

GOVERNMENT OF MEGHALAYA

MEGHALAYA COMPULSORY REGISTRATION OF MARRIAGE RULES FOR THE YEAR 2015

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The 5th October, 2015.

No. ERTS(R) 7/2011/366.—In exercise of the powers conferred by Section 20 of the Meghalaya Compulsory Registration of Marriages Act, 2012 (Act No. 13 of 2012), the Government of Meghalaya, hereby, makes the Meghalaya Compulsory Registration of Marriages Rules, 2015, namely:-

1. **Short title and commencement.**-(1) These rules may be called the “Meghalaya Compulsory Registration of Marriages Rules 2015”.
(2) They shall come into force from the date of the Notification in the official Gazette.
2. **Definitions.**-(1) In these rules, unless the context otherwise requires,-
(a) “Act” means the Meghalaya Compulsory Registration of Marriages Act, 2012;
(b) “Form” means forms appended to these Rules; and
(c) “Rules” means the Meghalaya Compulsory Registration of Marriage Rules, 2015.
(2) Words and expressions used in these rules and but not defined shall have the same meaning as assigned to them respectively in the Act.
3. **Maintenance of Register of Marriage.**-(1) The Registrar of Marriages shall maintain a register of marriage in Form A appended to these Rules.
(2) All registration of marriages maintained by the Registrar of Marriages shall be filed as permanent record.
(3) The Registrar of Marriage shall register a marriage registration certificate by entering the particulars of marriage in the register. Both the parties of marriage and two witnesses for each party shall sign in the register.
4. **Filing of Memorandum of Marriage.**-(1) The parties to a marriage shall prepare a memorandum in duplicate in form ‘B’ appended to these Rules along with their passport size photographs and shall submit the same to the Registrar of Marriage within a period of 60 days from the date of solemnization of marriage.
(2) If there is any error or mistake in any entry in the memorandum, the Registrar of Marriage may return to the parties a duplicate copy of memorandum for rectification and re-submission within the time fixed by him.
(3) The Registrar of Marriages shall issue a form of memorandum of marriage on payment of registration fee of rupees ten.
5. **Marriage Registration Certificate.**-The Registrar of Marriages shall issue a Certificate of Registration of Marriage in form ‘C’, free of cost to the parties of marriage as proof of registration.
6. **Duties and powers of the Registrar of Marriage.**-The Registrar of Marriages shall,-
(a) display his name and designation as Registrar of Marriage in English and local language of the area, at a conspicuous place at his office;
(b) on exceptional circumstances and with prior approval of the Registrar General of Marriages, the Registrar of Marriage may proceed to any place outside his office for registration provided there is an application in writing signed by the parties and upon being provided with conveyance and a fee of 50/-;
(c) maintain and update the prescribed registers referred to in rule 3.

- (d) submit monthly returns along with the duplicate copies of all memoranda received in a month to the Registrar General on or before 30th of every subsequent month in Form D;
- (e) grant certified copies of the extracts of the Register of Registration Marriage Certificate or other records under his seal and signature on application.

7. Powers and duties of Registrar General of Marriages.- The Registrar General of Marriage shall,-

- (a) exercise over-all superintendence and control over the functioning of the Marriage Registrars and other functionaries under the Act;
- (b) prescribe from time to time any registers to be maintained by the Registrar of Marriage;
- (c) inspect the Registration Offices throughout the State and issue such direction as may be required;
- (d) delegate any of his functions to any Officer authorized by him.
- (e) fix various charges under the Act from time to time and issue necessary notification; and
- (f) maintain annual consolidated statement of the marriages registered district-wise and furnish the same to the Government in Form E.

8. Penalty for late registration.- Marriages solemnized after the commencement of these Rules in respect of which no memorandum of registration is filed within sixty days of its solemnization shall be liable to pay a fine at the rates specified below,-

- (a) `100/- (Rupees one hundred) for each month's delay after 60 days up to 120 Days,
- (b) `50/- (Rupees fifty) subject to a maximum of `1000/- (Rupees one thousand) for each month's delay after 120 days.

9. Fees for Certified copies.- On application, certified copies of extracts of the register of marriages or other records shall be granted by the Registrar of Marriages on payment of `10/- (Rupees ten).

10. Fees and fines to be deposited in Government Account:-

Any amount of fees and fines etc, collected under these rules shall be deposited in the Government account under the head "0030-Stamps & Registration fees-03-Registration fees-800-other Receipt". The Registrar of Marriage will submit monthly return of fines collected in form 'F' to the Registrar General.

11. Appeal.- An appeal shall lie to the Registrar General against any decision of the Registrar of Marriage and such appeal shall be filed within a period of thirty days from the date of communication of any such decision.

J. LYNDOH,

Commissioner & Secretary to the Govt. of Meghalaya,
Excise, Registration, Taxation and Stamps Department.

SCHEDULE

FORM-A

RegistrationArea:

Forthedayof:

Sl. No.	Date of receipt of Application	Date of Marriage Memorandum	Place of Marriage	Signature of husband and wife	Particulars of the husband	Particulars of the wife	Previous marital status of husband and wife (whether unmarried/ widow/ widower/ divorced)	Name of the witness for husband with address	Name of the witness for wife with address	Signature of witnesses	Date and place of registration of Marriage
1	2	3	4	5	6	7	8	9	10	11	12

Note:-

All corrections in material particulars like name, age, date etc., shall be done only with the sanction of the Registrar General of Marriage.

Sl. No..... Form - B Sl. No.....

Form - B

Sl. No.....

Form - B

1. Date of Marriage : _____

[See Rule 4 (1)]

Memorandum of Marriage

Photo of the Photo of the

[See Rule
Memorandum

2. Place of Marriage : _____

1. Date of Marriage:

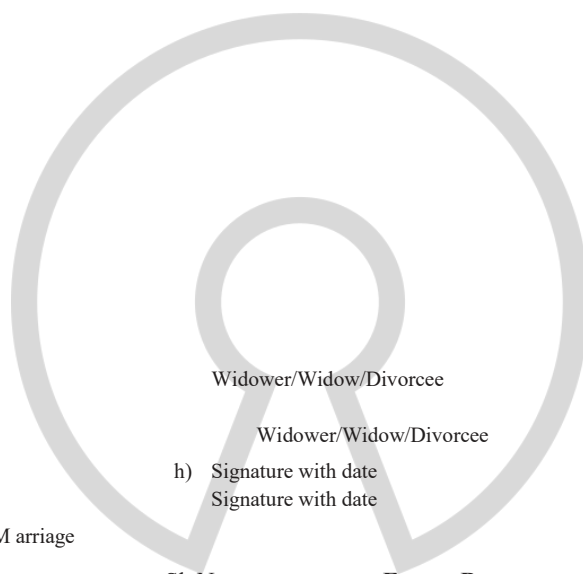
Bridegroom to

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Marriage: Bridegroom to

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Widower/Widow/Divorcee

Married/Unmarried/

Widower/Widow/Divorcee

h) Signature with date
Signature with date

h)

Signature of the Registrar of Marriage

Sl. No..... **Form - B**
No..... **Form - B**

Sl.

4. Witness :
:

4. Witness

(1) (a) Name : (1) (a) Name :

(b) Address : (b) Address :

(c) Signature with date : (c) Signature with date :

(2) (a) Name : (2) (a) Name :

(b) Address : (b) Address :

(c) Signature with date : (c) Signature with date :

5. Signature of the person who solemnized the marriage
the person who solemnized the marriage
with date : with date :

Signature of

Signature

Signature

Form - B

6. Presented before Registrar on :

6.

Presented before Registrar on :

Received Memorandum of Registration Fee of Rupees Received
 Memorandum of Registration Fee of Rupees

Sl. No.....

And Penalty late fee of Rupees And Penalty late fee of Rupees

Rupees

& Registered on Volume No

Rupees

&

Sl. No.
receipt

Date of receipt Sl. No.

Date of

Declaration of the Parties**Declar**

We do hereby, declare that the details shown above are true to the best of our knowledge and belief.
 We do hereby, declare that the details shown above are true to the best of our knowledge and belief.

We do hereby,
 true to the

do hereby,

Signature of Parties Signature of Parties

Place :

1. Bridegroom

Place :

1.

Date :

2. Bride

Date :

2.

Note : Any person making any statement or declaration in the memoran-
 Any person making any statement or declaration in the memoran-
 dum, which is false in any material particulars or submits any document
 in any material particulars or submits any document
 which he/she knows or has reason to believe to be false shall be liable for which
 he/she knows or has reason to believe to be false shall be liable for
 penal action under section 14 of the Act. penal action
 under section 14 of the Act.

FORM-C**[See Rule 5]****MARRIAGE REGISTRATION CERTIFICATE**

(Under the Meghalaya Compulsory Registration of Marriage Act, 2012)

I, ... hereby certify that I have registered the marriage of bridegroom
 son of Shri with
 bride daughter of Shri
 on this day of

received by me from the parties and the same has been entered at

Serial No. in page of the Register of Marriage

MARRIAGE REGISTRATION CERTIFICATE

(Under the Meghalaya Compulsory Registration of Marriage Act, 2012)

I, ... hereby certify that I have registered the marriage of
 bridegroom son of Shri
 with bride
 daughter of Shri
 on this day of

received by me from the parties and the same has been entered at

Serial No. in page of the Register of Marriage

maintained by me.

Date Full Name

Name

SEAL

maintained by me.

Date Full

SEAL

*Signature of the Marriage Registrar
 of the Local Area and Address*

Signature of the Marriage Registrar of the Local Area and Address

Form-E
[SeeRule7(f)]

AnnualStatementofMarriagesRegistered

Annual/Consolidated Statement of Marriages Registered Districtwise to be furnished by the Registrar General.

For the Year.....

NumberofRegistration:

Sl.No.	District	Christian	Hindu	Muslim	OtherTypes	Total

Total:

Signature of Registrar General

Form-F**[See Rule 10]****Monthly Return of Fines and Fees****Collected**

Monthly return of fines and fees collected by the Registrar of Marriage to be submitted to the Registrar General of Marriages

Name of the Registrar of

Marriage: Registration

Area:

For the month of

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Sl.No. and date	Particulars of collection	Amount collected in Rupees	Amount remitted into the Treasury	Challan No. and Date
1	2	3	4	5

Abstract:

Total amount collected during the month:

..... Total amount remitted for the month

:

Signature of Marriage registrar :

Registration Area :

District :