

THESE REGULATIONS MAY BE CALLED THE SHREE SIDDHI VINAYAK GANPATI TEMPLE TRUST (PRABHADEVI) SERVICES (RECRUITMENTS) REGULATIONS

Shree Siddhi Vinayak Ganpati Temple Trust (Prabhadevi) Services (Recruitment) Regulations, 2008
Shree Siddhi Vinayak Ganpati (Prabhadevi) In exercise of the powers conferred by sub-section of section 14 of the Shree Siddhi Vinayak Ganpati Temple Trust (Prabhadevi) Act, 1980 (1981), the Shree Siddhi Vinayak Ganpati Temple Trust, Mumbai, after prior approval of the Government of Maharashtra, hereby makes the following regulations, namely: -

CHAPTER GENERAL

1. Short title and commencement. - (1) These Regulations may be called the Shree Siddhi Vinayak Ganpati Temple Trust (Prabhadevi) Services Regulations, 2008 (2) - They shall come into force on August 2008, 9. Extent of these regulations; these regulations apply to all persons appointed to the Trust services and posts in connection with the affairs of the Trust Provided that, any permanent Trust servants appointed prior to the date of coming into force of these regulations shall be exempted from the operation of these regulations for a period as may be determined by the Committee with the prior sanction of the Government.

B. Power Of interpretation. - If any dispute arises relating to the interpretation of these regulations; it shall be referred to the Committee, whose decision thereon shall be final.

2. Relaxation. - Where the Committee is satisfied that the operation of any of these regulations causes or is likely to cause hardship in the case of any Trust servant or class of Trust Servants, it may, with the prior sanction of the Government, by an order in writing, exempt any such Trust servant or class of Trust servants from any provisions of these regulations or direct that such provisions apply to such Trust Servants or of Servants with such modifications not affecting the substance thereof as may be specified in such order.

3. Validity Of terms Of contract. - The terms of a specific contract, enforceable at law necessarily override the provisions of these regulations.

4. Regulation of claims to pay and Allowances. - A Trust servant's pay and allowances is regulated by the regulations in force at the time in respect of which the pay and allowances are earned.

5. Exercise and delegation of powers. - (a) and (b) under these regulations. - It shall be open to the Committee to prescribe, by general or special order, that powers under these regulations may be exercised or delegated to the Executive Officer or any other officer of the Trust.

6. Definitions. - In these regulations, the context otherwise requires, - (a) "Act" means Shree Siddhi Vinayak Ganpati Temple Trust (Prabhadevi) Act, 1980 (1981) (b) "Committee" means the Management Committee constituted under section 5 of the Act. (c) "Statutory University" includes any institution recognised by Government as equivalent thereto, (4) "Executive Officer" means the Executive Officer, appointed by the Government under section 2 of the Act, (5) "Government" means the Government of Maharashtra. (6) "Government Commercial Certificate" means a certificate issued by the Bureau of Government Examinations, Directorate Technical Education and includes a certificate issued by any other Institution as may specifically declared by the Government to be equivalent thereto (7) "Higher Secondary School Certificate Examination" means Higher Secondary School Certificate Examination, conducted by a Divisional Board constituted under the Maharashtra Secondary and Higher Secondary Education Boards Act, (Mah. OF 1965) and includes any examination declared by Government to be equivalent thereto, (8) "Permanent post" means a post carrying definite rate of pay sanctioned without limit of time, (9) "Schedule" means Schedules appended to these regulations. (10) "Secondary School Certificate Examination" means the Secondary School Certificate Examination conducted by a Divisional Board constituted under the Maharashtra Secondary and Higher Secondary Education Boards Act, 1965 (Mah. OF 1965) and includes any examination declared by the Government to be equivalent thereto. (11) "Temporary post" means a post carrying a definite rate of pay sanctioned limited time. (12) "Trust" means the Trust established under the Shree Siddhi Vinayak Ganpati Temple Trust (Prabhadevi) Act, 1981

9. Appointment, to the posts in the Trust Service shall be made either, - (a) by promotion of a suitable Trust Servant on the basis of seniority subject to from amongst the persons holding the posts, possessing the qualifications and experience prescribed in the respective Schedule to these regulations, or (b) by selection on the basis of a merit list prepared by the Committee on the basis of Departmental Competitive Examination held amongst the eligible Trust servants possessing the qualifications and RS prescribed in the respective Schedule to these regulations; or (c) by nomination from amongst the candidates who possess the requisite qualifications as prescribed in the respective Schedule to these regulations, or (d) by deputation from

suitable person amongst the person holding equivalent Post in the Government 10. Ratio of appointments by different The appointments by Promotion, by Selection, and by Nomination shall be made in the ratio mentioned in the respective schedules to these regulations, 133 Shree Siddhi Vinayak Ganpati Temple Trust (Prabhadevi) Services (Recruitment) Regulations, 2008. Sr.No. Post 1. Manager, SCHEDULE 1. Qualifications for and methods of appointment, either, nomination amongst the candidates who,— (i) unless already in the service of the Trust, are not less than 25 years of age; (ii) possess degree of a statutory university; (iii) C.C.C. or 'O' Level or 'A' Level or 'C' Level Certificate of D.O.E.A.C.C. Society; or MS-CIT Course Certificate of an Institute authorised by the Maharashtra State Higher and Technical Education Board; and (iv) have minimum experience of 5 years in Executive capacity. shall be given to Whichever possesses Master degree of a statutory university in Business Administration. (b) by promotion of a suitable person who.. (i) possess degree of a statutory university (ii) C.C.C. or 'O' or 'A' Level or 'C' Level Certificate of D.O.E.A.C.C. Society; or MS-CIT Course Certificate of an Institute authorised by the Maharashtra State Higher and Technical Education Board; (iii) experience of five years on the post of Assistant Manager in the service of the Trust. Appointment shall be made either, (a) by nomination from amongst candidates who, (i) unless already in the service of the Trust, are not less than 20 years of age; possess degree of a statutory university; (iii) C.C.C. or 'O' Level or 'A' Level or 'B' Level or 'C' Level Certificate of D.O.E.A.C.C. Society; or MS-CIT Course Certificate of an Institute authorised by the State and Education Board; and have minimum experience of 5 years in Executive capacity. Preference shall be given to a person who possesses post- Graduate Diploma of a statutory university in Business Management or equivalent thereto. (b) by promotion of a suitable person from amongst the persons who (i) have passed Secondary School Certificate Examination; Certificate Society; MS-CIT Course Certificate of an Institute authorised by the Maharashtra State Higher and Technical Education Board; and (iii) have minimum experience of five years as Supervisor in the service of the Trust. 5. System Administrator Appointment shall be made by nomination from amongst the candidates who, (i) unless already in the service of the Trust, are not less than 20 years and not more than 30 years of age; (ii)— possess degree of Master of Computer Applications/ Master of Computer Science/ Master of Computer Management/Master of Science in Computer; and (iv) have experience of three years in similar capacity. Appointment shall be made either, (i) by nomination from amongst the candidates who, (i) unless already in the service of the Trust, are not less than 18 years and years of age; (ii) possess degree of a statutory university; (iii) C.C.C. or 'O' or 'B' or 'C' Level Certificate of D.O.E.A.C.C. Society; or COLTSE Certificate Institute authorised by the Maharashtra State Higher and Technical Education Board; and (iv) have minimum experience of three years in similar capacity. (b) by election of a suitable person from amongst the persons who; possess a degree of a statutory university; Certificate of D.O.E.A.C.C. Society; or MS-CIT Course Certificate of an Institute authorised by the Maharashtra State Higher and Technical Education Board; and (iii) is holding the post of Assistant Supervisor in the Trust service for not less than five years or having minimum experience for not less than seven years as a Clerk-cum-Typist by promotion, of suitable person from amongst the candidates who; (i) have passed Secondary School Certificate Examination; (ii) C.C.C. or 'O' or 'N' or Certificate of D.O.E.A.C.C. Society; or MS-CIT Course Certificate of an Institute authorised by the Maharashtra State Higher and Technical Education Board; and (iii) have minimum experience of five years as Assistant Supervisor in the service of the Trust. b. Assistant Supervisor. Appointment shall be made either, by (i) nomination amongst the candidates who, (i) unless already in the service of the Trust, are not less than 18 years and not more than 30 years of age; (ii) possess a degree of a statutory university; (ii) C.C.C. or 'O' or 'N' or Level or Level Certificate of Society; or MSCIT Certificate of an Institute authorised by the Maharashtra State Higher and Technical Education Board; and (iv) experience of five years in similar capacity (b) by selection of a suitable person from amongst the Who,— possess a degree of a statutory university (ii) C.C.C. Level or Level or C Level Certificate of Society; or LIT-CIT Course Certificate of an Institute authorised by Technical Board and Technical Education board and (iii) is holding the post of Clerk-cum-Typist in the Trust service for not less than three years, (c) by promotion of a suitable person from amongst the persons who (i) have passed Secondary School Certificate Examination; (i) Level Level or 'B' Level or 'C' MS-CIT Course Certificate of an Institute authorised by the Maharashtra State Higher and Technical Education Board; and have minimum experience of five years as a Clerk-cum-Typist in the service of the Trust. 6. Personal Assistant, be either 10. from amongst the candidates who,— (i) unless already in

(i) service of the Trust, are not less than 15 years and not more than 30 years of age; (ii) possess a degree statutory university; (iii) C.C.C. or 'O' Level Certificate or D.O.E.A.C.C., Society; or MS-CIT Course Certificate of an Institute authorised by the Maharashtra State Higher and Technical Education Board, 136 (iv) possess a certificate of speed not less than 120 words per minute in Marathi or English shorthand not less than 50 words per minute in Marathi typewriting or words per minute in English typewriting issued by the Commissioner, Bureau of Government Examination, Directorate of Education, Maharashtra, State, Pune or other Institute as may be specifically approved by the Government; and (v) have minimum experience five years on the post of Clerk-cum-Typist. (b) by promotion of a suitable person from amongst the persons who— (i) possess a degree statutory university, (ii) C.C.C. or 'O' Level or 'A' Level or 'B' Level or Level Certificate of D.O.E.A.C.C. Society; or MS-CIT Course Certificate of an Institute authorised by the Maharashtra State Higher and Technical Education Board; and (iii) have minimum experience of five years as a Clerk-cum-Typist in the service of the Trust's Assistant Accountant. Appointment shall be made by promotion of a suitable person from amongst the persons who possess a degree statutory university; C.C.C. or 'O' Level or Level Certificate of Society; or MS-CIT Course Certificate of an Institute authorised by the Maharashtra State Higher and Technical Education Board; and (iii) have experience of five years of accounting as an Accounts Clerk in the service of the Trust. Appointment shall be made either— (a) by nomination from amongst the candidates who,— (i) unless already in the service of the Trust, are not less than 18 years and not more than 30 years of age; (ii) possess a degree of a statutory university; C.C.C. or 'O' Level or Level Certificate of Society; or MS-CIT Course Certificate of an Institute authorised by the Maharashtra State Higher and Technical Education Board; (iv) possess Diploma Library Science or equivalent thereto recognized by the Government; and (v) have minimum experience of years in similar to Para 127 possess Diploma in Journalism and Public Relations or equivalent thereto. (b) by promotion of a suitable person from amongst the persons who,— (i) possess a degree of a statutory university; (ii) C.C.C. or 'O' Level or 'A' Level or 'B' Level or 'C' Level Certificate of Society; or MS-CIT Course Certificate of an Institute authorised by the Maharashtra State Higher and Technical Education Board; possess Diploma in Library Science or equivalent thereto; recognized by the Government; and (iv) have minimum experience of 5 years in similar capacity, Preference shall be given a person who possesses Diploma in Journalism and Public Relations Mass- Communication, or equivalent thereto. 9. Clerk-cum-Typist Appointment shall be made either— by nomination from amongst the candidates who, already in the service of the Trust, are not less than 15 years and not more than 30 years of age; (iii) possess a degree of a statutory university; (iii) C.C.C. or 'O' Level or 'A' Level or 'B' Level or 'C' Level Certificate of D.O.E.A.C.C. Society; or MS-CIT Course Certificate of an Institute authorised by the Maharashtra State Higher and Technical Education Board; (iv) possess a certificate of Speed not less than 50 words per minute in Marathi typewriting or 40 words per minute in English typewriting issued by the Commissioner, Bureau of Government Examination, Directorate of Education, Maharashtra State, Pune or other Institute as may be specifically approved by Government. (b) by selection of a suitable person from amongst the persons who— (i) possess a degree of a statutory university; (ii) C.C.C. or 'O' Level or 'A' Level or 'B' Level or 'C' Level Certificate of D.O.E.A.C.C. Society; or MS-CIT Course Certificate of an Institute authorised by the Maharashtra State Higher and Technical Education Board; (iv) possess a Certificate of speed not less than 50 words per minute in Marathi typewriting or words per minute in English typewriting issued by the Commissioner, Bureau of Government Examination, Directorate of Education, Maharashtra State, Pune or other Institute as may be specifically approved by Government. 138 IO, Receptionist Telephone Operator. (v) have minimum of years on a post in Group 'A' Che service of the Trust.) by promotion of a suitable person from amongst the persons (i) have passed Higher Secondary School Certificate- CCC or 'O' Level or 'A' Level or 'C' Certificate of Society MS-CIT Course Certificate of an Institute authorised by the Maharashtra State Higher and Technical Education Board; (iii) certificate of speed not less than 50 words per minute in Marathi typewriting or 40 words per minute in English typewriting issued by the Commissioner, Bureau of Government Examination, Directorate of Education, Maharashtra State, Pune or other as may be specifically approved by Government; and (iv) have minimum experience of five years on a post in Group 'A' of Appointment shall be made either, by nomination from amongst the candidates who,— (i) unless already in the service of the Trust, are not less than 18 years and not more than 30 years of age; (ii) possess a degree of a statutory university— CCC or 'O' Level or 'X' Level or 'C' Level Certificate of D.O.E.A.C.C. Society; or MS-CIT Course Certificate of an Institute authorised by the Maharashtra State Higher and Technical Education Board; (iv) Certificate Course Telephone Operators of an

Institute recognised by Maharashtra State Higher and Education Board; (v) have minimum experience of five years in similar capacity. (b) by selection of a suitable person from amongst the persons who,- (i) possess a degree of a statutory university; (ii) C.C.C. or 'O' Level or 'A' Level or 'I' Level or Level Certificate of D.O.E.A.C.C. Society or Course Certificate of Institute authorised by the Maharashtra State Higher and Technical Education Board; Certificate Course of Telephone Operators of an Institute recognised by Maharashtra State Higher and Technical Education Board; and (iv) have minimum experience of three years as a post in Group in the service of the Trust 139 II. Senior Poojari. Poojari. Appointment shall be made by promotion of a suitable person from amongst the persons who,- (i) have passed Secondary School Certificate Examination; (ii) has completed and passed five years course in 'Ved Shastra' from reputed Institution; and have experience of five years on post Poojari in the service of the Trust. Appointment shall be made either— (a) by selection from the candidates who,— (i) unless already in the service of the Trust, are not less than 18 years and not more than 30 years of age; have passed Higher Secondary School Certificate (iii) has completed and passed five years course in 'Ved Shastra' from reputed Institution; (if) have minimum experience of five years as a Poojari. (b) by selection of a suitable person from amongst the persons who,— (i) have passed Higher Secondary School Certificate Examination, (ii) has completed and passed five year course in 'Ved Shastra' from reputed Institution; and (iii) experience of five years as a Assistant Poojari in the service of the Trust. (c)) or a person amongst the persons who;- (i) have passed Secondary School Certificate Examination; (ii) has completed- passed five year course in 'Ved Shastra' from reputed Institution and (iii) minimum years as Assistant Poojari in the service of the Trust. Poojari Appointment shall be made nomination from amongst 14. Stenographer. the candidates (i) unless already in the service of the Trust, are not less than 18 years and not more than 30 years of age; (ii) have passed Higher Secondary School Certificate and three years course in 'Ved Shastra' from reputed Institution; and (iv) have minimum experience of five years as a Poojari. Appointment shall be made either,— (a) by nomination from amongst candidates who,- (i) unless already in the service of the Trust, are not less than 18 years and not more than 30 years of age; (ii) possess a degree of a statutory university; (iii) C.C.C. or 'O' Level or 'A' Level Certificate of D.O.E.A.C.C. Society; or Course, Certificate of Institute authorised by the Maharashtra State Higher and Technical Education (iv) possess a Certificate of speed not less than 40 words per minute in Marathi or English shorthand and not less than 60 words per minute in Marathi typewriting or 60 words per minute in English typewriting issued by the - -Commissioner, Government Examination, Directorate of Education, Maharashtra State, Pune or other institution as may be specifically approved by and (vi) have minimum experience of three years as a Stenographer. (b) by promotion of person from the persons (i) possess a degree of a statutory university; C.C.C. or 'O' Level or 'A' Level Certificate of D.O.E.A.C.C. Society; or Course, Certificate of Institute authorised by the Maharashtra State Higher and Technical Education (iii) possess a Certificate of speed not less than 120 words per minute in Marathi or English shorthand and not less than 60 words per minute typewriting or 60 words per minute in English typewriting issued by the Commissioner, of Government Directorate of Education, Maharashtra State, Pune or other institution as may be specifically approved by Government; and have minimum of five years as a Clerk- cum-Typist in the service of the Trust. 15. Computer Operator Appointment shall be made by nomination from amongst the candidates who (i) unless already in the service are less than 18 years and not more than 30 years of age; (ii) possess a degree of a statutory university: C.C.C. or Level or 'A' Level or 'O' Level or 'A' Level or 'O' Level or 'A' Level Certificate of D.O.E.A.C.C. Society; or MS-CIT Course Certificate of Institute authorised by the Maharashtra State Higher and Technical Education Board; (iv) possess a Certificate of speed not less per minute Marathi typewriting or 60 words minute in English typewriting issued by the Commissioner, Bureau of Government Examination, Directorate of Education. Maharashtra State, Pune or 141 B. Electrician. other Institution as may be specifically approved by Government; and experience of three years in similar capacity. • (b) by selection of a suitable person from amongst the (i) possess a degree of a statutory university (ii) C.C.C. or 'O' Level or 'A' Level or 'O' Level or 'A' Level or 'O' Level or 'A' Level Certificate of D.O.E.A.C.C. Society; or MS-CIT Course Certificate of an Institute authorised by the Maharashtra State Higher and Technical Education Board; Certificate of 40 per' minute in Marathi typewriting or 60 words per minute in English typewriting issued by the Commissioner, of Government Examination. Directorate Education. Maharashtra State, Pune or other Institution as may be specifically approved by Government; and have experience of three years post of Clerk-cum-Typist in the service of the Trust. (c)) promotion of a person from amongst persons who,- (1) have passed Higher Secondary School Certificate Examination; Level or Certificate of D.O.E.A.C.C. Society; or MS-CIT Course Certificate of

an Institute authorised by the Maharashtra State Higher and Technical Education (iii) possess a Certificate of speed not less than 40 words per minute in Marathi typewriting or 60 words per minute in English typewriting issued by Commissioner, Bureau of Government Examination, Directorate of Education Maharashtra State, Pune or other Institute as may be specifically approved by Government; and (iv) have minimum experience five years post Clerical-cum Typist in the service of the Trust. Appointment shall be made either,— (a) by nomination from amongst the candidates who, (i) unless already in the service of the Trust, are not less than 18 years and not more than 50 years of age; (ii) have passed Electrician Course of Government I.T.I.; and, have experience of years as a Electrician, (b) by promotion of a suitable person from amongst the persons who,— (i) have passed Electrician Course of Government I.T.I. ; and have minimum experience of five years as Assistant Electrician in the service of the Trust, Assistant Electrician. Appointment shall be made by nomination from amongst IS. COOK Assistant Cook 20. Class Servants (i) unless already in the service of the Trust, are not less than 18 years and not more than 50 years of age; (ii) have passed Electrician Course of Government I.T.I.; (iii) have minimum experience of five years as a Electrician Appointment shall be made either. (a) by nomination from amongst the candidates who, (i) unless already in the service of the are not less than 18 years of age; have passed Secondary School Certificate Examination; and (iii) have experience of three years as a Cook. (b) by promotion of a suitable person from amongst the persons who,— (i) have passed Secondary School Certificate Examination; (ii) have minimum experience of five years as a Assistant Cook in the service of the Trust Appointment shall be made by nomination from amongst the candidates who.— already in service are not less than 18 years and not more than 50 years of age; (ii) have passed Secondary School Certificate Examination and have experience of years as a Cook. Appointment shall be made by nomination from amongst the candidates who. (i) unless already in the service of the are not less than 18 years and not more than 50 years of age; and (ii) have passed Secondary School Certificate Examination. For the Shree Siddhivinayak Ganapati Temple Trust Management Committee LAW AND JUDICIARY DEPARTMENT 143