

UTTAR PRADESH STATE DISASTER MANAGEMENT AUTHORITY OFFICERSEMPLOYEES SERVICE RULES, 2025

18 25 2025 IN pursuance of the provisions of clause (3) Of Article 348 of the Constitution, the Governor is pleased to order the publication of the following English translation of notification no. 141/0ne-11-2025, dated February 25, 2025: No. 14110ne-11-2025 Dated Lucknow, February 25, 2025 IN exercise of the powers conferred by section 78 of the Disaster Management Act, 2005 (Act no. 53 of 2005) and in supersession of all existing rules and orders on the subject, the Governor is pleased to make the following rules regulating the recruitment and the conditions of service Of persons appointed to the Uttar Pradesh State Disaster Management Authority Service. THE UTTAR PRADESH STATE DISASTER MANAGEMENT AUTHORITY OFFICERS/EMPLOYEES SERVICE RULES, 2025 PART-I GENERAL 1. (1) These rules may be called the Uttar Pradesh State Disaster Management Short title and commencement Authority Officers/Employees Service Rules. 2025. (2) They shall come into force at once

2. The Uttar Pradesh State Disaster Management Authority Sewice is a State Status Of Service Definitions Government service comprising of Group A, B and C posts

3. In these rules, unless there is anything repugnant in the subject or context,- (a) **Act means the Uttar Pradesh Public Services (Reservation for Scheduled Castes, Scheduled Tribes and Other Backward Classes) Act, 1994 (U.P. Act no. 4 of 1994);** (b) "Authority " means the Uttar Pradesh State Disaster Management Authority; (c) "Appointing Authority" in respect of Group A and B posts means the Governor and in respect of Group C posts means the Additional Chief Executive Officer of the Uttar Pradesh State Disaster Management Authority; (d)" Citizen of India" means a person who is or is deemed to be a citizen of India under Part 11 of the Constitution; (e)" Commission" means the Uttar Pradesh Public Service Commission, Uttar Pradesh; (f) "Constitution" means the Constitution of India; (g) "Disaster Management Act" means the Disaster Management Act, 2005(Aet no. 53 of 2005) ; (h) "Government" means the State Government of Uttar Pradesh; (i) "Governor" means the Governor of Uttar Pradesh; (j) "Member of the service" means a person substantively appointed under these rules or the rules or the orders in force prior to commencement of these rules to a post in the cadre of the service; (k) "other backward classes of citizens" means the backward classes of citizens specified in Schedule - I of the Act, as amended from time to time; (l) "service" means the Uttar Pradesh State Disaster Management Authority Service; (m) "Subordinate Service Selection Commission" means the Uttar Pradesh Subordinate Service Selection Commission; (n) "substantive appointment" means an appointment, not being an ad- hoc appointment, on a post in the cadre of the service, made after selection in accordance with the rules and, if there were no rules, in accordance with the procedure prescribed for the time being by executive instruction issued by the (o) "U.P. Disaster Management Act" means the Uttar Pradesh Disaster Management Act, 2005 (U. P. Act no. 20 of 2005); (p) 'Year of recruitment' means a period of twelve months commencing on the first day of July of a calendar year. 527 RPH (Rajaswa Anubhag-l t) 2025 data ge 25 2025 PART-11 CADRE 19 4. (1) The strength Of the service and of each category of posts therein shall be Cadre of Service such as may be determined by the Government from time to time. (2) The strength of the service and of each category of posts therein shall, until orders varying the same are passed under sub-rule(l), be as given in the Appendix A and B: Provided that,- (i) the appointing authority may leave unfilled or the Governor may hold in abeyance any vacant post, without thereby entitling any person to comoensation; or (ii) the Governor may create such additional permanent or temporary posts as he may consider proper. PART-I" RECRUITMENT 5. Recruitment to various categories of posts in the service shall be made by Source of direct recruitment through the relevant Commission (Uttar Pradesh Public Service recruitment Commission for Group A and B posts and Uttar Pradesh Subordinate Service Selection Commission for Group-C posts) as mentioned in Appendix-A and Appendix-B to these rules: Provided that, prior to any recruitment being made under these rules, any such person Who was appointed till 25.01.2022 to a post mentioned in Appendix-A and Appendix-B on the basis of selection through competition according to the procedure prescribed through Office Memorandum no. 134/1-11-2015-10 (P)/2008, dated May 28, 2016, and is working continuously on that post on the date of such commencement, shall be considered for absorption on said post by a committee constituted by the Government, and if found suitable he/she shall be absorbed on the said post

6. Reservation for the candidates belonging to Scheduled Castes, Scheduled Reservation tribes and other categories shall be in accordance with the Act and the Uttar Pradesh Public Services (Reservation for Physically Handicapped, Dependents of Freedom Fighters and Ex-Servicemen) Act, 1993(U.P. Act no. 4 of 1994), as amended from time to time, and other Acts, rules , orders of the Government in force at the time of the recruitment. PART-IV QUALIFICATIONS 7. A candidate for direct recruitment to a post in the service must be: (a) a citizen of India; or (b) a Tibetan refugee who came over to India before the 1st January, 1962 with the intention Of permanently settling in India: or (c) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka or any of the East African countries of Kenya, Uganda and the United Republic Of Tanzania (Formerly Tanganyika and Zanzibar) with the intention of permanently settling in India: Provided that a candidate belonging to category (b) or (c) above must be a person in whose favour a certificate of eligibility has been issued by the State Government: Provided further that a candidate belonging to category (b) will also be required to obtain a certificate of eligibility granted by the Deputy Inspector General of Police, Intelligence Branch, Uttar Pradesh: Provided also that if a candidate belongs to category (c) above, no certificate of eligibility will be issued for a period Of more than one year and the retention Of such a candidate in service beyond a period of one year, shall be subject to his acquiring Indian citizenship. 527 RPH (Rajaswa Anubhag-I I) 2025 data ge Nationality 20 Educational Qualification and Experience Preferential Qualifications Age Character Marital Status Physical Fitness Determination of vacancies Procedure for 25 2025 • NOTE- A candidate in whose case a certificate of eligibility is necessary but the same has neither been issued nor refused, may be admitted to an examination or interview and he may also be provisionally appointed subject to necessary certificate being obtained by him or issued in his favour

8. A candidate for direct recruitment to various posts in service must possess the qualifications as mentioned in Appendix-C- 9. A candidate who has: (i) in the Territorial Army for a minimum period of two years, or (ii) obtained a 'B' certificate of Cadet CUPS, shall, other things being equal, be given preference in the of direct recruitment IO. A candidate for direct recruitment have the age of 21 years and must not have attained the age of more than 40 years on the day of July of the calendar year in which the vacancies for direct recruitment are advertised: Provided that the upper age limit in the case of candidates belonging to the Scheduled Castes, Scheduled Tribes and such other categories as may be notified by the Government from time to time shall be by such number Of years as may be specified. 11. The character of a candidate direct recruitment to a post in the service must be such as to render him suitable in all employment in Government service. The appointing authority shall satisfy himself on the point. NOTE- Persons by the Union Government or a State Government or by a Local Authority or a Corporation or owned or by the Union Government or a State Government shall be ineligible for to a post in the service. Persons convicted of an offence moral turpitude shall also be ineligible 12- No - (a) who has entered into a marriage with a person having a spouse living, or (b) who, having a spouse living, has entered into a contracted marriage with any person shall be eligible to : Provided that the Government may that there exist special grounds for doing so, exempt any person from the of this rule

13. No candidate shall be appointed to a post in the service unless he be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of his duties. Before a candidate is finally approved for appointment he be required to a Medical of fitness in accordance with the rules framed under Fundamental Rule IO, in Chapter III of the Financial Rules, Volume 11. Part PART-V PROCEDURE FOR RECRUITMENT 14. appointing authority determine the of vacancies to be filled during the of year of as also the number Of vacancies to be reserved for candidates belonging to Scheduled categories under rule 6- The vacancies be the relevant commissions shall be intimated to them. 15. (a) Direct recruitment to posts Of A B RE11tioned in direct recruitment be made by the Service Commission, the procedure whereof shall be as follows:- 527 data 25 2025 21 (1) Applications for being considered for selection shall be called by the Commission in the form published in the advertisement issued by the Commission. (2) The Commission will prepare the selection list in the order of proficiency on the basis of percentage of marks obtained in the essential educational qualification prescribed for the concerned post as per Appendix (C) referred to in Rule-8 (in such a situation when the essential educational qualification includes not one degree but more than one degree/diploma, then the average of the percentage of both will be considered for merit) and the total marks obtained in the interview. The marks for the interview will be determined/given as per the rules/policy of the Public Service Commission.

While preparing such a list, if two or more candidates obtain equal marks, then they shall be given preference as per Appendix C. Even after the above, if two or more candidates are at the same level, then the Commission can arrange the names of the candidates as per its general policy. If any provision of the rules is silent in the context of direct recruitment to the posts under the purview of the Public Service Commission included in the rules, then action will be taken by the Public Service Commission after taking a decision in this regard. The Commission will prepare the select list of candidates in relation to the vacancies and forward it to the appointing authority along with its recommendations. (b) Direct recruitment to the posts of Group - C as mentioned in Appendix-B shall be made by the Uttar Pradesh Subordinate Service Selection Commission, the procedure where of shall be as follows :- Direct recruitment shall be made according to the provisions of the Uttar Pradesh Direct Recruitment to Group-C Posts (Mode and Procedure) Rules, 2015, as amended from time to time. PART-VI APPOINTMENT, PROBATION, CONFIRMATION AND SENIORITY 16. The appointing authority shall make appointment by taking the names of Appointment candidates in the order in which they stand in the list prepared under rule 15. (2) If more than one order of appointment are issued in respect Of any one selection, a combined order shall also be issued, mentioning the names of the persons in order of seniority as determined in the selection. 17. (1) A person on substantive appointment to a post in the service shall be placed Probation on probation for a period of two years. (2) The appointing authority may, for reasons to be recorded, extend the period of probation in individual cases specifying the date upto which the extension is granted: Provided that, save in exceptional circumstances, the period of probation shall not be extended beyond one year and in no circumstance beyond two years. (3) If it appears to the appointing authority at any time during or at the end of the period of probation or extended period of probation that a probationer has not made sufficient use of his opportunities or has otherwise failed to give satisfaction, his services may be dispensed with. (4) The appointing authority may allow continuous service rendered in an officiating or temporary capacity in a post included in the cadre or any other equivalent or higher post to be taken into account for the purpose of computing the period of probation

18. A probationer shall be confirmed in his appointment at the end of the period of Confirmation probation or the extended period of probation as per provisions of the Uttar Pradesh Government Servant Confirmation Rules, 1991, as amended from time to time, if- (a) his work and conduct is reported to be satisfactory; (b) his integrity is certified, and (c) the appointing authority is satisfied that he is otherwise fit for confirmation. 527 RPH (Rajaswa Anubhag-I I) 2025 data 8e 22 Seniority Scale of pay Pay during probation Canvassing Regulations of other matters Relaxation from the conditions of service Savings 25 2025 19. The seniority of persons substantively appointed to a post in the service shall be determined in accordance with the Uttar Pradesh Government Servants Seniority Rules, 1991, as amended from time to time. PART-VII PAY ETC. 20. (1) The scale of pay admissible to persons appointed to the post in the service shall be such as may be determined by the Government from time to time. (2) The scale Of pay at the time of the commencement of these rules is given in Appendix- A and B. 21. (1) Notwithstanding any provision in the Fundamental Rules to the contrary, a person on probation, if he is not already in pennanent Government service, shall be allowed his first increment in the time-scale when he has completed one year of satisfactory service, has passed departmental examination and undergone training where prescribed, and the second increment after two years service when he/she has completed the probationary period and is also confirmed: provided that, if the period of probation is extended in account of failure to give satisfaction, such extension shall not count for increment unless the appointment directs otherwise. (2) The pay during probation of a person who has already holding a post under the Government shall be regulated by the relevant fundamental rules: Provided that, if the period of probation is extended on account of failure to give satisfaction, such extension shall not count for increment unless the appointing authority directs othervvise. (3) The pay during probation Of person already in permanent Government service shall be regulated by the relevant rules, applicable generally to Government servants serving in connection with the affairs of the State. PART-VIII OTHER PROVISIONS 22. No recommendations, either written or oral, other than those required under the rules applicable to the post or service will be taken into consideration. Any attempt on the part Of a candidate to enlist support directly or indirectly for his candidature will disqualify him for appointment

disaster management and emergency operation in any project/program of central or State government will be given first preference on the basis of duration and the candidate having experience of disaster management and emergency operation from a non-governmental institution will be given second preference. BE or B.Tech. degree in Mechanical or Civil from any University established by law in India and 05 years experience in the field of disaster management. In this experience, the candidate having experience of flood management work in any project / program of the Central or State Government will be given first preference on the basis of duration and the candidate having experience Of flood management work from a non-government institution will be given second preference. BE or B.Tech. degree in Mechanical or Civil from any University established by law in India and 05 years experience in the field of disaster management. In this experience, the candidate having experience of flood management and flood warning and information works in any project/program of Central or State Government will be given first preference on the basis of duration and the candidate having experience of flood management and flood warning and information works from a non-government institution will be given second preference. 527 RPH (Rajaswa Anubhag-I I) 2025 data 8e TF3e, 25 2025 25 7 8 9 10 11 12 13 Project Expert (Agriculture) Project Experi (Seismology) Project Expert (Civil Structure) Project Associate (Incident Command Emergency Management) Project Coordinator (Training) Assistant Accountant Junior Assistant Bachelor's degree in Agriculture from any University established by law in India and 05 years experience in the field of Disaster Management. In this experience, candidates having experience of agricultural management in the context of drought management or other disasters in any project/program of Central or State Government will be given first preference on the basis of duration and candidates having experience of agricultural management in the context of drought management or other disasters from any non-governmental organization will be given second preference. BE or B.Tech. degree in Earthquake Science or Geology or Structural Engineering or Civil from any university established by law in India and 05 years experience in the field of disaster management. In this experience, the candidate having experience Of earthquake management work in any project / program of the Central or State Government will be given first preference on the basis of duration and the candidate having experience of earthquake management work from a non-government institution will be given second preference. BE or B.Tech. degree in Structural Engineering or Civil from any University established by law in India and 05 years experience in the field of disaster management. In this experience, the candidate having experience of earthquake resistant building construction technology or earthquake mitigation and management work in any project / program of the Central or State Government will be given first preference on the basis of duration and the candidate having experience of earthquake resistant building construction technology or earthquake mitigation and management work from a non- government institution will be given second preference. Graduate degree from any University established by law in India with degree or diploma in disaster management and 05 years expcrtence in the field of disaster management. In this experience, the candidate having experience of disaster management and emergency operation work in any project / program of the central or state government will be given first preference on the basis of duration and the candidate having experience of disaster management and emergency operation work from a non- overnment institution will be given second preference. Graduate degree from any University established by law in India with degree or diploma in disaster management and 05 years experience in the field of disaster management. In this experience, the candidate having experience of training and capacity building in the field of disaster management in any project / program of the Central or State Government will be given first preference on the basis of duration and the candidate having experience of training and capacity building in the field of disaster management from a non-governmental organization will be given second preference. Bachelor's degree in Commerce from a University established by law in India and "O" Level Diploma in Computer Operation from an Institute recognized by the Government and 3 years experience in the field of Accountancy. Intermediate or equivalent qualification prescribed by the State Government and minimum speed of 25 words per minute and 30 words per minute in Hindi and English typing respectively and CCC certificate in computer operation awarded by D.O.E.A.C.C Society or any certificate equivalent to it awarded by any institution reco ed by the Government. 527 RPH (Rajaswa Anubhag-I I) 2025 data 8e 26 S.No. 2 Post Project Director Flood ii. iii. v. viii. ix. X. xi. xii. xiii. xiv. Wii. Project Director Seismic and ii. other hazard iii. V. vi. 25 2025 Roles and Responsibilities Preparation of State DM (flood) Plan; Review thé DM (flood) plans prepared by the departments of the Govemment of the State; Development

of guidelines regarding flood management to be followed by the departments of the Government of the State for the purposes of integration of measures for prevention of flood and flood mitigation in their development plans and projects and provide necessary technical assistance therefor; coordinate the implementation of the State DM (Flood) Plan; Advise provision Of funds for flood mitigation, flood preparedness & flood management; review the measures being taken for flood mitigation, flood preparedness by the departments Of the Government of the State and issue such guidelines as may be necessary; examine the vulnerability of different parts Of the State to flood disasters and specify measures to be taken for flood prevention or mitigation; provide necessary technical assistance or give advice to District Authorities and local authorities for carrying out their flood management related functions effectively; develop State level response plans and guidelines for flood management; monitor the implementation of disaster management (Flood) plans prepared by the departments Of the Government of the State and District Authorities; evaluate preparedness at all governmental or non-governmental levels to respond to any threatening flood situation and give directions, where necessary, for enhancing such preparedness; advise, assist and coordinate the activities Of the Departments of the Government Of the State, District Authorities, statutory bodies and other governmental and non-governmental organisations engaged in flood management; provide necessary technical assistance or give advice to District Authorities and local authorities and coordinate for carrying out their functions effectively regarding flood management; Research. study, documentation, IEC development; provide information to the National and Other concern authorities relating to different aspects of flood management; lay down, review and update State level response plans and guidelines and ensure that the district level flood plans are prepared, reviewed and updated; perform such other functions as may be assigned to it by the State Authority or as it may consider necessary. Preparation of State DM (earthquake safety) Plan; Review the DM (earthquake safety) plans prepared by the departments of the Government of the State; Development of guidelines regarding earthquake management to be followed by the departments Of the Government of the State for the purposes of integration of earthquake mitigation in their development plans and projects and provide necessary technical assistance therefor; coordinate the implementation of the State DM (earthquake safety) Plan; advise provision of funds for earthquake risk mitigation, earthquake preparedness & relief; review the measures bein taken for earth uake miti •o 527 RPH (Rajaswa Anubhag-11) 2025 data 8e 25 2025 27 3 viii. x. xi. Xlii. xiv. xvi. vii. roject Directo i. raUma and mas asualty iii. vi. vii. viii. ix. x. xi. xii. earthquake safety preparedness by the departments of the Government of the State and issue such guidelines as may be necessary; examine the vulnerability of different parts of the State to earthquake disasters and specify measures to be taken for mitigation of lossess from ealthquake; provide necessary technical assistance or give advice to District Authorities and local authorities for carrying out their earthquake safety related functions effectively; develop State level response plans and guidelines for earthquake disaster; monitor the implementation of disaster management (earthquake safety) plans prepared by the departments of the Government of the State and District Authorities; evaluate preparedness at all governmental or non-governmental levels to respond to earthquake situation and give directions, where necessary, for enhancing such preparedness; advise, assist and coordinate the activities of the Departments of the Government of the State, District Authorities, statutory bodies and other governmental and non-governmental organisations i.e. civil/ architect association, builder association etc. engaged in earthquake safety and management; Research, study, documentation, IEC development; provide necessary technical assistance or give advice to District Authorities and local authorities for carrying out their functions effectively regarding earthquake safety; provide information to the National and other concern authorities relating to different aspects of earthquake safety; lay down, review and update State level response plans and guidelines and ensure that the district level earthquake safety plans are prepared, reviewed and updated: perform such other functions as may be assigned to it by the State Authority or as it may consider necessary. Preparation of State DM (Trauma & Mass casualty and epidemic management) Plan; Review the DM (Trauma & Mass casualty and epidemic management) plans prepared by the departments of the Government ofthe State; Development of guidelines for hospitals regarding preparation of hospital safety plans; coordinate the implementation of the State DM (Trauma & Mass casualty and epidemic management) Plan; recommend provision of funds for Trauma & Mass casualty, epidemic management and health safety preparedness measures; review the measures being taken for safe hospitals; examine the preparedness of hospitals; provide necessary technical assistance in regard

to Trauma & Mass casualty and epidemic management; develop State level Trauma & Mass casualty and epidemic management response plans; Research, study, documentation, IEC development. evaluate preparedness at all governmental or non-governmental levels for enhancing health safety and Trauma & Mass casualty preparedness and epidemic management; advise, assist and coordinate the activities of the of the Government of the State, District Authorities, statutory bodies and other governmental and non-governmental organisations i.e. IMA, Nursing home association, Pvt. blood banks, etc. in Trauma & Mass casualty management and epidemic management; 527 RPH (Rajaswa Anubhag-11)2025 data 8e 28 4 Xlii. XIV. roject Directo i. mergency erations iv. v. vii. viii. x. xi. xiii. xiv. xvi. xvii. xviii. xix. 25 2025 provide information to the National and other concern authorities relating to health and Trauma & Mass casualty and epidemic management; perform such other functions as may be assigned to it by the State Authority or as it may consider necessary. coordination for preparation of State disaster management pian including Emergency management and Operation plan; Coordination and Management of Emergencies, Emergency Operation Center, Crisis management; Preparation and implementation of State DM/crisis management Plan. Liaison with CWC, Irrigation control room, IMD, Remote Sensing Center and other state or national level control rooms for gathering early warning; Review the disaster management and response plans prepared by the departments of the Government of the State; lay • down guidelines to be followed by the departments of the Government of the State for the purposes of disaster mitigation and emergency response; Coordination with all othef Emergency Operation Centers i.e. concerned department's EOCs, National, district EOCs and Other control rooms. Preparation of emergency reports; coordinate, review and monitor the integration & mainstreaming of Disaster Risk Reduction in departmental plans & policies so in order to prepare for emergency operations; provide information to the National j and other concern authorities relating to disaster and emergency management; recommend provisions of funds for emergency management, mitigation and preparedness measures so that emergency operation could be carried out properly in case of any disaster; examine the vulnerabilities of the state so that emergency management could be carried out. evaluate preparedness at all governmental or non-governmental functionaries and conduct preparedness measures to respond to any emergency; coordinate response in the event of any threatening disaster situation or disaster; Capacity Building of all stakeholders for disaster management and emergency management. Training management. promote, general education, awareness and community training for emergency management. All Project and programme management; advise, review, assist and coordinate the activities of the Departments of the Government of the State, District Authorities, statutory bodies 'and other governmental and non-governmental organisations engaged in disaster management and emergency operation; Research, study, documentation, IEC development; ensure that communication systems are in order and the disaster management drills are carried out periodically; coordinate and give direction for rescue, evacuation or providing immediate relief saving lives or property, as may be necessary in its opinion; ensure that governmental and non-governmental organisations carry out their emergency & relief activities in an equitable and non- discriminatory manner; Incharge of all types of Project preparation, review and implementation of the projects related to Disaster Mitigation, capacity building, EOC, Awareness and training related projects of UPSDMA funded by Central or State Government or SDRF or any other fund of the department; 527 RPH (Rajaswa Anubhag-1 l) 2025 data 8e 25 2025 29 5 6 Project Expert Flood Control roject Expe lood Warnin Informatio ystem xxi. xxii. iii. iv. v. vii. viii. x. ii. v. vii. viii. disseminate information to concerned authorities for public dissemination to deal with any threatening disaster situation or disaster; perform such other functions as may be assigned to it by the State Authority or as it may consider necessary. Preparation of State DM (flood) Plan; Liaison with CWC, Irrigation control room, IMD, Remote Sensing Center and other state or national level control rooms for gathering early warning; dissemination of flood early warning; Review the DM (flood) plans prepared by the departments of the Government of the State; Development of guidelines regarding flood management to be followed by the departments of the Government of the State for the purposes of integration Of measures for prevention of flood and flood mitigation in their development plans and projects and provide necessary technical assistance therefor; review the measures being taken for flood mitigation, flood preparedness by the departments of the Government Of the State and issue such guidelines as may be necessary; develop State level response plans and guidelines for flood management; monitor the implementation of disaster management (Flood) plans prepared by the departments of the Government Of the State and District Authorities; evaluate preparedness at all governmental or non-

governmental levels to respond to any threatening flood situation and give directions, where necessary, for enhancing such preparedness; Research, study, documentation, IEC development; perform such other functions as may be assigned to him/her by the Project director flood. coordinate the implementation of the State DM (Flood)Plan; recommend provision of funds for flood mitigation and flood preparedness measures; examine the vulnerability of different parts of the State to flood disasters and specify measures to be taken for flood prevention or mitigation; provide necessary technical assistance or give advice to District Authorities and local authorities for carrying out their flood management related functions effectively; advise, assist and coordinate the activities of the Departments of the Government of the State, District Authorities, statutory bodies and Other governmental and non-governmental organisations engaged in flood management; provide necessary technical assistance or give advice to District Authorities and local authorities for carrying out their functions effectively regarding flood management ; provide information to the National and other concern authorities relating to different aspects of flood management; lay down, review and update State level response plans and guidelines and ensure that the district level flood plans are prepared, reviewed and updated; Research, study, documentation, IEC development. 527 RPH (Rajaswa Anubhag-11) 2025 data 8e 30 7 8 roject Expe griculture Project Expert Seismology x. lil. vi. vii. viii. x. xii. iv. vi, 25 2025 perform such other functions as may be assigned to him/her by the Project director flood; Review the DM plans prepared by the departments of the Government of the State from agriculture resilience point of view; Development of guidelines regarding crop management to be followed by the concerned departments of the Government of the State for the purposes of integration of measures for mitigation of losses to agriculture from drought/ flood/ coldwave," hailstorm/ other disasters in their development plans and projects and provide necessary technical assistance therefor; Support & coordinate in damage assessment to crops/agriculture from disasters. review the measures being taken for drought mitigation, drought preparedness by the departments of the Government of the State and issue such guidelines as may be necessary; examine the vulnerability of different parts of the State to drought disasters and specify measures to be taken for drought mitigation; provide necessary technical assistance or give advice to District Authorities and local authorities for carrying out their damage assessment, drought mitigation and agriculture loss mitigation related functions effectively; review the implementation of disaster management plans prepared by the departments of the Government of the State and District Authorities from agriculture point Of view; provide necessary technical assistance or give advice to District Authorities and local authorities for carrying out their functions effectively regarding agriculture loss mitigation; provide information to the concern authorities relating to agriculture loss; Prepare, review and update State level response plans and guidelines and ensure that the district level drought mitigation and management plans are prepared, reviewed and updated; Research, study, documentation, IEC development, perform such other functions as may be assigned to him/her by the Project director drought. Preparation of State DM (earthquake safety) Plan; Development of guidelines regarding earthquake management to be followed by the departments of the Government of the State for the purposes of integration of earthquake mitigation in their development plans and projects and provide necessary technical assistance therefor; review the measures being taken for earthquake mitigation, earthquake safety preparedness by the departments of the Government of the State and issue such guidelines as may be necessary; develop State level response plans and guidelines for earthquake disaster, evaluate preparedness at all governmental or non-governmental levels to respond to earthquake situation and give directions, where necessary, for enhancing such preparedness; advise, assist and coordinate the activities of the Departments of the Government of the State, District Authorities, statutory bodies and other governmental and non-governmental organisations engaged in earthquake safety and management; 527 RPH (Rajaswa Anubhag-1 l) 2025 data 8e 25 2025 31 9 vu. viii. ix. Project Expert i. Civil Structure ii. vi. vii. viii. Project Associate i. incident command and Emergency ii. Management iii. v. vii. ix. x. xi. provide information to the concerned authorities relating to earthquake; Research, study, documentation, IEC development; perform such other functions as may be assigned to him/her by the Project director Seismic hazard. Review the DM (earthquake safety) plans prepared by the departments Of the Government of the State; coordinate the implementation of the State DM (earthquake safety) Plan; examine the vulnerability of different parts of the State to earthquake disasters and specify measures to be taken for mitigation of losses from earthquake; provide necessary technical assistance or give advice to District Authorities and local authorities for carrying out their earthquake safety related functions

effectively; monitor the implementation of disaster management (earthquake safety) plans prepared by the departments of the Government of the State and District Authorities; Prepare, review and update State level response plans and guidelines and ensure that the district level earthquake safety plans are prepared, reviewed and updated; Research, study, documentation, IEC development, perform such other functions as may be assigned to him/her by the Project director Seismic hazard. Coordination with all other Emergency Operation Centers i.e. concerned department's EOCs, National, district EOCs and other control rooms. Preparation of emergency reports; Preparation of State disaster management plan including Emergency management and Operation plan; Coordination and Management of Emergencies, Emergency Operation Center, Crisis management; Preparation and implementation of State DM/crisis management Plan; Review the disaster management and response plans prepared by the departments of the Government of the State; Prepare guidelines to be followed by the departments of the Government of the State for the purposes of disaster mitigation, response: coordinate response in the event of any threatening disaster situation or disaster; ensure that communication systems are in order and the disaster management drills are carried out periodically; coordinate and give direction for rescue, evacuation or providing immediate relief saving lives or property, as may be necessary in its opinion; ensure that governmental and non-governmental organisations carry out their emergency & relief activities in an equitable and non- discriminatory manner disseminate information to concerned authorities for public dissemination to deal with any threatening disaster situation or disaster; 527 RPH (Rajaswa Anubhag-11)2025 data 8e 32 11 12 13 Project Coordinator Training Assistant Accountant Junior Assistant xii. ii. vi. vii. ii. iii. iv. v. wavr 25 2025 Research, study, documentation, IEC development; perform such Other functions as may be assigned to him/her by Project Director Emergency operation; Building capacity of stakeholders for coordination, review and monitoring of the integration & mainstreaming of Disaster Risk Reduction in departmental plans & policies in order to prepare them for emergency operations; Research, study, documentation, IEC development; coordinate with concern authorities relating to capacity building; Capacity Building of all stakeholders for disaster management and emergency management. Training management, promote, general education, awareness and community training for emergency management. All Project and programme management; advise, review, assist and coordinate the activities of the Departments of the Government of the State, District Authorities, statutory bodies and other governmental and non-governmental organisations engaged in disaster management and emergency operation; ensure that governmental and non-governmental organisations carry out their emergency & relief activities in an equitable and non- discriminatory manner; perform such other functions as may be assigned to him/her by Project Director Emergency operation. Financial record and Books management; Files up-keep and management regarding financial matters; Processing the letters and PUCs regarding financial matters; perform such other functions as may be assigned to him/her by Finance Officer or as it may consider necessary. Record management', Files up-keep and management; Processing the letters and PUCs for further actions; management and disposal of matters regarding disaster management; perform such other functions as may be assigned to him/her by officer concerned or as it may consider necessary. trogæloqoqo—goto 527 I 5 q:rT0 I 527 RPH (Rajaswa Anubhag-1 I) 2025 data 8e