

TAMIL NADU TEACHERS EDUCATION UNIVERSITY KARAPAKKAM, CHENNAI-600 097

ORDINANCES

ORDINANCE - III EXAMINERS (ORDINANCES)

1. The Syndicate shall constitute a Board of Examiners for each subject. The Board of Examiners shall be headed by a Chairman. The Board shall consist of (i) Chairman and (ii) Examiner.

2. The Syndicate, may at any time, cancel the appointment of any examiner.

3. Examiners appointed by the Syndicate may be of the following classes:

A. (1) Examiners (Question Paper- Setters) who will set the question paper for the examinations.

(2) Examiners (Valuation of Answer Paper) whose duties will be:-

(i) **Chairman:**

- To distribute the work of valuation of Practical Exams.
- To Prepare Scheme of Valuation.

(ii) **Examiners:**

- To assess the work of the Additional Examiners;
- To value answer papers;
- To set papers for Practical Examinations if any;
- To report upon the result of examinations: and
- Such other work as may be assigned to them by the Syndicate.

Board Meeting shall pass the results and forward them to the Controller of Examination for submission to the Syndicate.

B. Practical Examination: A panel consisting of three members (one Convener and two members) duly appointed by the Tamil Nadu Teachers Education University will examine the teaching competency of each candidate and also his/her practical works/records.

4. Question Paper - Setters shall be unconnected with teaching work in the
Question Paper – affiliated college excluding autonomous colleges of
Setters the University in respect of the subjects in which they set papers.

5. Question Paper-Setters shall be appointed for one year and shall be eligible for re-appointment.

6. A list of qualified persons employed in affiliated and approved colleges,

Examiners

arranged in order of subjects, shall be compiled from the staff returns submitted by colleges, and kept up-to-date showing:-

- (a) Name of teacher;
- (b) College in which he is working
- (c) Age; and Date of Birth;
- (d) Qualifications approval of the University with Number a Date.
- (e) Present position and date of appointment to it;
- (f) Class and subject in which he is teaching
- (g) Number of years of U.G. & P.G. teaching experience in the college and
- (h) Previous appointments as examiners etc., showing year and position.

To the list of persons employed in colleges shall be added the names of the teachers of the University, with relevant information, as far as may be, under the same heads, and in the case of Professional Examinations, the names of the other persons recommended by the Boards of Studies. The names contained in the lists shall be approved by the respective Boards of Studies.

7. The following persons shall not ordinarily be eligible for appointment as Examiners:-

- a) Persons with less than four years of teaching experience in a college.
- b) Tutors and Demonstrators.
- c) Members of the Syndicate-except for special reasons which shall be recorded in writing.

8. A preliminary list shall be prepared by the Controller of Examinations out of the consolidated list referred to in Ordinance 6, in accordance with the provisions of Ordinances shall be forwarded to the Boards of Studies. who shall be requested to recommend persons to the Syndicate. The Preliminary list and the list of persons recommended by the Boards of Studies together with the remarks, if any, of the Boards of Examiners on any of the persons included in either list, shall be submitted to the Syndicate for approval.

GENERAL

9. In the case of examinations which are held twice a year, examiners, appointed for the March, April, July examinations shall ordinarily be re-appointed for the September or December examinations.

10. A list shall be prepared annually by the Controller of Examinations showing those who have been Question Paper – Setters, Examiners during the proceeding five years.

11. The remuneration and allowances payable to examiners and Chairman of Boards appointed under Ordinance I of this Chapter shall be fixed by the Syndicate.

12. All examiners shall carry out the instructions which the Syndicate may issue from time to time.