

PUNJAB STATE VETERINARY COUNCIL RULES, 1997

IN THE GAZ., MARCH 14, 1997 (PUNJAB GOVT GAZ., MARCH 14, 1997) PART 11 ELECTION OF MEMBERS OF THE COUNCIL 3. Notification for election.—(1) For the purpose of electing the members of the State Veterinary Council under clause (a) of section 32, of the State Government shall, by notification published in the Official Gazette, call upon the persons enrolled in the State Veterinary Register maintained under Chapter VII the Act to elect the said member in accordance provisions of these rules

4. As soon as may be after the notification under rule 3 is issued, the Registrar shall prepare draft of Electoral Rolls which shall contain the name of every person whose name is entered in the register.
(2) The names of the electors shall be arranged in alphabetical order.
 5. Publication of draft Electoral Rolls.—The Registrar shall publish the draft of rolls prepared under rule 4 and shall make the copies thereof available for inspection by displaying them in the, of the Punjab Council; Director, Animal Husbandry, Punjab; Deputy Director of Animal Husbandry Department at all district Headquarters and in all the veterinary institutions imparting degree in Veterinary Science in the State of Punjab

6. Petition for objections.—Every claim for inclusion of a name in the rolls and every objection to an entry therein, shall be lodged in Forms I and II respectively within a period of fifteen days from the date of publication of the draft rule 5. 7. (1) Form or claim and objection and the manner of their disposal
Every claim in



Form 1 shall be signed by the person- Who required his name to be included in the rolls. (2) Every objection in Form IJ to the inclusion of a name in the rolls shall be preferred by a Person whose name is already included in the rolls shall be countersigned by another person whose name is also included in the rolls. (3) Every such claim or objections, as the case may be shall be examined by the Registrar who shall record his remarks thereon following which he may either allow or reject the claim or objection Provided that, claim or objection not be rejected unless person making it is given an

opportunity of making representation against (4) The decision of the Registrar allowing or rejecting a claim or objection under this rules shall be final. GOVT GAZ, MARCA 14, 1991 (PRGN. 25, 1918 SAKA) 231' 8,

(1) Publication of Final Electoral the claims and objections, if any, are disposed Of under rules 7, the Registrar shall prepare a list of amendments to be carried out and also amendments to carry out any clerical or printing error and other inaccuracies in the rolls subsequently discovered or brought to his notice, (2)

The Registrar shall publish the rolls together with a list of amendments referred to in sub-rule (1) by making a complete copy thereof available for inspection by displaying at the office of the Punjab Council and on other places as specified in 5. (3) On such publication, the rolls together with the list of amendments shall be the electoral rolls of persons who may elect the members of the Punjab Council under clause (a) of sub section (I) of section 32, (4) A copy of the roll together with the list of published under sub rule(2) shall be sent by the Registrar to the Government. Returning Officer and Assistant Returning Officer The State Government shall, after the receipt of a copy of the Electoral Rolls published under sub-rule (2)

Of rule designate or nominate any of the State Government as a Returning Officer, (2) The State Government may also appoint a requisite number of officers of the State Government to be Assistant Returning Officers and Election Assistants to assist the Returning Officer in the performance of his functions. (3) Every Assistant Returning Officer, also, subject to the control of the Returning Officer, be competent to perform any of the functions of the Returning Officer as per written instructions of the Returning Officer ; Provided that no Assistant Returning Officer shall perform any of the functions of the Returning Officer which relate to the issued voting papers, counting of voting papers and declaration of results of election. 10. The date for the Returning Officer shall be by notification in the Official Gazette or in such other manner as is deemed fit appoint, — (a) date for making nominations in Form which shall be seventh day after the date of publication of said notification or if that day is a public holiday, the next succeeding day which is not a public holiday ; (b) the date and time of scrutiny of nomination papers which shall be the next day after the close of filing of nomination; (c) the last date for withdrawal of candidature, which shall be the second day after the date for scrutiny of nomination or, if that day is a public holiday, the next succeeding day & which is not a public holiday; Sections 37 and 65 (2) (b) Sections 37 and 65 Sections 37 and Sections 37 and Sections 37 and Sections 37 and Sections 37 and 232 PUNJAB GOVT GAZ, MARCH 14, 1991 (PHGN. 23, 1918 (d) the date on which a poll shall, if necessary, taken shall be a date not earlier than the thirtieth day the last date for Withdrawal of candidature; and (e) the date, the time and the place for counting of votes and for declaration of results which shall not be beyond the day the date of poll. (2) The issued under sub-rule (1) shall nomination of the Council and place to which the nomination papers are to be delivered. Presentation of nomination paper and requirement for On or before the date appointed under sub-rule (1) of rule 10. each candidate shall deliver in Returning a nomination paper in (2) Every nomination paper shall be subscribed by two electors, one of the proposer and the other as the it shall be attested the candidate's propounder and witnessed by them if provided more than one nomination. (3) On receipt of each nomination the Returning shall endorse thereon the date of hour of its receipt. 12, Rejection of nomination paper.—A nomination paper, if on or before the date appointed by the Returning Officer, rejected

13. Scrutiny of the date and time appointed by the Returning Officer for scrutiny of nomination papers, the candidate and the second of each candidate. or member duly authorised by the candidate in this behalf may office of the Returning Officer who shall allow them to examine the nomination papers of all the candidates which have been received (2) The Returning Officer shall the nomination papers thus received decide questions which may arise as to the validity of any nomination and his decision thereon shall be final his candidate by writing by him and to the Returning Officer (c) sub-rule (1) of A candidate who has withdrawn his candidature under sub-rule (1) shall not be allowed to be or to be re-nominated GOVT GAZ, MARCH 14, 1997 (PHGN. 23, 1918 SARA) Publication Of the list of contesting candidates.—Immediately after the expiry of the period of withdrawal

of candidates, the Returning Officer shall prepare and publish a list of candidates who are found to be validly nominated and have not themselves contested. (2) The said list shall contain the name (in alphabetical order) and the addresses of the contesting candidates as given in the nomination papers. (3) The said list shall be given due publicity in such manner as the Returning Officer may fit



16. Pdl.—β) If the number of duly nominated for election does not exceed elected, the Returning Officer shall forth-with declare such candidates to be duly elected, (2) If of such candidates exceeds the number of members to be elected, the Returning Officer shall conduct the election. Polling *Polling The Returning Officer shall identify five in the State for the conduct of the elections, He shall also specify the names of districts which are attached to the Polling Station along with the list of electors who are to cast their votes at such Polling Station. The electors shall present in person to cast their votes at the Polling Station. The place, Date and time of the polling would also be published well in time, The elector Form to be marked by them on the day and place of polling to his on the photo of identity card issued to him by his controlling Officer or by the Deputy District Officers, Animal Husbandry. In charge of the district (by whatever name where the office is located or he resides. The Assistant Returning Officer and Returning Officer shall permit candidates and their duly authorized agents to be personally present at the time of polling and counting of votes respectively, if they so desire. (3) Each elector shall have the right to vote for as many candidates in order of preference as there are seats to be filled by the election and the vote shall (4) the Ballot Papers are sent by post and the Returning Officer shall send for intimation for participation in the election in



Form VT along With Forms V and VT to such elector(s) by post who have left the country before the prouss of elections was set iN after duly informing the Pu&h Council well in advance, only request. ill writing, is res-*Becl from the at least thirty days before the actual date ot polling and Forms V and VI *hall gent by the elector(s) after rr'aess•ry action in such a for to received by the Returning before tllLe close ef the Poll Such a fa&lity shall also be et•vnged in tha conduct of the cleetions and the ejectors act in acordance with theinstructions contained in Form Sections 37 Sections 37 and Sections and Sections 37 234 PUNJAB GOVTGAZ., MARCH 1451997 23, 1918 (5) The voting papers shall be sent to electors referred toin . sub. rule (4) under Registered Cover which shall be returned bythem action to the Returning Officer alongunder Registered Covet. provided that no election shall be invalid by reason of of voting papers by the elector(s). (6) All the envelopes received from the Ch'c\Ors fied du:e and hour shall be rejected. The Returning Officct, thers _ fOtC. indicate on the cnve:lopes date and time Of receipt of it by him. Scrutiny and counting of The Assistant Returnin Officers shall conduct the Poll at five different polling State to be identified by. the Returning Officer l',ndr JULc—170n the day as is also specified by him. (2) All the Assistant Returning Officers Incharge Of various Polling Stations shall, after the close of the polling, carry the ballot box (s) Toa plaeg earlier notified by the Returning Officer that allthe votes are collected at oneandthe same placefor counting and declaration ofthe result by the Returning Officer, (3) The Returning Officer after receipt Of the ballot boxes on a date and time earlier notitfd by him under rule IO shall commence the counting in the presence of the Assisiant Returning Officers god the candidates or hls representatives if they so desire : Provided that a vote paper shall be inveiid if,— (i) it does not bear the Returning Officer's O' the Assistant Returning Officer's initials or fascimile -signeure. (The Returning Officer shall sign the Voting Paper ot Ballot Papers to be sent by post and the Assistant Returning Officer concerned would sign the ballot parers for his polling station). or Gi) avoter signs his name on the voting paper, or writes any word on it or makes a mark on it by it b•ccues recognisable as his voting paper or (iii) no vote is recorded thereon, or (iv) itis void for uncertainty of the YOte recorded , or sect (v) of votes recorded tlercon exceeds the be clecred, or .the regarding of the vote has been done at place Other Shal than provided for (he purpose Provided further that if any candidate ot his representdiVC makeg an objection io thé acceptance ofa paper on the ground that it does not comply with the srgci(ted MARCH J99ä 23, J918SAkA) requercn•ents, or to rejectiOn of voting puber by the Returning Officer. it Shall be decided at once by the Returning Officer whose decision thereon shall be final. (4) The scrutiny counting Of received by lbe Returning by past would take place otV IIIC same day and counting would commence for polled at polling Sialions. Returning Offiggr shall allow the candidates or his authorised agent to be preseng at time Of opening the outer envelope and countigg the votes : Provided that the voting papers received by post shoji be rejected bythe Returning Officer, If the same are not in accordance with the instructions contained in Form IV Of these rules

19. Deebatjon or When the counting of votes has been completed, the Returning Officer Shail draw up a list Of candidates in order of highest votes polled by shall declarethe of-sucuessful candidates in lbe order according to the number or scats to be filled up.(2) If any candidate declared elected refuses io aaccept the clectioh, then in lbe place ofthht candidate next candidate ro whom the largest number of votes have beencast, shall be deemed to have been elected. (3) When thereis equality of votes among two or morecandidates, candidates, then the -person OT persons as the case may be, who shall be deemed to have been cleetedi shall bcdctcrmin«I by lots to bedrawn by the Returning Officcr or any other officer e,uthorised by in such 31 and 65 (2Xb). manner as he may determine. (d) The Returning Officer shall, as 'soon us, the result is declared, inform each successful candidate of his being elected on the Puujab Council. 20. voting be the completion of the counting and after the result' lias been declared, 'he Returning Officer shall scal the voting papers aud all other documents relaring to the election and shall retain for a period of six monrhsand shall not or cause to be destroyed records, even after rhe expiry of the said months without the previous concurrence of the State Government

21. Of or The Returning Officer shall intimate the names or elected condid'les i.the S'9,te Government immediately rot enabling ij to its statutory obligation of publishing their mm.es in the Official Gazette of Punjab undersub-secqion (2) of section 32, (2) Where any disrutg arises regarding the election, the Returning Officer within fifteen days of dclaration, of the rcsv/t of that •lection 11 •refer the same to the State Government ror its decision under ection 37. SecGons 31 and Sectiong 32 81b). 2 37 and 65 Sections 36 65 Section 236 puNJAb GOVt GAZ.,SfARCFi 14, PART m ELECTION OF THE PRESIDENT OF

THE PUNJAB COUNCIL 22. Procedure of the President Of the Punjab The election of the President of the Punjab Council by the members of the said Council from amongst themselves shall be held at a meeting of the said Council after its constitution or reconstitution, as the case may be. (2) The Registrar shall invite the members of the Punjab Council present at that meeting to their nominations, for President of the Punjab Council. Each nomination shall be by another member of the Punjab Council present at that meeting as the seconder. Provided that no member of the Council shall nominate or second more than one member of the Punjab Council for the Presidency. (3) If there be only one person nominated, he shall be deemed duly elected as the President of the Punjab Council. (d) If, however, there be more than one member of the Punjab Council duly nominated and seconded for the Presidency, the Registrar shall proceed to ballots in the following manner:— (a) A slip of paper shall be given to every of the Punjab Council present, who shall write on it the name of one of the contestants in the member of the Punjab Council wishes to elect his vote. He shall then fold the slip and hand it over to the Registrar. (b) On receipt of all the slips, the Registrar shall count the number of votes secured by each contestant and declare that the largest number of votes to be duly elected as the President of the Punjab Council. (c) If there is an equality in the votes secured by more contestants, then making it difficult to decide as to who gets the maximum votes, the Registrar may then decide the issue by taking lots in such manner as he deems fit and the person so identified by draw of lots shall be declared as duly elected the President of the Punjab Council. 23. Records of the Punjab Council—The Council shall maintain a register in Form VIT the details elected or it to give. GAZ., MARCH 14, 1991 (PHGN. 23, 1918 SAKA) 237 PART PROCEDURE FOR TRANSACTION OF BUSINESS OF THE PUNJAB COUNCIL 24. Time and place Of The business meetings of the Punjab Council shall ordinarily be once in every three months in January, April, July and October every year at such time and as may be decided by its President: Provided that the chosen shall be the month of the State of Punjab. (2) The President of the Punjab Council may, in the course of a business meeting of said Council, decide the date for the next meeting out of the months mentioned in sub-rule (1) (3) A special meeting of the Punjab Council, if deemed necessary shall be called by the President of the Punjab Council at reasonable notice at any time. (4) The first meeting of the Punjab Council held in any financial year shall be the annual meeting of the Punjab Council for that year. (5) The minutes of every meeting other than a special meeting, referred under sub-rule (3) shall be decided by the Registrar by hand or by post to every member of the Council not later than fifteen days after the said meeting. (6) Items of business on the preliminary agenda of an ordinary quarterly meeting of the Punjab Council shall be intimated to the members of the Punjab Council by the Registrar, in writing, well in advance of the date fixed for the meeting. However, any other item may be discussed with the permission of the Chairperson shall be presided by the President of the Punjab Council when present or in his absence, by any other member chosen by the members of the Punjab Council present from amongst themselves to preside over that meeting. The quorum necessary for transaction of business at a meeting of the Punjab Council shall be seven. Provided that if a meeting is adjourned for want of quorum, no business shall be transacted at the meeting. (2) All issues which come up at any meeting of the Punjab Council shall be decided by a majority of the members present and (3) A copy of the minutes of each meeting of the Council, whether ordinary or special, shall be submitted to the President within five days of the meeting and after by him shall be attested by Sections 38(6) and 238 PUNJAB GOVT GSZ., 14, 1997 (PHON. 23, 1918 each member of the Punjab Council as provided 27. Executive and other The rule 24. may, under section 40 of the Act, appoint its own committees, on adoption of Sections 40 and motion to this effect, as it may and itself. (2) The Punjab Council may also co-opt any person or specially qualified to advise any person other than the executive by appointing a (3) quorum for the Executive and Committee other committees shall be appointed at time of appointment of concerned committees and not be less than the simple majority. (4) The Registrar shall be of all such committees, committees and would be liable to submit report of committees, sub-committees within the time as specified in the notice. (5) Circumstances, extension of time shall be given to any Committee appointed by the Punjab Council under sub-rule (4) read with section 40 of the (6) The Registrar placed before the Punjab Council report of next meeting of the Council." Section 41 and Section PART V FEE AND ALLOWANCES TO THE PRESIDENT AND OTHER MEMBERS OF THE PUNJAB COUNCIL AND MEMBERS OF THE COMMITTEES AND SUB-COMMITTEES V) President* members of Council members of the various sub-committees 40 (other than the of the Punjab Council) be paid travelling allowance for attending meetings of Council or sub-committees as they are entitled in their departments and they will draw travelling from their departments. organisations or the Punjab may be. (2) All other non-official members not included

under (I) shall be paid a daily allowance at the rate of Rupees per day ordinary .denxx bus or ordinary first Class to and from the actual permanent residence, by Punjab Council; Provided that in emergent situations, the State Government allow the Punjab Council to travel empowered to allow members of the Punjab Council, members and Registrar in addition in PUNJAB GOVT GAZ, MARCH 14, 1997 (PHON. 23, 1918 SAKA) 239 PART 2 CONDITION OF SERVICE OF THE REGISTRAR AND OTHER EMPLOYEES OF THE PUNJAB COUNCIL 29. Constitution of Service.—The posts shown in Appendix to these rules shall constitute the Service of the Punjab Council. provided that nothing in these rules shall affect the inherent right of the Punjab Council to the number of posts. or to create new posts with different designation; and scales of pay as may be specified whether permanently or temporarily. 30. Nationality. domicile and character of candidates [No candidates shall be appointed to the Service who are— (a) Section 42 (2) and Section 6 Section 42(2) and (a) (C) (d) (e) a citizen of India ; or a citizen of Nepal or a subject of Bhutan ; or a Tibetan refugee who came over to India before first January, 1962 with the intention of permanently settling in India or a person of Indian origin, Who has migrated from Pakistan, Burma, Sri Lanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (formerly Tanganyika and Zanzibar) Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India provided that a candidate belonging to (d) and (e) shall be a person in whose favour a certificate of eligibility has been given by the Government of Punjab in the Department of Home Affairs and Justice. (2) a candidate in whose case a certificate of necessity may be admitted to an examination or interview conducted by the Punjab Council and he may also provisionally be appointed subject to the necessary certificate being given to him by the Department of Home Affairs and Justice. (3) No person shall be recruited to Service by direct appointment if he produces— (a) a certificate of eligibility issued by the university, college, school or the institution last attended if any, and certifies two responsible persons, who are acquainted with his private life and are unconnected with his university, college, school institution ; and Section 42(2) and Section 42(2) and Section 42(1) and Section 42(2) and Section 240 PUNJAB GOVT GAZ, MARCH 14, 1997 (PHON. 23, 1918 (b) an affidavit to the effect, that he was never convicted for involving moral turpitude and that he was or removed from Service of any State or of Government of India or of any Public Undertaking. 31. person— (a) who has entered or contracted a marriage with a person having a spouse living ; or (b) who having a spouse living, has entered into a contracted marriage with a person, shall be eligible for appointment to the Service Provided that the Punjab Council may if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage that there are other grounds for so doing exempt any person from the operation of this rule, 32. No person shall be recruited to the Service by direct appointment if he is less than years of age or is more than years of age on such date as may be specified by the Punjab Council when receiving applications or is within such limits of age as may be specifically specified by Punjab Government". from time to time in respect of employees of the corresponding category Provided that the Punjab Council may for reasons to be recorded in writing, relax the upper age limit for category class of Provided further in the case of candidates belonging to Cages and earlier Ranks Classes, the upper limit may be fixed by the Punjab Government from time to time in respect of recruitment of the Service under (1). (2) In the case of ex-servicemen, upper limit shall be such as has been specified in the Punjab Recruitment of Ex-servicemen Rules, 1982 as amended from time to time (3) In the case of appointment on compassionate grounds on any basis, the upper age limit shall be such as may be specifically fixed by the Government from time to time. 33. Appointing Authority. •All appointments to the Service shall be made by the Punjab Council. 34. appointment —(J) Appointments to the Service be made in the manner specified in Appendix I] these rules. (2) No person the qualifications specified in Appendix to these rules. (3) All appointments to Service by promotion be selected based on the claim of seniority on the basis of seniority PUNJAB GOVT GAZ, MARCH 14, 1997 (PHON. 23, 1918 SAKA) 241 35. appointed to a post in Service remain on probation for a period of two years, if recruited by direct appointment and year if appointed otherwise Provided that— (a) any period. after such appointment, spent on deputation on a corresponding or higher post shall count towards the period of probation ; (b) in the case of an appointment by transfer, any period of work on an equivalent or higher rank, prior to appointment to the Service, may in the discretion of the appointing authority be allowed to count towards the period of probation ; (c) any period of officiating appointment to the Service shall be reckoned as period spent on probation ; and (d) any kind of leave not exceeding six months during or at the end of period of probation, shall be counted towards

the period of probation. (2) If in the opinion of the appointing authority, the work and conduct of the person during the period of probation is not satisfactory, it may: (a) if such person is recruited by direct appointment, dispense with his services or revert him to post on which he held prior to his appointment; or (b) if such person is recruited otherwise,— (i) revert him to his former post; or (ii) deal with him in such other manner as the terms and conditions of his previous appointment permit. (3) On the completion of the period of probation of a person the authority (a) if his work and conduct has, in its opinion been satisfactory,— (i) confirm such person from the date from which a permanent vacancy occurs, if appointed against a temporary vacancy; or (ii) confirm such person from the date from which a permanent vacancy occurs, if appointed against a temporary vacancy; or (iii) declare that he has completed his probation satisfactorily if there is a permanent vacancy; or (4) (2) and Section 242 PUNJAB GOVT GAZ., MARCH 14, 1997 (PHGN.23, 1918 (b) if his work and conduct has not been in its opinion (i) dispense with his services, if appointed by direct recruitment or if appointed otherwise, revert him to his post or deal with him in such other manner as the terms and conditions of his previous appointment permit; or (ii) extend his period of probation and thereafter pass order as it could have passed on the expiry of probation, specified under sub-rule (1) : Provided total period of probation, including extension, if any, shall not exceed three years. 36, Seniority of members of Service.—The seniority of members of the Service in each cadre shall be determined by the length of continuous appointment on that post in that cadre of the Service Provided that in the case of members recruited by direct appointment, the order of merit determined by the Punjab Council or other recruiting authority, as the case may be, shall not be disturbed in fixing the seniority Provided further that in the case of two appointed on the same date, their seniority shall be as follows: (a) a person appointed by direct appointment shall be senior to a person appointed otherwise; (b) a person appointed by promotion shall be senior to a person appointed by transfer; (c) in the case of persons appointed by promotion or transfer, the seniority shall be determined according to the seniority such persons in the appointments from which they were transferred; and (d) in the case of persons by transfer from a cadre to another cadre, their seniority shall be determined according to their preference being given a person who was on a higher rate of pay in his previous appointment if the rates of pay drawn are also the same, then by their service in appointments and if the length is the same, an older person be senior to a younger person. of persons appointed on purely provisional ad hoc basis shall be determined as and when they are appointed keeping in view the dates of such engagements. 31. Pay of the members of the Service.—The members of the Service shall be entitled to such scales of pay as may be authorised by the Punjab Government from time to time for similar posts. PUNJAB GOVT GAZ., MARCH 14, 1997 (PHGN. 23, 1918 *AKA) 243 38, Discipline, penalty and appeals.—In the matter of discipline, punishment and appeals, the provisions of the service rules shall as far as may be governed by the Punjab Civil Services (Punishment and Appeals Rules 1970) amended from time to time : Provided that the authority competent to impose any of the penalties specified in rule 5 of the aforesaid rules and the appellate authority thereunder shall respectively be the Punjab Council and the State Government

39. Pay, leave, etc.—In respect of pay, leave and all other matters not expressly provided for in these rules the service shall be governed as far as may be by such laws, rules and regulations as may have been adopted or made by the competent authority for State Government employees of the corresponding status. The scales of pay at present in force are given in Appendix I to these rules. Provided that the Punjab Council, for any other matter not expressly provided in this rule, shall lay down such guidelines as may be deemed fit to carry out the work of the Punjab Council. 40- Provision of the Service.—The members of the Service shall be required to subscribe towards the Contributory Provident Fund in accordance with the Contributory Provident Fund Rules of the Council in Appendix III to these rules. 41. Benefit of medical reimbursement.—The members of the Service shall be entitled to such benefit of reimbursement of medical expenses incurred by them or their families as may be provided for the employees of the State Government of the corresponding status. a. Gratuity.—Every member of the Service shall be entitled to gratuity equal to a half month's salary drawn by him at the close of each year of his service under the Punjab Government; Provided that if a member of the Service, who is a subscriber to the Provident Fund, dies while in service, his family shall be paid as gratuity, such sum as shall, when added to the amount of contribution made by the Punjab Council towards his Contributory Provident Fund and the interest thereon, be equal to: (a) two months emoluments of such member if he dies during the first year of service; (b) six months emoluments of such member, if his death occurs after one year service but before the completion

of five years service; and Section 42(2) and Section 65 (2) and Section 42(2) and 65 and Section 42(2) and Section 65 (2) and Section 42(2) and Section 65 and Section 244 PUNJAB GOVT GAZ, MARCH 14, 1997 (PHGN.2S, 1918 (c) twelve Months of service if it occurs after six years service. (1) The term "emoluments" for the purpose of this rule shall be defined in 6.19 (g) of the Punjab Civil Rules, Volume LI. Notes— (2) The "family" for the purpose of this rule (a) in the case of a male member of the Service, the wife, child or children of such member and widow or widows children of the deceased son of the said member ; and; (b) in the case of a female member of the Service, the husband and the children of such member and widows of the son of the said member

43. Compensation.—The Punjab Council shall pay compensatory allowance to its employees at the rates at which it is to the State Government employees of the 44. Other benefits.—The members of the Service shall also be entitled to such other benefits as may be sanctioned by the Punjab Council time to time with the prior approval of the State Government

45. Age of The members of the Council on reaching age of fifty-eight years.(2) The Council shall if it is of opinion that it is in the interest to do so have the absolute right by giving of three months' prior notice, in writing, to retire such member on date on which he completes twenty-five years of service or attains fifty years or on any date before specified in the notice. Any such member may also after twelve months of previous notice, in writing to the Punjab Council, retire from office on date on which twenty-five years of service or attains fifty-five years of age or on any date thereafter to be in the notice : Provided that no part of the suspension from except specific approval of the Punjab Council. (3) Notwithstanding anything contained in sub-rules a may be retired by the Punjab Council if he is found to be unfit for service under Punjab Council by the Medical working under State Government

46. Allowance and daily allowance,--The Punjab Council shall for Journeys undertaken in connection with the work of the Punjab Council Within and outside the State of Punjab the permission of the President of the Punjab Council in the Registrar and with the permission of the Registrar in the case with and daily state Government of corresponding nature to the Punjab GOVT GAZ, MARCH 14, 1997 (PHON, 23, 1918 SAKA) 245 **47.** Assignment of duties of the staff shall be such as may be assigned by the Registrar from time to time. Allowance of residential to the Staff. members of may be by the Punjab Council such residential quarters as may be available according to the status on payment of such rent as is specified by the Government for its employees or in the alternative the members of the Service shall be paid house rent allowance at rates admissible to the employees of the State Government of the Corresponding status at station

49. Liability for vaccination or revaccination.—Every member of shall get himself vaccinated and revaccinated as and when the Punjab Council so directs by a special or general order, Oath of member of the Council shall be required to take oath of allegiance to Constitution of India as by law established. 51. of Punjabi Language—No person appointed to any post in any by direct appointment unless he possesses knowledge of Punjabi language of Matriculation standard or its equivalent ; Provided that where a person is appointed on compassionate grounds on priority basis under the instruction* issued in this behalf by the Punjab Government, the person so appointed have to acquire knowledge of Punjabi language of Matriculation standard or will have to qualify a test conducted by the Language Wing of the Department of Education of the Punjab Government within six months from the date of his appointment Provided further that where qualifications for a post in any are lower than Matriculation the knowledge of Punjabi language shall be lowered accordingly

PART VU REGISTRATION 52. State Veterinary Punjab Council shall, as provided in section 44 maintain the State Veterinary Register for registration in Form-VIH containing the names and other relevant particulars of persons veterinary and registered with the Council under the Act* 53. and Registration For purpose of first preparing the State Veterinary Register under 44. person who hold any recognised veterinary qualification and resides in the State and not shall apply along with two colour photographs to the Registration Tribunal constituted under 45 or the Registrar, as the may be, in



Form IX duly filled in and signed by him alongwith or Degee Certificate in original. Section 42(2) and Section Section 42(2) and Section Section 420) and Section 42(2) and Section 42(2) and Section 44 and Section 65(2) Secti01B 47. Sl. 54 and Section 65 SeetEoas 48. 49, SO and Section 65 2) (k) 246 PUNJAB GOVT GAZ, MARCH 14, 1991 (PHON. 23, 1918 SARA) (2) Every npplication shall accompanied by registrationfee rupees twenty-five to paid in OITLCC of •the Registrar by cash or through Bank Draft drawn in big favour.) The Registrar iL accordanoc deciion talcn under sub-xc- tin 3) •nd (4) ot section 4S by the Registration Tribunal, shall enter •aoc of such vctctinaty tractlLi0JWi in the Regi\$ter and shall there-upon issu• a of Registration in Form X. (4) The Punjab Council shall charge a fee of rupees ten from penont applyng for a copy of the Register under section 51. (SY In he event of loss or destruction of tir RcØstration Certificate, the holder may at any time during which such certificate is valid nny apply on simple application reasons there for on payment of rupees ten as fee under section 54 and Regtsrar on being satisfied shall grant a dupliæte in Form XL The certificate issued under this rule shall marbd

"DUPLICATE"



54. Fee for AI) Any person desiring to his name 'lithe Rcøster shall pay to the PurjabCoungelevery five years a regstraticnrencwal Ice of rupees fifteen before the first day of April of tlz year ia which his registration rcrwwal falls due. Wbcre the rencwal fee is not paid tefore thc date spe&d in sub- rule I

the defaulter's name shall stand removed from the registerand name ghall restored to register only if pays,— (i) rupees fifteenas renewal fee within one year after expiry oc the date speclfid in sub-rule (l) ; and Gi) rupee one Ver month beyond of Far from date specified in sub-rule (l) in addition to rupees meen in clause (i) su>jectto a maximum of rupee twenty. (3) The payment of i relEwal fee under this rule be payabE by way of bank draft or in cash to be paid in the of Pu*b (4) The nan•r remot.,ed under gec60nO nuy in Register on. an application in ithe prescritrd



formduly filbd by tlz Veterinary practiti01ET on payment of rupees twenty five to tx paid manner specified in sub-rule (2) as fee for •restoration naaEin R.gter. PART vul ACCOUNTS AND AUDtT 55.

(1) The Putliab Council shau mair@in appropriate and otherrrelevant records and prepare an annual statement ot a«outis including the balance sheet, in accordanæ with such gæral as may be issued and in such form ag may be spe&dby thc (2) The accounts of the Punjab Council shall audited by a qualiEd Charvered Aa:ountant appointed by Coulril in tng behalf. PUNJAB GOVT OAZ.,MARCH 14, 1997 23, 1918 SAKA) 247 PART LX MANAGBfENT OF PROPERTY, FINANCEAND Accourrs 56. Pretidei* and Regtstrar, Puhiab Council Shall lookafter rnaMge supemse the property ot the Puryab Council, its finance and acwunts. (2) President, Puqjab Council 8ball cmpowcfcd todispose Of a*sts or articles of any value of the Puljab Council through open auc- 'ion. (3) The powers to write off articles of the PuAjab Council during a financial year would tx as follows Regi\$rar upto Rs. 500/9 President of the Puqjab Council.. Rs. 501 to 1,000/- b Council Rs. 1001 above. (4) Punjab Council shall be empowered to regulate such powers President and the Registrar orthe Punjab Counciland it can with* draw any such power that it may deem fit. Sl. Interpretation „,—lfany as to thc interpretation Of these rules, the Government shall decide the same. SS. Punjab Veterinary CÖuncil Rules 1982 are hereby ; Provided that any thing done or anyactioz takgnundérthese rules which are hereby repealed shall be deemed to have bccn done or taken under provisions of these rules. Section Section. Eetion 248 PUNJABGOVTGAZ.,MARCH 23, 1918 SAKA) FORM 1 (See rules 6 and 7 CLÅIMFORINCLUDING OF ANAMEINTHEELEOTORAL ROLL The ReØ*rar, Punjab Council, Chandigarh (U.T.). Sir, Under rules 4 and 5 of the Punjab Council Rules 1997 do hereby fle claim for inclusion of my name in the Electoral Rolls for thc ensuing eW Cion to the Punjab Counol., under clause (a) of Sub-section (l) of 32 ot rndian Veterinary Council Act 1984. The relevant details are as under . Name (in block letters) R,eggtration No. Academic qualifications Designation and official address, if any Ground for thc claim. (with proof, ifany) r declare that I am a citi&n of India residing i n Punjab State and practising veterinary medicine/employed in the Punjab State. Signature of claimant use Aoæpted/rejected. PUNJAB Gja., MARCH 14. 1997 1918 SAKA) 249 FORM U ((See rules 6 and 1 OBJECTION TO AN ENTRY IN THE DRAFT ELECTOR AL ROLLS submitted personally to the Registrar by objector) To TIE Registat, Punbb Council, Sir, Under rules 4 and 5 of the Punjab State Veterinary Council Rules 1997, do hereby fiJ.e•the following objection(s) to the entries made in the draft rolls by you for the ensuing election to Punjab Cm n under (a) ot sub-ectio(n)l) ot egction 32 of the Indian Veterinary Council 1984 Name of person (in block letters) entry of '*bog c name in thc draft roll in subjected co 2. Registration Nuntxr 3. Partiqularg of entry objected to 4. of objection to the entry 250 PUNJABGOVTGAZ.,MARCH 1997 (PEGN, 23, nage Signature of objeqor *rial and Of objector, at entered in the Draft ElectChal Address of objeg*or (Counter signature) S:rial No. and Name of the cunter signing, as entered in the Draft Electoral R Address of the person countersigning Foc use only Registrar. 12. 1. 2. 3. 4. 6. 7

8. GOVTGAZ., MARCH 14, i918SÄka) 251 FORM NOMINAFION FOR M I(Seerules 100 (g) and 11 Election to the Fumiab Council undcr clause (a) or sub-section (l) of 32 ot' the Indian Vcterinory Council Act, 1984. Nante ot the Fatter's Nazne and date of Nature ot qualification Regstration No. (in the PunÄb State Vetoinary Register) Page No. in the •qate Veterinary, Register or its suppE,- ment (mentioningthe in which the name appears inthe House No, Bl No., Villageriowao't Ofliæ and Pin Code 9. Name of propour IO. Sgnature of proposer Pu*b'aer and No. in tie Wi regider or its (mentioning year) vhigå name apt ears 2. intheroll 252 13

14. PUNJAB GOVT GAZ., MARCH 14, 1997 (PHON. 23, 1918 Name of Signature of *conder
 Regcteted No. Seconder in Vetoinary Resster and page Number in the said Regmer, its supplement
 (mentioning the year) in which name appears. in the roll Dcglaration by tip candidate : hereby declare that
 I arte to this nomination. (Signature of the candidate) nom1Ntion pal*r wag rnived by me at (Ygnature of
 Returning b&uction NomiNtion paper which are not received by Retuning (hmm) date will be invalid.
 oovr MARCt1 14, 1997 (PHGN. 23, 1918 SAKA) 253 FORM (See rule i LETTER OF INTIMATION
 The persons whose namcs arc printed on the enclosed voting paper have duly nominated as candidates for
 clcction to the Purüab Council under section 32(1) (a) of the Indian Vctcrinary Council Act, 1984 (Central
 Act 52 Of 1284) should you desire to yote tt the election, request that you will. (b) (c) (d) fill up and sign
 tLe declaration papet in



Form V mark your in the column provided for the Purpose in the voting paper in Form VI as directed on the voting paper ; enclose the voting paper in the smaller cover and stick it up, and enclose the smaller cover and the declaration paper in outer envelope is larger and on which my address is already printed and return the same by post your cover so to reach me not later than

2. The voting paper will be rejected if—(a) outer envelope enclosing the voting paper cover and the (b) (c) (d) (f) (g) declaration paper is received later than hour fixed for the closing of the poll ; or the outer envelope containing no declaration paper outside the smaller cover ; or the paper is placed outside voting covers ; declaration paper is not one sent by the Returning Officer to the voter ; or more than one declaration paper or voting paper cover have been enclosed and outer envelopes or the declaration negated by elector ; or paper is invalid. 254 PUNJAB GOVT GAZ, MAR 14, 1997 (PHGN 23, 1918 3. A voting paper will be invalid if,— (a) it does not have the Returning Officer's initials or signature ; or (b) a voter signs his name on the voting paper or writes anything on it or makes any mark by which it can be identified as his voting paper ; or (c) no vote is recorded thereon ; or (d) the number of votes recorded thereon exceeds the number to be elected ; or (e) it is void for uncertainty of the vote exercised

4. If a voter inadvertently spoils a voting paper, he can return not later than fifteen days before the date appointed for the poll to the Returning Officer who will, if satisfied of such inadvertence, issue to him another voting paper



**5. The scrutiny and counting of votes will No person shali be vrcsent at the scrutiny and counting
Regurning Offlcxr, such other persons as he may appoint to assist him, candidates or their duly
authorised representatives.Returning PUNJAB GOVT GAZ., MARCH 14, 1997 (PHGN, 23, 1918
SAKA) 255**



FORM V [See rule DECLARATION PAPER Election to Veterinary Council Indian veterinary Council Act, 1984 (Central Act No. 52 of 1984). Elector's Name on the Punjab State Veterinary Register and page number in that or its supplement (mentioning the year) in which name appears "ELECTOR'S DECLARATION" 1 — (name in full* and designation, if any) declare that I am an elector for the election of members to the Council by the electorate under clause (a) of sub-section (1) of section 32 Of the Indian Veterinary Council Act, 1984 (Central Act 52 of 1984), and that I have submitted no other voting paper at this election. Signature of _____ 256 PUNJAB GOVT 14, 1997 (PHGN. 23, SAKA) FORM VI (see rule Serial No. of voting paper member(s) is/are to be elected to Punjab Council, under the Indian Veterinary Council Act, 1984 (Central Act 52 of 1984) Serial No. 1 2 3 4 Name and of candidates duly nominated vote Initials/facsimile signature of Returning Officer

CCT INSTRUCTION 1. Each elector has the right to vote for as many candidates in order of as the number of members to be elected

2. He shall vote by Marking the name(s) of the candidate(s) whom he prefers

The voting paper shall be invalid if— (a) it does not bear the Returning Officer's initials or fingerprint signatures; or (b) the elector signs his name or word or makes any mark by which it becomes recognisable as his voting paper (c) no vote is recorded thereon; or (d) the mark 'X' is not placed as to its doubtful validity.

It is intended to apply or if it is games of more number of candidates required to GOVT GAZ. MARCH 14, 1997 (PHGN. 23, 1918 SAKA) 231 2 258 PUNJAB GOVT GAZ.. MARCH 14, 1997 (PHGN. 23, 1918 SARA) PUNJAB GOVT GAZ, MARCEI 14, 1997 (PHGN, 23, 1918 SAKA) 259 FORM Rule APPLICATION YCRM FOR REGISTRATION WITH THE PUNJAB COUNCIL The Secretary, Registration Tribunal/ The Registrars Punjab State Veterinary Council, Chandigarh. humbly request that my name be registered under the Indian Veterinary Council Act, 1984 (Central Act 52 of 1984) with Punjab Veterinary Council and that I may issue a certificate of registration in this behalf, My particulars are given below

I. Name (in block letters) i. Father's Name 3. 4. 5. 6. 7. 8. of birth Nationality Residential Address Professional Address Permanent Address (both Veterinary and other Academic qualifications)

from highest Matric Qualification 1 2 3 Year of passing College/institution/University 260 PUNJAB GAL, 14, (PILON, 23, 1918 SA KA) 9. Present Occupation ; (a) Government *ryia. (b) Private Practice. (c) Retired. IO. Have you ever been convicted for If yes, give details Yesmo: My degree {diploma certificate(s) and Matriculation certificate are in original along with their attested copies herewith. original may returned when not required. The prescribed fee of cash through bank draft —.-.....—.in the name of Registrar, dated Punjab State Veterinary Council payable Chandigarh, has Book deposited with your No ———dated Signature of Applicant. UNDERTAKING I, hereby declare that in the event of my residential/ permanent address and other information given by me in the application form for registration turns to be incorrect/false, I undertake to be liable for any action under any law and. declare that I am already registered with any other Council under the Indian Veterinary Council Act, 1984 nor my name has ever removed from the Veterinary Practitioners Register of any Veterinary Council (State or Veterinary Council of India) at any point Of Since Father's Name Address PUNJAB Govt B t 262 PUNJAB GOVTGAZ., MARCH 14, 1991 (PHGD. 1918 SAKA) PUNJAB GOVT GAZ, MARCH 14, 1997 (PHGN- 23, 1918 SAKA) PUNJAB GOVT GAZ., MARCH 14, 1997 (PHGN. 23, 1918 SAKA) PUNJAB GOVT GAZ, MARCH 14, 1997 (PHON. 23, 1918 SAKA) 266 169 PUNJAB GOYT GAZ.s MARCH 14.1991 (PKGN. 23, 1918 SAKA) 268 PUNJAB GOVC GAZ.. MARCH 14, 1997 (PHGN. 23, 1918 sAKA) PUNJAB GOVT GAZI MARCH 14/ 1997 (PHGN. 23, SAKA) 20 -APPENDIX (See Rule 40) CONTRIBUTORY PROVIDENT RULES 1. (a) "Interest" means the interest accrued in the of a subscriber to the Contributory Provident Fund if he has balance Verc a deposit in the Saving Bank ; (b) "Salary" means monthly salary and includes special pay, if but does not include travelling, conveyance or other such allowance ; (c) "Servant" includes every servant of the Punjab Council who holds a substantive or temporary post under the said Council ; (d) "Saving Bank" means post office Savings Bank of India or a subsidiary of the State Bank of India (e) "Subscriber" means a who is required or permitted to subscribe to the Provident Fund by the Punjab (f) "Fixed Deposit Account" means a Fixed Deposit Account in branch of the State Bank of State Bank of Patiala or any other Bank in India, functioning as subsidiary State Bank of India or functioning under the supervision or control of Reserve Bank India. Servant who shall to Provident Funds—Every servant Whose salary is not less than 750 per appointed to the service of the Employer, shall to subscribe to such Provident Fund at the rate of ten percent of basic salary after completion of one year % saving, 3. subscription to a contributory Provident Fund shall recovered by means of a

deduction of the amount of such subscription from each salary bill of the subscriber. The deduction shall be a fraction of a rupee to be ignored. (2) Notwithstanding anything contained in these rules, no employee shall be permitted to subscribe to the Contributory Provident Fund while he is absent on earned leave except during the first 120 days of the leave. 4. Punjab Council contribution to the Contributory Provident Fund The Punjab Council shall contribute to the Contributory Provident Fund Of each subscriber amount of his subscription Provided that (a) If a subscriber is required or permitted to subscribe to a Contributory Provident Fund for the first time or after the date 00 which he started subscribing towards the 270 PUNJAB GOVT GAZ. MARCH 14, 1997 (PHGN. 23, 1918 SAKA) Contributory Provident Fund, resigns from the service of the Punjab Council except on account of illness or any other cause which the Punjab Council may consider to be sufficient, he shall; (i) be entitled to the full contribution made to his contributory provident fund by the Punjab Council and the interest accrued thereon, if he has completed five years service; (ii) not be entitled to get any contribution made to his contributory Provident Fund by the Punjab Council or interest thereon, if he has not completed five years service. (b) if a subscriber is dismissed from service, the Punjab Council may withhold the whole or any part of the contribution made to his Contributory Provident Fund by the Punjab Council and the interest thereon after affording him an opportunity for showing cause against the proposed payment to be withheld

5. Ledger Accounts Subscription The Punjab Council shall maintain a Contributory Provident Fund

Ledger in Form P.F.I. appended to these rules in which separate portion shall be assigned to each subscriber and the amount of such subscription, the amount of the State Council's contribution and the monthly balance on which interest is to be calculated shall be entered therein each month. (2) The amount of interest accrued on the balance of the credit of a subscriber shall be calculated at the end of each year. When the account is closed to the nearest paise on the lowest balance excluding the fraction of a rupee at the credit of the subscriber between the close of the fourth day and the last day of each month. (3) At the end of the each year, the Punjab Council shall furnish each subscriber with a Statement in Form P.F.II appended to these rules showing the balance at his credit at the beginning of the year, the amounts added thereto by way of subscriptions and contributions and the interest accrued during the year and the balance at the Credit of his account at the end of the year

6. Payment of Subscription of Contribution to be made monthly to the Post Office Saving Bank of India or State Bank of India or the State Bank of Patiala or any of subsidiary Banks. As soon as may be of each month and if possible before the fourth day of each month the contribution made under these rules, shall be Qaid PUNJAB GOVT GAZ. MARCH 14, 1997 (PHGN. 23, 1918 SAKA) 271 (2) a cheque is drawn Of subscription bill shall be prepared on the Punjab Council's prescribed form and submitted with the relevant salary and establishment bill for signature to the authorised officer. The Punjab Council shall make the payment of the subscription and contributions on a single bill by way of single (3) Fifty Percent of the total Contributory Provident Fund amount Of an employee shall be put into Fixed Deposit Account: if the employee so opts at any stage of service, The Punjab Council shall make guidelines for such a deposit and its withdrawals if at all required at any stage time. 7, General Rules of withdrawal— No sum shall be withdrawn from the Contributory Provident Fund Account except— (a) Under the provisions of sub-rule (1) Of rule 9 and 9 Of the Contributory Provident Fund Rules for the purpose of making an advance to subscriber, or (b) under the provisions of rule 10 of the Contributory Provident Fund Rules when a subscriber's account is to be closed for payment to the subscriber or his heirs

8. With the sanction Of the Punjab Council, any subscriber, may upto limit of the amount shown in column 6 of the Contributory Provident Fund Ledger; granted as advance from the Contributory Provident Fund or the amount not exceeding three times the amount of his salary for either of the following purpose (a) to pay expenses incurred in connection with illness of the subscriber or member of his family; or Note —"Family" for the purpose of this rule shall mean— (i) in case of male subscriber; his wife and children and the widow or Widow's children of his deceased son, if any (ii) in case of female husband and children and the widow or Widows and children of her deceased son, if any; (b) to pay expenses in connection with marriages, funeral or other ceremonies Which by The religion of the

subscriber, it is incumbent upon him to perform and in connection with Which(it is obligatory that the expenditure shall be incurred : Provided that such advance shall be sanctioned unless circumstances of the are such that the indulgence is, in the opinion Of the Punjab Council, absolutely 272 PUNJAB GOVTGAZ.,MARCH 14.1991 (PHGN. 23, 1918 SAKA) (2) The amount of advance shall be repayable in not more than twenty four equal instalments as may be fixed by the Punjab Council When sanctioning the advance and such instalments shall be recovered in the manner provided in rule 3 of the Contributory Provident Fund rules. (3) •The amount be recorded 'in column 5 of the Contributory Fund Ledger. (4) a note shall be made in column 8 Of the Contributory Provident Fund Ledger as regards the number Of instalments by which the advance is recovered. Each month the amount of advance as recovered, shall be shown in red ink in column No. 2 of the Ledger and in column shall be entered the amount of balance of the advance outstanding. The amount of interest last calculated on the monthly outstanding balance shall be recovered from the subscriber in the month following the last instalment Of the advance is recovered which shall be to the interest calculated on the monthly balance shown in column 6 at the end of the year. (4) if under the provisions Of clause (a) Or Clause (b) Of the proviso to rule 4 of the Contributory Provident Fund Rules, the whole or any portion of the Punjab Council's contributions is to be withheld when a subscriber's account is closed and if such account is closed, any portion of an advance made to such subscriber is still outstanding the amount of the advance outstanding plus the amount of interest lost calculated on monthly outstanding balance of the advance shall be added to the amount shown at the credit of the account in column 6 for the purpose of calculating the Punjab Council's share Of the total credit of the account

9. Insurance amount of subscriber with interest thereon standing to the credit of in the fund • may be withdrawn to meet payments towards a policy of life Insurance, (2) The policy shall be (i) such as is legally assignable to the President of the Punjab Council ; (ii) one effected by the subscriber himself on his own life.(3) The President of the Punjab Council shall not make any payments on behalf of the subscriber to the Life Insurance Corporation nor shall he take steps to keep the policy alive. The President of the Punjab Council can demand and scrutinise at any time the premium receipts showing that such payments have actually been made to the insurance company In the event of subscriber not furnishing the same, the President of the Punjab Council shall make the necessary deductions from the subscriber's Note—When a subscriber proposes to convert his policy into paid up value it is necessary to see that the paid up value of the policy is not less than the amount of premium due from the fund. If the paid up is less than the total of withdrawn from the PUNJAB GOVT GAZ., MARCH 14, 1997 (PHGN. 23, 1918 SAKA) 213 funds for premium payments, the subscriber shall forthwith be required to pay the difference into the fund. If, however, a subscriber proposed to have a new policy in place of the paid up one, the new policy shall be assigned to the President of the Punjab Council. (i) When a subscriber proposes to surrender his policy he shall pay the surrender value Of the policy into his fund, account and if the surrender value be less than the total of the sums diverted from the funds for premium payments, he should also pay the difference into the fund. (ii) If a policy assigned to the President of the Punjab Council, matures before the subscriber quits the service, the subscriber shall pay to the fund the whole or any amount withdrawn (with interest accrued thereon) from the fund for premium payments. (iii) The following procedure shall be observed with regard to assignment of Life Insurance Policies (a) The assigned policy shall be delivered to the President Of the Punjab Council within three months of withdrawal of any sum for the purpose of making premium payments and it shall be accompanied by a certificate from the subscriber to the effect that no prior assignment of the policy exists. The Chairman shall also satisfy himself of the fact by direct reference to the Insurance Company. (b) The notice Of assignment of policy shall be given by the subscriber to the Insurance Company and acknowledgement of the notice of the Insurance Company shall be sent by the Subscriber to the President Of the Punjab Council within three months Of the date of assignment : Provided that the subscriber shall not be required to refund or deposit any amount or its portion he had contributed towards payment of premium to the Life Insurance Corporation from his own pocket in the Contributory Provident Fund. (c) The President Of the Punjab Council may assign the policy to the subscriber for purpose mentioned in Note under clause (3) subject to the conditions mentioned therein. (d) The assignment Of a policy under this rule shall be endorsed on the policy and shall be in the following form & hereby as sign into the President of the Punjab Council. the policy of insurance against security for payment of all sums which under clause (1) of rule 9. I may hereon or become liable to pay

the Punjab Contributory Provident Fund, 214 PUNJAB GOVT GAZ., MARCH 14, 1991 (PHON. 23, 1918 SAKA) IO. With*awbor el(Bing ot Account Al) a dies, the amount shown to the credit of this account in column No. 6 of Contributory Provident Fund Account Ledger plus interest accrued to date shall be withdrawn from the Saving Bank and payment of such amount shall be made (a) if the deceased held during his life a valid declaration with regard to its payment (i) to his widow or widows, or husband living and (ii) to his child or children if there be more than one in such proportions as the deceased may have declared it to be payable; (b) if the deceased during his life made no valid declaration with regard to its payment.— (1) moiety to widow, or widows of the deceased in equal shares as the case may be; (ii) the other moiety to his child or children if there be more than one in equal shares; or (2) (i) to the widow or widows of the deceased in equal shares or to the husband as the case may be, if deceased left no child and (ii) to the child or children in equal shares if the deceased left no widow or husbands the case may be; (c) to his heirs in all other cases. For the purpose of sub-rule (1) subscriber's posthumous child shall be considered to his family at the time of his death and if shall be treated in the same way as a surviving child born before the subscriber's death, (2) Subject to provisions of rule 7 of the Punjab Council, the amount shown in the credit of the account in column 6 of the Contributory Provident Fund Ledger plus interest accrued to date shall be withdrawn and paid to him: Provided that — (a) if it is transferred temporarily to service of another local body which maintains a Contributory Provident Fund or when transferred temporarily from the service of one local body he reverts to such service, the amount withdrawn shall be paid to such other local body, and (b) if it is transferred temporarily to the service of another local body the amount shown to the credit of his account in column 6 of the Contributory Provident Fund Ledger shall not be withdrawn but shall remain to the credit of his account. PUNJAB GOVT MARCH 14, 1997 (PHON. 23, 1918 SAKA) 273 (3) Notwithstanding anything contained in sub-rule (1) or sub-rule (2) no amount shall be withdrawn from a subscriber or under the provisions of sub-rule (1) and (2) until such payment can be made immediately: Provided that if such payment cannot be made within the time the amount at the credit of the subscriber's Contributory Provident Fund Account is ten, or less, or within three years, if such amount is more than ten rupees, the Punjab Council shall withdraw such amount and credit it to the current account of its own. (4) When an account is closed under the provision of this rule a line shall be drawn in red ink across the page below the last entry in the Contributory Provident Fund Ledger Account and the number and date of voucher with which the amount at the credit of the account is deposited in the Saving Bank shall be recorded below the line

11. Recovery of Arrears.—Notwithstanding anything in rule 10 of the Contributory Provident Fund Rules if any sum is due from a subscriber to the Punjab Council at the time when account is closed, Punjab Council may deduct the amount of such sum before making the payment under rule IO. 276 GOVT GAZ.. MAROU (PHON. 23, 1918 SAKA) FORM P. F. 1 (Schedule S of Contributory Provident Fund Rules in Appendix II) PUNJAB COUNCIL NO. of Account—••••• Year Sub- Depositor's Name of Subscriber With* Monthly drawl balance Monthly Remarks balance of with— drawls of which loss of interest is to be calculated 2 bution 3 4 5 on which interest is to be calculated 6 7 8 May June July August October November February PUNJAB GOVT MARCH 14, 1997 (PHON. 23, 1918 SAKA) 277 FORM P.F. PUNJAB COUNCIL Subscriber's Annual Account Contributory Provident Fund of Subscriber Balance at credit of Account on 31st March, 19 Subscriptions and Contributions received during the year Interest accrued Amount of interest on balance of Total Amount or interest outstanding Balance as it on 31st March, 19 Aay representation with regard to the corrections of the account which subscriber may wish to make, should be made in writing within one month from the date noted below to the Registrar of Punjab Council. Accountant Registrar. P. RAM, Secretary, Government of Punjab, Department Of Animal Husbandry, Fisheries and Dairy Development.