

MADHYA PRADESH DEVELOPMENT COMMISSIONER PANCHAYAT AND RURAL
DEVELOPMENT, CLASS III-(MINISTERIAL & NON-MINISTERIAL) SERVICE

(PR)692 M.P.D.C. PAN ... CL. 111-(MINISTERIAL ...) ... RULES, 1999 R. MADHYA PRADESH DEVELOPMENT COMMISSIONER PANCHAYAT AND RURAL DEVELOPMENT, CLASS 111- 2. 3. 4. 5. 6. 7. 8. 9. (MINISTERIAL & NON-MINISTERIAL) SERVICE RECRUITMENT RULES, 1999 CONTENTS Short title & Commencement. Definition. Scope and Application. Constitution of Service. Classification, Scale of Pay etc. Method of Recruitment. Appointment to the Service. Conditions of Eligibility for Direct Recruitment. Disqualification. —1 Oz—Committee's Decision About the Eligibility of Candidates shall be 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. final. Direct Recruitment by Competitive Examination. List of Candidates Recommended by the Selection Committees. Appointment by Promotion. Conditions of Eligibility for Promotion/ Transfer. Preparation of the list of suitable candidates. Select List. Appointment to the service from the select list. Probation. Interpretation. Relaxation. Repeal & Saving. Schedules. MADHYA PRADESH DEVELOPMENT COMMISSIONER PANCHAYAT AND RURAL DEVELOPMENT, CLASS 111- (MINISTERIAL & NON-MINISTERIAL) SERVICE RECRUITMENT RULES, 1999 [No. Cfn. No. 9792-NC11-V.2-Stha-99, at. 13-7-1999 pub. in M.P. Rqjpa:ra. Pt. IV-C, (Extra-ordinary), dt. 6-8-1999, p. 4681.- In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, The Governor of Madhya Pradesh hereby makes the following rules relating to the recruitment for the Madhya Pradesh Development Commission (•r Establishment under Panchayat and Rural Development Department) Class III-Ministerial and Non-Ministerial Services, namely : 1. Short title & Commencement.-(1) These rules may be called the Madhya Pradesh Development Commissioner Panchayat and Rural Development, Class 111-(Ministerial and Non-Ministerial) Service Recruitment Rules, 1999. (2) They shall come into force with effect from the date of their publication in the "Madhya Pradesh Gazette"

2. Definition.-In these rules, unless the context otherwise requires,- o 11 M.P.D.d. PAN ... CL. 111-(MINISTERIAL ...) ... RULES, 1999 (PR)693 (a) "Appointing Authority" in respect of the services or a post means the :— (i) Development Commissioner, Madhya Pradesh BYâopal [except point No. (ii) below], (ii) Superintending Engineering of respective circles in Rural Engineering Services, for their circles for Ministerial and Non-Ministerial Services (Except Sub-Engineers). (b) "Examination" means the competitive examination for recruitment conducted under rule 11. (c) "Government" means the Government of Madhya Pradesh; (d) "Governor" means the Governor of Madhya Pradesh; (e) "Other Backward Classes" means the Other Backward Classes of citizens as specified by the State Government vide notification No. F-8-5- XXV/4/84, dt. 26-12-1984 as amended by the State Government from time to time; (f) "Scheduled Castes" means any caste, race or tribe or part of or group within a caste, race or tribe specified as Schedule# Castes with respect to the State of Madhya Pradesh under Article 341 of the Constitution of India; (g) "Scheduled Tribes" means any tribe, or tribal community or part of or group within a tribe or tribal community specified as Scheduled Tribes with respect to the State of Madhya Pradesh under Article 342 of the Constitution of India; (h) "Schedule" means the Schedule appended to these rules; (i) "Selection Committee" means selection committee constituted by Appointing Authority; (j) "Service" means the Madhya Pradesh Panchayat and Gramin Vikas Vibhag, Development Commissioner establishment under Panchayat and Rural Development Class-III Ministerial and Non-Ministerial Service; (k) "State" means the State of Madhya Pradesh

3. Scope and Application.-Without prejudice to the generality of the provision contained in the Madhya Pradesh Civil Service (General Conditions of Service) Rules, 1961, these rules shall apply to every Member of the service

4. Constitution of Service.-The service shall consist of the following persons, namely :- (1) Persons who at the commencement of these rules are holding substantively on the posts specified in the Schedule-I. (2) Persons recruited to the service before the commencement of these rules; and (3) Persons recruited to the service in accordance with the provision of these rules

5. Classification, Scale of Pay etc.-The classification of the service, the number of posts included in the service and the scale of pay attached thereto shall be in accordance with the provisions contained in

Schedule-I: Provided that the Government may, from time to time, and or reduce the number of posts included in the service, either on a permanent or temporary basis. 81 (PR)694 M.P.D.C. PAN ... CL. 111-(MINISTERIAL ...) ... RULES, 1999 R. 6 6. Method of Recruitment.-(1) Recruitment to service, after commencement of these rules, shall be made by the following methods, namely:- (a) By direct recruitment by competitive examination and interview; (b) By promotion as shown in column (2) Schedule-IV; (c) By transfer of persons who held in a substantive capacity such posts in such services as specified in this behalf. (2) The number of persons recruited under clause (b) or clause (c) of sub-rule (1) shall not at any time, exceed the percentage as shown in Schedule-II of the number of posts as specified in Schedule-I. (3) Subject to the provisions of these rules, the method or methods of recruitment to be adopted for the purpose of filling any particular vacancy or vacancies in the service as may be required to be filled during any particular period of recruitment and the number of persons to be recruited by each method, shall be determined on each occasion by the appointing authority in consultation with the Committee. (4) Notwithstanding anything contained in sub-rule (1) if in the opinion of the appointing authority the exigencies of the service so require, he may after approval of the Government in the General Administration Department adopt such methods of recruitment to the service other than those specified in the said sub-rule, as it may, by order issued in this behalf prescribe

7. Appointment to the Service.-All appointments to the service after commencement of these rules shall be made by the appointing authority and no such appointment shall be made except after selection by one of the methods of recruitment specified in Rule- 6

8. Conditions of Eligibility for Direct Recruitment.-In order to be eligible for selection, a candidate must satisfy the following conditions, namely : (1) Age.-(a) He must have attained the age specified in column (3) of Schedule-III and not attained the age specified in column (4) of the said schedule on the first day of January next following the date of commencement of the selection. (b) The upper age limit shall be relaxable upto a maximum of 5 years if a candidate belongs to a Scheduled Castes or Scheduled Tribes and Other Backward Classes. (c) The upper age limit shall be relaxable upto a maximum of ten years to a women candidate in accordance with the provisions of rule-4 of the Madhya Pradesh Civil Services (Special Provision for Appointment of Women) Rules, 1997 (d) The upper age limit shall also be relaxable in respect of candidates who are or have been employees of the Madhya Pradesh Government to the extent and subject to the conditions specified below :— (i) A candidate who is a permanent Government Servant, should not be more than 38 years of age. (ii) A candidate holding a post temporarily and applying for another post should not be more than 38 years of age. This concession shall also be admissible to the contingency paid employees, work charge employees and employees working in the project implementing committees; 6 of g R. 8 M.P.D.C PAN ... CL. 111-(MINISTERIAL ...) ... RULES, 1999 (PR)695 (iii) A candidate, who is a retrenched government servant shall be allowed to deduct from his age the period of all service previously rendered by him upto a maximum limit of 7 years even if it represents more than one spell provided that the resultant age does not exceed the upper age limit by more than three years. Explanation. -The term "retrenched Government Servant" denotes a person who was in temporary Government Service of this state or of any of the constituent units for a continuous period of not less than six months and who was discharged because of reduction in establishment not more than three years prior to the date of his registration at the employment exchange or of application made otherwise for employment in government service. (iv) A candidate who is an ex-serviceman shall be allowed to deduct from his age the period of all defence service previously rendered by him, provided that the resultant age does not exceed the upper age limit by more than three years. Explanation. -The term "Ex-servicemen" denotes a person who belongs to any of the following categories and who was employed under the Government of India for a continuous period of not less than six months and who was retrenched or declared surplus as a result of the recommendation of the economy unit of due to normal reduction in establishment not more than three years before the date of his registration at any employment exchange or application made otherwise for employment in Government Service :- (1) (2) (3) (4) (5) (6) (7) (8) Ex-serviceman released under mustering out concessions; Ex-serviceman enrolled for the second time and discharged on (a) Completion of short term engagement, (b) Fulfilling the conditions of enrollment; Ex personal of Madras Civil Units; Officers (Military and on completion« their contract including Short Service Regular Commissioned Officers; Officers discharged after working for more than six months continuously against leave vacancies; Ex-serviceman invalidated out of service; Ex-serviceman discharged

on the ground that they are unlikely to become efficient soldiers; Ex-serviceman who are medically boarded out on account of gun shot, wounds etc. (v) Persons recruited from 1st January 1963 onwards as whole time cadets instructors in the N.C.C. shall on release from the N.C.C. on the expiry of their initial/extended tenure be regarded as retrenched Government employees for purpose of employment in civil posts under the State Government and may be followed to deduct from their actual age and period of service rendered by them in the N.C.C. and if the resultant age does not exceed the prescribed upper age limit of a particular post by more than 3 years, they will be deemed to be satisfying the t (PR)696 M.P.D.C. PAN ... CL. 111-(MINISTERIAL ...) ... RULES, 1999 R. 9 conditions for appointment to that post in respect of the maximum age provided they possess necessary certificate as per instructions contained in G.A.D. Memo No. 1134-CR-88- dt. 27-5-1966. (e) The general upper age limit shall be relaxable upto 5 years in respect of widow, destitute or divorced woman candidates. (f) The upper age limit shall be relaxable upto 2 years in respect of Green-Card holder candidates under the Family Welfare Programme. (g) The general upper age limit shall be relaxable upto five years in respect of awarded superior caste partner of a couple under the Inter-caste marriage incentive programme of the Tribal, Scheduled Castes and Other Backward Classes Welfare Department. (h) The upper age limit shall be relaxed upto five years in respect of the "Vikram Award" holder candidates. (i) The upper age limit shall be relaxable upto a maximum of 38 years of age in respect of candidates who are employees of Madhya Pradesh State/Corporations/ Boards. (j) The upper age limit shall be relaxed in the case of Voluntary Home Guards and Non-Commissioned Officers of Home Guards for the period of service rendered so by them subject to the limit of 8 years but in no case their age should exceed 38 years. Note.-(1) Candidates, who are found eligible for selection, under the age concessions mentioned in sub-clause (i) and (ii) of clause (c) above will not be eligible for appointment if after submitting the application they resign from service either before or after the selection. They will however continue to be eligible if they are retrenched from the service or post after submitting the applications. Note.-(2) In no other case will these age limits be relaxed. Departmental candidates must obtain previous permission of their Appointing Authority to appear for the selection. (2) Educational qualifications.-The Candidate must possess the educational qualifications prescribed for the service as shown in Schedule-III provided that— (a) In exceptional cases the Board may on the recommendation of the Appointing Authority treat as qualified any candidate who though not possessing any of the qualifications prescribed in this clause has passed examinations conducted by other institutions by such a standard which in the opinion of the Board/Committee Justifies the consideration of the candidate for selection, and (b) Candidates who are otherwise qualified but have taken degrees from foreign Universities being University not specifically recognised by the Government may also be considered for appearing in the examination/selection at the discretion of the Board/Committee. (3) Fees.-The candidate must pay the fees prescribed by the Appointing Authority

9. Disqualification.-Any attempt on the part of a candidate to obtain support for his candidature by any means may be held by the Committee R. 12 M.P.D.C. PAN ... CL. 111-(MINISTERIAL ...) ... RULES, 1999 (PR)697 to disqualify him for examination/selection. IO. Committee's Decision About the Eligibility of Candidates shall be final.-The decision of the Committee as to the eligibility or otherwise of a candidate for admission to the examination shall be final and no candidate to whom a certificate of admission has not been issued by the Committee shall be admitted to the examination

11. Direct Recruitment by Competitive Examination.-(1)(i) A competitive examination for recruitment shall be held at such intervals as the Appointing Authority from time to time determine. (ii) The examination shall be conducted by the Committee in accordance with the orders issued by the Appointing Authority from time to time. (2) The selection of the candidates to the service shall be made by the selection committee by interviewing them; and Selection Committee shall be nominated by the Appointing Authority from time to time. (3) There shall be reserved posts for the persons belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Classes at the stage of the direct recruitment in accordance with the provisions contained in the Madhya Pradesh Lok Seva (Anusuchit Jatiyon, Anusuchit Jan Jatiyon Aur Anya Pichhda Vargon Ke Liye Arakshan) Adhiniyam, 1994 (No. 21 of 1994). (4) 30 per cent posts shall be reserved for women candidates in accordance with the provisions of Madhya Pradesh Civil Services (Special provision for Appointment of Women's) Rules, 1997. (5) In filling the Vacancies So reserved, candidates who are members Of the Scheduled Castes, Scheduled Tribes and Other Backward Classes shall be considered for appointment in the order in which their names appear in the list

referred to in Rule 12 irrespective of their relative rank as compared with other candidates- (6) Candidates belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Classes declared by the Committee to be suitable for appointment to the service with due regard to the maintenance of efficiency of administration may be appointed to the vacancies reserved for the candidates of the Scheduled Castes, Scheduled Tribes and Other Backward Classes, as the case may be. (7) In such cases, where experience of some period has been prescribed as an essential condition for the posts to be filled in by direct recruitment and it is found in the opinion of the Appointing Authority that there is a possibility the candidates belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Classes, may not be available in sufficient number, the Appointing Authority may relax the condition of experience to the candidates of Scheduled Castes/Scheduled Tribes and Other Backward Classes

12. List of Candidates Recommended the Selection Committees.- (1) The Appointing Authority shall prepare a list arranged in order of merit of the candidates who have qualified by such standards as the Appointing Authority may determine and the list of candidates belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Classes, who though not qualified by the standard, but are declared by the Committee to be suitable for appointment to the service with due regard to the maintenance of efficiency in administration. The list shall also be published for General Information. (PR)698 M.P.D.C. PAN CL. 111-(MINISTERIAL ...) ... RULES, 1999 R. 13 (2) Subject to the provisions of these rules and of the Madhya Pradesh Civil Services (General Conditions of Service) Rules, 1961. Selected candidates will be considered for appointment to the available vacancies in the order in which their names appear in the list. (3) The inclusion of a candidate's name in the list confers no right to appointment unless the Appointing Authority is satisfied after such enquiry, as may be considered necessary, that the candidate is suitable in all respects for appointment to the service. (4) Before issuing the appointment orders, the report of character verification shall be obtained. (5) The list shall be valid for a period of one year from the date of issue by the Appointing Authority

13. Appointment by Promotion.-(1) There shall be constituted a Committee, consisting of the members mentioned in Schedule-IV for making a preliminary selection for promotion of eligible candidates : Provided that, for the purpose of constitution of the committee under this sub-rule, the provisions of Section 8 of the Madhya Pradesh Lok Seva (Anusuchit Jatiyon, Anusuchit Jan Jatiyon Aur Anya Pichhda Vargon Ke Liye Arakshan) Adhiniyam, 1994 (No. 21 of 1994), shall also be adhered to. (2) The Committee shall meet at such intervals as think fit but ordinarily not exceeding one year. (3) Reservation in Promotion and limits on the extent of zone of consideration shall be made in accordance with the provision of Madhya Pradesh Civil Services (Reservation in Promotion and limits on the extent of zone of consideration) Rules, 1997 and instructions issued by the Government in General Administration Department from time to time

14. Conditions of Eligibility for Promotion/ Transfer.-(1) The Committee shall consider the cases of all persons, who on the day of 1st January of that year, had completed such number of years of service (whether officiating or substantive) on the posts from which promotion is to be made as specified in Column (3) of Schedule-IV or on any other post or posts declared equivalent thereto by the Government and are within the zone of consideration in accordance with the provisions of sub-rule(2). (2) For the zone of consideration for promotion the provisions of the Madhya Pradesh Civil Services (Reservation in Promotion and limits of extent of zone of consideration) Rules, 1997 shall apply

15. Preparation of the list of suitable candidates.-(1) The Departmental Promotion Committee shall prepare a list of such persons, who satisfy the conditions prescribed in rule 14 above and are held by the Committee to be suitable for promotion to the service. The list shall be sufficient to cover the anticipated vacancies on account of retirements and promotion during the course of one year from the date of preparation of the select list. A reserve list of the 25% of the number of persons included in the said list shall also be prepared to meet the unforeseen vacancies occurring, during the course of the aforesaid period. (2) For preparing the select list of persons for promotion from the Post of Class IV to Class III and from Class III to Class II the criterion shall be seniority subject to fitness. (3) The names of the officers included in the list shall be arranged in order of seniority in the service as posts as specified in column (2) of R. 17 M.P.D.C. PAN ... CL. 111-(MINISTERIAL ...) . RULES, 1999 (PR)699 schedule IV at the time of preparation of such select list : Provided that any junior employee who in the opinion of the Committee

is of exceptional merit and suitability shall be assigned in the list a higher place than that of Senior Officers senior to him. Explanation.-A person, whose name is included in a select list but who is not promoted during the validity of the list, shall have no claim to seniority over those considered in a subsequent selection merely by the fact of his earlier selection. (4) The list so prepared shall be reviewed and revised every year. (5) If in the process of selection, review or revision, as the case may be, it is proposed to supersede any member of Service the Committee shall record its reasons for the proposed Supersession

16. Select List.-(1) The Appointing Authority shall consider the list prepared by the Committee along with other documents received from the committee and unless it consider any change necessary, approved the list. (2) If the Appointing Authority considers if necessary to make any change in the list received from the Committee, he shall inform the committee of the changes proposed and after taking into account the comments, if any, of the committee and approve the list finally with such modification if any, as may in the opinion be just and proper. (3) The list as finally approved by the Appointing Authority shall from the select list for promotion of the members of service from the posts mentioned in Column (2) of Schedule IV to the posts mentioned in Column (3) of the said Schedule. (4) The select list shall ordinarily be in force for one year or until it is reviewed or revised in accordance with sub-rule (4) of rule (15) but its validity shall not be extended beyond a total period of 18 months from the date of its preparation : Provided that in the event of a grave lapse in the conduct or performance of duties on the part of any person included in the select list, a special review of the select list may be made at the instance of the Appointing Authority and the Departmental-Promotion Committee may if it thinks fit, remove the name of such person from the select list

17. Appointment to the service from the select list.-(1) Appointments of the employees included in the select-list to posts borne on the cadre of the service shall follow the order in which the names of such employees appear in the select list : Provided that, where the administrative exigencies so required, a person whose name is not included in the select-list or whose name is not next in order in the select list may be appointed to the service if the appointment authority is satisfied that the vacancy is not likely to last for more than three months. (2) It shall not ordinarily be necessary to consult the Departmental Promotion Committee before the appointment of a person, whose name is included in the select-list unless during the period intervening between the inclusion of his name in the select-list and the date of his proposed appointment there occurs any deterioration in his work which, in the opinion of the appointing authority is such as to render him unsuitable for appointment in the service. (PR)700 M.P.D.C. PAN ... CL. 111-(MINISTERIAL ...) ... RULES, 1999 R. 18 18. Probation.-Every person directly recruited to the service shall be appointed on probation for a period of two years

19. Interpretation.-If any question arises relating to the interpretation of these rules, it shall be referred to the Government whose decision thereon shall be final

20. Relaxation.-Nothing in these rules shall be construed to limit or abridge the powers of the Governor to deal with the case of any person to whom, these rules apply in such manner as may appear to him to be just and equitable : Provided that the case shall not be dealt with in any manner less favourable to him than that provided in these rules

21. Repeal & Saving.-All rules corresponding to these rules and in force immediately before their commencement of these rules are hereby repealed in respect of matters covered by these rules : Provided that any order made or action taken under the rules so repealed shall be deemed to have been made or taken under the corresponding provisions of these rules. SCHEDULE-ONE [See Rule-51 S. No. (1) Names of Posts included in services (2) No. of Posts (3) Classification (4) Pay-Scale (5) marks (6) 1. (A) Ministerial : Development Commissioner Head of the Deptt. 1 Class 111- Ministerial .44 1. Asstt. Supdt

2. Auditor 3. Assistant Grade-I 4. Publicity Asstt

5. Accountant 6. Assistant Grade-2 7. Assistant Grade-3 8. Steno-qypist 1. Asstt. Statistical Officer 2. Asstt. Account Officer 3. Investigator 4. Computer 5. Vehicle Driver 1. Superintendent 4 17 1 4 26 51 1 - do- do- do- do- do- do- do- do- 1. (B) Non-Ministerial 6 . Class 111 Non-Ministerial 1 5 5 9 -do- do- do- do- 4500-125-7000 4500-125-10000 4500-125-7000 4500-125-7000 4000-100-6000 4000-100-6000 3050-75-3950-80-4590 3050-75-3950-80-4590 5500-175-9000 5000-150-8000 4000-100-6000 4000-100-

Ministerial Development Commissioner 1. Sub-Engineer 1967 100% 100% (1) 1375 Posts by original structure and 592 posts by (PR)704 \$1 M.P.D.C. PAN CL. 111-(MINISTERIAL ...) ... RULES, 1999 Deputation. (2) 592 Posts shall be filled up by Departmental if excess employees employees of Water Resour- ces Department are not 2. Head Draftsman O. Draftsman 4. Assistant Draftsman 5. Tracer 6. Asstt. Statistical Officer 7. Investigator 8. Computer 9. Asstt. Account Officer 10. Development Extension Officer I 1. Driver 14 71 294 212 5 5 1 459 9 25% 100% 100% 100% 100% 75% 100% 100% 100% 100% available. I Out of the vacant posts of sub-engineer five percent posts shall be filled up by limited competitive ex- such of amination Diploma/ Degree holder/ Tracer or Assistant Draftmen working •in the department as regular employees, who have com- pleted five years in regular service on the 1st January of the said examination year.l By deputation from other departments if fit persons for promotion are not avail- able. (1) 84 Posts from original structure and 210 from deputation. (2) 210 Posts will be filled up from the employees of department if excess employees from W.R.D. are not available. (1) 88 Posts from original structure and 124 from deputation. (2) 124 Posts will be filled up from the employees of department if excess employees from W.R.D. are not available. By deputation from other departments if fit persons are not available. By deputation from other departments if fit persons are not available. By deputation from Direc- tor Treasury, Accounts and Pension. Dying cadre declared by department order dated 2- 6-1998. Ins. bv Noti. No. 270-1033-XX11-V-3-RES-2000, dt. 22-1-2001, published in M. P. Rajpaura, Part IV-c, dated 23-1-2001, pg. no. 20. M.P.D.C. PAN... CL. 111-(UINISTERIAL ...) ... RULES, 1999 (PR)705 12. Truck Driver 3 100% al ot ts by x- e nt he ar n- Ily on ter ns Lil- lal led of ESS nal led of are her her ons Ind by SCHEDULE-THREE (See Rule-8) Age and gualification of candidate to be recruited by direct recruitment Name of Depart- ment (1) Develop- ment Com- mis- sioner Name of Services (2) 1. Steno- grapher Grade-3 2. Steno- Typist 3. Assis- tant Grade-3 4. Data- entry Operator Mini- mum age limit (3) 1-(A), 18 18 18 18 Maxi- mum age limit (4) Educational qualification (5) marks (6) 2 (A) 3 (A) Ministerial 30 30 30 30 Pre-Higher Secondary Ex- amination or High School ex- amination (10th) under 10+2 system by board of secondary education of M.P. or any recog- nised institute by the Govt. and declared successful in Madhya Pradesh or any recog- nised Institute by the Govern- ment in successful in the examination by board of Type- writing and Shorthand M.P. or any recognised institute at the speed of 100 words per minute— in Shöfthand. Pre-Higher Secondary Ex- amination or High School ex- amination (10th) under 10+2 system by board of secondary education of M.P. or any recog- nised institute by the Govt. and declared successful in Type-writing Exatnation by Board or Institute and having knowledge of shorthand at the speed of 60-words per minute. Pre Higher Secondary Ex- amipation or Higher School Examination (10th) under 10+2 system by board of secondarv education of M.P. or any recognised .institute by the Government and minimum 6 months Diploma in Computer Application by recognised in- stitute of Government of India or Govt. of M.P. Graduate alongwith 6 Diploma in Com- puter Application by recog- nised institute of Governinent of India or Govt. of M.P. Ndte.-It is Compulsory for the candidates to be declared successful in Higher Secondary or Graduation Examination held in School/College situated in Madhya Pradesh. (PR)706 M.P.D.C. PAN ... CL. 111-(MINISTERIAL ... RULES, 1999 (See Rule-8) Age and gualification of candidate to be by direct recruitment Name of Depart- ment (1) Develop- ment Com- mis- sioner Name of Services (2) 1. Sub- Engineer 2. Asstt-. Draftsman 3. Tracer Colli - 4. pu ter 5. Driver 6. Truck Driver Mini- mum age limit (3) 20 20 20 20 18 18 Maxi- mum age limit (4) Educational qualification (5) marks (6) 3 (B) and 4(B) Non-Ministerial 30 30 30 30 30 30 3 Years diploma in subject of Civil Engineering or two years civil diploma in rural technol- ogy & management. Diploma in draftsman (civil) by any recognised institute from Govt. of M.P. or diploma in civil engineering or Architecture by the Polytechnic. Diploma in draftsman (civil) by any recognised institute iron Govt. of M.P. or diploma in civil engineering or Architect ure by the Polytechnic. Graduation irr Econonlics or Maths or Commerce aloi Ik)with minimum 6 months diploma in computer application by recognised institute by Government of India or Govt. of M.P. VIII standard pass and licence of light motor vehkcle. VIII standard pass and licence of heavy motor vehicle. Note.-It is Compulsory for the candidates to be declared successful in Higher Secondary or Graduation Examination held in School/College situated in Madhya Pradesh for the posts having. qualifications below Higher Secondary, the concerned examination should be passed from the School of Madhya Pradesh. SCI-EDULE-FOUR (See Rule-13 & 14) Name -of Depart- ment (1) Name of Post from whom to be promot ed (2) Minimum service of column 2 for promo- tion to column 4 (3) The name Method of selection of post to be (4) (5)

The Member of Departmental Promotion Committee (6) 1-(A), 2 (A), 3 (A) and 4 (A) Ministerial M.P.D.C. PAN ... CL. 111-(MINISTERIAL ...) ... RULES, 1999 (PR)707 Development Commissioner (2) (3) (4) (6) (7) (8) (9) (1) Asstt. Supt./ Asstt. Gr.-I Publication Asstt. /Asstt. Gr.-I Asstt. Gr.-Data Entry Opt. Asstt. 2/Accountant Exam. Passed 15) —Asstt. Gr. 3 Stenographer Gr.-2 Stenographer Steno Typist Accountant 5 years 5 years 5 years 5 years 5 years 5 years 5 years 5 years 5 years 5 years Supdt. Asstt. Supd Asstt. Gr 1 Asstt. Gr 1 Accountant Asstt. Gr.- 2 Stenographer Stenographer Stenographer Gr. -3 Auditor On the basis of Seniority-cum-merit. -do -do -do -do -do -do -do -do -do -do for Development Commissioner Office I(a), 2(a) (1) Joint Commissioner-Chairman. (2) Dy. Comm. (Estt.) C.A.O./A.O. & nominee deputed by the Development Commissioner-Members. 3 (A) for circle office I Supt. Engg. (circle)-Chairman

2. Exe.Eng. (nominee by C.E.)- Member. 3. Dy. Comm. (Related circle)- Member. -do -do -do -do -do -do -do -do -do -do 4 (A) for Ministerial Revenue circle cadre. 'me Comrfltee shall be constituted by the Divisional Commissioner. (PR)708 M.P.D.C. PAN ... CL. 111-(MINISTERIAL ...) ... RULES, 1999 Note.- 1. The gradation list of Head Quarter and circle office shall be separate except state cadre

2. The promotion in circle office shall be made by employees posted in circle office. SCHEDULE-FOUR (See Rule-13 & 14) Name of Department (1) Development Commissioner Note. Name of Post from whom to be promoted (2) (1) Asstt. Draftsman (2) Tracer (3) Investigator (4) Computer (5) Asstt. Dev. Ext. Officer Minimum service of column 2 for promotion to column 4' (3) Name Method of post to be Promoted (4) selection (5) 1-(B), 2 (B) and 4 (B) Non-Ministerial 5 years 5 years 5 years 5 years 5 years Head Draft/Draftsman Asstt. Draftsman Asstt. Statistical Officer Investigator Dev. Ext. Officer. On the basis of seniority-cum-merit -do- 1 The Member of Departmental Promotion Committee (6) 2(B) Non-ministerial state-cadre 1 C.E. (HOR)- Chairman 2 S.E. (HOR) or Incharge Asstt.- Member 3 Nominee Dev. Comm.-Member I(B) 4(B) Non-Ministerial for Head Quarter and distt. cadre. 1 Jt. Comm. (Estt.)-Chairman. 2. Dy. Comm. (Estt.)-Member

3. Nominee by Dev.Comm.- Member. -The promotion to Development Ext. Officer shall be made from the Asstt. Development Extension Officer till state cadre maintained.