

RAJASTHAN CONTINGENCY FUND RULES

(February 14, 1957)

No. F. 2 (1) F (B)/56:- In exercise of the powers conferred by section 4 of the Rajasthan Contingency Fund Act, 1956 (Act No. 40 of 1956), the Rajasthan Government hereby makes the following rules, namely:-

- (1) These rules may be called the Rajasthan Contingency Fund Rules, 1957.
- (2) The Rajasthan Contingency Fund Rules made by the pre-reorganisation State of Rajasthan are hereby repealed.
- (3) All applications for Advances from the Contingency Fund shall be made to the Secretary to the Government of Rajasthan in the Finance Department. The applications shall give :-
 - (a) brief particulars of the additional expenditure involved,
 - (b) the circumstances in which provision could not be included in the budget,
 - (c) why its postponement is not possible,
 - (d) the amount required to be advanced from the Contingency Fund with full cost of the proposal for the year or part of the year as the case may be along with list of drawing officers and the Treasuries from which the amount is to be drawn,
 - (e) the grant or appropriation under which the supplementary provision will eventually have to be obtained and,
 - (f) particulars of savings when expenditure on a new service can be met by re-appropriation of funds within the grant.

(Note: Form of Application (G.A.31) is annexed to the rules)
4. (i) Advances from the Contingency Fund shall be made for the purpose of meeting unforeseen expenditure, including expenditure on new service not contemplated in the annual financial statement.
 (ii) Token advances shall not be made out of the Rajasthan Contingency Fund.
5. A copy of the order sanctioning the advance, which shall specify the amount, the grant or appropriation to which it relates and giving brief particulars by sub-heads and units of appropriation of the expenditure for meeting which it is made, shall be forwarded by the Finance Department to the Accountant General, Rajasthan.
6. Supplementary estimates for all expenditure so financed shall be presented to the State Legislature, at the first session meeting immediately after the advance is sanctioned. If in exceptional circumstance to be recorded in writing, the supplementary estimates when they cannot be presented to the State Legislature in the ensuing session may be so presented at a subsequent session provided that this process completed within the same financial year, and as soon as the State Legislature has authorised the additional expenditure by including it in any supplementary appropriation Act, the advances made from the Contingency Fund shall be resumed to the Contingency Fund.

Note 1. While presenting to Legislature estimates for expenditure financed from the contingency fund a note to the following effect shall be appended to such estimates-

"A sum of Rs ----- has been advanced from the Contingency Fund in -----
----- and an equivalent amount is required to enable repayment to be
made to that Fund".

Note 2. If the expenditure on new services not contemplated in the annual financial statement can be met wholly or partly from the savings available within the authorised appropriation, the note appended to the estimates submitted shall be in the following form :-

"The expenditure is on a new service. A sum of Rs.....has been advanced from the contingency Fund in.....and an equivalent amount is required to enable repayment to be made to that Fund.

The amount, viz. Rs.....(whole amount) can be found by re-appropriation of savings within the grant, and a token vote only is now required.

OR: The amount, viz. Rs..... (part amount), can be found by re-appropriation of savings within the grant. A vote is required for the balance viz Rs.....only".

7. If, after the orders sanctioning an advance from the Contingency Fund have been issued in accordance with rule 5 and before action is taken in accordance with rule 6, it is found that the advance sanctioned will remain wholly or partly unutilised, an application shall be made to the sanctioning authority for cancelling or modifying the sanction as the case may be.
8. All advances sanctioned from the Contingency Fund to meet expenditure in excess of the provision for the service included in an Appropriation (Vote on Account) Act shall be resumed to the Contingency Fund as soon as the Appropriation Act in respect of the expenditure on the service for the whole year, including the excess met from the advances from the Contingency Fund, has been passed.
9. A copy of the order resuming the advance, which shall give a reference to the number and date of the order in which the original advance was made and to the Supplementary Appropriation Act referred to in rule 6 shall be forwarded by the Finance Department to the Accountant General.
10. An account of the transactions of the fund shall be maintained by the Finance Department in Form GA 32 annexed to the Rules.

Actual expenditure incurred against the advances from the Contingency Fund shall be recorded in the account relating to the Contingency Fund in the same detail as it would have been shown if it had been paid out of the Consolidated Fund.

APPLICATION FOR ADVANCE FROM CONTINGENCY FUND

1. Name of the Department
2. Application number and date (Department file No. and date of U.O. reference)
3. a. Brief description of the item/scheme/activity, and
b. Whether it is Plan or Centrally Sponsored/Non-Plan
4. Demand Number Major, Minor, Sub and detailed Heads of Account under which the supplementary demand or appropriation will eventually have to be made.
5. Proposed period of sanction of the Scheme

6. The period upto which the expenditure is proposed to be met from the advance from the Contingency Fund and the amount of advance required
7. Total cost of the proposal

	Recurring	Non-Recurring	Total
(i) To be met from the advance from the Contingency Fund			
(ii) For the remaining part of the year, if any			
Total (i) + (ii)			
(iii) Annual average cost, if the scheme/ activity is likely to be continued beyond the current financial year.			

8. Financial assistance from the Government of India or other bodies, if any, resulting directly from the proposed expenditure.
 - i. During the current year.
 - ii. Annually.
9. Whether the commitment to provide assistance has been received from the Government of India or other bodies and if so, the nature of such assistance (i.e. grant or loan and the No. and date of the relevant communication).
10. Circumstances in which provision could not be included in the Budget/Supplementary statement of expenditure.
11. Why the proposed expenditure cannot be postponed till provision is made through a supplementary demand/ appropriation or the next annual budget.
12. Whether recoupment will be by means of a token or full supplementary demand/appropriation.
13. Name of the Controlling officer at whose disposal the amount would be placed.
14. Name of the Treasury/ Treasuries from where the amount shall be drawn.
15. Designation of the Drawing and Disbursing officer(s).
16. Any further information considered necessary but not covered in the foregoing items.
17. Position of utilisation of advance already taken, if any, from the Contingency Fund :-

i. F.D. Order No. and date No.....

Dated.....

ii. Amount of advance authorized Rs..... lakh

iii. Position of utilisation of advance

Signature.....

Date.....

Designation.....

(Controlling Officer)

Recommended, and forwarded to Finance Department for sanctioning advance from the Contingency Fund.

It is certified that I have satisfied myself that the amount of Contingency Fund Advance of Rs.....lakh will be fully utilised before.....when it will be recouped by presenting Supplementary Demand/ Appropriation.

Secretary/Spl.Secy./Dy.Secy. to Government

.....Department

Date.....

THE ADMINISTRATIVE AND FINANCIAL SANCTION TO BE ISSUED BY THE ADMINISTRATIVE DEPARTMENT/CONTROLLING OFFICER, AFTER AN ADVANCE FROM THE CONTINGENCY FUND HAS BEEN SANCTIONED BY THE FINANCE DEPARTMENT, SHALL ALSO CONTAIN THE FOLLOWING PARAGRAPH:

"The expenditure should be debited to the Budget Head and the amount of Rs.....should be met out of the advance from the Contingency Fund sanctioned in the F.D. Order No.....dt.....A supplementary demand/ appropriation to enable payment to the Fund should be obtained at the first session of the State legislature after the date of this order".

Rajasthan Contingency Fund Register

Transaction of the Contingency Fund of the State maintained by the Finance Department Amount of Fund Rs. 200.00.00.000					
S. No	Name of the Department making the application for	Number and date of the application for advance	Number and date of the order sanctioning the	Amount of sanctioned advance	Demand No. Major head Minor head and the sub- head to which the expenditure eventually
1	2	3	4	5	6
Actual expenditure against the sanctioned	Supplementary Appropriation act providing for additional expenditure	Amount of advance	Balance after each transaction	Initials of officer in charge	Remarks
7	8	9	10	11	12