

**PUNJAB PRISON, STATE SERVICE (CLASS-II), RULES 1978 (WITH AMENDMENT
DATED 03.12.2015, 2021)**

1900 GOVERNMENT (JAILS) Notification of the 6th September, 1900 (S.R.95/Const./Art. 309/78).—In exercise of the powers conferred to article 309 of the Constitution of India, the Government of Punjab is pleased to make the following rules, regulating the recruitment and conditions of service of persons appointed to the Punjab Prisons namely Service (Class II), (1) These rules may be called the Punjab Prisons State Service Rules, 1900; (2) They shall come into force at once. (3) They shall apply to the posts specified in Appendix A to these rules. In these rules, unless the context otherwise requires,— (a) "Appendix" means an appendix appended to these rules; (b) "Commission" means the Punjab Public Service Commission; (c) "Department" means the Punjab Jail Department; (d) "direct appointment" means an appointment made otherwise than by promotion or by transfer or an officer already in the service of the Government of India or of a State Government; (e) "Government" means the Government of the State of Punjab in the Jail Department; (f) "Inspector-General" means the Inspector-General of Prisons, Punjab; (g) "university" means,— (i) any university incorporated by law in any of the States of India; (ii) the Punjab or Dacca University in the case of degrees or diplomas obtained as a result of examinations held by these before the 15th August, 1947; or (iii) any university which is recognized by the Government for the purpose of these rules; (h) "Sc-vice" means the Punjab Prisons State Service (Class II), in dates pointed to in the (O.H.E.R., 24, gulch not in right Government of India, number of such posts or to the designations and scales of pay, whether permanent or (i) candidate shall be appointed to service, unless— (a) a citizen of India, or (b) a citizen of ; (c) a subject of Bhutan; or (d) a Tibetan refugee who came over to India for in a person of Indian origin who has migrated from Pakistan, Sri Lanka, East Africa, countries of Kenya, Uganda, C.- Republic of , Tanzania (Formerly Tanganyika and - Zambia, Malawi, Zaire and Ethiopia with the intention of permanently settling in India, Provided that candidates belonging to (c), (e) shall be a person in whose favour certificate of been given by the Government of India. (2) candidate in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission or other recruiting authority or the Government and he may also provisionally be appointed subject to the necessary certificate being given to him by the Government of India, (3) person shall be recruited to the Service by direct entry, he produces a certificate or character from the Principal Officer,— 'Official or civil university, college, school or institution last attended, if and similar certificates from two responsible persons, not being his relatives who are well acquainted with him in his private life and are connected with university, college, school or institution, by person— (a) who has entered into or contracted marriage with a person a spouse living, or (b) who, having a spouse living, has entered into or contracted marriage with a person, shall be eligible for appointment to the Service that Government may, in such cases under the law applicable to such ; Z" and then are the group; v endix right of the new permanently settling)urma. ed tioar), erma- and Y has may Sion ally the crtt, mic uny , titli I PU GOVT GAZ. , SEPT. 1900 No person shall be. any post in the Service if is less than 1 or, of age on the date 9- of Is. t January, next 'by Gc Commissioa Coc the submission he, Js within such range, as may- & ft be specifically fixed by Provided that the relaxed upto 45 years in the case of a person Punjab- : jnent, other State Provided -recorded in writing, relax the for at the Govt. or class or Provided further that in the case of a candidate belonging to Castes or other Backward Classes the upper age limit shall be such as be fixed by the Government. In time to time: Provided further that in case of candidate who has not less than five years service under the shall be 35 years. , (2) In the case of a Forces person his age at the time of joining Military Service or training prior to the Commission, as the case may be, should not exceed the upper age limit prescribed for direct appointment to such posts

7. All appointments to posts in the shall be made by the Govern- Appointing ment. 8. (1) post in or (a) In the case of posts specified in Appendix A— (i) by promotion from amongst the officers mentioned in section 11 of Appendix who have an experience of working for any one or more of the posts held by such officers for an immediate period of five years; (ii) by transfer or deputation of a person serving in any other part of the Government or any other State or Union or India if no suitable candidate is available by the Government, or, as provided in sub-clause (i) in the case of posts specified in Section 11 of

Appendix by direct appointment or (b) by promotion from persons who have an experience of working on either or both of these posts for a minimum period of five years and have passed departmental examination in the prescribed standard nor 482 SO PT. PUNJAB GOVT. GAZ, SEPT. 15, 1978 (DHDR. 24, 1900 • (iii) by promotion from persons who have an experience of working on the ministerial posts for a minimum period of ten years and possess educational qualifications and physical standards as specified; (iv) by transfer or (b) putative a person in any other department of the Government. If no suitable candidate is available by the method specified in (iii): Conditions for direct appointment - Rule 2. Provided that 37.1 % of the total number of posts (by the method specified in sub-clause (i) of clause (b)) shall be filled by the method specified in sub-clause (i) of clause (b). Provided further that the first three vacancies be by direct appointment, the next four vacancies and the fifth filled by promotion from amongst the ministerial staff of the Department. (2) If no suitable candidate is available for appointment to any post through the specified method of appointment, the appointing authority decide by which alternative that post shall be filled. (3) All promotions to the posts in the Service be by selection on the basis of merit-cum-seniority and no person shall be promoted on any other basis or seniority alone. 9. No person shall be eligible for direct appointment to posts specified in Section Appendix 'A' unless he— (i) possesses degree of a recognised university (ii) has the following height and chest measurements: (a) Height 170.17 cm (165 cm in the case of Dogras) (b) Chest— 83.82 cm (83 cm in the case of Dogras) (c) Chest— 83.82 cm (83 cm in the case of Dogras) (iii) possesses knowledge of Punjabi language of Standard : Provided that other things being equal the persons in sports shall be given preference. 10. (1) Members of the service shall be required to undergo a re-examination within a period of two years from the date of promotion in the service; in accordance with the provisions of the Departmental Examination Rules 1931 GOVT. SEPT. Provided that in the case of officers already in service and who have not so far cleared the departmental examination, in which they shall be required to appear, (2) In the case of an officer in the Government may— (a) supersede him in the matter of promotion and confirmation; (b) revert him to the post by transfer from another department; (c) discharge him from service; (d) stop his grade, increment or other benefits; (e) stop his grade, increment or other benefits; (3) No person shall be eligible for departmental examinations. Provided that in the case of a class of persons from any department may extend the period specified for passing the examination. (1) The members of the 11. Section L of Appendix C of the Rules of Appointment to the Service, receive training in period of 12 months. After the completion of the training, to obtain a certificate from the District Magistrate or the District where training is taken to the effect that they have successfully completed the same. (2) (i) The members of the Service appointed to the posts specified in Section II of Appendix 'A' by direct appointment or by promotion from amongst the ministerial staff or by transfer or by deputation from other Departments shall receive training for a period of eighteen months immediately on their selection as under (a) For the first six months of general training, such trainees shall receive the minimum of the Liny scale or the post of Deputy Superintendent, Grade 11, without rent-free accommodation. (b) In the last one year of the training, the trainee shall be required to work as Assistant Superintendent, Jail, against a regular post and to draw the minimum of the time-scale pay with rent-free accommodation or house rent allowance at the rate of ten per cent of the pay or the actual house rent paid whichever ever is less. (ii) Members of the Service appointed by promotion from amongst the staff or by transfer or deputation from other Departments shall receive their pay on their old scale or (b) on the minimum of the time-scale of Probation or OOST, whichever is less. Provided by the Department of Probation India shall be to 12. (1) of the Set Vice period by direct if recruited. Provided also (a) any period, including the period of probation (b) in the case of appointment by any period or in to appointment (b) be allowed to continue under this rule; (c) any official appointment in the service for period spent, on probation, but who is not on probation on 9th of April 1947. (2) If, in the appointing authority, the work of a person during the period of probation is satisfactory— (a) if such person is recruited by direct appointment, his services, or revert him to a post on to his appointment to the Service by deputation; (b) If such person is recruited (i) revert him to his former post (ii) deal with him in such other manner and of the previous appointment (3) • On the conclusion of the period of probation (b) a appointing authority shall, in its opinion has been (i) such person against a vacancy, PUNJAB GOVT GAZ., SEPT. 15, 1973 (BFD39 SBK) (ii) confirm such person (b) which a permanent vacancy occurs, if appointed against a temporary vacancy; or (iii) declare that he has completed his probation satisfactorily if there is no permanent vacancy.

(b) if his work or conduct has* got - ia its opiaioz, satis- factory (i) Dispezse with his services,zifsvrecruited .by: dtrect appointmeat or if recruited Lis •former post, or deal with him in such •othe€.maazcr-as the terms and coadi- lions of his previous appojpgueat may permit; or (ii) extend his period ot probation. and . thereafter pass such order as it could expiryof the. first peric d of probation: vid d that the total period of.probatioA including extcasiaa, if any, Shal not exccediEÖce.years.€ 13. T be Seniority inter se of the members of the Service shali be doter• mined by the length of their continuous •appointmenti;v the Service : Provided that in the case of ur:pointment, tite order of merit dctermincd by the as the casc may be, shall not be disturbed infixing the seniority : Provided further that in the case of two or more members appointed on the santc date, the seniority shall be dctermincd as follows (a) a mcmber recruited by direct appointment shall be senior So a member recruited otherwise; (b) a member appointed by promotion shall be senior to a member recruited by transfer • (c) iL the case of members appointed by prornotion or transrer seniority shall be dclcrmiaed according to the seniority of such mcmbers iu the uppointments from which they were promoted or traasferred; and (d) in the case or xnc;nbers appointed by transfer from different cudres, Note tllicir seniority shall be dctermincd according to pay, prcfclence being given to a ruemrber who was drawing a higher rate of pay in his previots appointment; and if the rates of pay drawn are also the same, then by their length of serviccin those appointments and if the lentilll of such service is also the same, an older llicmber chall be .senior to u younger lncjnber. —Seniority of Int-n2bcrs appoincd on purely provisional baqis, r hall be detertnined as and when they are regularly appointed kcc piog in view llic dutc 01' such regular appointnn. •nt. of or Servlcs. Liability ot rncmbers of Service (o t tansrer. I.iahilICy Io serve. l.cave, ot llicr nrallera. •Discipline Punishment PUNJAB GOVT. GAZ., SEPT. IS, 197b 14. *I'llc n)cmbers ot the Scryicc shall be cnlilled Io such scales e: as may be time {o time. • The scaics of at present in force lare-giveri in Appendix 'A' to these rules. Id. A mcmbe.eor.ilic Sc.rvice may be tranqferred by the to any post. whethe•r included in any ollter .service or not, on the satnc and conditions •arc.- tspecified in rule 3.17 01' Punjab Service Rules, Volunu«• I, Parl I

16. A illen)bcrtluc Scry:cc shall be liable to service at any plc. •c within or out orthe Sinte orpunjab on bfig ordered to do so by 1 nc uppo,c.t. authority

17. In respect or pay." Icave, pension and all other mutters not c provided t•or in lltesc rules,.tite mcllibers or IIIC Service shall be governed such law and rutes and regulatibns as hayc been or may adopted or made by the competent authority. 18. (1) In the matter-or discipline, punishment and appeals. lncmbers. or the Service zshall• bc: governed by the Punjab Civil and appeals. (Punishincent and Appeal Rules, J 970, as amncded frur.l t irne 'IShe authority, cmpowcred to impose penalties under the (2) Civil Services , (Punishment and Appeal) Rules, 1970, and '.hc appciiav authority thereunder. in respect of the members of the Service shall be .specified in Appendix 4B' Io these rules, (3) T ltc authority,' cmnpctent"to pass an order specified in .ruje Ille Punjab Civil Services (Punishtucntand Appeal) Rules, 1 9 712, ot an order itnposing any or tlte penaltic•« tncnloncd in Appendix appellate authority lltcunder, shall be us specified AppcadA lthese rules

19. Every mctnber or the Service shall get himself vaccinated rc- Liability (or vaccination .vaccinated when Governenl so directs by spccial or general order. and re•Vacci- ion

20. Every meniber or the Service, unless he has already done so, shali Oath of Allegiance.bc required to take oath of allegiance to India and to the Constitution of India as by law established. to relax. Interptct;« lion. is or opinion that it N,Where the Government 21. so to do. it may. by order. for reasons to be recorded in writ inc. - 1 lu:se rules except the €.11 . the provisions willi 1 cspcet Io ail y class calea•orv •o. expertcnc If any question arises as Io the inlcprc:alio:•, of '.lu•se hall decide-I Jail I r 1 lllcnt [Ixcctut (1%; . Rules, in so lut as t hey arc applicable 'so repealed Provided lllat any order issued or any action taken under the so repealed shall be Io Ivave been issued or tuken under 112 provisions of these rules. pond I n PUNJAB GOVT GBZ., SEPT. 15; See 'rule\$4 . _ posts Designation or the post Scale or Pay Perma• nent ' 487 1 Superintendent District Jails Chief Probation Olliccr, Deputy Superintendent 1st Grade azd Cllicr Wel(arc Officer 2 0 5 'SVith intial start•of 590 APPEND (See rule •) Designation or members Pen.n lty/Nature Order:rAuthority Appellate of Services Superintendenl Jails, Dcputy Superinten- (Grade I), Chief Probation OITiccr, Chicr Welfare OCCiccr Dcpuly Superintendent (Grade 11), District Probation Officers, Probation Officers .02. 2 Minct and Major ties tncntioncd in r the Punjab Civil (Pun:shment and R ules, 1970 Major penalties as competent authority to pass orders 3 4 Penal- Government Nii Ic 5 of

•rvices ppeal) n cn- tionce' in rule 5 of he Pu nja%.) Civil Servi s (Punisillnent and App a!) 1970 Minor as
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 PUNJAB oovr: GAZ., ,SEPT.. Is, 1978 APPENDIX 'C' (see Rule 18) Desi ptation of mel ibers or SCI' ices
 1 Pcnalty/Nature of Order 2 Authority competcot to pass orders 3 Appci'au: aulhoril•_.' 4 (i) an order of
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 been mādē' under rule 4 of the Punjab Civil Ser• bati on Officer, Chic(vices (Pumshment and Welfare
 Officer (Ind 0th officers holding Appeal) Rules, 1970 equ t valent ex-cadre pusls (ii) an ordcc which— (a)
 denies or varies to his disadvantage his pay. allowances, pension or other conditions of service as regulated
 by rules or. by agreemnt•, (b) interprets to his dis- advantage the provisions any such rule or agrecc• nent;
 (iii) an order— (a) stopping.him at the efficiency bar in the time scale of pay on •she ground or 1115
 unfitness to cross the, bar; (b) reverting hini v.' ili)c officia ling in a higher servicc, grade or post to a lower
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 (i) an order of suspension 3 Inspector Cencral. Prisons 4 Goverr.r. •.er.: (Grade 11), Diqtrict Probation
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 service as regualcd by rules or by -----agreement ; his Government (b) interprcts to Nil Nil
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 allow; (Grade 11), District paid tO• him Probation Officers, Probation Officers---- for the peridd of
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 prisons (i) for the period of sus- pension; or Government (ii) for the. period from Government tho date of
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 a time scale of pay to the date cf reinstatement or bis restoration to his service, grade ot post shall be
 treated as a period spent on duty for any purpose. Government Nil Nil CS (P) R.C. KAPILA, Secretary to
 Governmt,) Punjab, Home Dcpartmcui. —Govt. Press, Chd. PUNJAB GOV'T GAZ.. (FXTRA), JUNE
 2, 2014 (JYST 12, 1936 SAKA) PART 111 GOVERNMENT OF PUNJAB DEPARTM ENT OF HOME
 AFFAIRS AND JUSTICE (JAILS BRANCH) NOTIFICATION The 30th May, 2014 759 'No. G.S.R.
 exercise of the powers by the proviso to Article 309 of the Constitution of India, and all uv:er powers
 enabling hinn in this behalf, the Governor of Punjab is pleased to rnal,'C the following rules further to
 arnend the Punjab Prisons State Service (Class-11), Rules, 1978, namely:- RULES (1) These rules may be
 called the Punjab Prisons state Service (Class 11), (First Amendment) Rules, 20 14, (2) They shall be
 deejned to have come into force on and with effect the 3rd December,2013. They shall apply to the posts
 specified in SECEISION 11 of Appendix (3) ,Qlles, 1978. E t\' of the Punjab Prisons State Serv'ice (Class
 I!) 1978, (hereinafter In the Punjab Prisons State Service (Class 11) Rut(',:;, referred to as the said rules),
 for the figures,bracket and word "(Class IT)" wherever occurring, the bracket, word and letter "(Group B)"

shall be substituted. In the said rules, for rule 6. the following rule shall be substituted, namely:- "6. (I) No person shall be recruited for appointment, if he is less than twenty one years of age on the first day of January immediately preceding the last date, fixed for submission of applications by the Commission or the Board, as the case may be. Provided that the minimum age, hereinafter may be relaxed upto forty-five years in the case of persons belonging to Scheduled Castes and other Backward Classes, the upper limit shall be such as may be fixed by the Government from time to time. 4. 5, 6, 760 PUNJAB GOVT. GAZ. (EXTRA). JUNE 2, 2014 (JYST 12, 1936 SAK (2) In the case of ex-servicemen, the upper age limit shall be such as has been specified in the Punjab Recruitment of Ex-servicemen Rules, 1982 as amended from time to time. (3) In the case of appointment of a War-hero, who has been discharged from defence services or para-military forces on account of disability suffered by him or his widow or dependent member of his family, the upper age limit shall, be such as may be specifically fixed by the Government from time to time," In the said rules, in rule 8, in sub-rule (i), in clause (b), for sub-clause (i), the following sub-clause shall be substituted, namely:- "Appointment to the Service shall be made by direct appointment on the basis of the recommendations of the Commission as a result of a Combined Competitive Examination called the Punjab Civil Services (Executive Branch) and Allied Service Competitive Examination and interview conducted by the Commission. The academic Syllabus of Examination shall be the same as specified in the Civil Service (Executive Branch) (Class-I) Rules, 1976 as amended from time to time and the candidates, who qualify the said main competitive examination, and obtain not less than the minimum qualifying marks fixed by the Commission shall be put to physical test and only those candidates who qualify physical test shall be allowed to compete in the viva voce test which shall be conducted by the Commission. " In the said rules, in rule 9, - (ii) in clause (ii), after sub-clause following sub-clause shall be added, namely:- the case of female candidates, the height shall be minimum of 160 after clause (iii), the following clause shall be added, namely:- "(iv) Candidates produce a certificate of physical fitness as prescribed by rule 3. of the Punjab Civil Services Rules, Volume-19 Part-I," in the said rules, for rule 21, the following shall be substituted, namely:- 2) , Where the Government is of opinion that it is expedient so to do it may, in consultation with the Department of Personnel. by order, for 761 GOVT. GAZ. (EXTRA). JUNE 2, 2014 (CVST SARA) reasons to any of the provisions of these rules except the qualifications and experience with respect to any of the said rules, rule 22, the following shall be substituted, namely:- a question arises as to the interpretation of these rules, the Government in consultation with the Department of Personnel. shall decide RAJ KAMAL CHAUDHARI. Secretary to Government of Punjab, Department of Home Affairs and Justice. PUNJAB GOVT. GAZ., AUGUST 6, 2021 (SRVN 15, 1943 SAKA) PART 111 GOVERNMENT OF PUNJAB DEPARTMENT OF JAILS (JAIL BRANCH) NOTIFICATION The 30th July, 2021 1773 No. GS.R. In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules further to amend the Punjab Prisons State Service (Class -11) Rules, 1978, namely:- (1) These rules may be called the Punjab Prisons State Service (Class -11) (First Amendment) Rules, 2021. (2) They shall come into force on and with effect from the date of its publication in the Official Gazette. In the Punjab Prisons State Service (Class -11) Rules, 1978, in rule 8, in 2. sub-rule (I in clause (a) in sub-clause (i) for the words "five years", the words "four years" shall be substituted; (ii) in clause (b) , in sub-clause (ii), for the words "seven years", the words "five years" shall be substituted; and (iii) in clause (b) , in sub-clause (iii), for the words "ten years", the words "seven years" shall be substituted, D. K. THAKUR, Principal Secretary to the Government of Punjab Department of Jails. 2360/8-2021/1773). Govt. Press, S.A.S. Nagar