card holder shall be taken against that entry. Alternatively such information shall be kept in electronic form. The entry of quantity of distributed commodities, total price charged, and date of delivery shall be made in ration card by fair price shop allottee with the signature. Alternatively a printed receipt shall be given to the consumer. The fair price shop allottee shall maintain all such records as directed by the Commissioner. Essential commodities shall not be distributed from fair price shops to unregistered / cancelled / illegal and prohibited ration cards for the shop. The Fair price shop sales person shall exhibit at a permanent place outside the shop sealed samples of the commodities supplied. 25 2015 246 (37) 18. 19. 20. 21. 22. 23. 24. 25. 26. 27

29. The fair price shop allottee shall not keep ration card or commodities of ration card holder sold thereto under his possession / in the premises of fair price shop Distribution register, stock register and bill vouchers of purchase of last three months shall be kept available at fair price shops for examination. Certified electronic balance, weights and measurements shall be maintained at fair price shop for correct measurements and weight of commodities. The fair price shop allottee shall not refuse to

provide commodities to the ration card holder during the business hours while he has enough stock of essential commodities. The shop shall be opened and closed as per the opening and closing time determined by respective urban body/Zila Panchayat. The Fair Price Shop shall remain open for minimum 6 hours daily except on weekly and public holidays. Essential commodities for distribution in every month shall be received by fair price shop allottee before first day of the every month. The fair price shop allottee shall distribute essential commodities to the consumers in instalments as per their demand and entitlement in a month. The fair price shop allottee shall make arrangements to give service to the ration card holders so that consumers do not have any difficulty. The fair price shop allottee shall not sell any essential commodity to card holders that is provided through the Targeted Public Distribution System. Provided that he can sell other items that are stored in any other provision store but not the items supplied through the Targeted Public Distribution System. The fair price shop allottee shall not sell such items which are of expired dates, not registered or have been banned by the Allotment Authority or any other law prevalent at that time. The fair price shop allottee shall provide all assistance to a competent officer during inspection and provide all documents asked by such officer. Madhya Pradesh Public Distribution System Control Order, 2015 and instructions issued from time to time, by the State Government, Commissioner, Food, Collector or Shop Allotment Authority shall be followed by fair price shop allottee / institution, Place . Date of issue Sign and seal of fair price shop allotment authority KTf4Tff--2015.

