

MADHYA PRADESH PANCHAYATS (CORRESPONDENCE) RULES, 1995

PANCHAYATS (CORRESPONDENCE) RULES, 1995 (PR)265 (xi) shall examine every proposal send by Janapada or Gram Panchayat as the case may be, for imposition of a tax mentioned in Schedule 11 of the Act as per provision of Section 77 (2) of the Act; (xii) shall publish under his signatures all regulations and bye- laws made by the Panchayat; (xiii) shall ensure against loss of money or property of the Panchayat in possession or charge of employees of the Panchayat-in the discharge of the duties and to place before the Panchayat or Standing Committee empowered; (xiv) shall examine and report on any of the matters regarding delega- tion of powers by the Panchayat to any of its authorities with a view to ensure that action proposed is in accordance with the rules or executive instructions issued by the State Government in this behalf; (xv) shall immediately report to the President every case where danger to life or extensive damage of property of residence of the district has been caused by natural calamity and where any damage has been caused to the property of the Panchayat shall also take immediate suitable action under instructions from Panchayat; (Wi) shall take steps to remove any defect or irregularity brought to the notice of the Panchayat in the course of audit of its account

5. The Chief Executive Officer shall also exercise all such powers and perform such other functions and duties as may be delegated to him by Panchayat or assigned by the State Government

6. Any order of the Panchayat shall only be valid when it is issued under the seal and signature of the Chief Executive Officer. 7. Repeal.-All previous rules on the subject shall stand repealed on the date of final publication of these rules in the Madhya Pradesh Gazette. 1. 2. 3. 4. 5. 6. 7. 8

9. THE MADHYA PRADESH PANCHAYATS (CORRESPONDENCE) RULES, 1995 CONTENTS

Short title. Definitions. Correspondence between the Gram Panchayat and the Block Development Office or Janpad Panchayat. Correspondence between the Gram Panchayat and other Govern- ment authorities. Correspondence between the Gram Panchayat and the State Government. Correspondence between the Jana ad Panchayat and other Government authorities. Correspondence between the Janapad Panchayat and the State Government. Correspondence between the Zila Panchayat and the State Government and its authorities. Correspondence between Panchayats and the Examiner of Local Fund Accounts or Departmental Auditors or the Accountant- (PR)266 IO. 11. 12

13. I I PANCHAYATS (CORRESPONDENCE) RULES, 1995 General. Correspondence by whom to be signed. Panch, member, etc. not to enter into correspondence with the State Government or Government authorities directly. Bar to make correspondence with Central or other State Govern- ment. Repeal. THE MADHYA PRADESH PANCHAYATS (CORRESPONDENCE) RULES, 1995 [No. DI -46-95-XXIJ-P-2, dt. 14-8-1995; Pub. in M.P. Rqjpatra Ext., dt. 14-8-1995, p. 776(1)l.-In exercise of the powers conferred by the sub-sec- tion 95 of the Madhya Pradesh Panchayat Raj Adhiniyam, 1993 (No. 1 of 1994), the State Government hereby makes the following rules, the same having been previously published as required by sub-section (3) of section 95 of the said Act, namely:— 1. Short •title. -These rules may be called the Madhya Pradesh Panchayats (Correspondence) Rules, 1995

2. Definitions.-In these rules unless the context otherwise requires,- (a) "Act" means the Madhya Pradesh Panchayat Raj Adhiniyam, 1993 (No. 1 of 1994); (b) "Section" means the Section of the Act; (c) "Collector" means the Chief Officer incharge of the Revenue Ad- ministration of the District in which the Panchayat is functioning; (d) "Commissioner" means the Chief Officer incharge of the Revenue administration of a Division in which the Panchayat is functioning; 3. Correspondence between the Gram Panchayat and the Block Development Office or Janpad Panchayat.-Save as otherwise directed by the State Government by general or special order the correspondence from the Gram Panchayat to the Janpad Panchayat and Block Develop- ment office may be made direct

4. Correspondence between the Gram Panchayat and other Government authorities.-Save as otherwise directed by the State Government by general or special order, the correspondence from Gram Panchayat to other authorities of the State Government shall pass through the Janpad Panchayat concerned. fthe Janapad Panchayat shall forthwith forward the correspondence to the authorities concerned with its com- ments, views or recommendations, as it may think fit

5. Correspondence between the Gram Panchayat and the State Government—Save as otherwise directed by the State Government by general or special order, the correspondence relating to the proposals which have to be submitted to the State Government, from Gram Panchayat shall pass through the Janpad Panchayat concerned. The Janpad Panchayat shall forthwith forward the correspondence with its comments, views or recommendations as it may think fit to the State Government through the Divisional Commissioner/ Director of Panchayats

6. Correspondence between the Janpad Panchayat and other Government authorities.—(1) Save as otherwise directed by the State Government by general or special order, the correspondence from the Janpad Panchayat,— R. 10 PANCHAYATS (CORRESPONDENCE) RULES, 1995 (a)(i) to the Collector; and (PR)267 (ii) to any principal representative in the district of the Head of a Department of the Government in respect of matters where technical advice or sanction is required for the discharge of functions under the Act, may be made direct; and (b) to the Heads of Departments shall pass through the principal representative, if any, in the district of such Heads of Departments. (2) In cases of urgency, the Janpad panchayat may correspond directly with the Head of Department but shall forward copies of such correspondence to the principal representative of such Head of Department in the district

7. Correspondence between the Janpad Panchayat and the State Government.—Save as otherwise directed by the State Government by general or special order, the correspondence, relating to the proposals which have to be submitted to the State Government, from Janpad Panchayat to the State Government, shall pass through the Zila Panchayat concerned. The Zila Panchayat shall forthwith forward the correspondence with its comments, views or recommendations in respect of such correspondence to the State Government through the Divisional Commissioner/Director of Panchayat

8. Correspondence between the Zila Panchayat and the State its authorities.—(1) Save as otherwise directed by the State Government by general or special order, the correspondence from Zila Panchayat,— (a)(i) to the Collector; (ii) to the Divisional Commissioner, and; (iii) to any principal representative in the district or division of the Head of a Department of the Government may be made direct; and (b) to the Heads of Department shall pass through the Divisional (c) to the State Government shall pass through the Divisional Commissioner/Director of Panchayats. (2) In cases of urgency the Zila Panchayat may correspond directly with the Government but shall forward copies of such correspondence to the Divisional Commissioner/ Director Panchayat

9. Correspondence between Panchayats and the Examiner of Local Fund Accounts or Departmental Auditors or the Accountant- General.—Correspondence from the Panchayat to the Examiner of Local Fund Accounts or Departmental Auditors or the Accountant General pertaining to the audit of its accounts may be made direct

10. Correspondence by whom to be signed.—All correspondence from or on behalf of a Gram Panchayat, Janpad Panchayat and Zila Panchayat shall, respectively be in the name and under the signature of the Sarpanch/Secretary of the Gram Panchayat, Chief Executive Officer of the Janpada Panchayat and Zila Panchayat and shall, where necessary, be accompanied by relevant resolutions of the Panchayat or its subordinate agency. 11 (PR)268 G.M. SANCTION OF 'LOANS TO ... PERSONS RULES, 1995 R. 1 11. Panch, member, etc. not to enter into correspondence with the State Government or Government authorities directly.—Save as otherwise provided in these rules, no Panch of a Gram Panchayat, member of a Janpada Panchayat or a Zila Panchayat or member of the subordinate agency of the Panchayat and no subordinate agency of a Panchayat shall correspond directly with the State Government or Government authorities on any matter connected with the affairs of the Panchayat concerned

12. Bar to make correspondence with Central or other State Government.—No Panchayat or its subordinate agency shall correspond directly with the Central or any other State Government

13. Repeal.—The Madhya Pradesh Panchayats Correspondence Rules, 1964 shall stand repealed on the date of final publication of these rules in the "Madhya Pradesh Gazette". MADHYA PRADESH GRAM PANCHAYAT (SANCTION OF LOANS TO THE INDIGENT 1. 2. 3. 4. 5. 6. 8. 9. 10. 11. 12

13. PERSONS) RULES, 1995 CONTENTS Short title and commencement.Definitions. When the sanction of loans can be made to the Indigent persons. Terms of loan. Application for loan shall be in Form-I and following certificates shall be enclosed alongwith the application. Recovery of loan. Maintenance of the loan register. Writing of loan. Repeal. MADHYA PRADESH GRAM PANCHAYAT

(SANCTION OF LOANS TO THE INDIGENT PERSONS) RULES, 1995 [No. B-1-45-95-XX11-P-2, dt. 29-9-1995; Pub. in M.P. Rqjpatra Ext, dt. 30-9-1995, p. exercise of the powers conferred by Sub-Section (1) of Section 95 read with Sub-section (28) of Section 49 of the Madhya Pradesh Panchayat Raj Adhiniyam, 1993 (No. 1 of 1994), the State Government hereby makes the following rules, the same having been previously published as required by Sub-section (3) of Section 95 of the said Act. namely:—

1. Short title and commencement.-(1) These rules, may be called the Madhya Pradesh Gram Panchayat (Sanction of loans to the Indigent persons) Rules. 1995. (2) these rules shall come into force from the date of their final publication in the "Madhya Pradesh Gazette".

