

MADHYA PRADESH GRAM SABHA SWASTH GRAM TADARTH SAMITI (GATHAN, KARBAR SANCHALAN TATHA BAITHAK) NIYAM, 2010

GRAM SABHA SWASTH GRAM SAMITI ... NIYAM, 2010 (PR)165 3. 4. 5. 6. 8. 9

10. Number of members present (in words) • Place • Dated • (Signature) President Gram Vikas / Nirman Samiti (Signature) Secretary, Gram Vikas / Nirman Samiti MADHYA PRADESH GRAM SABHA SWASTH GRAM TADARTH SAMITI (GATHAN, KARBAR SANCHALAN TATHA BAITHAK) NIYAM, 2010 1.2. 3. 4. 5. 6. 7. 9. 10

11. CONTENTS Short title. Definitions. Constitution of the Committee. Secretary of the Committee. Account of the Committee. Cash Register. Meetings of the Committee. Terms of the Committee. Powers, functions and responsibilities of the Committee. Training. 12 13. Miscellaneous. MADHYA PRADESH GRAM SABHA SWASTH GRAM TADARTH SAMITI (GATHAN, KARBAR SANCHALAN TATHA BAITHAK) NIYAM, 2010 Notfn. No. F. 1-7-2009-XN1-P-2, dated 1-9-2010, Pub. in M.P. Rqjpatra (Asadharan), dated 1-9-2010, p, 888(2).-In exercise of the powers conferred by sub-section (1) of Section 95 read 'with sub-section (4) of Section 7-A of the Madhya Pradesh Panchayat Raj Évam Gram Swaraj Adhiniyam, 1993-(No. .1 of 1994)wthe State Government, hereby, makes thefollowing rules, the same having been previously published as required by sub-section (3) of Section 95 of the said Act, namely:—
1. Short title.-These rules may be called the Madhya Pradesh Gram Sabha Swasth Gram Tadarth Samiti (Gathan, Karbar Sanchalan Tatha Baithak) Niyam, 2010

2. Definitions.-(1) In these rules, unless the context otherwise requires,- .11 (PR)166 GRAM SABHA SWASTH GRAM SAMITI ... NIYAM, 2010 (a) "Act" means the Madhya Pradesh Panchayat Raj Évam Gram Swaraj -Adhiniyam, 1993 (No. 1 of 1994); (b) "Committee" means the Gram Sabha Swasth Gram Tadarth Samiti constituted under sub-rule (1) of rule 3; (2) The words and expressions used but not defined in these rules shall have the same meaning as assigned to them in the Act

3. Constitution of the Committee.-(1) There shall be constituted a adhoc committee of Gram Sabha to be called as Gram Sabha Swasth Gram Tadarth Samiti. (2) The Committee shall have minimum 12 members and maximum 20 members having interest in the subject, out of which 50% shall be the women members. (3) A person whose name is entered in the voter list of the Gram Panchayat and has interest in the subject may be a member of the committee. (4) There shall be at least one member from the Scheduled Casts, Scheduled Tribes and Other Backward Classes in the Committee. (5) At least one woman member shall be nominated from the Scheduled Castes, Scheduled Tribes and Other Backward Classes. (6) All the women Panchas of the village, Asha Worker, Local Angan- wadi Workers, ANM of the Sub-Medical Centre, Chairperson of the Mother- hood helpage Committee, Chairperson of Self Help Group (SHG) responsible- for mid-day meal and hand -pump mechanic/ assistant mechanic shall be the ex-officio members of the Committee. (7) The members of the Committee shall be nominated by Gram Sabha by mutual consent. (8) A woman member shall be the Chairperson of the Committee and there shall be separate treasurer for account of Committee and Asha Worker shall be the treasurer for activities relating to the Public Health Department. The Chairperson and treasurer shall be nominated by the members of the Committee by general consensus

4. Secretary of the Committee.-AllfunctionsoftheCommitteeshall be performed by the Secretary of the Committee. The management of the Committee shall be as under:- (i) The Secretary of the Gram Panchayat shall be the Secretary of the Committee, the Anganwadi worker of the local Anganwadi centre and the Asha Worker under National Rural Health Mission (NRHM) shall be the Assistant Secretary who shall assist the Secretary of the Committee in the administrative work and shall discharge the function assigned to them by the Secretary during his/ her absence. (ii) If there is more than one Anganwadi and Asha Worker working in the village, then the individual who possess higher qualification amongst the Anganwadi and Asha Worker, shall be the Assistant Secretary in case of education qualification, the younger in the age shall be selected

5. Account of the Committee.-(1) The accounts of the Committee shall be maintained in the following manner, namely:— (a) There shall be maintained three scheme wise accounts to be operated by the Committee, the first account of the Committee shall be called as "Water and Sanitation Campaign

Account", in which the receipts of water and sanitation, National Rural Drinking Water Programme and related funds shall be deposited in it. This 1 i 1 1 1 (b) (c) GRAM SABHA SWASTH GRAM SAMITI ... NIYAM, 2010 (PR)167 account shall be operated by the joint signature of the Chair- person of the Committee and the Secretary of the Gram Panchayat; The second account of the Committee shall be called as "Health Fund Account", in which the funds relating to National Rural Health Mission shall be deposited. This account shall also be operated by the joint signature of Chairperson and Asha workers. In case of more than one Asha workers in the the account shall be operated by such Asha worker who possesses higher educational qualification or in case of equal qualification, the individual younger in age shall be selected to operate the said account; The third account of the Committee shall be called "Nutrition Account" and this account shall be jointly operated by the Chair- person of the Committee and the Anganwadi workers, in case of having more than one Anganwadi workers in the Village, the account shall be operated by such Anganwadi worker who pos- sesses higher educational qualification or in case of equal ecluca- tional qualification. the individual younger in age amongst them shall be entitled for the joint operation of the said account. (2) The Committee shall the funds received by it under the Total Sanitation Campaign, National Rural Drinking Programme, National Rural Health Mission and also from the Women and Child Development Department in the accounts separately and before disbursing the amounts/ fund from each account, zit shall be- compulsory -to approval/ sanitation of the Committee in the meeting

6. Cash Register.-(The Committee shall maintain scheme-wise three cash registers. First cash register to be maintained for entire transactions under the Sanitation Campaign and National Rural Drinking Water Programme. The second cash register to be maintained for Health Fund and the third is meant for Woman and Child Development Department funds of Anganwadi Programme and the entries of the scheme-wise funds and the funds disbursed for the schemes, the date, amount and all necessary entries thereof shall be made by the Secretary, Gram Panchayat, Asha Worker and Anganwadi workersand the recordshall be prepared inftwo copiesand one copy shall be retained by the Secretary of the Gram Sabha

7. Meetings of the Committee.-(1) The meetings of the Committee shall compulsorily be held once in a month, however a special meeting may be called as and when required. (2) The notice and agenda of the meeting shall be issued under the signature of the Secretary of the Committee. (3) The date, time, agenda and venue of the meeting shall be decided by the Secretary in consultation with Chairperson. (4) The quorum of the Committee in the Pleeting shall be half of its total members, if the quorum is not fulfilled then the meeting may be adjourned for one hour and for the purpose of adjourned meeting again the quorum shall not be required

8. Minutes Register.-(1) There shall be one Minutes Register in the Committee. The decision taken in the meetings shall be entered by the Secretary of the Committee in the said register. Such members shall sign in the said register who are present in the meeting and thereafter counter sigla- •tures shall be made by the Chairperson and Secretary of the Committee. (PR)168 GRAM SABHA SWASTH GRAM SAMITI ... NIYAM, 2010 (2) The minutes shall be recorded in Hindi and the minutes of the meeting shall be circulated by the Secretary to the Gram Panchayat, Block level Panchayat local Anganwadi centre and Sub- Health Centre also

9. Terms of the Committee.-(1) The terms of the Committee shall be the same as of Gram Panchayat. After new constitution of the Gram Panchayat the Gram Sabha will re-nominate the members of the Committee. (2) If any member remains absent for consecutively three meetings, then his membership shall be terminated after approval of at least 50%. percent members. Gram Panchayat shall fill the vacancy by way of nomination of the eligible member. (3) When the campaign/programme of Total Sanitation Campaign, National Rural Drinking Water Programme, Health Mission and Nutrition programme are completed in all respect, then the concerned Adhoc Com- mittee shall be dissolved automatically

10. Powers, functions and responsibilities of the Committee.-(The Committee is empowered to exercise the powers and perform the functions of review, supervision, monitoring and co-ordination of the role and responsibilities assigned to it, like Total Sanitation Campaign, National Rural Drinking Water Programme, National Rural Health Mission and nutrition programme. Concerned scheme departments shall separately and jointly issue administrative directives for implementation of scheme, role and responsibilities of the Committee

11. Trainings-All members relating to Committee shall be imparted training in respect of their role, functions and responsibilities.The Panchayat and Rural Levelopment Department, Public Health and Family Welfare Department, Public Health Engineering Department and Women and Child Development Department shall develop a joint training manual for such training

12. Audits and accounts.-The scheme wise audit and accounts of the income and expenditure and documents relating to finance shall be audited by the concerned Departments through their Audit team/ chartered accountant at the end of every financial year

13. Miscellaneous.-(1) The Gram Panchayat Secretary shall support in the working and guidance of the Committee. (2) The Committee may invite the Sarpanch of the Gram Panchayat reputed Non Government Organization (NGOs), Self Help Group (SHG), Chairpersons/ Members as special invites in the Committee meetings. (3) Technical guidance may be sought from the technical personnel in working in Total Sanitation Campaign, Public Health Engineering (PHE) and Rural Engineering Service (RES) by the Committee and their sugges- tion shall be obtained in Hindi. The suggestions, if any, shall be addressed to the Chairperson. (4) All shall be submitted to the Committee and to any working agency in Hindi language. (5) The appeal against the decision takep in the meeting of the Committee may be preferred at Janpad level Gram Sabha Appeal Committee. (6) The Committee is being constituted as a Adhoc Committee of the Gram Sabha in the initial stage but the Committee shall be constituted as a Standing Committee in the public interest as soon as possible.

