

RAJASTHAN TOURISM TRADE (FACILITATION AND REGULATIONS RULES 2010

14, 2011 DEPARTMENT OF TOURISM NOTIFICATION Jaipur, February 14, 2011 163@3-) G.S.R. 97.—In exercise of the powers conferred under section 31 of the Rajasthan Tourism Trade (Facilitation and Regulation) Act* 2010 (Act No. 9 of 2010), the State Government hereby makes the following rules. namely:- CHAPTER-I Preliminary (1) These 1. Short title, exteni and commencement.- rules may be called the Rajasthan Tourism Trade (Facilitation and Regulation) Rules, 2010. (2) They shall extend to whole of the State. (3) They shall come into [orce at once ext:pt Chapter-il which shall come operation upon scher»e setting out standard and norm.g and 01' service provide!\$ under sub-section 12) section 3 oi the Act

2. Definitions.- (1) In these rule* unless there is anything repugnant in the subject or (a) IIAct" means the Rajasthan T0ü1isl.T Trade (Facilitation and Regulation) Act, 2010 (Act Nev 9 of 201 Q); (b) "Appendix" means the appendix appended these rules; and (c) "Forni" means the form appended to these rales. (2) The words and expression used bul defined •these rules and defined in the Act shall have Lhe same meanings as assigned to. them the Act. Recognition and registration of service providers 3. Recognition and registration.-(1) Any servlcc providet operating or intending to operate as a service provider in the State, if desire Io have itself/ himself recognized by the 163(44) 14 201* Departmenl of Tourism of the State, may apply to the prescribed authority iri the manner and In the forni provided in Lhe scheme framed under section 3 of the Act for recognition and registration of tourism service providers. (2) 'When the application for recognition and registration is a110'vved? and the precribed authority decides to register and lecnognize the staid service provider, the particulars 01" such service provider shall be recorded in a register maintained for the purpose in Form 'A' and issue a certificate of registration com :mecognition in Form (3) Before any certificate of registration cum recognition is issued to any service providen lhe service provide! shall pay a registration lee as specified in Appendix "A' CHAPTER-III Licensing of Guides Inviting of applications for training.-(1) DAIIelD determination of number or Guides by the State Government under sub-section (1) of section 8 of the Act, the Commissioner may invite applications in Form cU from persons to be admitted to training before such persons are licensed as Guides. (2) The advertisement seeking applications shall be published in the news paper having Wide circulation in the State as well as posted on the website of Lhe Department of Tourism on the internet inter alia containing minimum qualifications required for local level and State Level Guides distinetly as also fee 'to be charged for trainings if found suitable for training. (3) All applications received by lhe Commissioner by the last date nbtfied in the advertisement shall be scrutinized and list of candidate found eligible shall be declared and displayed on the notice board of the concerned prescribed authorities and communicated individually by post to all the candidates found suitable for training. .1 4 14 2011 163(45) (4) 'The training for the Local Level Guides shall he arranged locally by the concerned prescribed authorities and the training IGr the State Level Guides shall be arranged at Jaipur under the Over all control and superintendence of the Additional Director, Depanment of Tourism who shall also be the prescribed authority as defined in clause (o) of section 2 of the Act for the purpose ot' licensing Of State Level Guides, 5. Educational qualifications for Guides.-(1) Any person desiring to be trained and licensed as a Guide must possess the following academic qualifications, namely :- (i) For State Level Guide - The candidate nuist bc a graduate from any University established by law in India or must possess three year's diploma course in Tourism Croni any University established by law in India or any institute approved for the purpose by the State Government', (ii) For Local Level Guides- The candidate must have passed higher secondary examination 10+2 or examination from a Board of Secondary Education established by law in India. (2) Weightage for selection for training and grant of license shall be given to those,- (i) •having knowledge of regional languages of India as also of foreign languages other than English language; (A Screening by written test as to proficiency in the language shall be conducted for the purpose). 163(46) 14, 2011 (ii) having knowledge of pasts (i.e. history) heritage (involving tradition, art and culture) of Rajasthan with reference to prominent monuments and heritage sites situated in the State in the case of State Level Guide and similar knowledge regarding district/region/circuit in case of Local Level Guides

6. Age for licensing of Guides.- (1) The minimum age of a person seeking license as a Guide must not be less than 21 years and Inore than 45 years on the 1St day of the month of April of the year cluring which

applications for licensing of Guides are called for: Provided that the Commissioner may afford relaxation in the matter of age and educational qualification as also from undergoing training in case of:-
(a) Retired Gazetted officers of Department of Tourism; (b) Retired Non-Gazetted officials of Department of Tourism, or (c) Retired members of armed forces of India; where he is satisfied that the incumbent seeking license has sufficient experience for Guiding tourists and is fit to take assignments as a Guide and needs to be licensed for the purpose: Provided further that persons falling under clause (a) of preceding proviso shall be eligible for relaxation for a license as a State Level Guide and those falling under clause (b) and (c) thereof shall be eligible for Local Level Guide who may be required to be imparted short training before issuing them licenses: Provided also that relaxation shall be given to only those candidates who sought such relaxation two years from the date of his retirement, (2) No relaxation in educational qualification or age shall be made except as stated in provisos to sub-rule (1)

7. Syllabus, training and procedure of selection for Local Level Guides.-(1) Whenever the candidates are selected for 14 i 2011 163(7) training as a Local Level Guide. The Department of Tourism shall impart them training and equip them with all the information and knowledge for the vocation of a Guide in accordance with the syllabus training as specified in sub-rule The training shall be imparted by such of the instructors and officers of the Department of Tourism or other departments of the State as the Commissioner may determine in this behalf. (2) The syllabus for training of Local Level Guides shall be as follows, namely Syllabus for Training of Local Level Guides History of Rajasthan - from Guiding trail view (Two 1. lectures). Overview of the various religions of India, Art, culture and various addition of the area Rajasthan (two lectures). Fairs & festivals of the area Rajasthan as a whole

4. Dance & Music of the area Rajasthan as a whole, Wild life of Rajasthan, flora & 6. Youth tourism, Adventure tourism, Eco-tourism, Pilgrim tourism, Responsible tourism. (two lectures), Transport facilities, hotels, cuisine- 9. How to be a good Guide (Two lectures), 10. How to conduct sight seeing (three lectures). Information on local monuments (four lectures). Local Handicrafts, merits & demerits of taking tourists to emporia's for shopping 13. Yoga & Meditation. How to book, confirm air/rail/bus tickets, 14 15. How to draw up tour programme. Basic manners, etiquette towards ladies & children & 16, tourists on the whole. 17 Heritage Hotels & their contribution to Rajasthan tourism. 163(a) I go Architecture of Rajasthan, temple architecture (two lectures). Visa, passport, foreign exchange formalities

20. Important tourist destinations Of Rajasthan (Two lectures).(3) i The training course for Local Level Guide shall be of four weeks duration, (4) During or at the completion of the training where it may appear to the Incharge of the training programme that certain Candidates are deficient as to required knowledge and information with respect to particular field covered under the training course and when this fact is brought to the notice of Commissioner, and the Commissioner being of the opinion that required knowledge is essential for those candidates before taking up the vocation as a Guide and a further boosting of their knowledge will be an added advantage in such a situation the training programme may be extended by the Commissioner by a or two in regard to such candidates, (5) the training shall be imparted by the officers of the Department of Tourism but, where necessary, officers from other departments of the State may also be associated who may be having special knowledge in any particular specialized field of knowledge. Eminent educationists such as Professors, Lecturers and other Specialists, Experts from required field may also be invited for delivering lectures and imparting training to the trainee Guides. (6) Where it may appear to the Commissioner that practical training or on the spot training is necessary for Local Level Guides he may direct so before licensing these as a Local Level Guide. (7) A written test shall be conducted for all those candidates who have successfully completed their training for the vocation of a Local Level Guide and all those passing the said 4 (TO 14, 2011 163 (49) examination shall be subjected interview by a Board consisting of the following: 1, 2- 4, 5. Dy. Director (Tourism). Superintendent, Department of Archeology and Museums, Government of Rajasthan. Incharge of the local area. Nominee of Forest Department- A representative of travel trade nominated by the Commissioner. A representative of Institute of Hotel Management/ Food craft Institute of the Region nominated by the Commissioner, The presence of any three members in the Board shall form the quorum. (8) The committee shall also take into the marks obtained in the written examination conducted after completion of training, in having over all assessment of the suitability of the candidate and prepare merit list of the candidates interviewed and recommend to the prescribed authority the exact number of the candidates required to be licensed as a Guide on the basis of merit list prepared by it taking

into consideration. The parameters of Lititewiew and other guiding principles as laid down in these rules, 8, Training and syllabus for State Level Guides.- (1) Where a candidate is selected for training for State Level Guide, 'the Department of Tourism shall impart training to them to equip them with knowledge and information for the vocation of a State Level Guide in accordance with the syllabus of training as specified in sub-rule (2). (2) The syllabus or training course for State Level Guide shall comprise the following namely SYLLABUS FOR STATE LEVEL GUIDE TRAINING COURSE I. History of India and the State

2. Industrialization of the State's Technological achievements. 163(50) 14/ 2011 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17

18. Five Year Plans of the State with special reference to tourism sector. Religions of India. (a) Hindu (b) Islam (c) Christian (d) Sikh (e) Buddhist (f) Jain (g) Zoroastrian Art, culture, tradition and way of life in the State. Archaeology of the State. Dances of the State. Architecture of the State, Music of the State. Sculptural Heritage of the State. Wild life of the State, Wild Life Sanctuaries & National Parks. Flora and Fauna, Trekking. Tourist Centers of the State. Youth Tourism/Adventure Tourism in the State. I handicrafts of the State. Shopping in the State. Working knowledge for India of items 7-17 above. Development of Tourism. (a) Marketing (b) Promotion (c) Publicity (d) Public relations (e) Media relations (f) Hospitality (g) Information & Guiding Services 19. Surface Transportation in the State. (a) Indian Railways 4 (yr) 14 2011 (b) Approved Tourist Transport Operators (c) Road Services (d) Tour operator's Association of India 16361) Rajasthan Tourism Development Corporation/Rajasthan 20. State I hotel Corporation Limited

21. Cuisines of the State

22. Yoga and Meditation Hotel accommodation in the State. 23. (a) Approved Hotels, Heritage Hotels (b) Classification of Hotels (c) Traveller lodges (d) Forest lodges (e) "Dharamshalas, guest houses & other accommodation 24. Travel agents, TOLL operators and excursion agents of the State

25. How to draw up tour programmes/itineraries

26. Practical Training about (i) the art of conducting sight-seeing; (ii) how to be a good Guide; and (iii) sight-seeing tours of selected places in the State- (3) The training shall be of eight weeks duration. (4) The training of State Level Guides may, besides class room lectures, encompass tour programme of important tourist destinations in the State where on the spot training will be imparted to the trainees by trainers, departmental officers, acting experienced Guides with special emphasis on important landmarks, heritage sites including monuments as also on eco-tourism, wild life safari etc. which may be a practical training for trainees, (5) All expenses of outdoor training shall be borne by the trainees themselves. However, the Department of Tourism shall coordinate the tour for training to ensure economy in the matters of travel, boarding and lodging at various places and locations. (6) During the training of trainees for State Level Guides, lectures -of persons of eminence in specific fields relevant to 163(52) 14 2011 training shall also be arranged. Lectures of administrators, Professors, Readers, Lecturers, Experts in specialized fields relevant for tourism may also be arranged. (7) Group discussions may also be organized frequently to inculcate specific understanding among trainees and also to enable them to shun hesitation while having conversation with a group of persons. (8) A written examination shall be conducted at the end of the training and those passing the said examination successfully shall be subjected to interview by a Board consisting of the following, namely:- 1. Commissioner Department of Chairman of the Board Tourism or his nominee not below the rank of Additional Director, Department of Tourism 2. Director Archeology or his representative 3. Wild Life Warden or any other officer having knowledge of eco-tourism or wild life sanctuaries nominated by Chief Conservator of Forests, Rajasthan Member Principal 4. A representative of travel trade from the State Member nominated by the Commissioner Department, of Tourism, Rajasthan Presence of any three in the Board shall form quorum. (9) The Board while interviewing the candidates shall keep in view parameters as set out below: (a) personality of candidate (which may include personal appearance) (b) Quality of leadership in conducting group of tourists (c) Fluency in expression (including knowledge of foreign languages Marks 10 10 10 14, 2011 Other (than English language) (d) Knowledge Of heritage (which may comprise history, culture, tradition, monuments, forests, hills, hillock, water bodies, wild life, flora, fauna special landmarks of a place -Of tourist interest etc.) 163 63) 20 Total marks 50 (10) The committee shall also consider the marks obtained in the written examination conducted after completion of training, in having over all

assessment of the suitability of the candidate and prepare merit list of the candidates interviewed and recommend to the prescribed authority the exact number of the candidates required to be licensed as a Guide on the basis of merit list prepared by it taking into consideration the parameters of interview and 0111<2' guiding principles as laid down in these rules

9. Application for licensing as a (I) On successful completion of training and passing of examination by the trainees they shall be declared eligible to be licensed as Guides.

(2) All those persons who are eligible to be licensed under sub-rule (1) may apply to the Additional Director (Administration and Development), Tourism Department, Rajasthan in Form C-I for State Level Guide license and to the concerned prescribed authority in Form C-II for license for Local Level Guide. (3) After receipt of merit list from the Board under and in accordance with rule 7 and rule 8 and on application in C-I and 11, the prescribed authority shall issue certificate/identity card in Form D-I to State Level Guides and in Form D-II to Local Level Guides on payment of fee of Rs. 2000/- for State Level Guide License and Rs. 1000/- for Local Level Guide license. (4) The certificate and identity card issued under sub-rule shall remain valid for a period of two years which shall be subject to renewal on payment of renewal fee of Rs. 2000/- for State Level Guide and Rs. 500/- for Local Level Guide and the renewal shall be effective for next two years duration and shall be subject to renewal. During the pendency of renewal the prescribed authority shall issue a certificate in Form D-III, (5) (i) Every State Level Guide shall communicate to the Tourist Reception Centre/ Tourist Information Bureau and the concerned prescribed authority his principal place and contact number and telephone (including mobile phone) and shall also about his activities to the local tourist information centre in the State wherever he operates, Any change in the address and telephone number shall be communicated to the concerned authorities and the Department of Tourism, Rajasthan. (ii) Any failure on the part of the State level Guide to comply with the aforesaid condition shall make him liable for cancellation of his certificate and identity card: Provided that before ordering for cancellation of certificate and identity card such a lapse, the prescribed authority shall afford opportunity of being heard to the concerned Guide and where the explanation offered by him appears to be satisfactory he may not take the purported action. (6) All certificates and identity cards issued by the Department of Tourism to persons as State Level Guide or as Local Level Guides before the commencement of these rules shall hold good and remain valid and shall be deemed to have been issued under these rules and shall, however, be subject to renewal as per these rules and all such Guides shall, from the date of commencement of these rules, be governed by the provisions of these rules. (7) The prescribed authority may issue certificate and identity card for acting as a Guide to retired officers of Department of Tourism without formal training and written examination as per provisions of these rules, in case the Commissioner recommends the suitability of such officer on the basis of his service record and 14, 2011 163 (55) experience gained during service tenure in the Department of Tourism and the prescribed authority is satisfied that he is fit for the vocation of a Guide

10. General conditions for all Guides.-The general conditions for all Guides are as under:- (i) (ii) (iii)

(iv) All those persons who are in regular employment or in any part time employment shall not be eligible for training as a Guide or for seeking certificate or license to act as a Guide in the State: Provided that a person under employment, may be allowed to join the training programme if he produces no objection certificate from his employer and executes a declaration on non-judicial stamp duly attested by a Magistrate or a Notary Public that he may quit the service before he applies for certificate or license as a Guide. Any Local Guide or State Level Guide if joins any regular employment anywhere or starts his own vocation at any time, shall inform the prescribed authority and surrender to him the certificate or license and identity card. All Guides licensed or deemed to be licensed under these rules shall constantly remain in contact with the concerned Tourist Information Centre or other concerned officers of the Department of Tourism at various tourist destinations in the State so as to facilitate guiding assignments. Guides licensed or permitted to act as Guide in any local area or throughout the State shall remain in constant touch with the various tourism service providers such as Managers of hotels/motels, tour operators, safari organizers etc. for seeking guiding assignments, directly. 163(5f) (v) (vi) (vii) 14, 2011 Q.Trrr 4 CT) Each and every Guide licensed by the prescribed authority under these rules will strictly follow the provisions of the Act and these rules and all other laws including regulations and schemes framed from time to time by the State Government or the Commissioner under the provisions of the Act or these rules and under any other law by any authority competent to do so. In addition to the provisions of these rules, the Guides shall

follow the directions as to good conduct and practice connected with the vocation guides which are not inconsistent or repugnant to these rules. Any violation of the provisions of the Act and these rules may be deemed to be a tuisconduct or malpractice within the meaning of the Act and these rules and shall be dealt with accordingly besides cancellation of certificate or identity card of the Guide. (viii) Any change in address or taking up employment or (ix) vocation shall be promptly starting own communicated by the Guide to the prescribed authority not later than 30 days from the date when the change took place and non-compliance of this . provision will be deemed as a malpractice within the meaning of provisions of the Act and shall be punishable accordingly besides making such Guide liable for cancellation of his certificate/lieense and identity card. The Guides shall carry with him/her the identity card issued to him/her by the Department of Tourism and also wear the name tag while accompanying tourists. ITFLU(TT) (x) (xi) (xii) 14. 2011 164051) The Guide shall not transfer, in any way his/her identity card or any other document which may have been issued to him/her by the Department of Tourism to any other person. Any violation of this condition will make him/her liable for cancellation of certificate and withdrawal of the Identity card granted to him/her. In ease of loss or damage to the identity card, the Guide will immediately inform the concerned Touristil office and the nearest police station. Ile shall apply afresh for the duplicate identity card on the basis of first information report and statement that the card has been lost. The Guide will be responsible for the safe custody of the identity card. The Guide shall show on demand his/her identity card or any other document issued by the Deparunent of Tourism to the officer In Charge of Archaeological Monument or to the officials of Central/ State Government Tourism Departments/ Archeological Survey of India. (xiii) The Guide will not solicit tips or testimonials from tourists. In cas where the foreign travel agent of his own accord includes gratuity for the Guide in payment, the Guide will be entitled for gratuity in addition to his prescribed fees. The Guide will not solicit any kind of testimonials or valuable material or otherwise such as free passage overseas, scholarships or subscriptions for any religious organizations etc. for himself/ herself. or any othes• person in his/her family dependant on him/her. (xiv) The appcoved Guide shall dress in a presentable manner to uphold the identity and honor of the profession to which he/she belongs and of the country. The Guide shall preferably wear Jodhpuri 1636!) 2011 suite In winter and white safari in summer, The ladies shall year Salwar kameezor Sarees- (xv) The Guide shall charge prescribed fees only at 'the rates fixed by the Department Of Tourism, Government of Rajasthan and shall not accept either higher or lower fees. White on duty the Guide shall always carry a copy of the schedule of charges tesGfied and approved by the Department of Tourism, Government of Rajasthan- (xvi) The Guide shall not canvass business of gny kind on behalf of the business house, travel agents, excursion agents, hoteliers, paying guest house, shopkeepers, transport operators, etc. nor he would accept commissiOn them or indulge any other unethical practices. (xvii) The Guide shall not enter into any other business arranoements with any of the establishments either by way of partnership or on commission basis. (xviii) The Guide shall ensure that the tourists are made (xix) aware of the shopping at establishments/ shops approved or registered and recognized as service providers by the Department of Tourism, Industries Department, Government ot Rajasthan in preference to unapproved shops, establishments, The Guide shall not refuse without valid reasons any assignment given to him/her by the Tourist Office of the State Government or other agencies such as travel agents/ tour operators/ excursion agents/ hoteliers etc. (xx) The Guide ' shall maintatn a good conduct and a courteous behavior towards tourists -or officials 'yvith whom he Ishe comes in contact during the course of his/her assignment. 4 CT) 14. 2011 16369) (xxi) The Guide shall not act as a driver for the vehicle while guiding. (xxii) The Guide shall be liable to following penalties in case of late arrival while on call (a) First late arrival warning in writing. (b) Second late arrival deduction of 25% fees. (c) Third late arrival, for disqualification one month when it is within a period six months. (d) Total absence-disqualification for three months. Note: The above penalties will apply to a Guide who after having accepted an assignment does not report for duty autll except in such cases where late arrival, absence was due to circumstances beyond his/ her controls In such cases if the prescribed authority/ Tourism officer concerned is not satisfied with the explanation given by the Guide, he /she will be fully empowered to recommend withdraw all, of certificate and the identity card and name tag issued to him. Complaints regarding habitual late arrivals for assignment etc. will be viewed seriously and can lead to cancellation; withdrawal of license and identify card. (xxiii) The Guide shall accept all assignments including those for Free Individual Tourist's, groups etc. These shall be accepted as per the rules and on prescribed fee. (xxiv)' The Guide ' shall submit a quarterly statement indicating the

number of assignment handled including handling of VIP's, groups, Free Individual Tourist's in Form 'E' to the Tourist Reception Centre/Tourist Information Bureau of Department of Tourism. Non submission of this statement shall be 163(60) 148011 viewed seriously and can lead to cancellation/ withdrawal of license and identity card. (xxv) An approved Guide shall be compulsorily required to attend any short term training refresher courses that may be organized by the Department of Tourism, Government of Rajasthan from time to time. (xxvi) The Guide shall be required to submit a fitness certificate issue by Medical Jurist on entry into the profession and thereafter every 2 years to the Department of Tourism, Government of Rajasthan. (xxvii) Absence of more than a month from guiding profession must be reported to the concerned Tourism officer in writing by the Guide. (xxviii) The Guide shall report to the Department of Tourism, Government of Rajasthan in the event of his trips abroad for a period exceeding three weeks. (xxix) The identity card of a Guide who is arrested by the police for offence or misconduct involving moral turpitude shall be withdrawn during the pendency of the case against him/her. In the event of his/her conviction by a court of law the identity card shall be cancelled. (xxx) The Guide shall be responsible to warn foreign tourists against taking photographs of places which are prohibited by law or which may reflect adversely on the country's image. (xxxi) Any representation of the Guide shall first be submitted to the Tourism officer concerned, Such representation will be addressed to the Commissioner. In case of any dispute the decision of the Commissioner shall be final. (xxxii) The Guide shall retire on attaining the age of 65 years and the identity card issued to him/her shall 163_(61) 4 GI 14, 2011 have to be surrendered to the Department of Tourism, Government of Rajasthan. However, an exemption can be granted by the prescribed authority after approval of the Commissioner up to three years after a personal interview of the Guide and on producing a fitness certificate issued by a Medical Jurist, (xxxiii) The Local Level Guide shall accept assignments only for the District or specific area for which the certificate/identity card has been granted by the Department of Tourism, Government of Rajasthan. He will be entitled to accompany tour groups as per his/ her identity card on payment of fees by travel agents to be mutually negotiated. (xxxiv) If a Guide remains absent from active guiding service a period exceeding 2 years due to reason of health, absence from country etc. he /she shall be deemed to have left the profession and in that event the identity card issued to him shall stand cancelled. However, in case a Guide wishes to rejoin the profession after the absence of two years, he /she will have to undergo a training programme (refresher course) to be conducted by the Department of Tourism, Government of Rajasthan every year. (xxxv) The Guide shall abide by the existing rules and any other rules or regulations and conditions that may be framed from time to time by the Department of Tourism and the Archaeological Survey of India, Department of Archaeology & Museum, Government of Rajasthan, Forest Department failing which the identity card issued to him/her shall be withdrawn. 11. Fees to be charged by Guides from tourists/clients.- (1) The fee to be charged from tourists for guiding them at places 163(62) of tourist's interest or at tourist destinations as: a package shall be such as may be determined by the State Government time to time by any general or special order, (2) The existing rates of fee, as they exist are shown in Appendix 'B' appended to these Rules. CHAPTER-IV Maintenance of daily diary by Tourist Assistance Force 12. 'Maintenance of Daily diary by Tourist Assistance Force personnel shall be maintained by the Tourist Assistance Force personnel.- maintain daily diary for the purposes sub-section (7) and sub-section (8) of section 13 of the in Form appended to these rules. CHAPTER-V Furnishing Of Statistical data 13. Furnishing of Statistical data by service providers.- (1) All service providers whether recognized and registered under the Act or not as also all Managers/Incharges/Keepers of Hotels, Dharamshalas, Sarais, Musafirkhanas Paying Guest Houses and others who provide accommodation to tourists for consideration and where services are rendered to tourists and entries are made or required to be made in the register maintained for the purpose and shall furnish statistical information to the Commissioner through the Tourist Reception Centre/Tourist Information Bureau in Form E-I, F-II and F-III respectively may be applicable to the service provider concerned. (2) The statistical data or information sought under sub-rule (1) shall be supplied monthly and must reach at the office of Incharge of Tourist Reception Centre/Tourist Information Bureau by 7th day of each month, (3) Besides Statistics to be supplied by various service providers under sub-rule (1), the Superintendent Police of each and every District in the State shall also supply to the