

RULES AND REGULATIONS FOR IMPLEMENTATION AND MANAGEMENT OF SELF FINANCE COURSES IN GOVT. POLY. COLLEGES IN RAJASTHAN

: q. 11 IAFrÄ-c}5 i 5 OF, 2008 Rules and Regulations for implementation and management of self finance courses in Govt. Poly- Colleges in Rajasthan 20.5.2008 fü5 Rules and Regulations for implementation and management of self finance courses in Govt. Poly. Colleges in Rajasthan YföRTfö a, OTT I JUNE-2008 (Letter) Room No. 1 243 Secretariat. Jaipur lsclep& c. 58 Tele-014 1-2227498 (311Z.a.) osd tea,' vahoo.co. in E-mail: RULES & REGULATIONS FOR IMPLEMENTATION & MANAGEMENT of SELF FINANCE COURSES GOVT. POLYTECHNIC COLLEGES OF RAJASTHAN Directorate of Technical Education , Raj as than (W -6, Residency Road, Jodhpur— 342 032) STATE POLICY & The State Government has decided to increase the utilization of available resources in Govt. Polytechnics for enhancing the exiting capacity on Self Financing basis. The optimum utilization of available resources and Internal Revenue Generation will also help in improving the financial health of Polytechnic Colleges. The main objectives of this policy are as under : i. ii. iii. iv. vi. vii. For To run the regular diploma courses in 11 Shift in Self Financing mode. To run Advanced Diploma / Shott Term Courses in Self Financing mode as per market needs. To •increase the Intake capacity of Diploma Engineering Courses in Self Financing mode. To optimally utilize the available infrastructure of the Govt. Polytechnics. To improve the access of diploma level technical education. To provide trained man-power for the Industry. To open up the opportunities for Internal Revenue veneration. effective implementation and management of Self-Finance Courses, the following Rules and Regulations are being framed which will be called "Rules and Regulations for implementation & management of self financing courses in Govt. Polytechnic Colleges of Rajasthan" 2, APPLICABILITY, These Rules & Regulations will be applicable for T TC & LRDC, Board of Technical Education, Rajasthan, Jodhpur, all the Co-ed and VVomen Govt. Polytechnic Colleges in the State. The list of such institutions is enclosed at Annexure "A" 3. APPROVAL OF COURSES FROM ACTE The Regular Diploma Courses introduced under Self Financing mode will be duly approved by AICTE and affiliated with Board of Technical Education, Rajasthan, Jodhpur

4. MANAGEMENT & IMPLEMENTATION• For the management of SFS courses a Management Committee will be constituted in each Polytechnic College. This committee will be responsible for managing the Regular Diploma Courses, Advanced Diploma Courses and other Short Term Courses. The constitution of the Management Committee will be as under : i. ii. iii. iv. vi. Principal of the Institution Head of Department of concerned branch Representative of DTE Accountant of the concerned Polytechnic Head of Department (Sr. most) Chair, person Member Member Member Member Secretary The Quorum of the meeting shall be of 3 (three) members.

5. TIMINGS OF CLASSES The timing of Institution will, generally, be from 7.30 AM to 5.00 PM. The regular duty period of the regular staff will remain unchanged i.e. from 10.00 AM to 5.00 PM (July 1 to March 31) and from 7.30 AM to 1.30 PM (April 1 to June 30). Directorate of Technical Education, Rajasthan, Jodhpur in consultation with the Chairperson of Management Committee may finalize the timing of the Institution, as per the requirement of the concerned institution. But the regular employees are required to remain in the institution for the duty period prescribed as per G.F. & A.R

6. USE OF RESOURCES The Management Committee is authorized to use the resources available with the institution viz. Building, Labs, Work Shops, Class Rooms, Equipments, Library, Furniture and other resources for running -4he courses in Self Financing mode

7. ENGAGEMENT OF TEACHING FACULTY & STAFF: i.ii. The Principal of the concerned Polytechnic will appoint the faculty and staff members on contract-basis as per need of the course(s). The minimum qualification for the faculty will be same as per Rajasthan Technical Eclucation Rule, 1973, amended 49 iii. from lime to time. 'Che minimum quailticieniof will be as per Subordinate Service Rules Of other relevant Service Rules, as the case may be. The honorarium will be paid to them as per the rates approved by the State Goveemnt which, at present, are as under: A Lecturer will be paid Rs. 7950/- per month through agency. Rs. 150/- per period subject to maximum Rs. 7950/- per month, to the Lecturer as guest faculty. Rs. 75/- per period subject to maximum Rs. 3150/- per month, to the Technician through

agency Rs. 4500/- P.M. for the purpose of hiring Man with Machine through agency to perform the work of Ministerial Staff. Rs. 2560/- P.M. to Lab Attendant through agency

8. TEACHING & OTHER WORK The Regular faculty and staff may also teach the students admitted under Self Financing Scheme. No honorarium will be paid to regular staff in regular duty period. The Principal/Chairperson of Management Committee may allot the classes of Self Financing Courses to the regular teaching staff after the regular duty period and they will be paid prescribed honorarium for such classes. The Principal/Chairperson of Management Committee may allot the Ministerial work to a regular ministerial staff of the Institution on the following conditions: Maximum one regular ministerial staff will be allotted work for one Self Finance Course. Maximum remuneration payable to him will be Rs. 750/- P.M. He will have to work in office time as well as after office hours as per the need and urgency of the work. The Principal/Chairperson of Management Committee may engage Lab Attendant/ Class IV on contract or allot the work of Lab Attendant to a regular Lab Attendant / Class IV of the Institution on the following conditions: + Maximum one regular Lab Attendant / Class IV will be allotted work for one Self Finance Course. Maximum remuneration payable to him will be Rs. 250/- P.M. + He will have to work in office time as well as after the office hours as per need and urgency of the work.

9. DETERMINATION OF FEE: The fee structure decided by State Level fee committee for the self-financed diploma courses will be applicable for the diploma course under this Scheme. However, this will be the maximum limit of chargeable fee. However, the MANAGEMENT COMMITTEE may decide to charge a lesser fee after getting the approval from the Director Technical Education, Rajasthan, Jodhpur

10. ACCOUNTING OF REVENUE & EXPENDITURE ii. The revenue received from fee, caution money and other sources will be deposited into the P.D. Account of the Institution. Separate Cash Book and other Accounting record will be maintained at the Institution level for the course(s) conducted under this scheme. MANAGEMENT COMMITTEE will approve the budget. Principal is authorized to incur expenditure as per the approved budget. The expenditure incurred on payment of honorarium, purchase of books, furniture, raw material and maintenance of equipments and other miscellaneous items will be met out from the revenue received and as per the approved budget. 79 vii. viii. ix. x. xi.) 2-3 The savings, if any, under this scheme will be deposited in I.D.F. and expenditure from I.D.F. will be made as per I.D.F. rules. Director, Technical Education, Rajasthan, Jodhpur is authorized to grant permission to Polytechnic College to meet out the non-recurring expenses from the I.D.F. Director, Technical Education, Rajasthan, Jodhpur is also authorized to transfer the amount of I.D.F. from one Polytechnic College to another where sufficient funds are met the expenses of this scheme. The whole accounting, transactions and accounting books and record will be carried provisions of G.F. & A.R. and will be audited Directorate. not available to maintaining out as per annually by of the the The Institution if having any doubt or query, may get directions / guidance from Administrative Department and Director, Technical Education, Rajasthan, Jodhpur. The Institution will send the audited accounts of Income and Expenditure to Directorate of Technical Education, Rajasthan, Jodhpur every year. Annexure CDC, Board of Technical Education, Rajasthan, Jodhpur 2. TTC & LRDC, Jodhpur The list of Govt. Co-ed Polytechnic Colleges of the State is as under: 1. Govt. Polytechnic College, Ajmer 2. Govt. Polytechnic College, Alwar 3. Govt. Polytechnic College, Barmer 4. Govt. Polytechnic College, Bikaner 5. Govt. Polytechnic College, Banswara Sri Gokul Verma Govt. Polytechnic College, Bharatpur 6

7. Govt. Polytechnic College, Churu Govt. Polytechnic College, Chittorgarh 8

9. Govt. R.C., Khaitan Polytechnic College, Jaipur 10. Govt. Polytechnic College, Jodhpur 11. Govt. Polytechnic College, Kota 12. Govt. Polytechnic College, Pali 13. Sri Gokul Bhai Bhatt Govt. Polytechnic College, Sirohi 14. Govt. Polytechnic College, Sawai Madhopur 15. Choudhary Maloo Ram Bhambhu Govt. Polytechnic College, Sri Ganganagar 16. Govt. Polytechnic College, Neerana (Alwar) * 17. Govt. Polytechnic College, Rajsamand* 18. Govt. Polytechnic College, Jhalawar* 19. Govt. Polytechnic College, Sikar* The list of Govt. Women Polytechnic Colleges of the State is as under: Govt. Women Polytechnic College, Ajmer 1. Govt. Women Polytechnic College, Bikaner 2. Govt. Women Polytechnic College, Gandhi Nagar, Jaipur 3. 4.; Govt. Women Polytechnic College, Sanganer, Jaipur* Govt. Women Polytechnic College, Jodhpur 5. Govt. Women Polytechnic College, Kota 6. Govt. Women Polytechnic College, Udaipur 7. * New Institute : q. 8(14h.fQT./2006 mayr, Rig, 31f?Iföl I 26 2010 : /Qft—5/12071 4.12.2009 150/— 250/— g-ä 50 I 101000018 225.2.2010 (312. .) -cT.RT. \ so I ? 43 S GTzrgz, : q. 8(1

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5. AICTE Norms* Guest Faculty-ä 6. ag PPS Reappropriation ag I ziGifÄ-a PPS Reappropriation 3Tl\$.å. 2276 22 2006 fö2ÄqfäFTå, @zr-l) August-2006 (Letters) E-mail www.osd_te@yahoo.co.in 3TÄQZIZ5 61 RTRTr 006 26 2006 2. RTåT, 22 2006 150/- 22.8.2006 2iQifÄa . ag ü-N-a RTGTT, 22 73 August-2006 (Letters) E-mail www.osd_te@yahoo.co.in föT&1T : q. 11 (3Ä.RT./2002—Wé 11 2010 Proposed amendment in Rules & Regulation of Self Finance Scheme courses in Govt. Polytechnic Colleges of Rajasthan Rules & Regulation (3112.0.) O (NO. 24 Proposed Amendment in Rules & Regulations of Self Finance Scheme Courses in Govt. Polytechnic Colleges of Rajasthan *i.7 (Engagement of Teaching Faculty & staff) Nj. 8 (Teaching & other work) Proposed Amendment in Rules of Self Finance Scheme o 0 Q) 8-4 O +0 bD 0 O 0 8-4 Z (.5 Q) 0 0 o o 0 o 51) o Q) Q) O +0 O 0 +0 0 o o o 1 o o o 0 0 0 0 o 0 O o +0 0 +0 O o 0 o O o o Q) Q) o o 0 0 Q) O 0 Q) +0 o bf) o o 0 O o o 0 o O o -o 0 O +0 O o o o o o O o O +0 d o o o 0.0 O O 0 O O O O 0 0 O O O 51) O o o 0 O O 50 6-0 Q) O O o C' +0 0 o 0-0 O 0 +0 o (4-4 O bD 51) O C) CD 0 O O o

