

MADHYA PRADESH ZILA PANCHAYATS (BUDGET ESTIMATES) RULES, 1997

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21. ZILA PANCHAYATS (BUDGET ESTIMATES) RULES, 1997 (PR)315 MADHYA PRADESH ZILA PANCHAYATS (BUDGET ESTIMATES) RULES, 1997 CONTENTS Short Title. Definitions.

Intimation by the Government of probable availability of funds. Allocation of funds to Janapada and Gram Panchayats. Preparation of Statement of availability of funds by the Chief Executive Officer. Preparation of Estimates for activities by the Standing Committee. Scrutiny of estimates and inclusion of the requirement in the next Annual Budget. Preparation of Budget. Budget Notes. Government Grant to be exhibited separately in the Closing Balance. Guidelines for preparation of budget estimates. Circulation among member. Consideration and Approval of Budget Estimates. Provision in the Budget is not a sanction. Expenditure -in excess-of Budget allotment. Supplementary Budget. Re-appropriation. Lapsing of Budget.Grants. Budget Heads. Budget Heads and Budget Code note to be changes. Repeal and Savipg. MADHYA PRADESH ZILA PANCHAYATS (BUDGET ESTIMATES) RULES, 1997 [No. F.I-50 dated 12th January 1998, Pub-in M.P. Rqjpatra Ext. dated 13-1-1998, exercise of the powers conferred by sub-section (1) of Section 73 of the Madhya Pradesh Panchayat Raj Adhiniyam, 1993 (No. 1 of 1994), the State Government hereby makes following rules, the same having been previously published as required by sub-section (3) of the Section 95 of the said Act, namely:- 1. Short Title.-These rules may be called the Madhya Pradesh Zila Panchayats (Budget Estimates) Rules, 1997

2. Definitions.-In these rules, unless the context otherwise requires:- (a) "Act" means the Madhya Pradesh Panchayat Adhiniyam, 1993 (No. 1 of 1994); (b) "Financial Year" means the year commencing on the first day of April, and ending on 31st March of the succeeding calendar year; (c) "Form" means a form appended to these rules; (PR)316 ZILA PANCHAYATS (BUDGET ESTIMATES) RULES, 1997 R. 3 (d) "Chief Executive Officer" means the Chief Executive Officer of Zila Panchayat. (e) "Commissioner" means the Commissioner of Division; (f) "Section" means a Section of the Act; (g) "Year" means a Financial year

3. Intimation by the Government of probable availability of funds.- The various departments of the Government will intimate directly or through their District Officers to the Zila Panchayat and amounts likely to be allotted to the Zila Panchayat for the various functions assigned to the Zila Panchayat, Janapada Panchayat and Gram at, As far as possible, the amount allotted for the Zila Panchayat, Janapada Panchayat and Gram Panchayat shall be indicated separately. Such intimation should be communicated to the Zila Panchayat by 10th day of August each year

4. Allocation of funds to Janapada and Gram Panchayats.-In respect of funds proposed to be provided to Zila Panchayat for Janapada and Gram Panchayats, the Zila Panchayat shall hold a meeting of Zila Panchayats and discuss and decide the allocation of funds to each Janapada Panchayat. The funds proposed to be allotted shall be communicated to each Janapada Panchayat latest by end of August each year

5. Preparation of Statement of availability of funds by the Chief Executive Officer.-The Chief Executive Officer of the Zila Panchayat shall prepare a statement of funds likely to be available including the Grant-in- Aid expected to be received from the various departments of Government for the functions assigned by them to the Zila Panchayat for the next year under different heads and for different programmes in Form No. ZPBE-I and communicate the same to Standing Committees of the Zila Panchayat by the 15th October

6. Preparation of Estimates for activities by the Standing Committee.-Every Standing Committee of the Zila Panchayat shall, in relation to the subject assigned to it, estimate its requirement of fund for each activity for the ensuing year by the 15th November keeping in view the availability of funds indicated by the Chief Executive Officer. The estimates so prepared shall be sent by the Chief Executive Officer to the General Administration Committee for scrutiny by the 30th November

7. Scrutiny of estimates and inclusion of the requirement in the next Annual Budget.-The General Administration Committee of the Zila Panchayat shall scrutinize the estimates of the programmes received from the different Standing Committees from financial point of view and shall submit their views to the

Zila Panchayat by the 15th December. The Zila Panchayat shall then take provisional decisions for including the various requirements in the annual budget to be framed for the next year

8. Preparation of Budget.-The Chief Executive Officer after examination of the proposals, about the programmes for the ensuing year received from the various Standing Committees and proposed allocation to Janapada Panchayat as under rule 4 shall on or before the first day of January each year cause to be prepared and laid before the General Administration Committee of the Zila Panchayat an estimate of the Income and Expenditure of the Zila Panchayat for the next financial year in Form No. ZPBE- 11. R. 12 ZILA PANCHAYATS (BUDGET ESTIMATES) RULES, 1997 (PR)317 9. Budget Notes.-The basis on which the estimates in the budget have been made shall be shown in detail in budget notes which shall form an appendix to the budget

10. Government Grant to be exhibited separately in the Closing Balance.-The estimated opening and closing balances shall show separately the amounts of any un-expended portion of specific purpose grants of loans received from the State Government or from other sources, at the beginning and at the end respectively of the financial year

11. Guidelines for preparation of budget estimates.-The following points shall be taken into consideration while framing the estimate of Income and Expenditure for the next financial year:— (a) The estimate of income should be exhaustive and cautions and provide for the collections of entire loans outstanding and those falling due during the budget year; (b) Estimate should be as close and accurate as possible. A saving in an estimate is as much a financial irregularity as an excess; (c) The estimate of Income shall be based on a comparison of the last two years Income and in case of fixed Income upon actual demand inclusive of any arrears due and the probability of their realisation; (d) The estimate of expenditure of fixed establishment as well as fixed monthly recurring charges on account of rent, allowances etc., shall be made according to the actual sanctioned scale, irrespective of savings and shall provide for the gross sanctioned pay without deduction of Income Tax etc.; (e) The estimation of grant must be on realistic basis; (f) Fore contingent expenditure, the estimate shall be based upon the average actual expenditure for the past two years, exclusive of any special items of expenditure that may have been incurred during these year; (g) Funds allotted by Government and other agencies for specific functions shall be provided only for those functions without any diversion for other purposes; (h) Provision should be made for the discharge of all liabilities in respect of loans contracted by the commitments falling due for payment during the financial year; (i) A provision shall be made in the budget estimate to complete the incomplete works with a view to their accomplishment in the next financial year or year's; (j) Variations of more than twenty percent between the figure of the Current budget and those of the previous year should be adequately explained; (k) The estimated amount in the budget should be rounded off to the nearest multiple of thousand. For example Rs. 3700 should be noted as 4000 and Rs. 3200 as Rs. 3000; (l) Due account should be taken of contributions from people and Institutions for aided self keeping programmes

12. Circulation among member.-The Chief Executive Officer shall circulate the budget estimates, after consideration by the General Administration Committee to the Members of the Zila Panchayat not later than by 10th January, each year. f. (PR)318 ZILA PANCHAYATS (BUDGET ESTIMATES) RULES, 1997 R. 13 13. Consideration and Approval of Budget Estimates.-(i) The Zila Panchayat shall consider and approve the budget estimates by 20th day of January and submit the same to the Prescribed Officer for final approval, latest by 31st January. (ii) On receipt of budget estimates from the Zila Panchayats the Prescribed Officer shall examine the budget estimates and shall communicate its approval, with or without modifications by 15th day of March. A copy of the budget must also be sent to the Director of Panchayat & Social Welfare

14. Provision in the Budget is not a sanction.-The Sanctioning of the budget shall not by itself be deemed to authorise the Zila Panchayat to the incurring of all the expenditure provided therein unless the individual scheme or items with details of expenditure and staff have been already approved by the Zila Panchayat or any other competent authority. Broadly these details should be got approved before the budget is sanctioned. If any item is proposed to be taken up at a later stage, the detailed sanction shall be invariably obtained before any expenditure is incurred on that item, Orders of the competent authority for the sanction of any item included in the budget shall be invariably obtained before any expenditure is incurred on that item

15. Expenditure in excess of Budget allotment.-The Zila Panchayat shall have no authority to incur any expenditure on any item which is not included in the budget. For any expenditure in excess of budget allotment, the source from which money required for the proposed expenditure is to be funded shall be indicated. Whenever a sanction of any authority is required for any proposed expenditure such sanction shall be obtained by the Zila Panchayat before incurring the expenditure

16. Supplementary Budget.-Where at any time during the year, it is felt that the provisions made in the budget may not be adequate and expenditure are likely to exceed the provisions or some expenditure is likely to be incurred for which no provision was made in the budget, or otherwise Changes needs to be made with regard to budgetary provisions, the Chief Executive Officer in consultation with the General Administration Committee, shall prepare a supplementary budget in Form No. ZPBE- III and place it before the Zila Panchayat for consideration and approval. The approved supplementary budget, shall alongwith a detailed. report justifying the proposed additional demands be also sent to the Commissioner for final approval. 17. Re-appropriation.-The amount provided in the budget as sanctioned, can be appropriated and prepared in Form No. ZPBE-IV by the Zila Panchayat from one head to another subject to the following conditions:— (a) Funds given by Central Government or State Government or other authorities, Institutions etc. for special schemes by way of grants or loans, should not be diverted and re-appropriated in any circumstances for any other scheme without the approval of the authority concerned; (b) The proposed re-appropriation must be sanctioned by the Zila Panchayat at a meeting; and (c) Such re-appropriation of the funds shall be intimated to the Commissioner within 15 days of the decision by the Zila Panchayat

18. Lapsing of Budget Grants.-The provisions made in the budget shall lapse at the end of the financial year to which it relates and no part ZILA PANCHAYATS (BUDGET ESTIMATES) RULES, 1997 (PR)319 of it remaining un-expended at the end of the year shall be utilised unless it is provided in the budget again in the following next year

19. Budget Heads.-All the provision proposed for the various expenditure and Income must be made under the approved budget heads and budget codes given in Form NO. ZPBE-II

20. Budget Heads and Budget Code not to be changed.-No Change shall be made in the prescribed list of budget heads and budget Code numbers without the approval of the State Government and the same heads shall be used in all accounts maintained by the Zila Panchayat

21. Repeal and Saving.-All rules corresponding to these rules inforce immediately before the commencement of these rules, are hereby repealed: Provided order made or action taken under the rules so repealed shall be deemed to have been made or taken under the corresponding provisions of these rules. FORM NO.ZPBE-I (See Rule 5) ZILA PANCHAYAT Statement of Probable availability of fund for the period 1st April to 31st March S.No. 1 Source of probable receipts Expenditure incurred till date 5 2 Revised estimate for the current year 6 Name of the Scheme 3 Probable receipts for the next year 7 Budgetary Provision for the current 4 Remarks 8 Chief Executive (PR)320 ZILA PANCHAYATS (BUDGET ESTIMATES) RULES, 1997 FORM NO. ZPBE-II (See Rule 8) Forms BUDGET ESTIMATES OF PROBABLE RECEIPTS AND EXPENDITURE OF ZILA PANCHAYAT FOR THE PERIOD 1st APRIL TO 31st MARCH Sl. No 1 Estimates for the current year 10000-15999 10001-10050 10002-10050 10051-10099 Budget Code No. 2 Actuals upto 31st December 6 Budget Head. 3 Revised Estimates for the current year 7 Budget Head. (3) Actuals of the last year 4 Estimate for the ensuing year 8 5 Sl. No. (1) 1. 2. 3

4. Budget Code No.(2) 10000 10000 10001 10051 10052 10053 Receipts. Opening Balances as on 1st April 1. Cash in hand

2. Cash at Bank/Post Office/ Treasury (Including the following un-expended balances of Grants Loans) (1) Rs.(2) Rs. (3) Rs. (4) Rs. Income (a) Income from Taxes and Licences Licence Fee of Fish Ponds. Other taxes and Fees specifc. Other Income Income from hire charges on machinery Income from Rest Houses etc. Rent received on own properties. .s 10064-10099 10101-10120 10104-10120 10121-10140 10124-10140 10141-10160 10145-10160 10161-10180 Forms ZILA PANCHAYATS (BUDGET ESTIMATES) RULES, 1997 (PR)321 5. 10054 10055 10056 10057 10058 10059 10060 10061 10062 10063 10100 10101 10102 10103 10121 10122 10123 10141 10142 10143 10144 10161 10162 10163 10164 Rent received on Government properties vested in Zila Panchayat. Fines and Penalties. Interest

received on Investments. Interest received on Bank Deposits. Interest received on loans to Panchayats. Interest received on loans and advances to staff. Interest on loans to others. Income from sale of stocks/Assets. Donations received. Miscellaneous receipts. Other receipts-specify. Grant in aid from the State Government for Zila Panchayat's own use. Rural development programmes. Grants for DRDA Schemes. Grants for Grameena Aawas Yojana. Grants for Survey of Rural Development Programmes. Other grants-specify. Rural Electrification including distribution of Electricity. Grant for promotion and development for non conventional energ sources. Grant for energ saving schemes. Grant for preparation and implementation of Integrated rural energr programmes. Other grants-specify Khadi Grarnodhyog and Village Industries. Grant for promotion of Village and Cottage Industries. Grant for promotion and development of Sericulture Grant for promotion md development of Leather Industries. Grant for setting up and maintenance of Training-cum- production centres. Other grants-specifr. Development of Forest and Social Forestry Schemes. Grant for Development of Minor Forest Produces. Grant for plantation of Fuel Wood and Development of grazing grounds. Grant for waste land development programmes. Grant for promotion and development of agro- forestry and social forestry. (PR)322 ZILA PANCHAYATS (BUDGET ESTIMATES) RULES, 1997 Forms 10165 10166 10167 10168-10180 10181-10200 10181 10182 10183 10184-10200 10201-10220 10201 10202 10203 10204 10205 10206 10207 10208-10220 10221-10240 10221 10222 10223 10224 10225 10226 10227 10220-10240 10241-10260 10241 10242 10243-10260 10261-10280 10261 10262 Grant for establishment and maintenance of Nurseries. Grant for soil and water conversation schemes. Grant for forestry competitions and awards. Other grants-specify. Public Health Engineering. Grant for constructions work (Drinking Water supply schemes)'. Grant for water treatment. Grant for water testing scheme. Other grants-specify. Public Works Department. Grant for construction of Roads. Grant for construction of Nullahs, Culverts and Bridges. Grants for construction of Buildings. Grants for Icepairs and maintenance of Roads. Grants for Repairs & Maintenance of Culverts. Grants for repairs & maintenance of Buildings. Grants for de.velopment and maintenance of farries and other water routes. Other grants-specify. Public Health and Family Welfare Schemes Grant for promotion of Family Welfare programmes. Grant for promotion and development of mother and vklild health. Grant for implementation of immunisation programmes. Grant for health care of school Children. Grant for Hospitals, Primary HealthCentresand Dispensaries. Grant for Eradication and control of-TB, Malaria, Phylariya, Blindness, Adds etc. Grants for implementation of Vatsalya Aaushmati and other schemes. Other grants-specify. Women and Child Development Grant for integrated child development programme Grant for impleme/ltation of 'Mid-day-meal- Scheme' Other Grants-specify. Social Welfare Schemes Grant for providing art ificial lillibs feet to disabled. Grant for providil 11 lachines and equil)lnents to disabled. Forms ZILA PANCHAYATS (BUDGET ESTIMATES) RULES, 1997 (PR)323 10263 10264 10265-10280 10281-10300 10281 10282 10283 10284 10285 10286 10287 10288 10289-10300 10301-10320 10301 10302 10303 10304 10305 10306 10307 10308 10309 10310-10320 10321-10340 10321 10322 10323 10324 10325 ID326-10340 10341-10360 Grant for welfare schemes of the handicapped and mentally retarded. Grant for welfare of SC's STs and weaker sections. Other grants-specify. Welfare Programmes and Activities for Schedule Caste, Schedule Tribes and Other Backward Classes. Grant for publicity, promotion and implemen- tation of welfare schemes for SC and ST. Grant for construction of school buildings. Grant for Local development programmes for SC.,ST., and OBC. Grant for Running & Maintenance of Schools. Grant for Tribal group marriages. Grant for Girls Literacy programme. Grant for Scholarships to students and others. Grant for legal aid to SC, ST and OBC Other Grants-specify. Veterinary, Animal, Husbandary, Dairy and Poultry Development. Grant for construction of Veterinary Hospital. Grant for construction, maintenance and running of Mobile Veterinary Hospital. Grant for establishment, •running and maintenance of veterinary Hospital and Animal Health Centres. Grant for Animal Breeding Centres. Grant for prevention and control •of Animal diseases. Grant for Milk Development Schemes. Grant for all time availability of fodder project. Grant for poultry developmentschemes. Grant for piggeries promotion and development schemes. Qther grants specifir. Promotion and Development of Fisheries. Grant for Fisheries promotion and development programme. Grant for fish farmer development agency programme. Grant for loans and stibsidies for fisheries. Grant for subsidies to fish fanners co-operatives Grant for implementation of fishery schemes under URDP Other grants specify. Promotion and Development of Agriculture. (PR)324 ZILAPANCHAYATS (BUDGET ESTIMATES) RULES, 1997 Forms 10341 10342 10343 10345 10346 10347 10348 10349 10350 10351

10352 10353 10354 10355-10360 10361-10380 10361 10362 10363 10364 10365 10366 10367-10380 10381-10400 10381 10382 10383-10400 10401-10420 10401 10402 10403 10404 10405 Grant for publicity for promotion and develop- ment of agriculture. Grant for Agricultural extension programme. Grant for cotton development programme. Grant for promotion of oil-seed and coarse grain crops. Grant for crop protection programme. Grant for promotion and development for Bio-gas projects. Grant for promotion of Bio-fertilisers and compost. Grant for development of unused and waste lands. Grant for promotion of development and subsidies of modern sprinkler and drip-irrigation. Grant for construction of small ponds and stop dams. Grant for construction, maintenance and implementation of minor irrigation schemes. Grant for Training of Farmers. Grant for organising "Krishi Mela" and exhibitions, Other grants specifc. Horticulture Development Programme. Grant for establishment of Horticultural gardens. Grant for subsidies on plantations of fruit trees. Grant for Training of Farmers. Grant for extension and training of Horticulture. Grant under integrated Horticulture develop- ment programme. Grant for promotion and development of Horticulture. Other grants specify. Land Improvement and Soil Conservation. Grant for implementation of land improvement and soil conservation programmes. Grant for water conservation schemes. Other grants specifc. Grants for Educational Programmes. Construction of Higher Secondary School buildings (including extensions). Grant for planning supervision and maintaining of non formal education programme. Grants out of "Social Equipment Fund" for repairs and maintenance of school buildings. Grant for Book bank scheme. Scholarships to students. 2 Forms ZILAPANCHAYATS (BUDGET ESTIMATES) RULES, 1997 (PR)325 10571-10600 10602-10620 10621-10800 10801-10900 10901-11000 11001-11999 11001-11099 11002-11050 11053-11099 6. 7. 8. 9. 10406 10407-10420 10421-10440 10421 10422 10423 10424 10425 10426 10427 10428-10440 -10460 10441 10460 -0461-10480 10481-10500 10501-10520 10521-10570 10571 10572 10573-10600 10601-10620 10601 11001 11051 11052 10. 11100-11199 Grant for technical training and Vocational education. Other grants specifc. Grant for Sports and Youth Welfare Activities. Grant for District level sports training. Grant for District level rural sports meet. Grant for District level womens sports meez. Grant for supply of sports equipments to District coaching centres. Grant for District level sports talent search. Grant for ccnstruction and maintenance of open air stadium. Grant for Nehru youth centres/ youth clubs. Other grants-specify. Food and Civil Supplies Programmes. Grant for supervision of supply of essential commodities. Other grants-specify. Planning, Economic and Statistics. Specify. Labour and Manpower Planning. Specify. Specify: Finance Department. Specify. Water Resources Department. Grant for irrigation projects (construction) e Grant for Repairs and Maintenance of Irrigation Projects. Other grants specify. Grant-In-Aid from Panchayatraj Fund. Zila Panchayats share in land revenue collected. Other receipts for M.P. Panchayat Raj Fund. General/Special Grants for the Government. Funds/Grants Received for Janapada/Gram Panchayats. Share in Joint Work (construction) Capital Receipts and Adjustments. (A) Loans. Loans from Government. Loans from Panchayat. Loans from panchayat Raj Vitta Nigam. Loans from Banks. Other loans (please specify the source). Receipt of Security and other deposits by Zila Panchayat. (PR)326 ZILA PANCHAYATS (BUDGET ESTI*ATES) RULES, 1997 Forms 11101 1 1102 11103-11199 11. 21941-22000 21941 21942 21943-22000 12. 22001-22299 22001-22299 22300-22499 22500-22999 13. 23000-23999 23001 23002 23003 23004 23005 23006 23007-23099 23100-23199 20001-20199 Security deposit received. Earnest money received. Other deposits received-specifc. Recovery of Deposits made by Zila Panchayat. Recovery of Security Deposits made. Recovery of Earnest money deposited. Recovery Other deposits made Specify. Recovery of Loans and deposits from Janpada Panchayat/Gram panchayat and others. Recovery of loans from Gram Panchayat. Recovery of loans from Janapada Panchayat. Recovery of loans from others-specify. Recovery of Loans and Advances to Employees & others. Recovery of Vehicle loan. Recovery of House building loan. Recovery of GPF/PF loan. Recovery of Grain advance loan. Recovery of Travelling advance. Recovery of Festival advance. Recovery of other advances to staff. Recovery of advances to outsiders specifc. Grand Total of Receipts 20000 15. 20001-20999 20001 20002 20003 20004 20005 20006 20007 20008 20009 20010 20011 20012 20013 20014 EXPENDITURE A. REVENUE EXPENSES

1. ADMINISTRATIVE EXPENDITURES. Salary & Wages to staff & Officers (including DA, CCA, IR, HRA and other Allowances). Salaries and Allowances to Secretary. Contribution to Provident Fund. Reimbursement of Medical Expenses. Bonus/ Ex-gratia to employees. Gratuity payments,, Rent on accommodation hired for staff. Rent on accommodation hired for President/ Vice- President. Honorarium

to President. Honorarium to Vice-President. Sitting fee for meeting pfPanchayat. Travelling expenses to staff. Travelling expenses to President/ Vice-President. Meeting expenses. 20015 20016 20017 20018 20019 20020 20021 20022 20023 20024 20025 20026 20027 20028 20029 20030 20031 20032 20033 20034 20035 20036 20037 20038 20039 20040-20045 20D46-20099 21DOO-25000 21001-21050 21001 21002 21003 21004-21050 21051-21000 21051 21052 21053 Vehicle running & Maintenance Expenses. (including replacement of Tyres, Tubes and Batteries). Rent of office accommodation for hired building for use of Panchayats office work. Electricity and Water charges. Printing & Stationery Postage Expenses. Telephone expenses. Entertainment Expenses. News Papers & Periodicals. Advertisement & Publicity. Repairs to building & Properties. General repairs expenses. Expenditure on General maintenance and up-keep of office. Miscellaneous expenses. Bank charges (commission on preparation) of Drafts and collection charges levied by the Bank). Legal expenses. Audit fee. Insurance charges. Interest on loans (specify) Local conveyance charges. Freight-axfffransportation charges. Encroachment removal expenses. Maintenance and Development of Sites. Epidemic/Calamities relief expenses. Functions and Festivals. Religious and Charitable expenses. Grant in Aid (specify). Other expenses (specify). Expenses out of Funds Received from the State Government. RURAL DEVELOPMENT PROGRAMMES. DRDA Scheme expenses. Grameena Aawas Yojana expenses. Survey expenses for Rural Development Programmes. Other expenses speqify. RURAL ELECTRIFICATION AND ENERGY EXPENSES. Expenses on promotion and development cf non-conventional energy sources. Expenses on energ saving schemes. Expenses on preparation and implementation of integrated rural energ programmes. (PR)328 ZILA PANCHAYATS (BUDGET ESTIMATES) RULES, 1997 Forms 21054-21099 21100-21150 21101 21102 21103 21104 21105-21150 21151-21200 21151 21152 21153 21154 21155 21156 21157 21158 21159-21200 21201-21250 21201 21202 21203 21204 21205-21250 21251-21-300 21251 21252 21253 21254 21255 21256 21257 21258 21259 21260-21300 21301-21350 Other expenses-specify. KHADI GRAMODHYOG AND VILLAGE INDUSTRIES EXPENSES. Expenses on promotion of 'Allage and Cottage industries. Sericulture promotion and development expenses. Leather Industries Promotion-and Development Expenses. Expenses on setting up and maintenance of Training-cum-production centre. Other expenses specify. DEVELOPMENT OF FOREST AND SOCIAL FORESTRY EXPENSES. Expenses on plantation on road sides and on other lands. Expenses on Wasteland Development. Plantation of fuel wood and development of grazing grounds expenses. Grant for development of Minor produce. Expenses on promotion and development of Agro Forestry and Social Forestrary. Expenses on establishment and maintenance of Nurseries. Soil and Water conservation expenses. Expenses on Social Forestry Competitions and Awards. , Other expenses specify. PUBLIC HEALTH ENGINEERING EXPENSES. Expenses on water supply schemes (conservation). Repairs and maintenance of hand pumps. Water Treatment expenses. Water Testing expenses. Other expenses-specifir. PUBLIC WORKS DEPARTMENT E}QENSES. Construction of Road Expenses on construction of Nullahs. Expenses on construction of culverts. Expenses on construction of Bridges. Construction of Building. Repairs and maintenance of buildings. Repairs and maintenance of Roads. Repairs & Maintenance of culverts and bridges. Development of water routes. Other expenses-specifir. PUBLIC HEALTH AND FAMILY WELFARE EXPENSES. Forms ZILA PÆ(CHAYATS (BUDGET ESTIMATES) RULES, 1997 (PR)329 21301 21302 21303 21304 21305 21306 21307 21308 21309 21310-21350 21351-21400 21351 21352 21353 21354-21400 21401-21450 2i4ö1 21402 21403 21404 21405 21406 21407-21450 21451-21500 21451 21452 21453 21454 21455 21456 21457 21458 21459 21460 Expenses on promotion of family welfare programme. Expenses on promotion of Mother & Child health schemes. Immunisation expenses. Expenses on Hospitals. Expenses on dispensaries. Expenses on Health care schemes for school children. TB, Malaria, Phylariya, Blindness, Aids etc. control and eradication expenses. Expenses under "VATSALYA" scheme. Expenses under "AAYUSHMATI" scheme. Other expenses-specify. WOMEN AND CHILD DEVELOPMENT EXPENSES. Integrated child development programme expenses. Expenses on Women Awareness schemes. Mid-day meal expenses. Other expenses-specify. WELFARE PROGRAMMES AND ACTIVITIES FOR SCHEDULE CASTS, SCHEDULE TRIBES AND OTHER BACKWARD CLASSES. Publicity of welfare schemes. Repairing and Maintenance of schools. Construction of school buildings. Expenses on Development programmes for SC Expenses on Tribal Group marriages. Legal Aid to SC & ST. Other expenses-specify. VETERINARY,ANIMAL HUSBANDARY DAIRYING AND POULTRY DEVELOPMENT EXPENSES. Construction of

veterinary Hospital Buildings. Purchase and running of mobile veterinary hospital. Establishment of veterinary hospitals. Repairing and maintenance of veterinary Hospitals and Animal Health centres. Animal breeding centres expenses. Prevention and control of animal diseases. Milk development programme expenses. Procurement and supply of Fodder. Poultry promotion and development expenses. Piggery promotion and development expenses. (PR)330 ZILA PANCHAYATS (BUDGET ESTIMATES) RULES, 1997 Forms 21461-21500 21501-21550 21501 21502 21503 21504 21505-21550 21551-21600 21551 21552 21553 21554 21555 21556 21557 21558 21559 21560 21561 21562 21563 21564-21600 21601-21650 21601 21602 21603 21604 21605 21606 21607-21650 21651-21700 21651 Other expenses-specify. FISHERIES PROMOTION AND DEVELOPMENT EXPENSES. Fisheries promotion and development expenses. Grants to fish farmer development agency. Loans to fish farmers. Subsidies to fish farmers co-operatives. Other expenses-specify. PROMOTION AND DEVELOPMENT OF AGRICULTURE. Expenses on publicity promotion and development of Agriculture. Expenses on Agricultural extension programme. Expenses on Cotton development programme. on promotion of oil seed and coarse grain crops. Expenses on crop protection programme. Expenses on promotion and development of Bio-gas projects. Expenses on promotion of Bio-fertilizers and compost. Expenses on development of un-used and waste lands. Expenses on promotion and development and subsidies, on modern sprinkler and drip-irrigation. Expenses on construction of small ponds and stop-dams. Expenses on construction, maintenance and implementation of minor irrigation schemes. Expenses on Training of Farmers. Expenses on organising "Krishi Mela" and exhibitions. Other expenses-specify. HORTICULTURE DEVELOPMENT EXPENSES. Horticulture gardens and Nurseries running and establishment expenses. Training Expenses. Purchase, repairs and maintenance of equipments. Exhibition expenses. Horticulture promotion and development expenses. Subsidies for fruit tree plantations. Other expenses-specify. LAND IMPROVEMENT AND SOIL CONSERVATION EXPENSES Expenses on land improvement and soil conservation. 21652 21653-21700 21701-21750 21701 21702 21703 21704 21705 21706 21707-21750 21751-21800 21751 21752 21753 21754 21755 21756 21757 21758 21759-21800 21801-21800 21821-21840 21841-21860 21861 21880 21881-21900 21901-21920 21901 21902' 21901-21920 21921-21940 21921 21922 21923 21924 21925-21940 10801-10900 10901-10950 Water conservation expenses. Other expenses-specify. EDUCATIONAL EXPENSES. Expenses on construction and extension of school buildings. Expenses and grants for repairs and maintenance of school buildings. Expenses on non formal educational programmes. Expenses on Book bank scheme. Scholarships paid to the students. Technical training and vocational education scheme expenses. Other expenses-specify. SPORTS AND YOUTH WELFARE ACTIVITIES. District Sports meet expenses. Women sports meet expenses. Supply of sports equipments to coaching centres. Sports talent search expenses. Construction of open-air-stadium. Maintenance of stadiums. Nehru youth centre expenses. Youth clubs expenses. Other expense-specify. FOOD AND CIVIL SUPPLIES PROGRAMMES. PLANNING, ECONOMIC AND STATISTIC EXPENSES. LABOUR AND MANPOWER PLANNING EXPENSES. REVENUE DEPARTMENT EXPENSES. FINANCE DEPARTMENT EXPENSES. WATER RESOURCES EXPENSES. Irrigation project expenses (construction) Repairs & Maintenance of irrigation projects. Other expenses-specify. SOCIAL WELFARE SCHEMES. Provision of artificial limbs and feet to disabled. Provision of Machines and equipments to the disabled. Expenses of welfare of Handicapped. Expenses of welfare of mentally retarded. Other welfare expense-specify. DISTRIBUTION OF FUNDS TO GRAM/JANAPADA PANCHAYATS. EXPENSES ON JOINT VENTURES WITH GRAM/JANAPADA PANCHAYATS. (PR)332 ZILA PANCHAYATS (BUDGET ESTIMATES) RULES, 1997 Forms 11001-11099 11001 11002-11050 11051 11052 11053-110099 11100-11199 11101 11102 11103-11199 21941-22000 21941 21942 21943-22000 22001-22999 22001-22299 22300-22499 22500-22999 23001-23999 23001 23002 23003 23004 23005 23006 23007-23099 23100-23199 16. 25000-25999 25001 25002 25003 25004 25005 25006 25007 25008 25009-25999 REPAYMENTS TO LOANS RECEIVED BY ZILA PANCHAYAT. Loans from Government. Loans from panchayats. Loans from Panchayatraj Vitta Nigam. Loans from Banks. Other loans (please specify the source). REFUND OF SECURITY AND OTHER DEPOSITS. Refund of security deposit received. Refund of Earnest Money received. Refund of other deposits received-specify. SECURITY AND OTHER DEPOSITS MADE BY ZILA PANCHAYAT. Security deposits made.. Earnest money deposited. Other deposits made-specify. LOANS TO PANCHAYATS & OTHERS Loans to Gram Panchayat. Loans to Janapad Panchayat. Loans to others-

specify. LOANS AND ADVANCES TO mvmJOYEES & CIHERS. Vehicle Loan. House Building loan. Loans against GPF/PF. Grain loan. Travelling Advance. Festival Advance. Other advances to employees. Advances to others-specify. CAPITAL EXPENDITURE (OUT OF OWN SOURCES) Construction of building. Purchase of machineries. Purchase of vehicles (specify) Purchase of cycle. Purchase of Furniture & Fixtures. Purchase of Audio visual equipment. Purchase of electrical equipments & fittings. Purchase of office equipments. Other assets-specify. Total Expenditure Total Expenditure b/f. Forms ZILA PANCHAYATS (BUDGET ESTIMATES) RULES- 1997 (PR)333 Closing balance of cash in hand and bank balances (inclusive of un-expended out of specific balance of Rs purpose Loans & Grants). GRANT TOTAL CHAIRMAN GENERAL ADMINISTRATION COMMITTEE Chief Executive Officer. Sanctioned by the Zila Panchayat vide resolution No.... at the meeting held on Chief Executive Officer. FORM No. ZPBE-III (See Rule 16) ZILA PANCHAYAT Supplementary Budget For the Year PRESIDENT President. S.No. 1 Actuals upto 5 Budget Code 2 Budgeted Head 3 Budget Estimates for the year 4 Revised estimates of the year 6 Reasons for the anticipated increase and source where from additional requirements is proposed to be met. Chairman General Administration Committee. Chief Executive Officer 7 President. Sanctioned granted by the Zila Panchayat vide Resolution in the meeting held on No Chief Executive Officer. President. (PR)334 ZILA PANCHAYATS (BUDGET ESTIMATES) RULES, 1997 FORM No. ZPBE-IV (See Rule 17) ZILA PANCHAYAT Budget Re-appropriation Statement for the Period 1st April to 31st March Budget Head under which additional provision is proposed. Forms S.No. 1 Budget Code 2 Budgeted Head 3 Budget Sanction 4 Expenditure upto date 5 Revised estimates 6 Proposed increase 7 Budget Head from which appropriation is proposed. Budget Code Budgeted Head Budgeted Sanction Justify the reasons for proposed increase or anticipated savings Expenditure upto date Revised estimates Chairman General Administration Committee. Anticipated Savings Chief Executive Officer President. Sanctioned granted by the Zila Panchayat vide Resolution No in the meeting held on Chief Executive Officer. President.