

## PUNJAB NURSES REGISTRATION ACT, BYE-LAWS 1984

PLJOAB GOVT. GAZ? MARCH 9 J 84 (PLIGN. 19, 1905 SAKA) DERA TMENT OF FAMILY WELFARE (IIEALTI 11 IIRftÅct) The 12th Jununry, 1984 \$47 No. 1/20/83 following by laws made by the Nurses RcfFtiration Council' in of the powers conferred by section 18 of the Punjab Nurrses Registration / (l, 1932, and vr•ith tytevious approval of the Stato Government are published as required by this section YE-LAWS 11. Name of the Course tion 'he course WII steatt;in March/September e ery year Eligibility for Gencrnl Nursipg Course Gert :ral Nursing 3 yc arg I. The nge Ilmlt for ' cntrance shall bc 7 to 35 years. Candid:ttcs houl(l bc unmarried or divorced (or Wido (a) Education Qualificat ons . The inimum qualification' shall be 12 years schooling or its equivalent. ( b) Mediqal Fitness. A eandidnto should medlcaii fit certified by n Medical Board constituted by tho school to undergo the said ttdining. (C) Illostet: Stay in the Nursos I loste.l is cotnpulqot•y Cor till Nurneq. I will bo ttnitted o Stay outslcto tl o Nurse Stel jp, (hc Crnlning Jk.•rlod. 4 Syllabi : Curriculum and Syll bus for, the course Genera! Nursing will be in accordance with Octions issued b the Indian Nusing Co nc I fro tinie to time. tlatination andidate rpay write their nswer in nglish, Punjabi Or I lindi in their vsritten examination. (b) Ther shall be two written e3amination or Gener I Nursing. (c) The first fxamination to bc eld after a period of not less than 11 (Elcven) tnonths from the beginning of the Course. The final examination hay be held after 2 years and 9 months nfter the bcginnil)l of the coyrsc and t onc year after passing the first c amination, there Shall be a practigal examination.in Nur ing for the Final Y car. I lil It'll ror General Nursing Examination (First-yc r) . e first ar cxoinilation Shull bo held i? the Of Mutch and 'Sceptclnber year. (I) A candidate 5 Kill be eligible for admissiot if the Head of {he school ccrlicfcd that (a) She has completed not less than 11 (Elcven) months or the cournc (flix for Registered I•lealth VisGOrs, Auxiliary Nurse und Mid iff) . Ind that her total pct for nance has been atisCactory during that periOd. ( She has attended not less tha i 75% of the formal instructions given on each sul'ject in the schopl pf Nursing, (c) She• prodclccs a cgrtificate of good conduct by Principal Tutor. (d) She has assed a Practical examination in Nursing conducted' by her own scho 01. Uigil'ility for Final Year Nursing Examination: A candidate shall bc eligibile for admission uo the Final examination if the Ilcader • . :hool certifies (a) She ha' completed not less than Two years nine months or training (Onc year for registered -Visitors, I i years for registered Auxiliary Nurse and M idwiIC) at least I year of which was after passing t e • igt examination and that her good perfonnance during this period has been satisfac\ory (b) She has attended not/ !gss than 1750/ of the formal instructions given in each subject in the school of Nursing. (c) She prysents her record of Practical experieccc duly completed and signed by the I lead of the Nursing. (d) She products a certificate or good conduct by the Principal Tutor or I ICad of the institution. MARCH 9, (PIIGN. 19, 1905 SAVVA) iio•nppcnr : A student shall not bo given more than 3 nttemJStS to clear the fire;t year ex.'ltllinationtv has failed in Two attempts or less she should be allowed to continu in Nursing ('ourse till nation in Septcmber March as the case rnny bc. If she does not pass in the sc attempt she ghatl bt detnoted back to the first year till 8ho clears the first ycnr examination. Genctdt Nursing In Final Year: (tn A student will bc permitted to appear in the subjoct she has failed. (b) A maximum of 5 attempts will bc permitted out or 3 chance; arc given through insitution and then n 6tudent can npponr privately for the lust 2 tittcnjptfi. This provision nlso nply to • the First Year Nursing students. (c) If n student has railed in a subject she will have to re-appear in that t:ubject only

**7. Appoin(rnent of Examiners: • 50 per cent Examiners will be appointed from outside the Stntc or Punjab nnd .50 per cent froth Punjab Stntc**

**8. Qunllflcn(lpns for Examlners.** The exntnincrs should hnve nt lcnst 5 ycnrs experieccc in tcacninp, in the r,ubicct for which i In exceptionnl cases, nny person who have been teaching but lert teachiög r Ili"0intcd ns nn exnttiner. less than 3 years should. also bc considered for appointment as exatnincr

**9. Period or appointment of examiner: The examiner may bc appointed for n period of 3 terms but Irr name cat bc rcctnovcd at any time by the Council.** I ler consent will, however be tnkn for further rcnccwal. IO. Appolnttncnt or Supervisor and Invlgllntors: (n) Supervisor will bo the Principal Tutor or Matron/ Nursing Suprintc ulcnt where the written examination is to bc held. (b) Invigilntors will be from the institutions other than the host institution 11. Remuncratlons : The remuncrntion for the examiners will be ns follows . of the . instituti)D for as possible. (iii) (iv) Setting up orn paper Rs. 30 per paper. Marking

of theory answer books Rs. 2 for each answer book. Practical' examination Rs. 2 per candidate but not less than examiner will be paid T. A./D. A. according to rules of Punjab ( candidate have to take her own leave for the Practical examination Rs. 20 in overtime. purporting. per day 15 per day .5 per day the 'The exam; Remuneration for Supervisor for Invigilators for Holper 12. Examination Fees . Rs. Rs. Rs. Rs. 2

**3. Nurses First Year and Final Year Fee for detailed marks Last date by which admission forms and fees March Examination (a) Forms with Fees fee Rs.5 per candidate -i September Examination (b) Forms with fees Last date of Rs' 5 per candidate 5 per candidate must reach the Registrar shall be as follows 20th January 31st January 20th July July Admissions form. received after the expiry of the last (Inte rny be accepted per day : 14. Instructions for the Examiner : Answer Uoqs duly marked 8110tJld be returned to the wit hill Rs. 2 day will be deducted from the Intention. of the delay. (ii) Award should be given in the margin provided on every page • of the and the award to be encircled. 1, on paid 2COI' three weeks. nswcr. booi OOV 9. 1984 19. 1905 Only red j pencil should be used for the! purpose of marking. 549 (iii) (vi) • The total marks secured by student shall be entered in the award in round figures'. S\gnatures I should be put just below the grand total OD . the front page of every the initials of the answer book.- Any change made or • even . writing should bear examiner. Additional ) and grand total should be carefully • failing which penalty Of Rs,' 1 will be imposed on • the examiner for each thislllc. (vii) Mark sheets after thorough check ' would be 80 nt to • the Registrar (i under a separate register (1 copy. Answer books should be sent by Registered Post. (viii) Every answer sheet should be put down • be 'signed by the examiner in lid block to put let erg without broc ctf usti below the initials. for each mark 8 utquired Sgr Basing shall be 50% and for practical examination the total • marks are required (or distinction**

**16. Instruct for Supervisor and Invigilators.** (i) the supervisor and • Invigilators are required to the examination hall. be present half an hour before the commencement of the examination and to remain till answer books have been sealed for despatch. (ii) The students should not be allowed to detach or tear or any leaves from their viz: answer books, : A candidate should not be an extra sheet until she/he shows; to the satisfaction Of the invigilators- issuing the sheet that has completely used the answer book given to; her/him. (iii) The supervisor • invigilators will take all the , precautionary measures usually associated with examination. • and should in particular ensure that there is. no communication or any kind of oral or written between candidates during the examination. (iv) The supervisor shall carefully examine in the presence Of the invigilators so 'Is on the cover containing question papers received from the Registrar. The Supervisor shall give certificate to the effect and forwards to the Registrar or the Council or any other person authorised by him. • the packets containing question papers must be opened by Supervisor herself If in the presence of the Invigilators in the examination hall only 5 minutes before the time scheduled for the particular paper and after the candidates have taken their seats. (vi) The invigilators should examine the roll Nos. of all the candidates at the pass to see that their admission to the examination hall is genuine. (vii) answer books must be checked with the attendance list and packed by the supervisor (viii) the presence of invigilators and personally Imposed by registered post by notice to the Registrar Punjab Nurses Registration Council or guard) .Other person may be authorised by him in this behalf after examination is over to get the list and copies of question paper. The supervisor and invigilators should see that no candidate leaves the examination hall without handing over her answer book at least half time is over, the examination- (ix) The supervisor shall make the following arrangements to the candidates in the hall before the 'Start of the examination .(a) • Candidates should' make sure. that they have no unauthorised book or paper with them or in their desks: (b) Candidates should carefully read and follow the instructions given on the cover of their answer books, Candidates should write their roll Nos. only in the Space provided for the purpose on the answer book. Failure to do so . will entail loss of credit for the paper. (c) Candidates should not write their roll numbers or names or anything else except the actual answer to the question in side the 'answer book'.. the Registrar supervisor should give an account of the answer books supplied to her by the candidate at examination. The balance Of the answer books and Loose sheets should be , returned to the Registrar after the close of the 17. Unfair means. If during the examination. a candidate adopts any of the unfair means listed below , the supervisor/invigilator will note on the answer books of the candidate when it is brought to the Registrar. The Registrar will submit such answer books along with comments or invigilator's report to the 611b cot 111 Elected constituted the Nursing Council unfair means. The sub-committee will conduct enquiry and recommend punishment which will

be approved by the President or the Punjab Nurses Registration Council, Unfair means consisted (a) Talking to another candidate. (b) During the examination (c) Interfering with or disturbing the examination (d) Copying from answer book of other candidate. Copying from some paper/book notes of any other candidate. Any other undecidable means. Punishment shall be canceling of the paper of the candidate or whole candidature or even expulsion from the Nursing school for a period specified or for ever according to granting punishment

**18. Migration.** A candidate must seek permission from the principal Tutor or her training school and also the authority to the issuance of the Principal Tutor. She wants to be migrated, i.e. when she should migrate with a migration or Rs

**25. The Registrar will issue the migration form to the candidate to filled in by the Principal Tutor where the student desired to be admitted.** PUNJAB GOVT GAZ., MARCH 9, 1984 (LilGN. 19, 1905 SAKA) The Punjab Nurse Registration Council should also award Diploma/certificate to a candidate who has passed the Final Year Course through the Nursing school authorities with convocation like a report or Certificate. In addition to the Registrar's function will be arranged. 101 candidate (or the diploma holder) 01' rule 1. Note 2. Issue of Duplicate certificate 3. Cost of application form for registration. WORKERS • RAINING DURATION OF THE COURSE Eligibility for the above Course Rs. 30 Rs. 25 1 \ years (n) Age : The minimum age limit for admission shall be 16 to 25 years on 1st or Sept./March of the year of admission. (b) Educational Qualification : The Minimum qualification shall be Matriculation. (c) Medical Fitness A candidate should be Medically fit to undergo the said training. Syllabus : According to the Indian Nursing Council Instructions. Multipurpose Health Workers (Female) to pass the examination A maximum number of 3 chances will be given to a student a student is eligible to appear in this examination. Appointment of Examiners. All examiners will be appointed from the State or Punjab or from the State. Mention for Exam after this be considered as a teacher holding teaching diploma (n or l). Sc. Nursing degree is eligible to In exceptional case, any person who must have least .5 years experience in teaching. been teaching. but has left teaching not later than 5 years should also be considered for appointment as examiner. Of appointment (Of E \*aminer. An examiner may be appointed for a period of 3 terms but he must be removed any time the Council. Her consent will, however be taken for further renewal. Appointment for Supervisor' and Invigilators: (a) Supervisor Will be the Senior Sister Tutor or Matron (or the institution where written examination is going to be held. (b) Invigilators will be from the institutions other than the host institution as far possible. Eligibility for Midwifery course— A candidate shall be: for admission to the examination if— (n) produces evidence to show that she is a qualified Nurse. (b) The school certificates that she has had the required clinical experience and attended 75 of the formal instructions. (y) She present in the Practical examination her 'Course 1100k " duly signed till 10.00, or the school. I commence in examination— has by chance will be permitted but after three failures In the examination the student shall be required to undergo further training for a period of three months before appearing at subsequent examination and after 3 chances the candidate is: permitted to appear privately. Training— training period is for one year. Training is generally imparted in Primary Health Centre/Sub-Health Centre level: Examination forms: , are filled in by 1, 11. V.I.A.N. M. concerned. i b) Examination will be conducted in March/September each year at the Institute, a quarter is notified by the Registrar. Examination Will be conducted by Matron/L. V./ Tutor. PUNJAB GOVT. OAZ., MARCH 9, 1984 (LilGN

**19. SAKA) 531 instructions to Examination- regarding 1 announcement.** Marking of papers, unfair means, Ill-treatment etc. will be the same as for General Nursing Course. Nurse midwife. Midwife. Lady Health Visitor The Issue of Duplicate certificate Cost 01' application form for registration Rs. 251 Rs. 25/ Rs. 10/ fee Rs. 25/- 118.7.5/- Rs. 23/- 101. 10/- Rs. 25/- registered Nurse, Midwife, Health Visitor, Health Assistant. Auxiliary Midwife Very young Health Worker (Female) Shall be required to get her name registered from the office on payment of Rs. 201. After every 5 years from the date of her first registration. registered Midwife, registered Health Visitor or registered Auxiliary Any registered Nurse, and midwife seeking re-registration of her registration With this Council for the purpose of further or getting employment in any Country other than India shall apply to the Registrar along with Rs. 100. ion 01' institution with the application form and institution seeking registration send an application. I q- every year On or before 31st July shall give full information in respect of the constitution and personnel of the managing Body. Subjects and courses in which it gives or proposes to give instructions, accommodation,

equipment and is proposed to be made. I ho strength or the staff, thoir done by them ; of tho nutnber oj students for whom provision hus salaries, qualifications, expericncc nnd the resc arch with tho bcc n work gisl subject Registle I levied or proposed to be levied and the financial provision Inade . 01 capital expenditure on building and equipruent and for tho continued (tnaintenancc nad eflicient or king of the in?titution. Registrar shall place tho application borore tho Council and the Council jnay itoct the 11 for uny Curther • information which it may dectn neccssâry and Inay direct gnade by n cempetent. person •or persons authorised by it in this behalf. tecording the report of such onquiry and after making such further enquiry Jijay be Zouncil may thero ""upon grant or refuse the nlliliation/reccop.nition or Inay grant it st i 11 conditions ns it dectns (it and tho decision" ot• Council ihnl bé fih•al. ill ication of lists of Registered Nurse, Registcyed Hcalth Visitors, Registered' i Nurses and Midwives (Health Workers Fomalc). h'iAttar shall cvery five years, on or berorc a dato to be fixed by the Council, to be the natues, addresses and qualifications of all the Registored Nurses, Rcr,i.stered . Midwiyos;'iRcgistered Auxiliary Nurses and Midwivcg and Rcgistered i Icalth Dikers ( : li Ile ) the time being cntered in the ,Register and the atcs •,vhcn such qualificati01 were -quit ed. 2. proceeding it shall be pre;umed that every person entered in such list as a Regi •tered rse. Re.: Visitor, Registered btidwife, Registered Auxiliary Norse and and It .11ti iVorker (Pomalc) aud that any porson not so cntered is not a registored person 'Ni the jab G Council. t list so printed will bo available for sale on payment of suc!l amount as In uy bc fiRCd b/ the •:ncil in tl is I thalf. P. R. AGGARWAL, l.)Cputy Socrclnry, Ilcnltli (M).

