

SEMESTER SYSTEM AT UNDERGRADUATE

20 Ordinance No: 7 SEMESTER SYSTEM AT UNDERGRADUATE LEVEL 2. 3. 4. 5. 6. 7. 8

9. The three year degree courses: except those for which the University has separate Ordinances. will be run on semester system. The Ordinance will be applicable to all the University •reaching Departments, affiliated government colleges and private college under the jurisdiction of the University. The duration of these courses of study shall extend over six semesters, i.e., First, Second, Third, Fourth, Fifth and Sixth semester. Every candidates seeking admission to these courses must have passed Higher Secondary of M.P. Board or CBSE or of an equivalent body and must fulfill conditions laid down in the ordinances of relevant courses. The seats available to the students in each courses/class shall be as • decided by the University/state government. The fees to be charged from students by the college/University Teaching Departments, and the examination fees to be charged by the University for each of the courses shall be as decided by the University/State government from time to time. The Undergraduate courses in semester system shall consist of: a) Such courses (Subjects with papers) as prescribed by the University, b) Such job internship, practical, musical training, projects etc. as may be prescribed by the University and c) Such Scheme of examination as prescribed by the University from time to time. The semester system will also be applicable to private students. For private candidates, examination • i.e., internal assessment and project assessment as decided by the University/state government from time to time. Fees for this purpose will be decided by concerned centre. (1) The University examination for First, Third and Fifth Semesters shall be conducted in November-December and for Second, Fourth and Sixth semesters in April-May each year. (2) Each semester examination shall consist of university examination in theory papers and practicals, if any in each •prescribed subject. In each semester there will be internal assessment, i.e., continuous comprehensive examination-(CCE) in each subject to be conducted by the College or University Teaching Department where the student is a regular student. "[he manner in which the internal assessment is to be Ordinance No:-7 21 done •will be as prescribed by the University/state government.. There shall also be a project to be completed by a student which will be assessed at the college/University Teaching Department level. (3) (i) In each semester, for each subject, in theory (4) (5) (6) (a) the University examination will have weightage of 70% marks. (b) the internal assessment will have weightage of 30% marks. For internal assessment, two separate evaluations will be done having weightage of 5% marks each. The total of the marks obtained at the two evaluations shall be the marks of the internal assessment of the candidate in a subject. (c) the marks for the project shall be as prescribed by the University/state government. The record of marks of internal assessment and project assessment shall be kept by the principal or the college/Head of the University Teaching Department and shall be forwarded to the university 5 days before the University examinations along with the marks shall be in the format as prescribed by University/state government. For passing a semester examination, the candidate shall be required to •secure at least 33% marks in each of the prescribed subject, separately, in (i) The University theory examination. (ii) The University practical examination. (iii) Internal assessment, i.e., CCE done at College/University Teaching Department level. (iv) Assessment of project done at College/University. Grace marks shall be awarded as in the annual examination •system, but the total grace marks to be awarded to a student in a year shall not exceed 3 marks. 10. There shall be no supplementary or second examination in semester system. 11. (1) If a candidate fails in not more than one subject in any one semester examination, i.e, University theory examination and/or University practical examination and/or internal assessment and/or project assessment, but clears all the remaining subjects or that examinations, he will be allowed to keep the term (ATKT) and promoted to the next semester. Candidate shall be eligible to carry the backlog of one subject of each semester examination but in no case candidate shall be permitted to carry backlog of more than two subjects at a time. c. Ordinance No:-7 22 (2) if a candidate fails in more than one subject-in any semester examination. he may be allowed to appear as an ex-student in the next examination of the same semester. (3) If a candidate fails in some subjects of earlier semesters and clears the final semester, his result will be withheld. Candidate will be awarded degree only in the year when he clears the subjects of earlier semester (s). In such situation, marksheets for each semester will be issued separately upto Fifth semester and a composite marksheet will be issued in the Sixth semester. once the candidate clears all the subjects. (4) The candidate shall be eligible to appear in the University theory

examination and/or University practical examination in the subjects of AT KT when the next examination of the same concerned semester is held. (5) The candidate shall be eligible to appear in the internal assessment (CCE I and CCE II) and/or project assessment as per the programme announced by the Principal of the College/Head of University Teaching Department in the next same concerned semester.

12. No. candidate shall be allowed to take the semester examination unless one has (i) Attended at least 75% of lectures/practicals delivered during the semester. (ii) Paid all the fees due. (iii) Obtained 'no dues' certificate from the concerned University Teaching Department/College. (iv) Submitted the job internship certificate/project report, as notified by the Head of University Teaching Department/Principal of the college. (v) Received implant training as prescribed by the Head of University Teaching Department/Principal of the college

13. The Division shall be awarded to a candidate, after he/she has passed at the semester examination, on the basis of total marks obtained in the University examination (theory & practicals both) and in internal assessment and project assessment taken together in all the semesters and in all the subjects, as follows. 60% or above- First Division 45% or above- Second Division Above 33% but less than 45% Third Division Ordinance No:-7 23 14. Kulpati Grace of one mark will be given for passing or for getting A TKT in one academic year and for improvement in Division in the final semester. Provided that the benefit under this clause shall not be allowed to enable a candidate to get the benefit under paragraph (6) 15. A candidate has to complete the entire course of under graduate degree within a maximum period of five years from the session of first admission. In the matters of admission, attendance, examination and in all other matters not provided in this 16. Ordinance, the cases shall be governed by the provisions of the relevant Ordinances of the University in so far as they are not inconsistent with the provisions of this Ordinance. 17. In case of any dispute/ambiguity, the decision of the Vice-Chancellor shall be final.