

Planning Authority (Preparation and Submission of Annual Report) Rules

[G.O.MS.NO.1232. RURAL DEVELOPMENT AND LOCAL ADMINISTRATIVE DATED THE 25TH JUNE 1976]

No.SRO A-263/76.— In exercise of the powers conferred by Sub-Section(1) of section 70 read with clause (t) of sub-section(2) of section 122 of the Tamil Nadu Town and Country Planning Act, 1971(Tamil Nadu Act 35 of 1972), the Governor of Tamil Nadu hereby makes the following rules.-

RULES

1.Short title.— These rules may be called the **Planning Authority (Preparation and Submission of Annual Report) Rules.**

2.Definitions.— In these rules, unless the context otherwise require,-

- i. “Act” means the Tamil Nadu Town and Country Planning Act, 1971 (Tamil Nadu Act 35 of 1972);
- ii. “Member-Secretary” and “Executive Authority” mean the Member-Secretary of the Planning Authority or the Executive Authority of the local Authority where such local authority is a planning authority;
- iii. “Section” means a section of the Act;
- iv. “Year” means the financial year.

3.Preparation of Annual Report.—The Member-Secretary / the Executive Authority shall, after the first day of April in every year, prepare an annual report on the activities of the Planning Authority during the preceding year.

4.Contents of the Annual Report.— The Annual Report of the Planning Authority shall contain particulars on the following broad headings.-

- i. The financial statement for the year indicating the budget provision and actual of expenditure;
- ii. A short note on surveys and other investigation carried out during the year;
- iii. Details of Development plans prepared;
- iv. Progress in the implementation of development plans. This information be furnished scheme-wise separately indicating the physical targets and achievements wherever possible;
- v. Progress made in land acquisition;
- vi. Details about levy and collection of development charge;
- vii. Number of Planning Permissions dealt with .-
 - a.Number of applications received during the year.
 - b.Number of applications disposed during the year.-
 - i. Number granted;
 - ii. Number refused;
 - c.Number of applications pending at the commencement of the year;

and

- d.Number of applications pending disposal at the close of the year;
- viii.Number of appeals processed during the year;
- ix. Important events and special schemes, if any dealt with during the year;
- x. Any matter relating to town and country planning dealt with under the Act in general.

The Member-Secretary/Executive Authority shall deal concisely with the matters referred to in each headings and shall give such explanations as may be necessary for the figures in the enclosures pertaining to that heading. The Member-Secretary/Executive Authority may also refer briefly to any other facts which he considers relevant to the subject matter of the heading.

5. Circulation of copies to the Members.-The Member-Secretary/Executive Authority shall supply copies of annual report prepared by him to the members of the Planning Authority fifteen days before they meet to consider the report.

6. Submission of report to Director.- Two copies of the report together with enclosures, if any, along with a copy of the Planning Authority's resolution approving the report shall be submitted to the Director not later than the June following the year to which the annual report relates with an advance copy to the Government. The Director shall submit a consolidated report to the Government through the Tamil Nadu Town and Country Planning Board later then the 15th September following the year in which the annual report relates.