

SHREE SAI BABA SANSTHAN TRUST (SHIRDI)(FUNCTIONS, DUTIES AND CONDUCT OF BUSINESS OF THE MEETINGS OF THE ADVISORY COUNCIL

Shree Sai Baba Sansthan Trust (Shirdi) Act, 2004. REGULATIONS Shree Sai Baba Sansthan Trust, Shirdi Management Committee, SHIRDI-423 109, Taluka Rahata, Dist.Ahmednagar. Dated 27/ 12/2014 No.SSS/SA.PRA.SHA/EST/4460/2014. In exercise of the powers conferred by sub-section (4) of section 18 of the Shri Sai Baba Sansthan Trust (Shirdi) Act, 2004 (Mah. XIV of 2004), and of all other power enabling it in this behalf the Shree Sai Baba Sansthan Management Committee, hereby makes the following regulations to govern functions, duties and the conduct of business of the meeting of the Advisory Council, namely:- 1. Short title.- These regulations may be called the Shree Sai Baba Sansthan Trust, (Shirdi) [Functions, Duties and Conduct of Business of the meetings of the Advisory Council] Regulations, 2013

2. Definitions.- In these regulations, unless there is anything repugnant in the subject or context.- (a) "Act" means the Shree Sai Baba Sansthan Trust (Shirdi) Act, 2004 (Mah.XIV of 2004); (b) "Advisory Council" means the Advisory Council constituted under section 18 of the Act; (c) "Management Committee" means the Shree Sai Baba Sansthan Management Committee constituted under section 5 of the Act

3. Functions and duties.- advise on the proposals Management Committee. (1) The Advisory Council shall offer as may be referred to it by the (2) It shall be the duty of the Advisory Council to record its recommendations on each proposal, after examination in the meeting for decision of the Management Committee; Provided that if any of the member defers with the view taken by majority of member, his note of dissent shall form part of the recommendation of the Advisory Council

4. Meeting.- The meeting of the Advisory Council shall be held as and when required by the Management Committee on the day, at the time and place as may be fixed by the Executive Officer, in consultation with the Chairman of the Management Committee

5. Notice of meeting.- (1) At least ten clear days' (excluding the date of service and the date of meeting) notice shall ordinarily be given for every meeting, other than an adjourned meeting; Provided that, the Chairman, having regard to the urgency of the business to be transacted, may, in his discretion, convene the special meeting with five clear days' notice. (2) A detailed note on each item of Agenda prepared by the Executive Officer under his hand shall accompany every notice issued under clause (a)

6. Contents of notice and mode of service.- Notice of the meeting specifying the day, time and place together with the business to be transacted there at shall be delivered to the member, in person or sent by registered post, fax, express courier, e-mail, or any other mode of electronic communications under the signature of the Executive Officer at the address, fax number of e-mail address given by the member

7. Presiding authority.- Every meeting shall be presided over by the Chairman and in his absence by any member chosen as presiding authority by the members present from amongst them. 8

8. Quorum. - The quorum for the meeting shall be five. If there is no quorum present at the appointed time of the meeting, the meeting shall be adjourned for half an hour and for the adjourned meeting no quorum shall be required. 9. Manner of voting.- 1. If on any proposition the members are divided, the Presiding Authority shall put the proposition to vote which shall be by show of hands. 2. Every proposal before the meeting shall be decided by a majority of votes of the members present. The presiding authority shall have no vote. Only if there is equality of votes, the presiding authority shall have a casting vote. 10. Adjournment of meeting.- If majority of the members present so decide, the meeting may be adjourned to a subsequent date and time and the unfinished business of the meeting shall be transacted in such adjourned meeting. 11. Minutes of the meeting.- (1) The minute, recorded in Marathi, shall be kept by the Secretary of the Advisory Council. The names of the members present and the minutes shall be kept in the proceeding book which shall be signed at the end by the Secretary and the presiding authority before the next meeting of the Advisory Council. (2) The proceedings of meeting of Advisory Council shall be submitted to the Management Committee. Chairman, Management Committee, Shree Sai Baba Sansthan Trust, Shirdi