

SHREE SAI BABA SANSTHAN TRUST (SHIRDI) (PROCEDURE AND CONDUCT OF BUSINESS OF THE MANAGEMENT COMMITTEE) REGULATIONS, 2013

Shree Sai Baba Sansthan Trust (Shirdi) Act, 2004. REGULATIONS Shree Sai Baba Sansthan Trust, Shirdi Management Committee, SHIRDI-423 109, Taluka Rahata, Dist. Ahmednagar Dated 27/ 12/2014 No.SSS/SA.PRA.SHA/EST/4460/2014. In exercise of the powers conferred by sub-section (6) of section 11 of the Shree Sai Baba Sansthan Trust (Shirdi) Act, 2004 (Mah. XIV of 2004), and of all other power enabling it in this behalf the Shri Sai Baba Sansthan Management Committee, hereby makes the following regulations to govern the proceeding and the conduct of business of the meeting of the said Management Committee as follows, namely:- 1. Short title.- These regulations may be called the "Shree Sai Baba Sansthan Trust (Shirdi) [Procedure and conduct of business of the Management Committee] Regulations, 2013. 2. Definitions.- In these regulations, unless there is anything repugnant in the subject or context (a) "Act" means the Shree Sai Baba Sansthan Trust (Shirdi) Act, 2004 (Mah.XIV of 2004);. (b) Committee means the Shree Sai Baba Sansthan Trust, Management Committee constituted under section 5 of the Act. 3. Special meeting.- A special meeting may be called at any time by the Executive Officer, in consultation with the Chairman, for which at least three clear days' notice shall be given.

4. Notice of meeting.- (a) At least seven clear days' (excluding the date of service and the date of meeting) notice shall ordinarily be given of every meeting, other than special meeting. (b) If any member proposes to bring forward any business, other than that communicated alongwith the notice, he shall be at liberty to do so by written notice handed over to the Executive Officer before the commencement of the meeting. (c) If during a meeting, a member desires to bring forward any business, not included in the notice, he shall be permitted to do so only on the consent of the Chairman

5. Contents of notice and mode of service.- Notice of the meeting specifying the day, time and place together with the business to be transacted there at shall be delivered to the member, in person or sent by registered post, express courier, fax or e-mail or any other mode of electronic communication under the signature, wherever possible of the Executive Officer at the address, fax number or e-mail address given by the member

6. Manner of voting.- If, on any proposition the members are divided, on demand by any member, the Presiding Authority shall put the proposition to vote which shall be by show of hands. (b) Every proposal before a meeting shall be decided by a majority of votes of the members present. The Presiding Authority shall have no vote. If there is equality of votes, the Presiding Authority will have a casting vote

7. Resolutions.- When the presiding authority declares that the proposition has been carried, a note to that effect shall be made in the minutes of the meeting, which shall be 2 conclusive evidence of the fact

8. Adjournment of meeting.- If majority of the members present so decide, the meeting may be adjourned to a subsequent date and time when the unfinished business of the meeting shall be transacted

9. Minutes of the meeting.- The minutes, recorded in Marathi, shall be kept by the Secretary of the Committee. The names of the members present and the minutes shall be kept in the proceeding book which shall be signed at the end by the Executive Officer and the presiding authority, before the next ensuing meeting. Chairman, Management Committee Shree Sai Baba Sansthan Trust, Shirdi 3